

PLACEMENT CELL

REPORT

2021-2022



KONGUNADU ARTS AND SCIENCE COLLEGE
(AUTONOMOUS)
COLLEGE OF EXCELLENCE (UGC)
COIMBATORE-641029

TECHVOLT - 17/11/21 → CT, IT, bca, bsc cs, msc cs.

Gmail

Placement Kasc <placements@kongunaducollege.ac.in>

Invitation for Campus Drive

HR Manager <hrd@techvoltcoimbatore.com>
To: placements@kongunaducollege.ac.in

Mon, Oct 11, 2021 at 4:36 PM

Dear Sir/Madam,

Greetings from Techvolt Software Pvt.Ltd,Coimbatore.

Hereby we have enclosed the details of Job Description for the year 2022 Batch. Kindly go through the Job Description .if you are interested kindly revert back to us.

With Thanks,

P Vinayaga,

HR Manager,

Techvolt Software Pvt.Ltd,Coimbatore

Email:hrd@techvoltcoimbatore.com Mob: 8428 983 975

URL:www.techvoltcoimbatore.com

On 2021-10-11 11:02, Vinayaga Techvolt wrote:

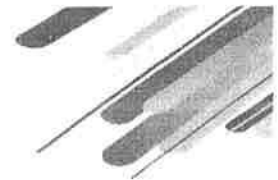
[Quoted text hidden]

With Thanks,
Vinayaga M P,
HR-Manager,
Techvolt Software Pvt.Ltd
Mob: 8428 983 975
www.techvoltcoimbatore.com
Email:support@techvoltcoimbatore.com

 **CAMPUS JD-2022 -TECHVOLT SOFTWARE.pdf**
195K



TECHVOLT SOFTWARE PVT.LTD
Simple But Marvelous...



ON/OFF CAMPUS RECRUITMENT -2022 BATCH

TECHVOLT SOFTWARE PVT.LTD is a Software Development and Digital Marketing Company located in Coimbatore. Techvolt Software involves in the business entity of ERP, CRM Applications, Web Designing, Web Hosting, Web Application Development, Embedded Systems, IoT and Machine Learning. Techvolt Software also provides services on Digital Marketing for business promotion to their clients & customers across India.

Our vision is to develop constantly and grow into a major IT service provider. We consistently usher our customers towards success. We have the ability to accelerate and swiftly share the great work or products of your organization or business. We believe that these qualities will be the key to reaching our goal.

Techvolt Software Pvt.Ltd delivers its solutions through an empowered team of professionals, where all the members are encouraged to innovate, explore, and take responsibility for their own growth both technically and professionally. Techvolt Software Pvt.Ltd has an open work environment and culture that encourages personal and group achievement with a clear focus on delivering customer satisfaction.

Techvolt Software hiring final year students through Internship cum Recruitment with the below eligibility criteria for the below platforms.

I. JOB DESCRIPTION: SOFTWARE DEVELOPER:

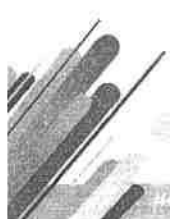
Eligibility Creteria: B.E/B.Tech/BCA/B.Sc/MCA/M.Sc-2022 Batch (Aggregate of 65% & Above)
(Maximum 3 History of Arrears allowed)

Skills Required: C,C++, Knowledge in HTML5,Mysql are preferable.

Rounds of Interview: Technical Written Test, Group Discussion & HR

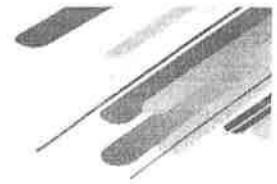
Role: Working as a Web Developer based on Python Programming.

Job confirmation: All the selected candidates will undergo the internship cum training period for a period of 2-3 months. During the internship period the company will offer technical training based on the company requirements with certain conditions. In case a candidate is discontinued during the internship period / Non-Submission of Work, the offer gets cancelled automatically.





TECHVOLT SOFTWARE PVT.LTD
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II . JOB DESCRIPTION: Digital Marketing Analyst:

Eligibility Creteria: Any Degree from 2022 Batch (Aggregate of 65% & Above)
(Maximum 3 History of Arrears allowed)

Skills Required: Good Communication with Ms-Office

Rounds of Interview: General Written Test, Group Discussion & HR

Role: Working as a Digital Marketing Analyst in Search Engine and Social Media

Job confirmation: All the selected candidates will undergo the internship cum training period for a period of 2-3 months. During the internship period the company will offer technical training based on the company requirements with certain conditions. In case a candidate is discontinued during the internship period / Non-Submission of Work, the offer gets cancelled automatically.

Salary Packages: After successful completion of Internship period, based on their performance full time employment offered with a Minimum Salary of Rs.1,20,000/- to Rs.1,80,000/- per annum for both Software Developers and Digital Marketing Analyst. During the internship period, stipend will be paid to the students subject to their performance only. Example Technical candidate eligible to get a stipend from the 2nd project work and Digital Marketing analyst will get a stipend from the 3rd month onwards.

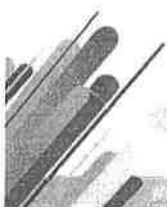
Terms and conditions: During the internship period, the company offers technical training to the selected candidates with a condition of training expenses to be paid by the candidate or candidate should sign an agreement or Employment bond of 1 year from the date of internship. If anyone's performance is not satisfactory during the internship period (Whoever signed a bond/Agreement), they are liable to pay the compensation amount to the company to cancel or terminate the bond or agreement.

Further any queries related to the Job Description will be mutually discussed between the Company and the Colleges (Placement officers).

With Regards

For Techvolt Software Pvt Ltd

HR Manager





TECHVOLT SOFTWARE PVT.LTD

Simple But Marvellous...

Date: 17 - 11 - 2021

To

Name: ATHIRA . G Degree: BCA
College Name: KONGUNADU ARTS AND SCIENCE COLLEGE

Letter of Offer

Further to the interviews you had with us, we are pleased to welcome you as an "Internship Trainee cum Web Developer / Digital Marketing Analyst" at "Techvolt Software Pvt.Ltd", Coimbatore.

Internship period starts from "December 2021 January 2022 onwards for a period of 3 Months in our Company. After completion of the internship training period based on the performance and work completion full time employment will be confirmed with the salary package of Rs.1,20,000 to Rs.1,80,000 per annum.

Internship(Training Period)Description

- Undergoing on rigorous technical training based on the allocated domain/technologies.
- Working on Project during the internship period.

During the internship period, attendance of 95% is mandatory along with Technical exposure of 75% for getting eligible for the full time opportunities. Further terms and conditions applicable towards your training cum internship period and employment will be emailed to you.

This letter of offer is valid for a maximum of 7 days from the date of issue. Post 7 days no intimation from your side, it gets cancelled automatically. In case if you are absent from the work/internship for more than two(2) consecutive days, without informing to HR Department, the company reserves the right to terminate your services/internship with immediate effect on the grounds of no call / no show to work internship and unapproved leaves.

During your employment/internship with Techvolt Software Pvt.Ltd, you will exhibit professional behaviour at all times be it with customers and/or your reporting managers and/or your peers or anybody you come in contact with. In your assignment, you will be responsible for the duties based on the role assigned to you, as more particularly laid out in the job/internship description for this position.

M/s. Techvolt Software Pvt.Ltd.,

HR Manager

www.techvoltcoimbatore.com Email : support@techvoltcoimbatore.com Mob : 8428 983 975

#28, Thacil Centre, 2nd Floor, Above City Union Bank, Raja Annamalai Road, Saibaba Colony, Coimbatore - 641011



TECHVOLT SOFTWARE PVT.LTD

Simple But Marvellous...

Date: 17.11.2021

To

Name: DIVYA BHARATHI . L Degree: B.Sc Computer Science
College Name: KONGUNADU ARTS AND SCIENCE COLLEGE

Letter of Offer

Further to the interviews you had with us, we are pleased to welcome you as an Internship Trainee cum **Web Developer / Digital Marketer** to our company "Techvolt Software Pvt.Ltd", located at Coimbatore.

Internship (Training Period) Description:

- Undergoing on rigorous technical training based on the allocated work.
- Working on Project during the internship period.

This has to be understood very clearly that all the selected candidates will undergo internship cum training period for a period 2-3 months with immediate effect from the date of selection or after completion of the degree. During the period you will be deployed as "Trainee". Based on your internship (Training) period performance the full-time employment opportunities will be offered in our company or group of companies. You have to meet the expectations of the technical knowledge during the period, if you fail to achieve the same; the opportunities will get cancel automatically. Further terms and conditions applicable towards your technical training and internship period will be emailed to you.

This letter of offer is valid for a maximum of 7 days from the date of issue. Post 7 days no intimation from your side, it gets cancelled automatically. In case if you are absent from the work/internship for more than two(2) consecutive days, without informing to HR Department, the company reserves the right to terminate your services/internship with immediate effect on the grounds of no call / no show to work/internship and unapproved leaves.

During your employment/internship with Techvolt Software Pvt.Ltd, you will exhibit professional behavior at all times be it with customers and/or your reporting managers and/or your peers or anybody you come in contact with.

After the completion of training period, the salary package starts from Minimum of 1.20 Lakhs to 2.40Lakhs per annum based on your performance.

M/s. Techvolt Software Pvt.Ltd.,

Authorized Signatory



TECHVOLT SOFTWARE PVT.LTD

Simple But Marvelous...

Date: 17 - 11 - 2021

To

Name: ABINAYA . M Degree: B.Sc Computer Science
College Name: KONGUNADU ARTS AND SCIENCE COLLEGE

Letter of Offer

Further to the interviews you had with us, we are pleased to welcome you as an Internship Trainee cum **Web Developer / Digital Marketer** to our company "**Techvolt Software Pvt.Ltd**", located at Coimbatore.

Internship (Training Period) Description:

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- Working on Project during the internship period.

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M/s. Techvolt Software Pvt.Ltd.,

Authorized Signatory

www.techvoltcoimbatore.com Email : support@techvoltcoimbatore.com Mob : 8428 983 975

#28, Thacil Centre, 2nd Floor, Above City Union Bank, Raja Annamalai Road, Saibaba Colony, Coimbatore - 641011.



TECHVOLT SOFTWARE PVT.LTD

Simple But Marvelous...

Date: 17 - 11 - 2021

To

Name: SANTHI . TN Degree: B.Sc. Computer Science

College Name: KONGUNADU ARTS AND SCIENCE COLLEGE

Letter of Offer

Further to the interviews you had with us, we are pleased to welcome you as an "Internship Trainee cum Web Developer / Digital Marketing Analyst" at "Techvolt Software Pvt.Ltd", Coimbatore.

Internship period starts from "December 2021 / January 2022 onwards for a period of 3 Months in our Company. After completion of the internship training period based on the performance and work completion full time employment will be confirmed with the salary package of Rs.1,20,000 to Rs.1,80,000 per annum.

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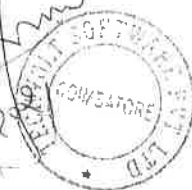
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M/s. Techvolt Software Pvt.Ltd.,

HR Manager





TECHVOLT SOFTWARE PVT.LTD

Simple But Marvellous...

Date: 17-11-2021

To

Name: S. ANISHA Degree: B.Sc Computer Science

College Name: KONGUNADU ARTS AND SCIENCE COLLEGE

Letter of Offer

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M/s. Techvolt Software Pvt.Ltd.,

HR Manager

www.techvoltcoimbatore.com Email : support@techvoltcoimbatore.com Mob : 8428 983 975

#28, Thacil Centre, 2nd Floor, Above City Union Bank, Raja Annamalai Road, Saibaba Colony, Coimbatore - 641011.



TECHVOLT SOFTWARE PVT.LTD

Simple But Marvelous...

Date: 17-11-2021

To

Name: APARNA S Degree: B.Sc Computer Science

College Name: KONGUNADU ARTS AND SCIENCE COLLEGE

Letter of Offer

Further to the interviews you had with us, we are pleased to welcome you as an "Internship Trainee cum Web Developer / Digital Marketing Analyst" at "Techvolt Software Pvt.Ltd", Coimbatore.

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M/s. Techvolt Software Pvt.Ltd.,

HR Manager





TECHVOLT SOFTWARE PVT.LTD

Simple But Marvelous...

Date: 17-11-2021

To

Name: PRIVADHARSHINI R Degree: BCA

College Name: KONGUNADU ARTS AND SCIENCE COLLEGE

Letter of Offer

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M/s. Techvolt Software Pvt.Ltd.,

HR Manager



TECHVOLT SOFTWARE PVT.LTD

Simple But Marvellous...

Date: 17-11-2021

To

Name: VINUBALA - P Degree: BCA

College Name: KONGUNADU ARTS AND SCIENCE COLLEGE

Letter of Offer

Further to the interviews you had with us, we are pleased to welcome you as an "Internship Trainee cum Web Developer / Digital Marketing Analyst" at "Techvolt Software Pvt.Ltd", Coimbatore.

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M/s. Techvolt Software Pvt.Ltd.,

HR Manager





TECHVOLT SOFTWARE PVT.LTD

Simple But Marvelous...

Date: 17-11-2021

To

Name: JENISHA . S Degree: BCA
College Name: KONGUNADU ARTS AND SCIENCE COLLEGE

Letter of Offer

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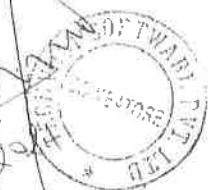
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M/s. Techvolt Software Pvt.Ltd.,

HR Manager



5k CAR CARE - 18/11/21



Placement Kasc

<placements@kongunaducollege.ac.in>

NOV 2021 CAMPUS INTERVIEW - REG

1 message

Careers 5K Network

Tue, Nov 16, 2021 at 12:18

<careers@5knetwork.in>

PM

To: placements@kongunaducollege.ac.in

Cc: Recruitment 5K Network <recruitment@5knetwork.in>, HRM 5K Network <hrm@5knetwork.in>

Dear Kongunadu Arts and science college,

Greetings from 5K Car Care...!

Good afternoon...!

Thanks for your invitation mail and as per our discussion Four people from our Recruitment Team will attend the campus drive on 18.11.2021. Kindly do the needful for our team.

Since our requirement is very high in nature we request you to arrange all possible passed out students from the 2018 batch itself.

Best Regards,

Dinesh M

Sr HR Executive,

5 K Network pvt ltd.,

Coimbatore.

Mob : 7094442640

Mail : careers@5knetwork.in

Website: www.5knetwork.in



OFFER LETTER

Date : 18.11.2021.

