



# KONGUNADU

## Arts and Science College

(Autonomous)

Re-accredited by NAAC with "A" Grade 3.64 CGPA out of 4 (3<sup>rd</sup> Cycle)

College of Excellence (UGC)

Coimbatore - 641 029, Tamil Nadu, India

## HAND BOOK & CALENDAR



2019 - 2020

14. Students are advised to go to the reading room / library during leisure hours and spend the time usefully.
15. In case, any criminal case is registered against a student by the law enforcing authorities, he / she should intimate the same within 24 hours to the Principal, failing which, he / she is liable for disciplinary action leading to expulsion.
16. a) Under Tamil Nadu Educational rules, the Principal is empowered to inflict the following punishments in the interest of students or the institution concerned:  
 I. Fines      II. Loss of attendance      III. Loss of term certificate  
 IV. Suspension      V. Expulsion.  
 b) The power to take disciplinary action against an erring student is inherent with the Head of the institution.
17. With regard to the matters not specified above, students shall aim at conducting themselves in a manner thoroughly suited to the functioning of the College.

#### ❖ **RAGGING**

Ragging is a serious offence according to Tamil Nadu Prohibition Act 7 of 1997, an act promulgated to prohibit ragging in Educational Institutions in the State of Tamil Nadu. Criminal action will be initiated against student(s) found guilty of indulging in ragging inside and outside the College.

#### ❖ **Punishments for those found Guilty of Ragging in the College**

Depending upon the nature and gravity of the offence as established by the Ragging Curb Committee of the College, the punishments for those found guilty of ragging in the college shall be any one or any combination of the following:

1. Suspension from attending classes and academic privileges.
2. Withholding/ withdrawing Scholarship/ Fellowship and other benefits.
3. Debarring from appearing in any test/ examination or other evaluation process.
4. Withholding results.
5. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
6. Suspension/ expulsion from the hostel.
7. Cancellation of admission.
8. Rustication from the institution.
9. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
10. Fine ranging between Rs. 25,000/- and Rs.1 Lakh.
11. Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

12. Whoever directly or indirectly commits, participates in, abets or ropagates “ragging” within or without any educational institution, shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.

### ❖ Dress Code for Teaching & Non-teaching Staff Members

Male Staff Members should not wear Jeans Pants/Shirts and T-Shirts. They should wear college uniform (white & white) during important occasions like Republic-day, Independence-day, College-day etc. They should wear only formal dress on other working days. Female Staff Members should come in formal sarees on other working days and College uniform saree during important occasions that are specified above. They should not come in chudidhar.

### ❖ COLLEGE UNIFORM

1. The college uniform for men students is white full pant and white shirt with full sleeves. They should also wear black shoes and necktie dark blue in colour.
2. For women students, the uniform is pink saree with pink blouse.
3. A student who gets admitted in the College should possess at least one set of college uniform to be worn as and when required.

### ❖ COLLEGE TIMINGS

Timings for All Courses (except the courses mentioned below the table)

Session	Forenoon				Afternoon		
Periods	I	Interval	II	III	Lunch	IV	V
Hours	10-10.55	10.55-11.10	11.10-12.05	12.05-01.00	01.00-02.00	02.00-03.00	03.00-04.00

Timings for BA English Literature (UA), MA English Literature, B.Com, M.Com, B.Com PA, BBA CA, B.Sc CDF, B.Com (CA) and MA (Tamil) courses

Periods	I	II	Interval	III	IV	V
Hours	08.00-08.55	08.55-09.50	09.50-10.05	10.05-11.00	11.00-12.00	12.00-01.00

### ❖ FEE CONCESSIONS AND SCHOLARSHIPS

Several fee concessions and scholarships are awarded annually to the deserving students. They are tenable for the entire course on condition that the holders continue to study in the College till the end of the course and their character, conduct and academic performance should continue to be satisfactory throughout the course.



As the different streams having their sources  
in different places all mingle their water in the sea,  
so, O Lord, the different paths which men take through  
different tendencies, various though they appear,  
crooked or straight, all lead to Thee.



Earth provides enough to satisfy every man's needs,  
but not every man's greed.

