NAAC Institutional Quality Sustenance and Development Survey 2012-2013

1. Kindly provide the details of the institution

Name of Institution	: Kongunadu Arts and Science College (Autonomous)
Year of Establishment of the Institution	: 1973
Address Line 1	: G.N. Mills (Post)
Address Line 2	:
City/Town	: Coimbatore
State	: Tamilnadu
Postal Code	: 641 029
Email Address	: principal@kongunaducollege.ac.in

2. NAAC Accreditation / Reaccreditation Details

Year of Accreditation/ Reaccreditation	: Accreditation	: 05/11/2001
	Reaccreditation	: 29/01/2009
Current Rating/Grade	: A	
CGPA	: 3.80	

3. Institutional Status

: Aided, Autonomous, Re-Accredited by NAAC and College with Potential for Excellence and STAR College

4. Contact Person Details

Name of Head of Institution	: Dr. T.Muraleeswari
Contact Phone	: 0422-2647633
Email	: principal@kongunaducollege.ac.in
Website URL	: www.kongunaducollege.ac.in
Name of IQAC Co-ordinator	: Dr.K.Logankumar

Email : klogankumar@yahoo.com

Section I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of Academic programmes existing (Enter a number;0 for nil)

Undergraduate (BA/BSc/BCom etc.) : 19

Post Graduate (MA/MSc/MCom etc.) : 14

Research Programmes
(Mphil/PhD/Post Doc etc.) : MPhil: 11 ; PhD : 10

Certificate Programmes : 3

Professional Programmes
(BTech/MTech/B.Ed/M.Ed/MBBS) : 0

Other value added Programmes : 3

Any other programme offered : Diploma Courses : 4

6. Details on Programme Development (Enter a number;0 for nil)

New programmes added
during current year : 2

New programmes designed : 0

Programmes under revision : Nil

Interdepartmental
collaborative programmes : 1

Inter institutional
collaborative programmes : 1

Number of review committee
Recommendations implemented (Total) : 1

Number of NAAC peer team
Recommendations implemented : 1

Number of UGC/any other
expert committee recommendations
implemented   : 0

Number of review
Committee recommendation
under implementation   : 0

Number of NAAC peer team
recommendations under implementation   : 0

Number of UGC/any other
expert committee recommendations
under implementation   : 0

7. Faculty Details (Enter a number;0 for nil)

Total Faculty strength
Required as per norms for all programmes   : 200

Total Faculty on rolls   : 171

Faculty added during the year   : 22

Faculty positions vacant   : 29

Faculty left during current year   : 23

Total number of visiting faculty   : 0

Total number of guest faculty   : 0

8. Qualification of Faculty

PhD and Above   : 67

MPhil   : 67

Masters   : 37

Any other (specify)   : 0

9. Faculty qualification improvement

PhD Awarded to existing
faculty   : 3

MPhil Awarded to existing
faculty   : 2

Any other degree awarded
to existing faculty   : 0

10.   Administrative staff details (Enter a number;0 for nil)

Administrative staff (total
Sanctioned)   : 126

Administrative staff (Actual
Strength)   : 111

Added during the year of reporting   : 19

Left during the year   : 21

Number of posts vacant   : 15

11.   Technical Support Staff Details (Enter a number;0 for nil)

Technical Support Staff
(Total Sanctioned Strength)   : 24

Technical Support (Actual
Strength)   : 24

Added during the year   : 0

Left during the year   : 5

Number of Posts vacant   : 0

Section II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.
It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty students, alumni, and other stakeholders (social perception of the institution) inline with the vision,mission and goals of the institution.