Qualification : B.Sc IT

Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above

Address : Kongunadu Arts and Science College.

Dear Sabarish KM

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at 5K CAR CARE
with the start date of May 2022. You will be reporting
directly to HR / Sales Manager / Supervisor at **5K CAR CARE**
specify any branch. We believe your skills and experience is
an excellent match for our company.

We are excited to have you join our team ! If you have
question please feel free to reach out at any time.

For


5K CAR CARE

5K CAR CARE PVT. LTD.
COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 08.11.2021
Qualification : BSC. IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear DEVADHARSHINI

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at 5K CAR CARE
with the start date of May 2022 You will be reporting
directly to HR / Sales Manager / Supervisor at 5K CAR CARE
specify any branch. We believe your skills and experience is
an excellent match for our company.

We are excited to have you join our team ! If you have
question please feel free to reach out at any time.

For



5K CAR CARE COIMBATORE

5K CAR CARE PVT. LTD.
COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

www.5knetwork.in

OFFER LETTER

Date : 18.11.2021
Qualification : Bsc IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Lingeshwaran. G

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at **5K CAR CARE**
with the start date of May 2022. You will be reporting
directly to HR / Sales Manager / Supervisor at **5K CAR CARE**
specify any branch. We believe your skills and experience is
an excellent match for our company.

We are excited to have you join our team ! If you have
question please feel free to reach out at any time.

For 

5K CAR CARE

5K CAR CARE PVT. LTD.
COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204
Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 18-11-2021
Qualification : B.Sc. IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : KASC

Dear Janani.V

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at 5K CAR CARE
with the start date of May 2022 You will be reporting
directly to HR / Sales Manager / Supervisor at **5K CAR CARE**
specify any branch. We believe your skills and experience is
an excellent match for our company.

We are excited to have you join our team ! If you have
question please feel free to reach out at any time.

For



**5K CAR CARE PVT. LTD.
COIMBATORE**

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204
Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 18-11-2021
Qualification : BSC. IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : kase

Dear Nareesh .S

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at **5K CAR CARE**
with the start date of May 2022 You will be reporting
directly to HR / Sales Manager / Supervisor at **5K CAR CARE**
specify any branch. We believe your skills and experience is
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We are excited to have you join our team ! If you have
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For

5K CAR CARE



5K CAR CARE PVT. LTD.
COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 18-11-2021
Qualification : BSC IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear R. Ajay Kumar

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at 5K CAR CARE
with the start date of MAY 2022 You will be reporting
directly to HR / Sales Manager / Supervisor at **5K CAR CARE**
specify any branch. We believe your skills and experience is
an excellent match for our company.

We are excited to have you join our team ! If you have
question please feel free to reach out at any time.

For

5K CAR CARE



5K CAR CARE PVT. LTD.
COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 18-11-2021
Qualification : BSC IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : KASC

Dear N. Harshini

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Tech Eng / ASM / BH / CRM / BDE / Others at 5K CAR CARE
with the start date of MAY 2022. You will be reporting
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COIMBATORE

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7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 18-11-2021
Qualification : BSC.IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Surya . M

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Tech Eng / ASM / BH / CRM / BDE / Others at **5K CAR CARE**
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7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 08.11.2021
Qualification : BSC. IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : KASG

Dear Kesavan D

We are pleased to offer you the Full Time Position of
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OFFER LETTER

Date : 18.11.2021
Qualification : BSc IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kasc

Dear Priyesh Kumar

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7094437827, 7094484592, 8012588204

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OFFER LETTER

Date : 18.11.2021
Qualification : Bsc CT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Hari prajay. G

We are pleased to offer you the Full Time Position of
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7094437827, 7094484592, 8012588204

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OFFER LETTER

Date : 18-11-2021
Qualification : BSc.IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above

Address : Kase

Dear Venkatesh . M

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OFFER LETTER

Date : 18.11.2021
Qualification : B.Sc IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Nithya

We are pleased to offer you the Full Time Position of
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OFFER LETTER

Date : 18.11.2021.
Qualification : BSc. IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kasc

Dear Arthi Ayyasamy

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OFFER LETTER

Date : 08.11.2021
Qualification : BSC IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : KASC

Dear Kanika Parameshwari S.

We are pleased to offer you the Full Time Position of
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OFFER LETTER

Date : 18-11-2021
Qualification : BSC. IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kasr

Dear Ramesh . A

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OFFER LETTER

Date : 18-11-2021
Qualification : BSc. IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
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Dear Swetha Prakash

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OFFER LETTER

Date : 18.11.2021
Qualification : B.Sc.IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kasr

Dear Southi Rajan

We are pleased to offer you the Full Time Position of
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OFFER LETTER

Date : 18-11-2021
Qualification : BSC.IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : kasl

Dear Vignesh . C

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OFFER LETTER

Date : 18-11-2021
Qualification : BSC. IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
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Address : Kase

Dear FELIX . A

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OFFER LETTER

Date : 08.11.2021
Qualification : B.Sc
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kasec

Dear Kaleeswari.M

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OFFER LETTER

Date : 18-11-2021
Qualification : Bcom . Pa
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kasl

Dear Madhumitha . M

We are pleased to offer you the Full Time Position of
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7094437827, 7094484592, 8012588204

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OFFER LETTER

Date : 18-11-2021
Qualification : Bcom. Pa
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kasc

Dear BOOMIKA . J

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OFFER LETTER

Date : 18.11.2021
Qualification : B.Com PA.
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kasc

Dear Vaishnavikavendhan

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OFFER LETTER

Date : 18-11-2021
Qualification : B.Com. Pa
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Sreenithi . S

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OFFER LETTER

Date : 18-11-2021
Qualification : Bcom. Pa
Experience : ☐ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Swetha Sai .k

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OFFER LETTER

Date : 18-11-2021
Qualification : B.Com PA
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : KASC

Dear Vansha CM

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OFFER LETTER

Date : 18.10.2021
Qualification : BCA
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Krithika.B.

We are pleased to offer you the Full Time Position of **Tech Eng / ASM / BH / CRM / BDE / Others** at **5K CAR CARE** with the start date of May 2022. You will be reporting directly to HR / Sales Manager / Supervisor at **5K CAR CARE** specify any branch. We believe your skills and experience is an excellent match for our company.

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OFFER LETTER

Date : 18.11.2021.
Qualification : BCA .
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
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Address : Kase

Dear Sabarish . S

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OFFER LETTER

Date : 18.11.2021
Qualification : BCA
Experience : ☒ Fresher. ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kasc

Dear Boopathi. R

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7094437827, 7094484592, 8012588204

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OFFER LETTER

Date : 18.11.2021
Qualification : B.E.
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Shantha Kumar . S

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OFFER LETTER

Date : 18-11-2021
Qualification : BCA
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : KASL

Dear Madhan kumar . S

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Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
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Address : KASC

Dear VINUBALA.P

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For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 8.11.2021
Qualification : B.C.A.
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : K.A.S.C.

Dear Sikkandhar Batcha.M.

We are pleased to offer you the Full Time Position of
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OFFER LETTER

Date : 08.11.2021
Qualification : BCA
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
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Address : Kase

Dear Blesson Daniel R

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COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 18.11.2021
Qualification : BCA
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Vignesh.K.

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at 5K CAR CARE
with the start date of May 2022 You will be reporting
directly to HR / Sales Manager / Supervisor at **5K CAR CARE**
specify any branch. We believe your skills and experience is
an excellent match for our company.

We are excited to have you join our team ! If you have
question please feel free to reach out at any time.

For


5K CAR CARE

5K CAR CARE PVT. LTD.

COIMBATORE

For Recruitment : 7094440568, 7094484643,

7094437827, 7094484592, 8012588204

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OFFER LETTER

Date : 18.11.2021
Qualification : BCA
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Siva Narayanan R

We are pleased to offer you the Full Time Position of
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directly to HR / Sales Manager / Supervisor at **5K CAR CARE**
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5K CAR CARE PVT. LTD.
COIMBATORE

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OFFER LETTER

Date : 18.11.2021.
Qualification : BCA
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Ramya. A

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COIMBATORE

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OFFER LETTER

Date : 18-11-2021
Qualification : BCA
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : KASC

Dear Monish Kannan. G

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at **5K CAR CARE**
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5K CAR CARE



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For Recruitment : 7094440568, 7094484643,
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OFFER LETTER

Date : 18-11-2021
Qualification : BCA
Experience : ☐ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kasc

Dear Reuben Dass. S

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at 5K CAR CARE
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directly to HR / Sales Manager / Supervisor at **5K CAR CARE**
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OFFER LETTER

Date : 18-11-2021
Qualification : BCA
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : KASC

Dear R. Devraj

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at **5K CAR CARE**
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For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

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OFFER LETTER

Date : 08.11.2021
Qualification : BCA
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Ragithick.M

We are pleased to offer you the Full Time Position of **Tech Eng / ASM / BH / CRM / BDE / Others** at **5K CAR CARE** with the start date of May 2022. You will be reporting directly to HR / Sales Manager / Supervisor at **5K CAR CARE** specify any branch. We believe your skills and experience is an excellent match for our company.

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For

5K CAR CARE



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COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 18.11.2021.
Qualification : Bachelor of Computer Application (BCA).
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kongunadu Arts and Science College.
Dear K. S. Punitha

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at **5K CAR CARE**
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For 
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COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 18.11.2021
Qualification : BCA
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Monika.V

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7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 18.11.2021
Qualification : Bsc CT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Gurhan Adithiya . T

We are pleased to offer you the Full Time Position of
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OFFER LETTER

Date : 08.11.2021
Qualification : BSC. IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear ABHINAV H.

We are pleased to offer you the Full Time Position of **Tech Eng / ASM / BH / CRM / BDE / Others** at **5K CAR CARE** with the start date of May 2022. You will be reporting directly to HR / Sales Manager / Supervisor at **5K CAR CARE** specify any branch. We believe your skills and experience is an excellent match for our company.

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OFFER LETTER

Date : 18.11.2021
Qualification : Bsc CT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
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Dear Togananathan.R

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OFFER LETTER

Date : 08.11.2021
Qualification : BSC. IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
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Dear Jeevitha Rangasamy

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OFFER LETTER

Date : 18.11.2021
Qualification : BSC CT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
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Address : kasc

Dear Divya Bharathi . L

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OFFER LETTER

Date : 18.11.2021.
Qualification : BSc CT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kasc

Dear Aruna.T

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OFFER LETTER

Date : 18-11-2021
Qualification : BSC.IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : kase

Dear Vaishnavi.S

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OFFER LETTER

Date : 18-11-2021
Qualification : BSC. IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kasr

Dear Sasikaran . L.J

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COIMBATORE

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7094437827, 7094484592, 8012588204

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OFFER LETTER

Date : 18.11.2021
Qualification : BSC CT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Sri Rajeev. B

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COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

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OFFER LETTER

Date : 18.11.2021.

Qualification : B.Sc CT

Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above

Address : Kase

Dear Pandi Selvi . S

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For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

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OFFER LETTER

Date : 18.11.2021.
Qualification : Bsc es.
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase.

Dear Amrushiya Nagaraj

We are pleased to offer you the Full Time Position of
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COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 18-11-2021
Qualification : B.Sc. Computer Science
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : KASC

Dear Barani. S

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For

5K CAR CARE



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COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 18-11-2021
Qualification : Bachelor of Computer Science
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : KASC

Dear Gopala Krishnan.R

We are pleased to offer you the Full Time Position of
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For

5K CAR CARE



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COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 18-11-2021
Qualification : BBL.Cs
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Kanimozhi, K

We are pleased to offer you the Full Time Position of **Tech Eng / ASM / BH / CRM / BDE / Others** at **5K CAR CARE** with the start date of May 2022. You will be reporting directly to HR / Sales Manager / Supervisor at **5K CAR CARE** specify any branch. We believe your skills and experience is an excellent match for our company.

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7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 18-11-2021
Qualification : BSC. CS
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Sainath . S

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For

5K CAR CARE



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For Recruitment : 7094440568, 7094484643,
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OFFER LETTER

Date : 18-11-2021
Qualification : BSc. CS
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : kase

Dear Gokulnand . S

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For
18/11/21
5K CAR CARE



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COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

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OFFER LETTER

Date : 18-11-2021
Qualification : BSC, CS
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Roshan Neraaj

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For

5K CAR CARE



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For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204
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OFFER LETTER

Date : 18-11-2021
Qualification : BSC Computer Science
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : KASC

Dear Fahad. B

We are pleased to offer you the Full Time Position of
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For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 14-11-2021
Qualification : BSC. CS
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : kasc

Dear Snegaa . S

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OFFER LETTER

Date : 18-11-2021
Qualification : BSC, Cs
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Siddarth. S

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OFFER LETTER

Date : 18-11-2021
Qualification : BSC. CS
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
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Address : Kase

Dear Sri Vashaa, M

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with the start date of May 2022 You will be reporting
directly to HR / Sales Manager / Supervisor at **5K CAR CARE**
specify any branch. We believe your skills and experience is
an excellent match for our company.

We are excited to have you join our team ! If you have
question please feel free to reach out at any time.

For

5K CAR



5K CAR CARE PVT. LTD.
COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 18-11-2021
Qualification : BSC, CS
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : KASC

Dear Parithrassi . SP

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at 5K CAR CARE
with the start date of MAY 2022 You will be reporting
directly to HR / Sales Manager / Supervisor at **5K CAR CARE**
specify any branch. We believe your skills and experience is
an excellent match for our company.

We are excited to have you join our team ! If you have
question please feel free to reach out at any time.

For

5K CAR CARE



5K CAR CARE PVT. LTD.
COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

www.5knetwork.in

OFFER LETTER

Date : 18-11-2021
Qualification : B.Sc. Computer Science
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : KASC

Dear Sylla V

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at 5K CAR CARE
with the start date of MAY 2022 You will be reporting
directly to HR / Sales Manager / Supervisor at 5K CAR CARE
specify any branch. We believe your skills and experience is
an excellent match for our company.

We are excited to have you join our team ! If you have
question please feel free to reach out at any time.

For

5K CAR CARE



5K CAR CARE PVT. LTD.
COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204
Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 18.11.2021
Qualification : B.Sc Botany
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Monika A.

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at **5K CAR CARE**
with the start date of MAY 2022 You will be reporting
directly to HR / Sales Manager / Supervisor at **5K CAR CARE**
specify any branch. We believe your skills and experience is
an excellent match for our company.

