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OS(A)

**DEPARTMENT OF COLLEGIATE EDUCATION**

From

To

Senior Account Officer  
Directorate of Collegiate Education,  
Chennai - 600 006.  
Tamil Nadu State.

The Principal,  
Kongu Nadu Arts & Science College  
Coimbatore - 641 029

Rc.No. 49500/K2/2015 Dated 10.02.2017

Sir / Madam,

Sub : Department of Collegiate Education - Stipend to Research Scholars  
(full Time) payment the scholars sanctioned during 2015 batch.  
for First and Second year (2015 and 2016) forwarding of  
Demand Draft - Regarding.

Ref : Director's Proceedings Rc.No.49500/K2/2015 Dated : 31.01.2017.

I enclosed herewith the Demand Draft for Rs.2,16,000/-  
(Rupees Two Lakhs and Sixteen Thousand only/-) being the stipend for Ph.D  
Research study in respect of the following Ph.D research scholars of your college.  
(Demand Draft No. 798332 Dated : 14 .02.2017

SNO	NAME OF THE SCHOLAR	RANK NO	SUBJECT	AMOUNT
1	MOHANAPRIYA. G	02	MATHS	72000
2	KALPANA. M	08	MATHS	72000
3	SENTHIKUMAR.R.P.	48	BIO-TECH	72000
			TOTAL	2,16,000/-

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1. The receipt of the Demand Draft should be acknowledged immediately.
2. Before the payment of stipend, the Principals are requested to obtain the undertaking in the enclosed proforma from the scholar duly recommended by the Guide and Countersigned by the Principal and to forward the same to the Director immediately.
3. The Principals are requested to disburse the amount after getting a certificate from the Guide, that, the scholar is still pursuing his / her research. The Principal and the Guide is fully responsible for the lapse, if any, found in the later date.
4. The stamped receipt should be obtained from the scholar concerned in the prescribed form (form enclosed) and sent to this office immediately quoting the sanction order number and rank number of the scholar without fail.
5. The undisbursed amount if any, be returned to this office by a DD drawn in favour of Branch Manager, SBI Treasury Branch, Chennai at once.

*Rd*  
16/12/17  
Senior Accounts Officer

**Enclosure :**

1. DD No.798332 dt. 14.02.2017
2. Stamped Receipt form.
3. Undertaking and Confidential Report form / Assessment of the scholar form.