12. Establishment details

	DD	MM	YYYY
Year of establishment of IQAC :	18	12	2004

13. Composition of IQAC (Enter a number;0 for nil)

Number of IQAC members   : 16

Numbers of alumni in IQAC   : 1

Number of Students in IQAC   : 1

Number of Faculty in IQAC   : 6
Number of Administrative
staff in IQAC   : 5

Number of Technical Staff
in IQAC   : 0

Number of Management
representatives   : 1

Number of External experts
in IQAC   : 0

Number of any other
Stakeholder and community
Representatives   : 2

14. IQAC Meetings

Number of IQAC meetings
held during the year   : 1

15. Whether Calendar of activities of IQAC formulated for the academic year :
Yes

16.   IQAC Plans for Development (Enter a number;0 for nil)

Number of Academic
programmes proposed   : Nil

Number of value Added
programmes proposed   :3

Number of Skill oriented
programmes proposed   : 2

Number of faculty
competency and development
Programmes
proposed   : 1

Number of Other staff
development Programmes
proposed   : 1

Number of student
mentoring programmes
proposed   : 10

Number of Co-curricular
activities proposed   : 25

Number of inter
departmental cooperative
schemes proposed   : 1

Number of community
extension programmes
proposed   : 12

Any other programmes
proposed (Specify)   : 2

17. IQAC Plans for development & implementation (Enter a number;0 for nil)

Number of Academic
programmes implemented   : 2

Number of Value Added
programmes implemented   : 3

Numbers of Skill oriented
programmes implemented   : 2

Number of Faculty
competency and development
Programmes
implemented   : 1

Number of Other staff
development Programmes
implemented   : 1

Number of student
mentoring programmes
implemented   : 10

Number of Co curricular
activities implemented   : 25

Number of inter
departmental cooperative
programmes
implemented   : 1

Number of community
extension programmes
implemented   :12

Any other programmes
suggested that are
implemented (Specify)   : 2

18.   IQAC Seminars and Conferences (Enter a number;0 for nil)

Number of seminars/Conferences/
organized by IQAC within
the institution   : 1

Number of participants from
the institution   : 156

Number of participants from
outside   : 18

Number of external experts
invited   : 4

Number of external
conferences/seminars/workshop
 on institutional quality
attended   : 0

Number of events conducted
with IQACs of other
institutions as collobrative
programes   : 0

19. Did IQAC receive any funding from UGC during the year?

☐Yes

☑No

**20. If the response to Qn.18 is Yes, please provide the amount received
    from UGC – input 0 if NA/NIL(Any other source including internal
financial support from the management(Specify amount)**

Amount received from UGC   : Nil

Amount Received from any
other source including
the college   : NAAC Rs.50,000

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

- Academic audit has been done by the outside experts
- Faculty Development Programmes
- Curriculum Restructuring

Section III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic
courses developed or
designed by faculty   : 0

Number of faculty members
involved in curriculum
restructuring / revision/ syllabus
development   : 123

Number of programes in which
evaluation process
reformation taken up and
implemented   :14

Number of active teaching
days during the current
academic year   : 180 days

Average percentage of
attendance of students   : 84.75

Percentage of classes
engaged by guest faculty
and temporary teachers   : 20.6%

Number of self financed
programmes offered   : UG :12   PG :10   MPhil : 9   PhD : 10

Number of aided
programmes offered   : UG : 8   PG :4   MPhil : 2   PhD : 0

Number of programmes
discontinued during the year   : NIL

23. Whether any systemic student feedback mechanism is in place?

      Yes

24. Feedback Details (If answer to Question 23 is Yes)

Percentage of courses where
Student feedback is taken   : 100%

25. Is feedback for improvement is provided to faculty?

Yes

26. Faculty Research, Projects, and Publication details for current year

Number of major research
projects undertaken during
the year   : 2

Number of minor research
projects undertaken during
the year   : 4

Number of major ongoing
projects   : 9

Number of minor ongoing
projects   : 1

Number of major projects
completed   : 1

Number of minor projects
completed   : Nil

Number of major project
proposals submitted for
external funding   : 9

Number of minor project
proposals submitted for
external funding   : 2

Number of research
publications in peer
reviewed journals   : 192

Number of research
publications in international
peer reviewed journals   : 188

Number of research
publications in national
peer reviewed journals   : 4

Number of research papers
accepted for publication in
international peer reviewed
journals   : 158

Number of research papers
accepted for
publication in national peer
reviewed journals   : 16

Average of impact factor of
publications reported   : 1.18%

Number of books published   : 9

Number of edited books
published   : Nil

Number of books (single
Authored) published   : 8

Number of books (co authored)
Published   : 1

Numbers of conferences
attended by faculty   : 182

Number of international
conferences attended   : 44

Number of national
conferences attended   : 138

Number of papers presented
in conferences   : 119

Number of papers presented
in international conferences   : 25

Number of papers presented
in national conferences   : 94

Number of conferences
organized by the institution   : 40

Number of faculty acted as
experts resource persons   : 24

Number of faculty acted as
experts resource persons
international   : 1

Number of faculty acted as
experts resource persons
national   : 23

Number of collaborations
with international
institutions   :1

Number of collaborations
with national institutions   : 3

Number of linkages created
during the current year   : 3

Total budget for research for
current year as a percentage
of total institution budget   : 7.5%