We are excited to have you join our team ! If you have
question please feel free to reach out at any time.

For


5K CAR CARE COIMBATORE

5K CAR CARE PVT. LTD.

COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 18-11-2021
Qualification : B.sc botany
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : Kase

Dear Sneha.V

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at 5K CAR CARE
with the start date of MAY 2022 You will be reporting
directly to HR / Sales Manager / Supervisor at **5K CAR CARE**
specify any branch. We believe your skills and experience is
an excellent match for our company.

We are excited to have you join our team ! If you have
question please feel free to reach out at any time.

For

5K CAR CARE



5K CAR CARE PVT. LTD.
COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204
Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 08.11.2021
Qualification : BSc. Mathematics.
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : KASC

Dear ELAMATHIA

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at 5K CAR CARE
with the start date of May 2022 You will be reporting
directly to HR / Sales Manager / Supervisor at **5K CAR CARE**
specify any branch. We believe your skills and experience is
an excellent match for our company.

We are excited to have you join our team ! If you have
question please feel free to reach out at any time.

For

5K CAR CARE



5K CAR CARE PVT. LTD.
COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 18-11-2021
Qualification : B.Com. CA.
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : KASC

Dear Indumathi. A

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at 5K CAR CARE
with the start date of MAY 2022. You will be reporting
directly to HR / Sales Manager / Supervisor at 5K CAR CARE
specify any branch. We believe your skills and experience is
an excellent match for our company.

We are excited to have you join our team ! If you have
question please feel free to reach out at any time.

For

5K CAR CARE



5K CAR CARE PVT. LTD.
COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

OFFER LETTER

Date : 18.11.2021
Qualification : B.Sc
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : kase

Dear Priyanka G

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at **5K CAR CARE**
with the start date of May 2022 You will be reporting
directly to HR / Sales Manager / Supervisor at **5K CAR CARE**
specify any branch. We believe your skills and experience is
an excellent match for our company.

We are excited to have you join our team ! If you have
question please feel free to reach out at any time.

For


5K CAR CARE
COIMBATORE

5K CAR CARE PVT. LTD.
COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

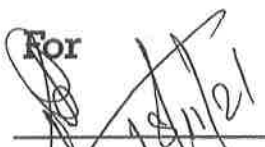
OFFER LETTER

Date : 18-11-2021
Qualification : BSC.IT
Experience : ☒ Fresher ☐ 0 - 6 months ☐ 6 - 12 months
☐ 12 - 36 months ☐ 36 months & above
Address : kasc

Dear ANISHA.S

We are pleased to offer you the Full Time Position of
Tech Eng / ASM / BH / CRM / BDE / Others at 5K CAR CARE
with the start date of May 2022 You will be reporting
directly to HR / Sales Manager / Supervisor at 5K CAR CARE
specify any branch. We believe your skills and experience is
an excellent match for our company.

We are excited to have you join our team ! If you have
question please feel free to reach out at any time.

For 
18/11/21
5K CAR CARE 

5K CAR CARE PVT. LTD.
COIMBATORE

For Recruitment : 7094440568, 7094484643,
7094437827, 7094484592, 8012588204

Share Your Resume : recruitment@5knetwork.in

HONDA
M Gmail

19/11/21

Placement Kase <placements@kongunaducollege.ac.in>

JOB FAIR (19.11.2021) - Reg

HRM Suryabala <hrm@suryabala.com>

Mon, Nov 15, 2021 at 8:10 PM

To: "<placements@kongunaducollege.ac.in>" <placements@kongunaducollege.ac.in>

Cc: jameson <jameson@suryabala.com>

DEAR MADAM,

This is R Sabarinath from SURYABALA MOTORS (HONDA AUTHORIZED DEALER), we received your job fair mail on today (15.11.2021) We are recruiting Sales & Service candidates. We ready to recruit your students on 19.11.2021 (FRIDAY) and participate myself and any one of my colleague.

THANKS & REGARDS

R SABARINATH

HRD

SURYABALA MOTORS

1973 - A, TRICHY ROAD,

IYYER HOSPITAL BUS STOP, CBE - 05

Contact : 9790980466

E mail : hrm@suryabala.com

Recheck

2 attachments



COLLEGE MAN POWER WELCOME DETAILS.xlsx
10K



Job Fair Activity.pptx
1098K



JOB OFFER LETTER

Date: 19/11/2011

COIMBATORE

To,
Mr. HARIKESHMAN S
KASC
CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

Designation:

Salary : Rs. 12,000/- + INCENTIVES + (Free Accommodation)

IN THE BEST INTEREST OF OUR ORGANISATION, REQUEST YOU TO CONFIRMATION IMMEDIATELY.

LOOKING FORWARD TO YOU BEING PART OF OUR TEAM.

Thanking you

For Suryabala Motors,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888



JOB OFFER LETTER

Date: 19/11/21

COIMBATORE

To, **Ms. HARSHM. N**
KONGU ARTS & SCIENCE COLLEGE
CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

Designation:

Salary : Rs. 12000/- + INCENTIVES + (Free Accommodation)

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LOOKING FORWARD TO YOU BEING PART OF OUR TEAM.

Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888



JOB OFFER LETTER

Date: 19/11/21.

COIMBATORE

To, **Ms. DHARSHM. D**
KASC
CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

Designation:

Salary : Rs. 12,000/- + INCENTIVES + (Free Accommodation)

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LOOKING FORWARD TO YOU BEING PART OF OUR TEAM.

Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888

Suryabala HONDA, Suryabala Motors, 1973-A, Trichy Road, Iyer Hospital Bus Stop, Coimbatore - 641 005.

Phone : Sales : 0422 - 4297888, Service : 0422 - 4297828

Email : honda@cbe@suryabala.com Web : www.suryabalahonda.com

Chennai Branch : S.F. No. : S.F. No. 439/1B, Old Mahabalipuram Road, Sholinganallur, Chennai - 600119

GSTIN : 33ABOFS1318N1ZV



JOB OFFER LETTER

Date: 19/11/21

COIMBATORE

To,

Mr. SATHYA V
KASC
CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

Designation:

Salary : Rs. 12,000/- + INCENTIVES + (Free Accommodation)

IN THE BEST INTEREST OF OUR ORGANISATION, REQUEST YOU TO CONFIRMATION IMMEDIATELY.

LOOKING FORWARD TO YOU BEING PART OF OUR TEAM.

Thanking you

For Suryabala Motors,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888



JOB OFFER LETTER

Date: 19/11/21

COIMBATORE

To,

Mr. VASANTH B
KASL
CBF

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

Designation:

Salary : Rs. 12,000/- + INCENTIVES + (Free Accommodation)

IN THE BEST INTREST OF OUR ORGANISATION, REQUEST YOU TO CONFIRMATION IMMEDIATELY.

LOOKING FORWARD TO YOU BEING PART OF OUR TEAM.

Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888



JOB OFFER LETTER

Date: 19/11/21

COIMBATORE

To,

Mr. KARTHICK. P
KASC
CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

Designation:

Salary : Rs. 12000/- + INCENTIVES + (Free Accommodation)

IN THE BEST INTREST OF OUR ORGANISATION, REQUEST YOU TO CONFIRMATION IMMEDIATELY.

LOOKING FORWARD TO YOU BEING PART OF OUR TEAM.

Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888

Suryabala HONDA, Suryabala Motors, 1973-A, Trichy Road, Iyer Hospital Bus Stop, Coimbatore - 641 005.
Phone : Sales : 0422 - 4297888, Service : 0422 - 4297828

Email : hondache@suryabala.com Web : www.suryabalahonda.com

Chennai Branch : SF. No. : S.F. No. 439/1B, Old Mahabalipuram Road, Sholinganallur, Chennai - 600119
GSTIN : 33ABOFS1318N1ZV



JOB OFFER LETTER

Date: 19/11/2011

COIMBATORE

To, **MR. KAVIN BARTHICK**
KASC
CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

Designation:

Salary : Rs. 12,000/- + INCENTIVES + (Free Accommodation)

IN THE BEST INTEREST OF OUR ORGANISATION, REQUEST YOU TO CONFIRMATION IMMEDIATELY.

LOOKING FORWARD TO YOU BEING PART OF OUR TEAM.

Thanking you

For Suryabala Motors,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road,
Iyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888

Suryabala HONDA, Suryabala Motors, 1973-A, Trichy Road, Iyer Hospital Bus Stop, Coimbatore - 641 005.
Phone : Sales : 0422 - 4297888, Service : 0422 - 4297828
Email : hondache@suryabala.com Web : www.suryabalahonda.com
Chennai Branch : SF. No. : S.F. No. 439/1B, Old Mahabalipuram Road, Sholinganallur, Chennai - 600119
GSTIN : 33ABOFS1318N1ZV



JOB OFFER LETTER

Date: 19/11/21

COIMBATORE

To, Mr. U.S. DINESH
KASC
CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

Designation:

Salary : Rs. 12,000/- + INCENTIVES + (Free Accommodation)

IN THE BEST INTEREST OF OUR ORGANISATION, REQUEST YOU TO CONFIRMATION IMMEDIATELY.

LOOKING FORWARD TO YOU BEING PART OF OUR TEAM.

Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888



JOB OFFER LETTER

Date: 19/11/24.

COIMBATORE

To,

MR. GUHAN ADITHIYA.T
KASL
CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

Designation:

Salary : Rs. 12,000/- + INCENTIVES + (Free Accommodation)

IN THE BEST INTREST OF OUR ORGANISATION, REQUEST YOU TO CONFIRMATION IMMEDIATELY.

LOOKING FORWARD TO YOU BEING PART OF OUR TEAM.

Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888



JOB OFFER LETTER

Date: 19/11/21.

COIMBATORE

To,

Mr. Nandu

KASC

CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

Designation:

Salary : Rs. 12000/- + INCENTIVES + (Free Accommodation)

IN THE BEST INTRESTY OF OUR ORGANISATION, REQUEST YOU TO CONFIRMATION IMMEDIATELY.

LOOKING FORWARD TO YOU BEING PART OF OUR TEAM.

Thanking you

For Suryabala Motors,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888

Suryabala **HONDA**, Suryabala Motors, 1973-A, Trichy Road, Iyyer Hospital Bus Stop, Coimbatore - 641 005.

Phone : Sales : 0422 - 4297888, Service : 0422 - 4297828

Email : hondacbe@suryabala.com Web : www.suryabalahonda.com

Chennai Branch : SF. No. : S.F. No. 439/1B, Old Mahabalipuram Road, Sholinganallur, Chennai - 600119
GSTIN : 33ABOFS1318N1ZV

JOB OFFER LETTER

Date: 19/11/21

COIMBATORE

To,

Mr. Aalcaash ICOMARESPM

KASC

CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

Designation:

Salary : Rs. 12,000/- + (Free Accommodation) & Incentives.

IN THE BEST INTREST OF OUR ORGANISATION, REQUEST YOU TO CONFIRMATION IMMEDIATELY.

LOOKING FORWARD TO YOU BEING PART OF OUR TEAM.

Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888

JOB OFFER LETTER

Date: 19/11/21..

COIMBATORE

To,

Ms. DIVYA BHARATHI L
KASC
CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

Designation:

Salary : Rs. 12,000/- + (Free Accommodation) & Incentives

IN THE BEST INTEREST OF OUR ORGANISATION, REQUEST YOU TO CONFIRMATION IMMEDIATELY.

LOOKING FORWARD TO YOU BEING PART OF OUR TEAM.

Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888

JOB OFFER LETTER

Date: 11/11/20

COIMBATORE

To, **MS. RAVATHY, M.**
CASL
CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

Designation:

Salary : Rs. 12,000/- + (Free Accommodation) & Incentives

IN THE BEST INTREST OF OUR ORGANISATION, REQUEST YOU TO CONFIRMATION IMMEDIATELY.

LOOKING FORWARD TO YOU BEING PART OF OUR TEAM.

Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888

JOB OFFER LETTER

Date: 19/11/21

COIMBATORE

To,

Mr. ABIMESH . P

CASL

CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

JOB OFFER LETTER

Designation:

Salary : Rs. 12000/- (Free Accommodation) & Incentives

IN THE BEST INTEREST OF OUR ORGANISATION, REQUEST YOU TO CONFIRMATION IMMEDIATELY.

LOOKING FORWARD TO YOU BEING PART OF OUR TEAM.

Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297886



JOB OFFER LETTER

Date: 19/11/21.

COIMBATORE

To,

MR. MONIKA
KASE
CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

Designation:

Salary : Rs. 12,000/- (Free Accommodation) & Incentives

IN THE BEST INTREST OF OUR ORGANISATION, REQUEST YOU TO CONFIRMATION IMMEDIATELY.

LOOKING FORWARD TO YOU BEING PART OF OUR TEAM.

Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888



JOB OFFER LETTER

Date: 19/11/20

COIMBATORE

To,

Mr. Immanuel R.
KASE
CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

Designation:

Salary : Rs. 12,000/- (Free Accommodation) & Incentives

IN THE BEST INTEREST OF OUR ORGANISATION, REQUEST YOU TO CONFIRMATION IMMEDIATELY.

LOOKING FORWARD TO YOU BEING PART OF OUR TEAM.

Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888



JOB OFFER LETTER

Date: 19.11.2021

COIMBATORE

To, Mr. KAVI DASS-A

KONKU ARTS & Science College

CBG

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

Designation:

Salary : Rs. 12,000/- + (Free Accommodation) & Incentives

IN THE BEST INTREST OF OUR ORGANISATION, REQUEST YOU TO CONFIRMATION IMMEDIATELY.

LOOKING FORWARD TO YOU BEING PART OF OUR TEAM.

Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888

JOB OFFER LETTER

Date: 19.11.2021

COIMBATORE

To, Ms. Kowsalya A

Kongu Arts & Science College

CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

Designation:

Salary : Rs. 12,000/- + (Free Accommodation) + Incentives

IN THE BEST INTEREST OF OUR ORGANISATION, REQUEST YOU TO CONFIRMATION IMMEDIATELY.

LOOKING FORWARD TO YOU BEING PART OF OUR TEAM.

Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888

JOB OFFER LETTER

Date: 19.11.2024

COIMBATORE

To, Mr. ANANDRAT R
KONCHI ARTS & Science College
CBT

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

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1973 - A, Trichy Road
Iyyer Hospital Bus Stop.
Coimbatore - 641 005.
Ph : 6422 - 4297888

JOB OFFER LETTER

Date: 19.11.2024

COIMBATORE

To, Mr. YOGESH.R

KONGU ARTS & Science College

CBG

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

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1973 - A, Trichy Road
Iyyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888

JOB OFFER LETTER

Date: 19.11.2021

COIMBATORE

To, Mr. SP RATHI

KONGU ARTS & SCIENCE College

CBG

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

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Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



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1973 - A, Trichy Road
Iyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888

JOB OFFER LETTER

Date: 19.11.2021

COIMBATORE

To, Mr. SIVA KUMAR - C

Koneru Arts & Science College

CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

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Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



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1973 - A, Trichy Road
Iyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888

JOB OFFER LETTER

Date: 19.11.2024

COIMBATORE

To, Ms. Vidhya Lakshmi.S
Kongu Arts & Science College
CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

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For Suryabala Motors.,

Mr. Jameson D
GM/CEO



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1973 - A, Trichy Road
Iyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888



JOB OFFER LETTER

Date: 19.11.2021

COIMBATORE

To, Mr. K. Jeyakanthan

Kongu Arts & Science College
CBG

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

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Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888

Suryabala **HONDA**, Suryabala Motors, 1973-A, Trichy Road, Iyer Hospital Bus Stop, Coimbatore - 641 005.
Phone : Sales : 0422 - 4297888, Service : 0422 - 4297828
Email : hordacba@suryabala.com Web : www.suryabalahonda.com
Chennai Branch : S.F. No. : S.F. No. 439/1B, Old Mahabalipuram Road, Sholinganallur, Chennai - 600119
GSTIN : 33ABQFS1318N1ZV



JOB OFFER LETTER

Date: 19.11.2024

COIMBATORE

To, Ms. KANIMOZHI SIVA
KONCU ARTS & Science College
CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

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Thanking you

For Suryabala Motors,,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888



JOB OFFER LETTER

Date: 19.11.2021

COIMBATORE

To, Ms. KEERTHIEE

KONCU ARTS & Science College

CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

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Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



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1973 - A, Trichy Road
Iyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888

Suryabala HONDA, Suryabala Motors, 1973-A, Trichy Road, Iyer Hospital Bus Stop, Coimbatore - 641 005.
Phone : Sales : 0422 - 4297888, Service : 0422 - 4297828

Email : hondacbe@suryabala.com Web : www.suryabalahonda.com

Chennai Branch : S.F. No. : S.F. No. 439/1B, Old Mahabalipuram Road, Sholinganallur, Chennai - 600119
GSTIN : 33ABOFS1318N1ZV



JOB OFFER LETTER

Date: 19.11.2021

COIMBATORE

To, Ms. H.B. DHARSHINI.

KONGU ARTS & SCIENCE College
CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

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Thanking you

For Suryabala Motors,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888



JOB OFFER LETTER

Date: 19.11.2021

COIMBATORE

To, Ms. NINYA G.

KONGU ARTS & Science College

CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

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Thanking you

For Suryabala Motors,

Mr. Jameson D
GM/CEO



SURYABALA MOTORS
1973 - A, Trichy Road
Iyer Hospital Bus Stop,
Coimbatore - 641 005.
Ph : 0422 - 4297888

JOB OFFER LETTER

Date: 19/11/21.

COIMBATORE

To,

Ms. ROSHMI R
KASC
CBE

SUB: OFFER LETTER OF APPOINTMENT

ON BEHALF OF SURYABALA MOTORS (SURYABALA HONDA), WE ARE PLEASED TO INFORM YOU THAT YOU HAVE BEEN APPOINTED IN OUR ORGANISATION, THE DETAILS ARE AS FOLLOWS,

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Thanking you

For Suryabala Motors.,

Mr. Jameson D
GM/CEO



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Iyyer Hospital Bus Stop,
Coimbatore - 641 005,
Ph : 0422 - 4297888





1.12.2021 - Dec

Placement Kasc
<placements@kongunaducollege.ac.in>

Interview for Development Manager with SBILIFE.

1 message

SV Anandanarayanan

<svanand40@gmail.com>

To: "placements@kongunaducollege.ac.in"

<placements@kongunaducollege.ac.in>

Fri, Nov 26, 2021 at 1:48

PM

Dear Sir/Madam

As per the discussion we had with you we ready to conduct the interview for captioned post in your esteemed institution on 1/12/2021.

We three peoples myself, Mrs. Parvathi, Mrs. Meena come to conduct the interview.

We SBI Life Insurance recruiting Development Manager under Utkarsh System.

SBI Life Insurance is joint venture between India's largest bank SBI and largest global insurance company BNP PARIBAS CARDIF.

We the fast growing company having Agency force of 100000 Advisors across 814 Sbilife Branches Pan India.

Company got listed on NSE & BSE.

NEW BUSINESS PREMIUM OF 15000 CR.

AUM crosses Rs.2.5 Lakh crore
NET PROFIT OF 1250 CR.

We are in process of recruiting Development Manager, candidate those who willing to work in marketing and willing to work in field.

The selected candidates will be posted as Development Manager as per UTKARSH sysytem which is our HR process.

The job profile of the Development Manager is Recruiting Insurance Advisor and training them to do business development.

The selection process of Development Manager under Utkarsh is nothing but the selected candidates will be given job of Advisor profile,those who will complete the norms will be selected immediately as Development Manager and starting package is Rs.2.50 and other emoluments.

Regards

S.V.Anandanarayanan
Sr.Territory Manager
SBILIFE
Coimbatore.
9843032262

SV Anandanarayanan <svanand40@gmail.com>

Fri, Dec 24,
2021, 2:08
PM

to me

Dear Madam

The following candidates are selected they have to complete the exam.

1. R.Poorani
2. Aravind Raju
3. C.Sivakumar
4. B.Aswini
5. J.Domnic

Regards

S V ANANDANARAYANAN
SR.TERRITORY MANAGER
COIMBATORE
9843032262

Mavenwesta - 2.12.2021
Gmail

Placement Kasc
<placements@kongunaducollege.ac.in>

Requirement for Marketing Executives

1 message

Deputy Head HR

Wed, Nov 24, 2021 at 10:42

<mavenwesta.dhr@gmail.com>

AM

To: placements@kongunaducollege.ac.in

Cc: Human Resource <mavenwesta.hr@gmail.com>

Dear Mam,

Greetings from Maven Westa!

In continuation to the telephonic call which I had with you. We need UG or PG Graduates with two wheelers 2months of paid Internship Rs.12,000+ allowances per month.

Job Location : Coimbatore
Company Name : iLearning Engines
Job Description : Marketing Executive
Contact Number : 91+ 8489911006

Note : Candidates will be observed in the same company if their performance is good. Then the salary hike will be Rs.20,000 + allowances.

With regards

Sharmila T,
Deputy Head HR,
Maven Westa Private Limited,
Coimbatore - 641041,
+91-8489911006.



Placement Kasc
<placements@kongunaducollege.ac.in>

Regarding Details of Recruitment

1 message

Deputy Head HR

Thu, Nov 25, 2021 at 5:04

<mavenwesta.dhr@gmail.com>

PM

To: Placement Kasc <placements@kongunaducollege.ac.in>

Cc: Human Resource <mavenwesta.hr@gmail.com>

Dear Dr. Vijayalakshmi,

Greetings from Maven Westa!

In continuation to the telephonic conversation I had with you regarding the recruitment for iLearningEngines.

Maven Westa Private Limited is an Indian partner for ILE in the areas of recruitment and training.

Technology Driven Learning Automation for Educational Institutions and Corporates. The candidates will be expected to work on a internship for a period of 3months.

On successful completion the candidates will be absorbed in the rolls of ILE.

On successful completion of the internship the candidates will be paid a minimum salary of INR 15,000.

Requirements include sales, marketing research, programming in C, C++, Java.

Interview schedule will have 5 rounds

1. Aptitude test
2. Group Discussion
3. First round of HR by Maven Westa
4. Technical round by ILE
5. HR round by ILE

About iLearningEngines:

ILE is incorporated at Maryland, United States of America, Head Quarters at US, UAE, India.

website: www.ilearningengines.com

Selected candidates should be ready to work in any location as the company deems fits.

With regards

**Sharmila T,
Deputy Head HR,
Maven Westa Private Limited,
Coimbatore - 641041,
+91-8489911006.**

Shortlisted Candidates for Interview

External

Inbox



Deputy Head HR

1:26 PM (2
minutes
ago)

to me, Human

Dear Dr. Vijayalakshmi,

Greetings from Maven Westa!

In continuation to the Interview Conducted for the shortlisted candidates in your campus, We are happy to inform you that the following candidates have been selected for the final round of interview. As the candidates were not willing to join our company. We are unable to furnish the offer letter.

Candidates for Maven Westa Private Limited are listed below.

1. Revathy M - B.com Professional Accounting
2. Sri Sakthiyalini S - B.com Professional Accounting

With regards

Sharmila T,
Deputy Head HR,
Maven Westa Private Limited,
Coimbatore - 641041,
+91-8489911006.



vicapital - 6.12.2021

Placement Kasc <placements@kongunaducollege.ac.in>

Re: placement call

4 messages

Thu, Nov 25, 2021 at 3:40 PM

recruiter@vicapital.co.in <recruiter@vicapital.co.in>

To: placements@kongunaducollege.ac.in, ngpplacement@gmail.com, mohanraj.s@grd.edu.in

Warm greetings,

This mail is regarding to conduct placements in your college, we hereby provide you with details of our company and job description

Vibe integrated capital services pvt limited established in year 2020. We are the leading portfolio and client life cycle management company focusing on innovative digital-first solutions, its vision is to enable customers to lead tension free lives
VI Capital deals with Mutual Funds, Fixed Deposits, Pet insurance, Life Insurance, Health Insurance, General Insurance, and Loans. We bring together a local approach, with global expertise of launching products that cater to different sets of customers to meet their long-term financial goals.

JOB DESCRIPTIONS :

1. Job Profile Management Trainee

Qualifications: Any Ug/Pg Degree

Skill Required: Communication Skills, networking skills, team work, management skills.

Experience: Fresher and Experienced

Job Descriptions

While joining us MT will required to pay Rs 1000/-against training fee. Where MT will be provided with the Marketing supplies Bag, T-shirt etc). Once MT completed his/her training successfully training fee of Rs. 1000/-will be refunded along with training stipend of Rs. 20000/-and will be promoted as Assistant Manager with salary of 21000 (Take home) where he/she will be handling a team of MT's from there on

Language :Tamil, English

Stipend Range: 15k-20k

Job Location :Coimbatore

Job Type :Full Time (Internship Cum Full Time)

2. Job Profile: Tele Marketing Executive

Qualifications: Any Ug Pg Degree

Skill Required Communication Skills, Team work

Experience :Fresher And Experienced

Age: 20-30

Language: Tamil, English

Salary: Fixed Salary + Incentive

Benefits & Perks: Cell Phone Paid Leave

Job Location: Coimbatore

Job Type: Full Time

3. Job Profile: Wellness Officers & Wellness Manager

Qualifications: Any Ug/Pg Degree

Skill Required :Communication Skills, Team Work, Customer Handling Skills

Experience: Fresher and Experienced

Language: Tamil, English

Salary: Commission Based Paid

Job Location: Coimbatore

Job Type: Part Time/ Full Time

For More Information Contact us:

Website: <https://vicapital.co.in/index.php/about-layout-3/>

Regards,
Sajina,
Assistant HR Manager(9092213282)

Visallniy,
Assistant Manager - MT (6379019856)

Tue, Nov 30, 2021 at 1:08 PM

Placement Kasc <placements@kongunaducollege.ac.in>
To: recruiter@vicapital.co.in

Dear Sir
Confirm the date on 6th dec 2021 and also send me the process of the interview and persons expected for the campus drive .Kindly reply back to us as early as possible,
[Quoted text hidden]

—
WARM REGARDS
Dr.J. Vijayalakshmi,
Placement director,
Kongunadu Arts and science college,
Coimbatore-29.
882554/859

Tue, Nov 30, 2021 at 4:09 PM

recruiter@vicapital.co.in <recruiter@vicapital.co.in>
To: Placement Kasc <placements@kongunaducollege.ac.in>

[Quoted text hidden]

Good afternoon sir,

We confirm the placement date on December 6th,2021.

Placement process|:

step 01 : GD

step 02 : PERSONAL INTERVIEW

OFFER LETTER WILL BE PROVIDED FOR SELECTED CANDIDATES ON DECEMBER 6 ITSELF.

For placements, 4 of us including HR will be attending .

Kindly let me know about the number students who will be appearing for placements .

Regards,

Sanja HR,

VI services pvt ltd

Mon, Dec 13, 2021 at 12:30 PM

Placement Kasc <placements@kongunaducollege.ac.in>
To: recruiter@vicapital.co.in

[Quoted text hidden]

 tcs final.xlsx
15K

958558832

BaCom (CN)



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. Nitheesh kumar.S

ADDRESS:

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. S. Lavanya Gayathri
ADDRESS: B-7 Sri Sai prasanth,
pricol colony, kavundampalayam, Cbe.

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial posting will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9080684962
m.com



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. Bavithra.S

ADDRESS: 25/1, peacock avenue

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. SUMAIYABANU.S

ADDRESS: 6159 A 201 PUDUR,
BAYADANUR ROAD,
MTD - 641805

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin', is written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. SARANYA-R

ADDRESS: 188, UDAYAMPALAYAM MAIN ROAD,
CBE - 641 008

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin', written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter
and enclosed details.

Sincerely



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. DINESH .U.S

**ADDRESS: D J NIVAS ,S.NO 48CE)
CHANNARAY NAGAR MAIN
CBE -641050**

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Colmbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin', is written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT.LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

7306528003

BCA



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. GOWTHAM S

ADDRESS: 6/7 NILA RESENDENCY
ATHIPALAYAM ICBE - 641110

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at **Coimbatore**.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin'.

HR MANAGER

For at **VIBE INTEGRATED SERVICES PVT LTD**

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

848922185

BCA



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. SABARISH . S

**ADDRESS: 1286, VINAYAGAR KOVIL STREET,
COONNOR - 643105**

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at **Coimbatore**.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sagar', is written over a horizontal line.

HR MANAGER

For at **VIBE INTEGRATED SERVICES PVT LTD** .

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

B. Com
Shilpa 777320@gmail.com



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS: SHILPA BEGUM - S

**ADDRESS: 83, THIRU NAMAR COLONY
KUNIAMUTHUR, CBE - 641008**

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at **Coimbatore**.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin V'.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

8764273608

Bca



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. GLOWTHAM K

ADDRESS: VEERA PANDI, CBE-19.

