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16/8/2016  
DSCA

**DEPARTMENT OF COLLEGIATE EDUCATION**

From  
The Director of Collegiate Education, [I/C]  
Chennai - 600 006.  
Tamil Nadu State.

To  
✓ The Principal,  
Kongu Nadu Arts & Science College  
Coimbatore - 641029

Rc.No. 8760/K2/2013 Dated 12.08.2016

Sir / Madam,

Sub : Department of Collegiate Education – Stipend to Research Scholars  
(full Time) payment of stipend to the scholars sanctioned during 2014  
(2<sup>ND</sup> year) forwarding of Demand Draft – Regarding.

Ref : Director's Proceedings Rc.No.8760/K2/2014 Dated : 11.07.2016

I enclose herewith the Demand Draft for Rs.36,000/-  
(Rupees Thirty Six Thousand only/-) being the stipend for Ph.D Research study in  
respect of the following Ph.D research scholars of your college. (Demand Draft  
No. 991728 Dated : 01-08-2016

SNO	NAME OF THE SCHOLAR	RANK NO	SUBJECT	AMOUNT
1	Sudha.R	60	Zoology	36000 ✓
			TOTAL	36,000/-

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1. The receipt of the Demand Draft should be acknowledged immediately.
2. Before the payment of stipend, the Principals are requested to obtain the undertaking in the enclosed proforma from the scholar duly recommended by the Guide and Countersigned by the Principal and to forward the same to the Director immediately.
3. The Principals are requested to disburse the amount after getting a certificate from the Guide, that, the scholar is still pursuing his / her research. The Principal and the Guide is fully responsible for the lapse, if any, found in the later date.
4. The stamped receipt should be obtained from the scholar concerned in the prescribed form (form enclosed) and sent to this office immediately quoting the sanction order number and rank number of the scholar without fail.
5. The undisbursed amount if any, be returned to this office by a DD drawn in favour of Branch Manager, SBI Treasury Branch, Chennai at once.

  
For Director of Collegiate Education

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**Enclosure :**

1. DD No 991728 dt 01.08.2016
2. Stamped Receipt
3. Undertaking and Confidential Report / Assessment of the scholar