Amount of external research
funding received in the
current year   : 1,05,73079-00

Number of patents received
 in the year   : Nil

Number of patents applied
for in the year   : Nil

Number of research awards/
recognitions received by
faculty and research fellows
of the institute in the year   : 1

Number of PhDs awarded
during the year   : 3

Percentage of faculty
members invited as external
experts/ resource
persons/ reviewers/ referees or
any other significant
research activities   : 14.03%

Section IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students
for various courses (Sanctioned)   : 2013

Actual enrollment during
the year   : 1319

Student dropout percentage
 during the year   : 7.18%

 Success percentage in
 the final examination across
 the courses   : 90.60%

Number of academic
distinctions in the final
 examination and
 percentage   : 190

Number of students who got
admitted to institutions of
national importance   : Nil

Number of students
admitted to institutions
abroad   : 2

Number of students
 qualified for UGC NET/SET   : 1

Number of students
 qualified for GATE/CAT/other   : 8

28. Does student support mechanism exist for coaching for competitive examinations

Yes

29. Student participation, if response is yes to Qn. 27

Number of students participated   : 49

30. Does student counseling and guidance service exist ?

Yes

31. Student participation if answer to Qn, 29 is yes

Number of students
 participated   : 1800

32. Career Guidance

Number of career guidance
 programmes organized   : 25

Percentage of students
 participated in career
 guidance programmes   : 80%
33. Is there provision for campus placement ?

Yes

34. If yes to Qn. 32

Number of students
 participated in campus
selection programmes   : 402

Number of students selected
 for placement during the
current year   : 336

35. Does gender sensitization program exist ?

Yes

36. If Answer is Yes, to Qn. 34

Number of programmes
 Organized   : 2

37. Student activities

Number of students
participated in external
cultural events   : 20

Number of prizes won by
students in external

cultural events : 1

Number of cultural events
 conducted by the institute
 for the students : 4

Number of students
 participated in international
sports and games events : Nil

Number of students
participated in national
level sports and games
events : Nil

Number of students
participated in state level
sports and games events : 36

Number of students
participated in university
level sports and games
events : 72

Number of prizes won by
students in international
sports and games events : Nil

Number of prizes won by
students in national level
sports and games events : Nil

Number of prizes won by
students in state level sports
 and games events : Nil

Number of prizes won by
students in university level
sports and games events : Nil

Number of sports and games
events conducted by the
 institute for the students : 12

38. Composition of students

Percentage of Scheduled
Caste
 : 12.25%
Percentage of Scheduled
Tribe : 0.54%

Percentage of other
 backward communities   : 87.23%

Percentage of women
students   : 62.88%

Percentage of physically
challenged   : 0.15%

Percentage of rural students : 52.73%

Percentage of urban
students   : 47.27%

39. Scholarships and financial support

Number of students availing
financial support from the
institute   : 862

Amount disbursed as
financial support from the
institute   : 2931960

Number of students awarded
scholarship from the institute   : 862

Number of students received
notable national/ international
achievements/ recognition   : 1

40. Student initiatives

Number of community
upliftment programmes
initiated by students   : 40

Number of literary
programmes initiated by
students   : 10

Number of social action
 initiatives based on
 science / environment
 initiated by students   : 2

Number of student research
Initiatives   : 4

Section V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41. Whether perspective plan for overall developmental activities is created ?

☑Yes

☐No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

☑Yes

☐No

43. Whether benchmarking is created for institutional quality management efforts ?

☑Yes

☐No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

- Academic activities
- Research activities
- Extra Curricular activities and Extension activities.

45. Is a Management Information System (MIS) in place ?

☑Yes

☐No

46. If answer to question 45 is Yes, please provide details of MIS applied to
1. Administrative procedures including finance.
2. Student Admission
3. Student Records
4. Evaluation and examination procedures.

5. Research Administration
6. Others
(enter the respective details corresponding to the serial numbers)

(i).Tally, payroll, fees, & provident fund are followed for administrative and financial procedures.

(ii).All admissions into the college are made as per the guidelines of Bharathiar University and government of Tamilnadu by constituting a separate selection committee headed by the Principal.

(iii).Details of the students related to personal and academic are registered in the database. Students records are maintained by ERP system.

(iv).External and Internal evaluation methods are followed for both End semester and Continuous Internal Assessment Examinations. Evaluation and examination procedures are followed by ERP system. The End Semester Examination results are published through the college website.

(v). For research administration, the Dean coordinating all the research programmes.

(vi).Library and information centre is with CAMPES ILIB system.

47. Existence of learning resource management

	Yes	No
e-databases in library	☑	☐
ICT and smart class room	☑	☐
e-learning Sources (e-Books,e_journals)	☑	☐
Production of teaching modules	☑	☐
Interactive learning facilities	☑	☐

48.Internal resource mobilization : Kindly provide the amount contributed

Research   :   Rs. 7,66,554

Consultancy and training   :   Rs. 1,15,850

Student contribution   :   Nil

Alumni contribution : Rs.15,00,000

Well wishers : Rs.3,30,000

49. Infrastructure and welfare spending : Please specify the amount

Amount spent for
infrastructure development : Rs.37,13,370

Amount spent for student
welfare : Rs. 1,69,000

Amount spent for staff
welfare : Rs.1,42,690

50. Is delegation of authority practiced

☑Yes

☐No

51. Does grievance redressal cell exist ?

	Yes	No
Faculty	☑	☐
Students	☑	☐
Staff	☑	☐

52. Grievances received from faculty and resolved (Enter a number;0 for nil)

Number of grievances
 received : 14

Number of grievances
resolved : 14

53. Number of grievances received from students and resolved ? (Enter a number;0 for nil)

Number of
Grievances received : 17

Number of
Grievances resolved : 17

54.Number of grievances received from other staff members and resolved (Enter a number;0 for nil)

Number of
Grievances received   : Nil

Number of
Grievances resolved   : Nil

55. Has the institution conducted any SWOT analysis during the year

☑ Yes

☐No

56. The SWOT analysis was done by internal or by external agency

☐Internal

☑ External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

  (i). Majority of the staff members are highly qualified with research degree.
  (ii). Students have shown very good placement record.
   (iii). Strong management team.

58. Kindly provide two opportunities identified from SWOT analysis (in bullet format)

  (i). Strengthening curriculum to meet the needs of industries and to help the students to pass the NET/SLET/CSIR/GATE examinations
  (ii).Best opportunities are provided in the areas of research, extension and placement for the students.

59. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

  (i).More inter and intra departmental seminars should be conducted in all the departments.
  (ii). Student projects should be implemented in all UG departments.
  (iii). More outreach programmes can be conducted.

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

  (i) The consultancy programmes normally is not happening in arts and science colleges unlike the professional colleges.

.
(ii) To introduce new courses in the emerging areas.

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year – (list below in bullet format)

(i).   9 books were published by our staff members.
(ii).   5 major and 7 minor projects funded by various funding agencies at worth of Rs. 29,20,541
(iii). 17 M.Phil and 17 Ph.D Candidates were awarded degrees.
(iv).   3 smart classes
(v).   Regional Science Congress meeting of ISCA (Kolkata), was held in our college from 15-16 December 2012.
(vi).   DST sponsored FIST aid was sanctioned.
(vii). Number of M.Phil and Ph.D candidates pursuing are,38 and 188 respectively.
(viii). More than 53% of Women students have been admitted.
(ix).   Women teachers employed ranging 62%
(x).   Value added courses such as,Moral and Ethics, Environmental studies, General Awareness and Human Rights have been brought into curriculam & made compulsory for all students.

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet from to be given below)

In order to meet the quality development the following practices are considered:

(i).   Best practices pertaining to our college are effectively administered.
(ii).   Recommendations of NAAC help us to improve our quality of teaching learning and research.
(iii). NAAC assessments help us to find out our strength and weakness.
(iv).   NAAC suggestions and recommendations help us to move in the right path to achieve our goals and objectives.
(v).   Parents meetings are periodically conducted to insist the various activities that are being conducted in the departments and college. Parents are freely allowed to give suggestions for further improvement.

CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The

best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.