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin K', written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

VIBE INTEGRATED SERVICES PVT LTD 5th Floor, Jaya Enclave, Avinashi Road,

Coimbatore – 641018

www.vicapital.co.in

www.vicapital.co.in

7904780901
BA - english.



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. SIBISH . H-S

**ADDRESS: 21389 ANIKORAI VILLAGE
THE NILGIRIS - 643206**

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin K', with a stylized flourish at the end.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9751126396
B. Commerce



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. REVATHY M

**ADDRESS: KNCI PODUR,
GIN MILLS POST.**

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin', written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9566504802

BCA



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. VIGINESH K

ADDRESS: 36/7, ANITA NAGAR, PRESS
COLONY, CBE - 641019

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9361324092

BA - English



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. VARSHINI - D

**ADDRESS: 7/169 UCHYANDUR, CHINNATHADAM
CBSE - 641108**

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial posting will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin', written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

8220034438
B-Com



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. VARSHA.S

ADDRESS:

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

HR MANAGER

For at **VIBE INTEGRATED SERVICES PVT LTD**

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. SUDHARSHANAN . M

**ADDRESS: NO , 15/9, BHARATHIYAR STREET .
SANKARANKOVIL , THENKASI - 687 - 756**

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin', is written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

6883140939

BSC - CS



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. SASI KARAN . L-J

ADDRESS: 15/17, COOLINESAWAR COLONY
KUMMEDU, CBE - 641025

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sasi', is written over the printed name of the HR Manager.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

638 568 1666
B.Com PA



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. JANANI - M

ADDRESS: 3/100 VKC NAGAR, NO100 COLONY
COIMBATORE - 22

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin', is written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. GREENITHI. S

**ADDRESS: 1/418 . KANNAR PALAYAM ,KARAMADA
COIMBATORE - 641104**

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin K.' with a stylized flourish at the end.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

8695112477

B.com



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. SUGANYA .S

ADDRESS: 130/1160, 8th Street
Ganapathy.
CBE - 641006

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in dark ink, appearing to be 'Sajin', written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9944646011

B. com pa



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. ROBIN BENNY

ADDRESS: 4/229 N/3 BALAJI NAGAR
KARAMADAI, CBE - 641029

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9360820208

BSC. CS



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. KANIMOZHIL K

**ADDRESS: HIGH SCHOOL OPP
THOPPAMPATTI, PALANI
DINDIGUL - 624617**

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin', written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9385618734

BCA



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. ANSAR. H

**ADDRESS: D/N 14/35, DEVARSOLLA
BAZAR, BALACOLA POST
NILEGIRIS. - 643803**

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin'.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

6374700631
B&A



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. MADHAN KUMAR S

ADDRESS:

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin', written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9786613778

Bca



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. DEVARAJ . R

ADDRESS: 14/86 WARWICK ESTATE
KOTAGIRI, NILGIRI - 643217

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin'.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9384553961

BSC-27



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. HARIPRIYA G

**ADDRESS: 98/A9 NEW EXTENTATION
STREET, CBE - 64 10301**

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin', written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

8754215296

BBA - CA



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. GOKULKRISHNA . M

**ADDRESS: NO 8 EDWINNAGAR
GIANAPATHY - CBE**

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9092688433

BA - English 117



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. SANCHIL MADONNA.D

ADDRESS: 48-1 SREEDevi NAGAR
KAVUNDAMPALAYAM - Cbe - 641030

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sanchil'.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

8838486366



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. VD HAYAN. G

**ADDRESS: 79 A, VELAMPATTI VILLAGE
KRISHNAGIRI - 635804**

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,



HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9626741581

Connect with PA



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. BOOMIKA .J

ADDRESS: 11/22, E B COLONY, 6th Street,
Sm PALAYAM,
CBE - 641029

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin', written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9952835193

BA - English



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. NAVEEN KUMAR.M

ADDRESS: 3) 842 SENTHUR GARDEN

ANNUR

CBE - 641653.

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin', is written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

8110073925
Bsc. maths



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. ANANTHIKA D

ADDRESS: 3/8 KIL ANAI BATTY

KANNERIMUKKU, KOTADIRI - 643217

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9150795841
BSC - Biochem



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. SHIRANJEEVI .N

ADDRESS: A/470, SOLAI PADUGAI STREET
SIRUVANI MAIN ROAD

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

944287385

BSC



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. MAHALAKSHMI. K.N

ADDRESS: NO, 13/36 KAMARAJAR NAGAR,
TVS NAGAR, CBE - 641025

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin V'.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9788055631

BSC. CT



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. KEERTHIRAJA. S-Y

**ADDRESS: 61 DA NAGICHETTPATTI, ERODE,
SALEM - 637002**

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin', written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

8754894317

BS maths



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. PRIYADHARSHINI .S.D

ADDRESS: 2/A03, AKS COLONY, OVERCHERI
THIRUVARUR, 614714

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin', written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD.

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

7904182905

BSc. maths



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. PRIYA DHARSHINI R

ADDRESS: 31, ANBU NAGAR, RATHINAPUR
CBR - 641087

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to be 'Sajin'.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

6382654153

Bsc. maths



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. KANYABREE -K

**ADDRESS: 49, AVARAMPALAYAM ROAD
PEELAMEDU, CBE - 641004**

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

6374992050

BSC. (maths)



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. NIVETHA .S

ADDRESS: Q/83A , 1 BARMCOOLA
KUNDHA TALUK
NILGIRIS - 643003

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin', is written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

24 38 661829
BSE .Zod 04y



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. ROHINI VENKATESHWARAN

**ADDRESS: 25, TEACHER'S COLONY, GN
MILLS, CBE**

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at **Coimbatore**.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to be 'Sajin'.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter
and enclosed details.

Sincerely

9952600825
B.Com



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. DEENU.S

ADDRESS: 179, UppodaiKadu, Vellampatty
Salem - 636189.

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin', written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

6382397606

BBA .CA



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. HARISH KANNA S

**ADDRESS: W/BA JOSIYAR KARAMADAI ST
TELUGUPALAYAM PUDUR
COE - 641039**

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin', is written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. DEVA YANI-R

ADDRESS: 85/2, AMARAR JEEVANANTHAM
ROAD, RATHINAPURI, CBE - 641027

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,



HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

790A5A6403

BBA CA



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. SANJAY. B

**ADDRESS: 60, RAJAPURAM BANGALAMEDU
METRO PALAYAM, CBE**

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

HR MANAGER

For at **VIBE INTEGRATED SERVICES PVT LTD**

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

80 TRS17674

BA English



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. INDUJA . P

**ADDRESS: NO. 8/174A, MADATHOR,
CHINNA THADAGAM
CBE-641148**

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9698080876

B.com PA



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. JANANI - P

ADDRESS: 7/126 A RANDHAMCOOPAN STREET,
VEDAPATTI, CBE - 641007

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to be 'Srinivas', is written over the printed name of the HR Manager.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9597133791

rec. maths



VIBE INTEGRATED
SERVICES PVT LTD

OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. HASMATH SHAHANA-J

ADDRESS: 331, NAJAPPAN GROUND ST,
THIRAI NAGAR, RATHINAPUR
CB - 641027

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

I.....agree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9003760478

B.COM - PA



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. MATHOMITHA .S

ADDRESS: 13 A MARRIAMMAN KOVIL STREET
KARADIMADAI,

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

739688840

BBN



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. MAMUNDEESVARAN IN

**ADDRESS: 52, KATTERIMILLS OPP.
PRESSCOLONY POST
CBE - 641019.**

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin'.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. AKILANDESWARI. A

**ADDRESS: AB. SASIRI STREET,
THAVAS NAGAR, KOVIMEDU
CBE - 65**

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial posting will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,



HR MANAGER

For at **VIBE INTEGRATED SERVICES PVT LTD**

ACCEPTANCE OF OFFER

I.....agree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9384744524

BBN-CA



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. DEVAN-K

ADDRESS: A1, A9 KRISHNARAJ COLONY
SIDHATHOTTAM, GANAPATHY
CBSE-06.

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

8973183175

B.com



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. AKSHAYA-K

**ADDRESS: 12A, MARUDHAMALA ADIVARAM,
COIMBATORE**

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

989A158035

B.COM



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. ABINAYA .B

ADDRESS: 6A , PONVIZHA NAGAR,

GIN MILLS POST

CBE - 641009

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin'.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

9360090674

BN - English



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. KEERTH EE . M

**ADDRESS: Q8 . KANNA KANKADU , KARAIPALAYAM,
NADAYANUR POST - 639117**

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

7708314588

B. Com pa



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. SRI SAKTHIYALINI.S

ADDRESS: NO: 18/4, SUBRAMANIPURAM St,
VENNAIMABAI, KARUR - 63900

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to be 'Sajin' followed by a flourish.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

8526858020

B. Com



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. GIANESH . J

ADDRESS: 33/21 - A , INDRA NEHRU
STREET, MANAPATHY
CBE - 641006

Dear

We are pleased to appoint you as a MANAGEMENT TRAINEE at VIBE INTEGRATED SERVICES PVT LTD and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in black ink, appearing to read 'Sajin K.', is written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely



Dec -7

Dear Placement Officer,

SURETI Insurance Marketing PVT. LTD invite you for the Recruitment Program 2020-21 vide details are as follows

About SURETI Insurance Marketing PVT. LTD

SURETI Insurance Marketing PVT. LTD ties up with Life, Health and General Insurance Companies to provide easy solutions for customers to seek financial protection and savings.

SURETI Insurance marketing Pvt Ltd is the fastest growing insurance marketing firm in South India. We are the No.1 INSURANCE MARKETING FIRM for LIC in south India and No.3 in PAN India. We penetrate the market by promoting the products of six Insurance companies which makes the customer to get an optimal solution regarding financial protection.

Life Insurance Corporation:

Life Insurance Corporation of India (LIC) is an Indian State owned insurance group & investment corporation owned by the Government of India.

The Life Insurance Corporation of India was founded in 1956 when the Parliament of India passed the Life Insurance of India Act that nationalised the insurance industry in India. Over 245 insurance companies and provident societies were merged to create the state owned Life Insurance Corporation.

As of 2019, it had total life fund of ₹28, 28,320.12 crore and total number of policies sold coming in at ₹214.33 lakh that year (2018-19). LIC settled 259.54 lakh claims in 2018-19. LIC has 29 crore policy holders.

ICICI PRUDENTIAL:

ICICI Prudential Life Insurance Company Limited is a life insurance company in India. Established as a joint venture between ICICI Bank and Prudential Corporation Holdings Limited, ICICI Prudential is engaged in life insurance and asset management business. The firm offers long term life insurance plans and is headquartered in Mumbai. in 2016, the firm became the first insurance company in India to be listed in the domestic stock exchanges.

ICICI Prudential started its operations in 2001. The life insurance arm was established as a joint venture between ICICI Bank and Prudential Corporation Holdings Limited.^[4] In 2015, the form had crossed ₹1 trillion (US\$14 billion) mark in assets under management (AUM).



STAR HEALTH AND ALLIED INSURANCE:

Commencing operations in 2006 as India's first Standalone Health Insurance provider, Star Health and Allied Insurance Co Ltd is providing sterling services in Health, Personal Accident and Overseas Travel Insurance etc. Our efforts have always been on service excellence and product innovation with a focus on delivering the best to our customers.

Star Health has underwritten a gross written premium of Rs.5401 Cr during the FY 2018-19 and has built up a promising path with an appreciable net worth of Rs.1480 Cr, as on 31st March 2019.

Currently Star Health has 10600+ employees and 460+ branch offices all over India.

ICICI LOMBARD:

ICICI Lombard General Insurance Company Limited is a general insurance company in India. It is engaged in general insurance, reinsurance, insurance claims management and investment management.^[2] The company has a Gross Written Premium (GWP) of ₹135.92 billion (FY 2020).

Established in 2001, ICICI Lombard General Insurance Company is a joint venture between ICICI Bank- India's second largest bank and Fairfax Financial Holdings Limited- a financial services company based in Toronto. ICICI Bank had 64% stake in the venture while Fairfax had 36% in the joint venture. ICICI Lombard General Insurance is the largest private sector general insurance company in India.

UNITED INDIA INSURANCE:

United India Insurance Company is an Indian leading General Insurance company, fully owned by Government of India and is headquartered in Chennai, India. It was incorporated on 18 February 1938, and was nationalised in 1972.

Previously it was a subsidiary of the General Insurance Corporation of India (GIC). But when GIC became a re-insurance company as per the IRDA Act 1999, its four primary insurance subsidiaries New India Assurance, United India Insurance, Oriental Insurance and National Insurance got autonomy.

Twelve Indian insurance companies, four co-operative insurance societies, five foreign insurers with Indian operations and the general insurance operations of the southern region of Life Insurance Corporation of India were merged with United India Insurance Company Limited to form the company.

After nationalization, United India has 17,361 nos. work force spread across 2248 offices providing insurance cover to more than 10 million policy holders. The Company has a variety of insurance products to provide insurance cover from bullock carts to satellites

JOB PROFILE

We are recruiting for Role of BUSINESS DEVELOPMENT OFFICER which includes a probation period of 60 days where the candidate will work as SALES OFFICER and will be tested on knowledge, skills and attitude. We are very excited about the potential and experience being brought to our table.

TRAINING TARGET	2,00,000
TRAINING STIPEND	15000/-
TRAINING PERIOD	60 DAYS

As a part of Training, We train on Learning Corporate work culture and Skills Development

- A) Training Functional Area** : HR (Recruiting)/Sales & Marketing
- B) Training** : IRDAI Training, Insurance basic
Company products & investments
Team Recruitment & handling
- C) Awards & Certificates** : Performance based Awards & Certificates
(BRIGHT BEGINER, STAR OF THE MONTH)

Note :

- Candidate's should work in Virtual Office in Training Period.
- 60 days Training Mandatory for the candidates.

A Sales officer needs to achieve the defined criteria to progress to become a Business Development officer and to progress to higher level of leader as Senior Business Development leader in his/her career path.

**REMUNARATION DETAILS FOR THE ROLE OF
BUSINESS DEVELOPMENT OFFICER**

MONTHLY TARGET	2,00,000/-
FIXED SALARY	21,000/-
YEARLY BONUS	48,000/-
ANNUAL CTC	RS.3,00,000/-

INTERVIEW PROCESS

- ✓ **WRITTEN EXAM**
- ✓ **GROUP DISCUSSION**
- ✓ **PERSONAL INTERVIEW**

JOINING PROCESS

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Training fee of 600/-to pay as DD in favour of -IRDA TRAINING payable @ MUMBAI.

Selected students need to submit below mentioned Documents as Xerox

- 1) 10th & 12TH & Degree Mark sheet
- 2) Aadhar card
- 3) Pan card
- 4) Bank Passbook
- 5) Passport Size Photo -2.



SURETI INSURANCE MARKETING PVT.LTD

To

08th DEC 2021,

The Placement Head,

Kongunadu Arts and Science College,

Coimbatore.

Sub: Offer Letter –Reg

This is with reference to your application for employment with SURETI Insurance Marketing Pvt Ltd as 'Business Development Officer' and subsequent discussions and interviews had with us at your college campus.

We congratulate all of your selected students for having been successfully made it through the selection process. We are pleased to extend the offer of employment with SURETI Insurance Marketing Pvt Ltd as 'Business Development Officer' on agreed terms and conditions for the below mentioned list of students who got selected during the campus drive held on FY 21-22.

A formal letter of appointment will be issued as per company policy upon joining the organization.

A BUSINESS DEVELOPMENT OFFICER (BDO/SBDO/BI) will be eligible for,

1. Fixed Salary. (3 LAKHS P.A INCL. BONUSES)
2. Quarterly Productivity Bonus.
3. Annual Productivity Bonus.
4. Self-Sourced business pay-out.

During the training we train you on Learning Corporate work culture and Skills Development

- | | | |
|------------------------------------|---|--|
| A) Training Functional Area | : | HR/Finance/Operations/Sales & Marketing. |
| B) Training Period | : | 60 days. |
| C) Training | : | IC 38 for IRDA Licensing exam, Insurance basics,
Our Company Products, KYC & AML
Sales & Marketing activities. |
| D) Developing Skills | : | Communication Interpersonal skills.
Corporate Working Culture. |
| E) Stipend | : | Rs. 15,000/- (only on achievement target) |

This is to inform that the following students got selected

S_NO	Name	DEPARTMENT
1	Sagar	BBA(CA)
2	kabil	BBA(CA)
3	Priyadarshini	BSC(MATHS)
4	Rohini Vengateshwaran	BSC(ZOLOGY)
5	Aberame D	BSC(MATHS)
6	Sivakumar C	BA ENGLISH
7	Sri Ram	BA ENGLISH
8	Swetha	BSC(MATHS)
9	Dharshinitha.A	BBA(CA)
10	Vindhiya	BBA(CA)
11	Kaviya	BBA(CA)
12	Kaviyaran G	BCA
13	Ajitha. T	BBA(CA)
14	SrinishaSakthivel	BBA(CA)
15	Sri Sakthiyalini	BCOM(PA)
16	Keerthee M	BA ENGLISH
17	Sanchil Madonna D	BA ENGLISH
18	Susheela P	BCOM(CA)
19	Elavarashi M	BCOM(CA)
20	Dharaneeshwari S	BCOM(CA)

21	kavya S	BCOM(CA)
22	Swetha R	BCOM(CA)
23	Srikanth	BSC(BOTONY)
24	kathiresh kumar	BSC(BOTONY)

Sy.

BRANCH HEAD,



OFFICIAL SEAL



Gmail

Dec-9

Placement Kasc

<placements@kongunaducollege.ac.in>

Six Phrase - MySlate Hiring | Job Roles & Job Description

1 message

SixPhrase BusinessDevelopment

<sixphrase.bd@gmail.com>

Sat, Nov 13, 2021 at

3:22 PM

To: Prabhu N D <sixphrase@gmail.com>

Bcc: placements@kongunaducollege.ac.in

Dear Sir/Madam

Greetings from Six Phrase - MySlate!

SixPhrase-MySlate (<http://sixphrase.com>) is South India's Largest Employability Training, Skill Development & Career Enhancement Enterprise that focuses on Undergraduate, Post Graduate and school children. Having associated with **400+** topline education institutions with **300+** well trained teaching faculties, Six Phrase is instrumental in providing jumpstart to more than **Ten Lakhs students'** career and is a trusted training partner in employability training.

With more than **11 years** of legacy in revolutionizing the employability training for college students, Six Phrase has embarked **MySlate Junior** (<http://myslatejunior.sixphrase.com>) an initiative to enlighten & empower the school children.

We are now hiring the right candidates who are not just smart but also passionate about doing their work and creating an impact in the field of education. Candidates who wish to revolutionize the field of education will be the right fit for the below mentioned job roles.

Job Role 1:

Job Position: Junior Aptitude / Technical Trainers

Year of Passing: 2018/2019/2020/2021/2022

Qualification – Engineering, UG & PG of Arts and Science Streams, MBA.

Skill Set:

Junior Technical Trainer - C / C++ / Java / Python

Junior Aptitude Trainer - Quantitative / Reasoning / Verbal Ability

Senior Technical Trainer – Very strong in Data Structures & Algorithms.

Salary Details:

Junior Aptitude & Technical Trainer:

Salary During Internship (upto 6 months) – Rs.15,000 per month.

After Internship - Rs.3,60,000 to Rs.4,00,000 per annum CTC

Senior Technical Trainer:

Salary During Internship (upto 6 months) – Rs.20,000 per month.

After Internship - Rs.4,50,000 to Rs.5,50,000 per annum CTC

Work Location - Coimbatore / Visakhapatnam (Vizag) / Chennai

Link to Apply: <https://forms.gle/52HJBA2Ej93VqiuMA>

Job Role 2:

Job Position: Business Development Executive

Year of Passing: 2018/2019/2020/2021/2022

Qualification – MBA (Preferred), Engineering, UG & PG of Arts and Science Streams.

Skill Set:

- 1) Solicit tie-ups with Educational Institutions for meeting their requirements.
- 2) Candidates should be fluent in English Communication with a flair for **marketing and travelling**.

Salary Details:

Salary During Internship (upto 6 months) – Rs.15,000 per month.

After Internship - Rs.3,60,000 to Rs.4,50,000 per annum CTC

Work Location - Coimbatore / Visakhapatnam (Vizag) / Chennai

Link to Apply: <https://forms.gle/8EdDUMWWTKUWKPC7>

Job Role 3:

Job Position: Manager - Training Operations

Year of Passing: 2018/2019/2020/2021/2022

Qualification – MBA (Preferred), Engineering, UG & PG of Arts and Science Streams.

Skill Set:

- 1) Work with Educational Institutions and execute the Training Programs.
- 2) Managing the workload of trainers and streamlining the training operations.
- 3) Candidates should be fluent in English Communication.

Salary Details:

Salary During Internship (upto 6 months) – Rs.15,000 per month.

After Internship - Rs.3,60,000 to Rs.4,50,000 per annum CTC

Work Location - Coimbatore / Chennai

Link to Apply: <https://forms.gle/kmdQjRT9bt5LYa2B7>

For Details Contact

Ms.Rohini - 9626349838 / Ms.Sneha - 6379164632 / Ms.Sathya - 8220608910

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Thanks and Regards

**Six Phrase – The Finishing School [University of Cambridge
Authorized Preparation Center]**

www.sixphrase.com

<http://www.facebook.com/SixPhrase>

**Aptitude Training | English Training | Cambridge English
Training | Technical Training | Placement Services | Talent
Assessment Tool (TAT)**

Dated: 11 Dec 2021

TO WHOM IT MAY CONCERN

Dear Sir/Madam,

Sub : Six Phrase - List of selected candidates.

**We are pleased to welcome the candidates of KONGUNADU
ARTS and SCIENCE COLLEGE on board for Six Phrase - The
Finishing School.**

The following candidates are selected for the respective roles in
Six Phrase – The Finishing School.

S.NO	NAME	ROLL NO	PHONE	ROLE
1	LIJO KRISHNA K	191IT054	9043197120	APTITUDE TRAINER
2	SELVA SAMRITHA A.A	191CS030	6379204282	APTITUDE/TE CHNICAL TRAINER
3	NIVETHA S.K	191EL007	9894035739	APTITUDE TRAINER
4	MIRUDULA S	191EL055	8531982223	APTITUDE/TE CHNICAL TRAINER
5	ABINAYA	191PA220	9655272953	APTITUDE/TE CHNICAL TRAINER
6	AKASH S	191CS059	9894703547	APTITUDE/TE CHNICAL TRAINER
7	SUBHA SHRI J	191E4031	9843866076	APTITUDE/TE CHNICAL TRAINER
8	KEERTHEE M	191LE006	9360090674	APTITUDE/TE CHNICAL

9	SNEHA V	191CA028	9384703758	APTITUDE/TECHNICAL TRAINER
10	ANISHA M	191CA025	7639263713	APTITUDE/TECHNICAL TRAINER
11	SAVITHA K	191EL013	9786250349	APTITUDE/TECHNICAL TRAINER
12	SRINIVAS R	191SC056	9791017081	TECHNICAL TRAINER
13	BOOMIKA J	191PA046	9626741581	APTITUDE TRAINER
14	SHILPA BEGUM S	191PA037	8940520031	APTITUDE/TECHNICAL TRAINER
15	REVATHY M	191PA033	9360153824	APTITUDE TRAINER
16	NIKKITHA	191CIM012	6379768778	APTITUDE/TECHNICAL TRAINER
17	SRIMATHI	191BA025	8778189863	APTITUDE/TECHNICAL TRAINER
18	ROHINI V	191ZOO27	8438661829	APTITUDE TRAINER
19	DEVADHARSHINI D	191IT035	9751676464	TECHNICAL TRAINER
20	HARSHINI N	191IT057	9345612785	TECHNICAL TRAINER
21	ANISHA S	191IT016	8940272683	TECHNICAL/APTITUDE TRAINER

Thanks and Regards

Six Phrase - MySlate

99946 75750 \ 962 962 0432

www.sixphrase.com

<http://www.facebook.com/SixPhrase>

<https://twitter.com/sixphrase>

<https://t.me/sixphrase>

<https://www.youtube.com/c/SixPhrase-MySlate>

<https://www.linkedin.com/in/six-phrase-87509064>

<https://www.linkedin.com/company/sixphrase>

https://instagram.com/six_phrase

Employability Training | Technical Training | Aptitude & SoftSkills Training
| LMS - ELearning & Online Assessment Portal | English Language &
Cambridge English Training | Finance Training

Dated:11 Dec 2021

TO WHOM IT MAY CONCERN

Dear Sir/Madam,

Sub : Six Phrase - List of selected candidates.

**We are pleased to welcome the candidates of KONGUNADU
ARTS and SCIENCE COLLEGE on board for Six Phrase - The
Finishing School.**

The following candidates are selected for the respective roles in
Six Phrase – The Finishing School.

S.NO	NAME	ROLL NO	PHONE	ROLE
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2	SELVA SAMRITHA A.A	191CS030	6379204282	APTITUDE/TE CHNICAL TRAINER
3	NIVETHA S.K	191EL007	9894035739	APTITUDE TRAINER
4	MIRUDULA S	191EL055	8531982223	APTITUDE/TE CHNICAL TRAINER
5	ABINAYA	191PA220	9655272953	APTITUDE/TE CHNICAL TRAINER
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7	SUBHA SHRI J	191E4031	9843866076	APTITUDE/TE CHNICAL TRAINER
8	KEERTHEE M	191LE006	9360090674	APTITUDE/TE CHNICAL

9	SNEHA V	191CA028	9384703758	APTITUDE/TECHNICAL TRAINER
10	ANISHA M	191CA025	7639263713	APTITUDE/TECHNICAL TRAINER
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17	SRIMATHI	191BA025	8778189863	APTITUDE/TECHNICAL TRAINER
18	ROHINI V	191ZOO27	8438661829	APTITUDE TRAINER
19	DEVADHARSHINI D	191IT035	9751676464	TECHNICAL TRAINER
20	HARSHINI N	191IT057	9345612785	TECHNICAL TRAINER
21	ANISHA S	191IT016	8940272683	TECHNICAL/APTITUDE TRAINER

Thanks and Regards

Six Phrase - MySlate

99946 75750 \ 962 962 0432

www.sixphrase.com

<http://www.facebook.com/SixPhrase>

<https://twitter.com/sixphrase>

<https://t.me/sixphrase>

<https://www.youtube.com/c/SixPhrase-MySlate>

<https://www.linkedin.com/in/sixphrase-87509064>

<https://www.linkedin.com/company/sixphrase>

https://instagram.com/six_phrase

Employability Training | Technical Training | Aptitude & SoftSkills Training
| LMS - ELearning & Online Assessment Portal | English Language &
Cambridge English Training | Finance Training

LETTER OF INTERNSHIP

Date: 02 February, 2022

Name : Keerthee.M

Address : 28, kannakankadu, karaipalayamnadayanur post, karur dt, 639117..

Email : keerthee552002@gmail.com

Ph no. : 9360090674

Dear Keerthee.M,

Sub: Provisional Offer Letter

We are pleased to welcome you on board - Six Phrase - The Finishing School.

After careful consideration, Six Phrase - The Finishing School has decided to offer you Internship in our firm. You will be designated "Junior Intern - Trainer".

The employment is subject to the following conditions:

- 1) You will be required to serve a probation period of 6 months. Upon feedback from the institutions and based on your work performance you will be confirmed into our rolls after 6 months. Confirmation is purely based on your work performance.
- 2) Your Salary during the probation period will be Rs.41,500/- per month (Cost to Company). You will be eligible for PF and ESI deductions as per statutory norms.
- 3) Your Salary will be revised after the Internship period based on the Internship Exit Exam Scores and Feedback from Institutions.
- 4) Your individual remuneration is purely a fact between you and the company, and has been arrived on the merit of your education, experience, your professional achievements and the company's prevailing compensation guidelines. In that context we would sincerely request you to maintain this information and any changes hereafter, as strictly personal and confidential.
- 5) The salary will be paid on or before the 10th of every month.
- 6) Your responsibilities will include Training and Assessment at various colleges and corporate, preparation of Training Material, Business Development for Training, Collection of Payment,

Work related to marketing and promotion, preparation of promotional material, general administration work and other activities that the company requires.

- 7) Your base Job Location will be in Coimbatore or Chennai (based on your choice) and you will be required to travel to places outside of your base location also. Six Phrase will take care of your Travel and Accommodation for Training programs outside of your base location. Within the base location you will be required to take care of your Travel and Accommodation.
- 8) Maximum of two 1 hour permissions can be taken in a month. This permission can be availed at any time of the day but the duration should not exceed 1 hour and the maximum number of times cannot exceed 2 times in a month.
- 9) Maximum of 1 day paid leave can be availed every month. Leave exceeding 1 day a month will be on Loss of Pay.
- 10) Should you require being absent from work for reasons of sickness, injury or any other reason you must either personally or through another person notify Six Phrase immediately of this and also of when you expect to be able to return to work. In case of leave exceeding more than 2 days you will be entitled to submit necessary documents pertaining to the reason for leave.
- 11) In case you wish to resign / leave the service of the company, you will be required to give three month notice in writing failing which SIX PHRASE is entitled to recover amount equal to 3 months salary by way of agreed liquidated damages. The company at its sole discretion may accept one month's salary, or part thereof, in lieu of the notice. The company reserves the right to terminate you from operations without giving any notice during the contract period.
- 12) Please bring along the below listed documents / details on your day of joining
 - ✓ 2 passport size and 1 stamp size color photographs.
 - ✓ Proof of Identity - Passport / Driver's license / Bank Account Statement. (Photocopy)
 - ✓ Proof of address - Ration Card / Passport / Voters ID (Photocopy)

Yours truly,

For SIX PHRASE FINISHING SCHOOL

Offer of Employment Accepted:

I have read the terms and conditions set out in this Appointment Letter. I confirm having fully understood the same. I also declare that all the certificates and documents provided by me to SIX PHRASE - FINISHING SCHOOL are true, genuine and correct.

Signed

Keerthee.M

KGISL 10.12.2021

Greetings from KGISL!

KG Information Systems Private Limited (KGISL), one of the premier IT and ITes-BPO services providers in India, is an ISO 9001:2008 and SEI CMM Level 4 certified company. KGISL is a pioneer in the field of Business Process Outsourcing in India. Our ITes BPO services division is a leading overseas service provider created with the objective of providing affordable quality services to various industry segments like Healthcare, BFSI, HR and Education.

As a part of our ramp plan, we propose to recruit the 2021 pass out students of your esteemed institution for our various ITes projects.

We require students with good written and spoken English and analytical skills.

Our program would be as follows:-

KGISL - Presentation.

1. Aptitude test
2. Listening test
3. HR Round

Requirements from students:-

1. Students with communication skills.
2. Should possess analytical and logical thinking ability
3. Candidates will have to undergo Voice BPO Training with us.
4. Candidates should not have MTI (mother tongue influence)
5. Should be willing to work for night shifts.
6. CTC for first 3 months of training CTC will be RS15,150/-, From the 4th month onwards 17,400 will be CTC & 7th month onwards RS 4000/- will be the variable pay (total CTC of approx.Rs, 21,400/-) + ALB +Transport facility + Free Food +Med claim***Variable pay is dependent on individual performance.

Please do call us for any clarifications in this regards.

Contact Person:-

Vinith
9344896608

KGISL SELECTED LIST

Please find the below offered list form your college,

S.no	Name	No	Degree	Doj
1	Mrudula s	8531982223	B.A ENG UA	Jun/20/2022
2	SHILPA BEGUM	8940520031	Bcom PA	Jun/20/2022

KGiSL - Offer Letter & Annexure

External
Inbox

preethijoyce.p@kggroup.com

Wed, Feb 2, 6:30
PM (15 hours ago)

to shilpa77732

Ref: HRD/OFFER/040/22
02nd February, 2022

To

Shilpa Begum S
83, Thiru Nagar Colony,
Sundakkamuthur Main Road,
Kuniamuthur,
Coimbatore - 641008.

Sub: Letter of Intent

Dear Shilpa,

With reference to your application, tests and interview, we are pleased to inform that you have been selected for the post of **"Junior Process Associate"** in our organization. You shall report for duty on **20th June, 2022**. This offer is subject to you, clearing the reference check conducted by us.

Your monthly Consolidated - Cost - to- Company (CCTC) will be **Rs.15,150/-** (Rupees Fifteen Thousand One Hundred and Fifty only) for the first three months and from the fourth month onwards, your CCTC will be revised to **Rs.17,400/-** (Rupees Seventeen Thousand and Four Hundred only). You will also be eligible for a Variable Performance Incentive of Rs.4,000/- (Rupees Four Thousand Only) after 6 months of service, **subject to meeting process-specific incentive criteria**. You are also eligible for a loyalty bonus of **Rs.12,000/-** (Rupees Twelve Thousand Only) on successful completion of each year. The break-up of the salary and the terms and conditions of your employment will be provided to you along with the appointment letter in due course. You will be on training for 3 months from the date of joining and on successful completion of your training period, you will be in probation period for 6 months. We expect you to get relieved from your present responsibilities and join us on the said date along with all your testimonials and passport size photograph. Ensure that you hold a PAN card, if not apply for the same and produce the acknowledgement at the time of joining.

A regular letter of appointment will be issued to you at the time of your joining.

We look forward to your joining and building a long successful career with us. Should you require any assistance or information, please do feel free to call us. On acceptance, please sign a copy of this Letter of Intent and return the same to the undersigned, indicating the date of your joining. This offer is valid for 7 days only FOR YOUR ACCEPTANCE. Offer stands canceled in case you fail to report to us on or before pre-decided date.

You are requested to attend the Induction on **20th June, 2022 at 9.00 am** and please bring the photocopy (Xerox) of this Offer letter, only then you would receive the Appointment Letter. Find attached the annexure list and ensure that you bring all the documents.

Please acknowledge this mail and inform us the confirmed date of joining.

With warm regards

Preethi Joyce
Team - HR

For KG Information Systems Private Limited,

KGISL Campus |Thudiyalur Road|Saravanampatti| Coimbatore 641035|India|

URL: www.kgisl.com | **Phone:** (+91) 422 441 9999 **Extn:**
9975|Email:preethijoyce.p@kcggroup.com



Annexure to the offer letter

Welcome to KGiSL!

On the day of joining, please ensure that you bring the following documents:

1. SSLC Mark sheet + 1 Photo Copy.
2. HSC/Pre Degree mark sheet + 1 Photo Copy.
3. Degree Certificate/ Provisional Certificate + 1 Photo Copy.
(Final year students – Photocopy of semester mark sheets).
4. Photographs (Formal suits with White Background) Passport size – 8 Nos. &
2 photographs with 3cm H x 2.5cm W.
5. Date of birth of family members (Proof not required)
6. Bank Proof (Cancelled Cheque Leaf/ Passbook/Statement) – 1 Photo Copy
7. Address Proof - 2 Copies each (Ration Card, Voter's ID, Passport, Driving License,
AADHAR card, Postal Identity Card, etc.).
8. AADHAR Card Copy – 2 Nos. **(Please ensure that Name, Gender & DOB
(dd/mm/yyyy) to be furnished completely in Aadhar card. In case there is a
deviation, please have the same updated before joining).**
9. Two reference letter* (Original) from superiors/neighbours.
10. PAN Card Copy – 2 Nos. (If not, apply for a new card)
11. Community certificate copy.
12. Gazette copy (Only if name is changed)
13. Ensure to know your blood group

For experienced, with addition to the above

1. Relieving letter from previous employer.
2. Total Salary drawn certificate with deduction details for the current Financial Year i.e.
from April to till date. Latest pay slip is compulsory

Also provide the following details for PF transfers (For existing account holders only)

- Previous Employer's name and address (If possible Form 23, provided by PF authorities)
- Region Code, SRO Code (Sub Regional Office Code) ESTT Code & Account No.

*** (Sample format – Reference letter)**

*"This is to inform that I know Mr. /Ms. _____ for the past ____ years. He/she is residing at
this address _____. I recommend him/her joining your services"*

Name, Contact number and signature is compulsory...

Annexure A

Terms and Conditions

You shall be governed by the following terms and conditions.

Your Title:

Your title is indicative of KGISL's strong leadership expectation from you and is not indicative of any internal hierarchy or position. We urge you to embrace KGISL values and understand the criticality of your position to lead in a non-hierarchical and boundary less environment.

Statement of Facts:

All information furnished by you in support of your qualification, experience etc are taken as bonafide and true. Anything contrary or misleading in this respect will amount to breach of trust and the Company reserves the right to take appropriate disciplinary action against you, including summary termination of employment at any time without notice and without being liable to pay compensation whatsoever. At the same time, the company shall be entitled to recover from you any loss or damages which the company may suffer in the event of its acting on false information and records furnished by you.

Place of Work:

Your Employment will be at the Company's Office or at the Company's client location, as required. It is understood and agreed that the company can transfer your services to any of our Departments, Divisions, Offices managed by this company in India or abroad. The Company reserves the right to transfer you on a temporary or permanent basis to other job functions, departments, or locations or one shift to another shift or one department to another department within the Company when necessary. Your services can also be transferred to any of the Company's branches or Associate Companies or affiliates in which the Company has business interests based on the exigencies of the Company. In case you do not hold a valid passport, please apply for one immediately as you may be required to travel at short notice.

Benefits:

Benefits as outlined herein and in KGISL policies in this regard are subject to change from time to time at the company's discretion.

Duties:

During working hours, you shall use your best energies and abilities to serve the Company faithfully. You shall comply with the rules, regulations, and procedures as notified by the Company from time to time, in letter and spirit. During your employment, you shall entirely devote your time, attention, and abilities to do the work. You shall fully co-operate with your colleagues in complying with the work requirements in effectively carrying out the assignment to the satisfaction of your Head of the department.

Conflict of Interest:

Your position with the Company calls for the whole time employment and you will devote yourself exclusively to the business of the company. You shall not, without the Company's prior written consent, be in any way directly or indirectly engaged or concerned with any other business or Employment during or outside your hours of employment in the company. You shall however, undertake honorary work of social

or charitable nature, literary, artistic, or scientific only with the express written permission from the competent authority authorized by the Management. During your Employment, you shall not directly or indirectly engage in any conduct averse to the best interests of the company. Also, you shall not divulge any confidential information or violate any agreement with your prior employers or their clients.

Hours of work and Leave:

Your working hours, weekly offs, periods of work, public holidays, leave rules etc will be governed by the rules and regulations applicable to the entity to which you will be attached. You will have to punch the attendance card or mark the attendance in any manner as may be prescribed from time to time. You may be required to invest additional hours of work when the situation demands.

Conduct:

You shall at all times maintain exemplary conduct and decorum. You shall uphold honesty and integrity in all your actions. You shall honor and comply with all rules and regulations of the Company and statutory requirements in letter and spirit.

Confidentiality:

You shall maintain utmost secrecy with regard to confidential and proprietary information relating to the company. Information pertaining to operations and intellectual property is confidential and you will have to sign a non-disclosure agreement with the company. The copy of the same will provide to you. If you are bound by the confidentiality agreement with the previous company, you must notify the company and indemnify the company against any breach thereof. You shall maintain utmost confidentiality with regard to your compensation and benefits. You shall not discuss your salary and benefits with anyone, but with the Manager you report to.

Acceptable use of Internet:

Employees accessing the Internet are representing the company. All communications should be for professional reasons. Employees are responsible for seeing that. Use of Internet must not disrupt the operation of the company network or the network of other users. Users are not permitted to copy, transfer, rename, add or delete information or programs belonging to other users. Failure to observe copyright or license agreements may result in disciplinary action by the company or legal action by the copyright owner. Employees are not allowed to use the Internet for their personal use and benefits. Violations of any guidelines listed above will result in revoking of an employee's Internet privileges and may result in disciplinary action up to and including termination of employment. You will be provided a copy of KGISL's Internet and Email policy when you begin working for KGISL.

Property Right:

During the tenure of your employment any product designed or developed and maintained by you are the sole properties of the company. It is agreed that you will not claim the right of such products now or in future, which was developed by you during the employment in our company.

SEXUAL HARASSMENT

KGISL wants you to have a work environment free of sexual harassment by the management personnel, by your coworkers and by others with whom you must interact in the course of your work as a KGISL employee. Sexual harassment is specifically prohibited as unlawful and as a violation of KGISL's policy. KGISL is

responsible for preventing sexual harassment in the workplace, for taking immediate corrective action to stop sexual harassment in the workplace and for promptly investigating any allegation of work related sexual harassment. You will be provided a copy of KGISL's sexual harassment policy when you begin working for KGISL.

General Conditions: You will be governed by all the company's rules and regulations that are in force now and also those, which may come into force from time to time even if they are not individually notified to you in writing. The company has sole and absolute right to change any of its rules and regulations at any time to meet the exigencies of business. That in the event of you leaving, abandoning or resigning from the services or if the services are terminated by the company for breach of any terms and conditions of the service or any other reason, you shall not directly or indirectly engage in carry on or be a part of the process of in which you was engaged / trained in at present and is being carried on by the Company and the you shall nor serve in any capacity whatsoever or be associated with any person, firm or company carrying on similar business as that of the company either in India or Abroad, for a period of Two years thereafter.

Separation from the Company:

You will not be relieved from your employment until you finish the work entrusted to you or as agreed with company by way of Agreement/Contract by you. Subject to the above, you wish to resign or leave the services of the company; you will be required to give TWO months notice in writing. The company at its sole discretion may accept two month's gross salary, or part thereof, in lieu of the notice. The company may terminate your services without assigning any reason at any time. You will be on training for 3 months from the date of joining and on successful completion of your training period, you will be in probation period for 6 months, if required this period may be extended at your Manager's discretion subject to meeting your performance goals which shall be communicated to you from time to time by your Manager. During probation, your services are liable to be terminated by the company without giving any notice or assigning any reason thereof. On your successful completion of the probationary period, you would be given confirmation in writing.

If you are absent from duties for 5 or more working days continuously without leave/ authorization from the company, it will be presumed that you have voluntarily given up the employment in the company and your name stands removed from the payrolls/other records of the company from the date of your absent. In case of breach of trust or your behavior and conduct is detrimental to the interest of the Company and/or affects the smooth running of the business in any manner, the Company reserves the right to discontinue your Employment without notice or any compensation whatsoever. It is your responsibility to notify the company any changes in your personal information within 3 days. All notices shall be considered duly and properly delivered to the address on the file with the company and all available legal actions will also be initiated against you by the company

I accept the terms and conditions of the Company mentioned above.

Signature:

Name:

Date:

KGiSL - Offer Letter & Annexure

External
Inbox

preethijoyce.p@kggroup.com

Wed, Feb 2, 6:35
PM (15 hours ago)

to sruthisrisiva2001

Ref: HRD/OFFER/041/22
02nd February, 2022

To

Mrudula S
Koundayampalyam,
Kovilpalayam,
Coimbatore - 641110.

Sub: Letter of Intent

Dear Mrudula,

With reference to your application, tests and interview, we are pleased to inform that you have been selected for the post of "**Junior Process Associate**" in our organization. You shall report for duty on **20th June, 2022**. This offer is subject to you, clearing the reference check conducted by us.

Your monthly Consolidated - Cost - to- Company (CCTC) will be **Rs.15,150/-** (Rupees Fifteen Thousand One Hundred and Fifty only) for the first three months and from the fourth month onwards, your CCTC will be revised to **Rs.17,400/-** (Rupees Seventeen Thousand and Four Hundred only). You will also be eligible for a Variable Performance Incentive of Rs.4,000/- (Rupees Four Thousand Only) after 6 months of service, **subject to meeting process-specific incentive criteria**. You are also eligible for a loyalty bonus of **Rs.12,000/-** (Rupees Twelve Thousand Only) on successful completion of each year. The break-up of the salary and the terms and conditions of your employment will be provided to you along with the appointment letter in due course. You will be on training for 3 months from the date of joining and on successful completion of your training period, you will be in probation period for 6 months. We expect you to get relieved from your present responsibilities and join us on the said date along with all your testimonials and passport size photograph. Ensure that you hold a PAN card, if not apply for the same and produce the acknowledgement at the time of joining.

A regular letter of appointment will be issued to you at the time of your joining.

We look forward to your joining and building a long successful career with us. Should you require any assistance or information, please do feel free to call us. On acceptance, please sign a copy of this Letter of Intent and return the same to the undersigned, indicating the date of your joining. This offer is valid for 7 days only FOR YOUR ACCEPTANCE. Offer stands canceled in case you fail to report to us on or before pre-decided date.

You are requested to attend the Induction on **20th June, 2022 at 9.00 am** and please bring the photocopy (Xerox) of this Offer letter, only then you would receive the Appointment Letter. Find attached the annexure list and ensure that you bring all the documents.

Please acknowledge this mail and inform us the confirmed date of joining.

With warm regards

Preethi Joyce
Team - HR

For KG Information Systems Private Limited,

KGiSL Campus |Thudiyalur Road|Saravanampatti| Coimbatore 641035|India|

URL: www.kgisl.com | Phone: (+91) 422 441 9999 Extn:
9975|Email:preethijoyce.p@kggroup.com



Gmail

Axis Bank

13/12/21

Placement Kasc <placements@kongunaducollege.ac.in>

Recruitment Drive-Axis Bank -Quess Corp Ltd-Kongunadu Arts & Science College-Coimbatore

4 messages

Manoj Subramanian <manoj.subramanian@ikyastaffing.com>

Fri, Dec 3, 2021 at 4:04 PM

To: placements@kongunaducollege.ac.in

Cc: N Vijayakumar <N.Vijayakumar@axisbank.com>, R Venkatesan <R.Venkatesan@axisbank.com>, 1 Vimalkumar <1.Vimalkumar@axisbank.com>

Dear Madam,

Greetings from Axis Bank(Loan Products)-Quess Corp Ltd.,

As per our today discussion with you on the Recruitment drive on 13-Dec-21 in for the position of frontline Relationship Officers deputed at Axis bank, we have openings at various departments across Coimbatore region.

Request your fullest support to share on the job seekers in and around Coimbatore & Tirupur district.

Please do find the Job Description of the position of Relationship Officers as follows.

Job Description:

1. Demonstrating/ Presenting/ Introducing/ Selling banking products to the client.
 2. New client acquisition.
 3. Convincing customer for new product and maintaining relationship with clients.
 4. Create and drive alternate channels for business along with the regular channels open up avenues for business through corporate channel.
 5. Analyzing of business trends and target figures to formulate new strategies.
 6. Develop new relationships with customers to increase business.
 7. Effective relationship management i.e. Responsible for walk -in clients at branches.
 8. Responsible for processing/ documentations of loans & other financial services.
- Payroll will be on with one of leading partners with Axis Bank.
 - Career progression opportunity to Axis Bank payroll for top performers.
 - Attractive earning opportunity & best incentives schemes in the industry.

Designation: Junior Relationship Offer & Relationship Officer

Products : Home Loan, Personal Loan, Loan Against Property, Business Loan, Auto Loan, Deep Geo, Auto Loan B2C Sales(Agri Products),B2B Sales, Merchant Acquiring Business, Credit Cards,& Micro finance.

Desired Candidate Profile:

An effective communicator with good interpersonal.

Leadership skills, presentation, and negotiation skills.

Self-motivator, team player and a quick learner.

Best CTC + Incentives + RNR programs (International & Domestic contests)

- Career progressions to Axis Bank Payroll.
 - Perks and Benefits
 - Best in Industry Including ESI, PF, Gratuity, Mediclaim + Good incentives

Thanks & Regards,

Manoj S

Talent Support

Partner Staffing Solutions Group

Axis Bank

Handphone- 9087735202

Placement Kasc <placements@kongunaducollege.ac.in>

To: Manoj Subramanian <manoj.subramanian@ikyastaffing.com>

Cc: N Vijayakumar <N.Vijayakumar@axisbank.com>, R Venkatesan <R.Venkatesan@axisbank.com>, 1 Vimalkumar <1.Vimalkumar@axisbank.com>

Thu, Dec 9, 2021 at 11:57 AM

Dear Sir

Thanks for your mail.We would confirm the drive date on 13th Dec 2021.

[Quoted text hidden]

--

WARM REGARDS

Dr.J. Vijayalakshmi,

Placement director,

Kongunadu Arts and science college,

Coimbatore-29.

8825547859

Placement Kasc <placements@kongunaducollege.ac.in>

To: "Head B.Com. B & I" <headuabcombi@kongunaducollege.ac.in>

Thu, Dec 9, 2021 at 12:07 PM

[Quoted text hidden]

[Quoted text hidden]

Placement Kasc <placements@kongunaducollege.ac.in>
To: "M.THYAGARAJAN Rajan" <thyagu.rama@gmail.com>

Mon, Dec 13, 2021 at 12:16 PM

[Quoted text hidden]

Axis - 13.12.2021



Date: 15 December 2021

To
The Principal
Kongunadu Arts & Science College
G.N. Mills Post, Coimbatore – 641029

Sub: Candidate list for 2nd round interview

Dear Sir/Madam,

We are happy to inform you that the below list of students has been selected for the second round of interview.

Thank you for the opportunity provided to us. It was tough to decide on the select group, chosen for the second round of interview.

S.No.	Name of the Candidate	Contact No	Department
1	Jeevitha Rangasamy	8754719603	B.Sc. Computer Technology
2	Sneha M	9787579768	B.Sc. Computer Technology
3	Sujithamary V	9150223711	B.C.A.
4	Vidhya K	9500544295	B.Com. (CA)
5	Priyanka G	9025313155	B.Sc. Computer Technology
6	Narmatha	9360861689	B.Com.
7	Kaleeswari M	7530014038	B.Sc. (IT)
8	Vishnu Prasath G	7548824947	B.Com.
9	Divya Bharathi L	8608582907	B.Sc. Computer Technology
10	Srikanth S	9361097414	B.Sc. Botany
11	Kathiresk Kumar	9688673164	B.Sc. Botany
12	Navaneetha Krishnan V	8220962272	B.Sc. Computer Science
13	Vignesh V	7530075082	B.Sc. Computer Science
14	Gokul S	7708445339	B.Sc. Computer Science
15	Antony Remis	7558113813	B.Sc. Botany
16	Ashwath	9003412367	B.Sc. Botany
17	Manoj Kumar M	6379665053	B.C.A.
18	Aswin S	9500921305	B.C.A.
19	Preethi A	8870231260	B.Com. (CA)
20	Suganesh K	9791738066	B.B.A. (CA)
21	Aasath Rahman S R	8072623367	B.B.A. (CA)

Page: 1 of 2

S.No.	Name of the Candidate	Contact No	Department
22	Karan Ajai	6380594707	B.B.A. (CA)
23	Dhanapal S	8523991477	B.Sc. Computer Science
24	Boopathi R	8072904691	B.C.A.
25	Kaviya M S	9360892779	B.Com.
26	Jaya Varsheni S	8220119804	B.B.A. (CA)
27	Nivetha R	-	B.B.A. (CA)
28	Sanchil Madonna D	9092622433	B.A. (Eng)
29	Pavithra E	8248781790	B.Sc. Bio-Chemistry
30	Prithiksha A	6385250833	B.B.A. (CA)
31	Sri Ram U	9597315043	B.A. (Eng)
32	Ambika Sundaraj	9360279708	B.Com. (PA)
33	Sri Sakthiyalini S	7708314588	B.Com. (PA)
34	Keerthee M	9360090674	B.A. (Eng)

We will keep you informed about the 2nd round interview schedule.

With regards.

for QUESS CORP LIMITED


Authorized Signatory

M Gmail
NIESLENIQ

DEC - 12

Placement Kasc <placements@kongunaducollege.ac.in>

NieslenIQ Campus Orientation for Students _ ICT Academy -reg.

3 messages

A Surendar <surendar@ictacademy.in>

Wed, Dec 8, 2021 at 1:06 PM

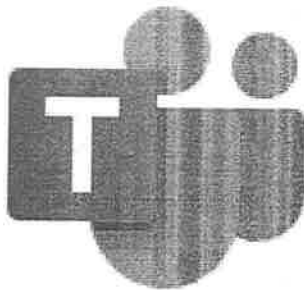
To: "jayachandra@ldc.edu.in" <jayachandra@ldc.edu.in>, "pradeepa@ldc.edu.in" <pradeepa@ldc.edu.in>, "melbarosalind@ldc.edu.in" <melbarosalind@ldc.edu.in>, "sudhasini@ldc.edu.in" <sudhasini@ldc.edu.in>, "geetha@ldc.edu.in" <geetha@ldc.edu.in>, "sangaranachiar@ldc.edu.in" <sangaranachiar@ldc.edu.in>, "training@psgrkcw.ac.in" <training@psgrkcw.ac.in>, "gripsy@psgrkcw.ac.in" <gripsy@psgrkcw.ac.in>, "kavitha@psgrkcw.ac.in" <kavitha@psgrkcw.ac.in>, "skarpagam@psgrkcw.ac.in" <skarpagam@psgrkcw.ac.in>, "hrd@hccrtrichy.ac.in" <hrd@hccrtrichy.ac.in>, "placements@kongunaducollege.ac.in" <placements@kongunaducollege.ac.in>, "jeyachandra@ldc.edu.in" <jeyachandra@ldc.edu.in>
Cc: Anand <anand@ictacademy.in>, Murali <murali@ictacademy.in>, Vijay Babu <vijay@ictacademy.in>, Allan Joy <allan@ictacademy.in>

Dear Sir/Madam,

Please find below the NielsenIQ placement orientation Link, please arrange to assemble/ join all **registered candidates** to attend this pre placement talk today 5pm without fail.

Once, session is completed Immediately HR will release the Test link to the students (as per students list shared from your end), kindly intimate the students to finish this assessment on or before 6 PM tomorrow.

https://teams.microsoft.com/j/19%3ameeting_MzUyOTgyZDYtODU0MC00YjQ0LTkyNmUtMDdhYmNiZTY5YWZm%40thread.v2/0?context=%7b%22Tid%22%3a%226ac7a1f4-5fb1-4153-bb4f-12d2020a1f7d%22%2c%22Oid%22%3a%2221c600fa-f9c3-43b5-921a-b0fe63ce946c%22%7d



Join conversation

teams.microsoft.com

A. Surendar

RM- Corporate Initiatives

ICT ACADEMY | An Initiative of Government of India, State Government and Industry
48/3 Narmada Complex, Naganathapura, Parappana Agrahara, Bengaluru, Karnataka
560068

9940094206 / 7338881079

Placement Kasc <placements@kongunaducollege.ac.in>
To: nandhanakrishnan186@gmail.com

Wed, Dec 8, 2021 at 1:30 PM

[Quoted text hidden]

—
WARM REGARDS
Dr.J. Vijayalakshmi,
Placement director,
Kongunadu Arts and science college,
Coimbatore-29.
8825547859

Placement Kasc <placements@kongunaducollege.ac.in>
To: menagaappu@gmail.com

Wed, Dec 8, 2021 at 1:37 PM

[Quoted text hidden]



Date: 23rd December 2021

Subject: Letter of Intent

Dear Anisha S

Congratulations!! We welcome you to join the team having vision to excel.

We have pleasure of offering you the position of **"Data Processing Analyst" - Band 9**, as per the following details:

- Annual Compensation of INR 360000 CTC per annum.
- Location: Chennai

NielsenIQ reserves the right, at its sole discretion, to appoint you on a particular date for joining. A detailed appointment letter, specifying your date of joining as well as the terms and conditions of your employment shall be issued to you prior to your date of joining.

This offer is conditional and subject to the following terms and conditions:

- Evidence and confirmation of successful completion of degree
- Satisfactory verification of your identity, address, previous employment/(s) and education qualification.

Yours sincerely,
For Nielsen (India) Private Ltd.

AUTHORIZED SIGNATORY

I agree and accept the terms and conditions of my prospective employment as mentioned above.

Signature : _____

Candidate Name :

Date :

Encl. 1. List of documents required at the time of joining

- Pan Card
- Aadhar Card
- 10th Mark sheet
- 12th Mark sheet
- UG Provisional Certificate
- UG Course Completion Certificate
- Passport size Photo



Date: 23rd December 2021

Subject: Letter of Intent

Dear Thulasi sarathy M

Congratulations!! We welcome you to join the team having vision to excel.

We have pleasure of offering you the position of "Data Processing Analyst" - Band 9, as per the following details:

- Annual Compensation of INR 360000 CTC per annum.
- Location: Chennai

NielsenIQ reserves the right, at its sole discretion, to appoint you on a particular date for joining. A detailed appointment letter, specifying your date of joining as well as the terms and conditions of your employment shall be issued to you prior to your date of joining.

This offer is conditional and subject to the following terms and conditions:

- Evidence and confirmation of successful completion of degree
- Satisfactory verification of your identity, address, previous employment/(s) and education qualification.

Yours sincerely,
For Nielsen (India) Private Ltd.

AUTHORIZED SIGNATORY

I agree and accept the terms and conditions of my prospective employment as mentioned above.

Signature: _____

Candidate Name: Thulasi sarathy, M

Date: 24/12/2021

Encl. 1. List of documents required at the time of joining

- Pan Card
- