

KONGUNADU ARTS AND SCIENCE COLLEGE (AUTONOMOUS)
 Re-accredited by NAAC with 'A' Grade – 3.64 CGPA out of 4 (3rd Cycle)
 College of Excellence (UGC)
COIMBATORE – 641 029

CIRCULAR No. 185

17.03.2018

The Heads of the Departments of Mathematics, Physics, Chemistry, Botany, Zoology, Biochemistry and Computer Science, the Librarian and the Director of Physical Education are to make provisions for inter-departmental stock taking to be completed before 28.03.2018. They are requested to assist the stock taking committee by providing necessary records for them and other facilities for smooth conduct of stock verification.

Laboratory Assistants are instructed to assist the stock taking committee. After verification of stock, the members of the stock taking committee are requested to submit a report to the undersigned before the last working day.

S.No.	Department	Members of stock taking committee
✓1.	Mathematics	Dr. M. Dhanam, Associate Professor in Physics Dr.K.Saminathan, Assistant Professor in Chemistry
✓2.	Physics	Dr.N.Nagarajan, Associate Professor in Botany Dr. R. Manimekalai, Assistant Professor in Chemistry
✓3.	Chemistry	Dr. M.Manimegalai, Associate Professor in Zoology Dr.V.Kokilavani, Assistant Professor in Mathematics
✓4.	Botany	Dr. B. Chandar Shekar, Assistant Professor in Physics Dr. R. Velmurugan, Assistant Professor in Chemistry
✓5.	Zoology	Dr.K.Kalaivani, Associate Professor in Biochemistry Dr.K.Thenmozhi, Assistant Professor in Botany
✓6.	Biochemistry	Dr. P.Matheswaran, Assistant Professor in Physics Dr. M. S. Sivaramkumar, Assistant Professor in Chemistry
7.	Computer Science	Dr. K. Muthukumar, Assistant Professor in Tamil Dr.K.S.Mangayarkkarasi, Assistant Professor in English
✓8.	Library and Information Center	Dr. A. Anu Kaliani, Associate Professor in Physics Dr. A. Kavitha, Assistant Professor in Computer Science Dr.Shoba Ramasway, Assistant Professor in English Dr.D.Vijayalakshmi, Assistant Professor in Mathematics Dr.P.Sujatha, Assistant Professor in English Dr. P. Sumathi, Assistant Professor in Botany Dr.M.Rukmani, Assistant Professor in Tamil
✓9.	Physical Education	Dr.P.Chitra, Assistant Professor in English Dr.M.Venkatachalam, Assistant Professor in Mathematics


PRINCIPAL

To

1. The Individuals
2. All Heads of the Departments
3. The Librarian
4. The Physical Director
5. Library & Lab Assistants (for circulation through the HoDs concerned)

Copy to

1. Staff Notice Board
2. Office Superintendent

Coimbatore
24.03.2018

From

1. Dr. M. Dhanam, Associate Professor in Physics
2. Dr. K. Saminathan, Assistant Professor in Chemistry
Stock taking committee for Department of Mathematics
Kongunadu Arts and Science College (Autonomous)
Coimbatore - 641 029

To

The Principal
Kongunadu Arts and Science College (Autonomous)
Coimbatore - 641 029

Respected Sir,

Sub.: Report on stock verification 2017-2018 - Department of Mathematics - reg.

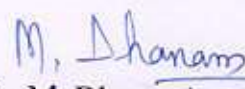

Ref.: Your circular No. 185, dated 17.03.2018

With reference to the circular cited above, we are submitting our report on the stock verification of items in the Department of Mathematics for the academic year 2017-2018. The stock position of the various items of the Department of Mathematics is verified and found correct.

Thanking You,

Yours faithfully,


PRINCIPAL
KONGUNADU ARTS & SCIENCE COLLEGE
COIMBATORE-641 029.


1. (Dr. M. Dhanam) 24/3/18

2. (Dr. K. Saminathan) 24.3.18

From

1. Dr.N.Nagarajan, Associate Professor in Botany,
2. Dr.R.Manimekalai, Assistant Professor in Chemistry,
Stock taking committee for Physics Department,
Kongunadu Arts and Science College,
Coimbatore – 641029.

To

The Principal,
Kongunadu Arts and Science College,
Coimbatore – 641029.

Through the Head of the Department of Physics,

Respected Sir,

Sub: Report on stock verification 2017-2018 – Physics Department – reg.
Ref: Your circular no.185, dated 17.03.2018

With reference to the circular cited above, we are submitting our report on the stock verification of items in Physics Department for the year 2017-2018. The stock position of the various items of Physics Department is verified and found correct.

Thanking you,

Yours faithfully,

Coimbatore
04.04.2018

forwarded

Dr. R. SATHYANARAYAN
M.Sc., M.Phil., P.D., PGDCA.,
Associate Professor & Head,
Department of Physics,
Kongunadu Arts & Science College,
COIMBATORE - 641 029.

1. (Dr.N.Nagarajan)

L. He  04/04/18

2. (Dr.R.Manimekalai)

PRINCIPAL
KONGUNADU ARTS & SCIENCE COLLEGE
COIMBATORE-641 029.

From

1. Dr.N.Nagarajan, Associate Professor in Botany,
2. Dr.R.Manimekalai, Assistant Professor in Chemistry,
Stock taking committee for Physics Department,
Kongunadu Arts and Science College,
Coimbatore – 641029.

To

The Principal,
Kongunadu Arts and Science College,
Coimbatore – 641029.

Through the Head of the Department of Physics,

Respected Sir,

Sub: Report on stock verification 2017-2018 – Physics Department – reg.
Ref: Your circular no.185, dated 17.03.2018

With reference to the circular cited above, we are submitting our report on the stock verification of items in Physics Department for the year 2017-2018. The stock position of the various items of Physics Department is verified and found correct.

Thanking you,

Yours faithfully,

Coimbatore
04.04.2018

forwarded
P. Sathiyamoorthy
4/4/18
Dr.R.SATHIYAMOORTHY
M.Sc., M.Phil., Ph.D., PGDCA.,
Associate Professor & Head,
Department of Physics,
Kongunadu Arts & Science College,
COIMBATORE - 641 029.

N. Nagarajan
4/4/18
1. (Dr.N.Nagarajan)

R. Manimekalai
04/04/18
2. (Dr.R.Manimekalai)

Principal
KONGUNADU ARTS & SCIENCE COLLEGE
COIMBATORE-641 029.

Coimbatore

09.04.2018

From

Dr. M. Manimegalai

Associate Professor in Zoology and

Dr. V. Kokilavani

Assistant professor in Mathematics

Kongunadu Arts and Science College

Coimbatore - 29

To

The Principal

Kongunadu Arts and Science College

Coimbatore - 29

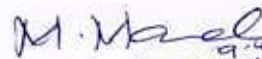
Sub : Stock Verification in UOI Chemistry Department - Reg

Ref : Your office circular no: 185 dt: ~~17~~ 03.2018

With reference to the above, it is informed that the stock position of UOI Chemistry department is verified and found to be correct.

Thanking You

Yours faithfully

1. 
(M. MANIMEGALAI)

2. 
(V. KOKILAVANI)


HEAD OF CHEMISTRY,
KONGUNADU ARTS & SCIENCE COLLEGE,
COIMBATORE-641 029.


PRINCIPAL
KONGUNADU ARTS & SCIENCE COLLEGE
COIMBATORE-641 029,

KONGUNADU ARTS AND SCIENCE COLLEGE
(AUTONOMOUS)
DEPARTMENT OF BOTANY
STOCK VERIFICATION REPORT FOR THE YEAR 2017-2018

This is to certify that the stock position of Apparatus, glass wares and Chemicals for the year 2017-2018 of Botany Department UG and PG was verified and found to be correct as per the Stock Registers 1 & 2.



Dr. B. Chandar shekar
Assistant Professor in Physics.



Dr. R. Velmurugan
Assistant Professor in Chemistry.



HEAD
Department of Botany
Kongu Nadu Arts & Science College
Coimbatore - 641 029.



PRINCIPAL
KONGUNADU ARTS & SCIENCE COLLEGE
COIMBATORE-641 029.

Coimbatore

28/03/18

From:

Dr. R. KALAIYANDI
Associate Professor
Department of Biochemistry
Kongunadu Arts and Science
College
Coimbatore-29.

Dr. R. THENMOHAI
Assistant Professor
Department of Botany
Kongunadu Arts and Science
College
Coimbatore-29.

To:

The Principal.

Kongunadu Arts and Science College.

Coimbatore -029.

Sir /Madam ,

Sub: Stock Verification -Department of Zoology report submitted-regarding

Ref: Circular no: 184

Dated: 17/03/2018

With reference to the above, we wish to state that the stock position of the Department of Zoology has been verified and found to be correct.

Thanking you.

Yours Faithfully





28.3.18

**KONGUNADU ARTS AND SCIENCE COLLEGE (AUTONOMOUS).
COIMBTORE-29**

DEPARTMENT OF BIOCHEMISTRY

STOCKVERFICATION REPORT FOR THE YEAR 2017-2018

STAR COLLEGE (Under DBT Scheme)

This is to certify that the stock position of equipments, glass wares and chemicals of STAR College for the year 2017-2018 of Biochemistry Department (UG) was verified and found to be correct as per the stock registers ^{and 2)} 1 of Star College (Under DBT Scheme)



Dr.P.Matheshwaran
Assistant Professor. in Physics



Dr.M.S.Sivaramakumar
Assistant Professor. in Chemistry



DEPARTMENT OF BIOCHEMISTRY
Kongunadu Arts and Science College
COIMBATORE-641 029



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KONGUNADU ARTS & SCIENCE COLLEGE
COIMBATORE-641 029.

**KONGUNADU ARTS AND SCIENCE COLLEGE (AUTONOMOUS).
COIMBATORE-29**

DEPARTMENT OF BIOCHEMISTRY

STOCK VERIFICATION REPORT FOR THE YEAR 2017-2018

This is to certify that the stock position, apparatus, glass wares and chemicals for the year 2017-2018 of Biochemistry Department (UG) was verified and found to be correct as per the stock registers 1, 2 and 3B.

Dr. P. Matheswaran
Assistant Professor. in Physics

Dr. M. S. Sivaramakumar
Assistant Professor. in Chemistry

DEPARTMENT OF BIOCHEMISTRY
Kongunadu Arts and Science College
COIMBATORE-641 029

PRINCIPAL
KONGUNADU ARTS & SCIENCE COLLEGE
COIMBATORE-641 029.

From

Dr. Mangayarkkarasi K.S.

Assistant Professor of English

Dr. K. Muthukumar

Assistant Professor of Tamil

Kongunadu Arts and Science College
Coimbatore

To

The Principal

Kongunadu Arts and Science College
Coimbatore

Cur
9.4.18

Respected Sir,

Sub : Stock Verification - Dept. of Computer Science -
report submitted - Reg.

As per the Circular no. 185 dated 17.03.2018, the
stock verification work in the department of Computer Science
was carried out. The stocks shown in the stock register
were found to be correct. (Computer Lab VI)

Thanking you,

Coimbatore

09.04.2018

yours faithfully

Mangayarkkarasi
(MANGAYARKKARASI K.S.)

K. Muthukumar
9/4/18
(K. MUTHUKUMAR)

Library

Coimbatore – 641 029

From

The Members of Stock Taking Committee
Kongunadu Arts and Science College
Coimbatore – 641 029

To

The Principal
Kongunadu Arts and Science College
Coimbatore - 641 029

Respected Madam,

Sub : Verification of Library Stock for the Year 2017-2018 Report Submitted –
reg

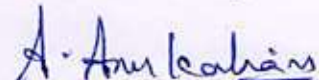
Ref : Your Circular No:185

Date:17/03/2018

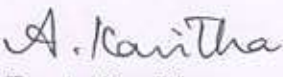
With reference to the above, We wish to inform you that we verified the stock position of the Library. Books entered in the stock Register of the Library and found them in order and correct.

Thanking You,

Yours faithfully,


Dr.A.Anu Kaliani

Associate Professor in Physics


Dr.A.Kavitha

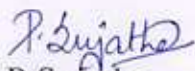
Assistant Professor in Computer Science


Dr.Shoba Ramaswamy

Assistant Professor in English


Dr.D.Vijayalakshmi

Assistant Professor in Mathematics


Dr.P.Sujatha

Assistant Professor in English


Dr.P.Sumathi

Assistant Professor in Botany


Dr.M.Rukmani

Assistant Professor in Tamil


Librarian


Principal

Coimbatore,
27.03.2018

From

Dr.P.Chitra
Assistant Professor in English

Dr.M.Venkatachalam
Assistant Professor in Mathematics
Kongunadu Arts and Science College (Autonomous)
Coimbatore - 641 029

To

The Principal
Kongunadu Arts and Science College (Autonomous)
Coimbatore - 641 029

en
27.3.18

Respected Sir,


Sub.: Stock verification – Department of Physical Education-reg.

Ref.: College circular No.185, Dated: 17.03.2018.

As per the reference cited above, we are submitting the report as on 27.03.2018, the stock position of the games articles in the Department of Physical Education are verified and found correct.

Thanking you,

Yours faithfully,


27/3/18
(P.CHITRA)


27/3/18
(M.VENKATACHALAM)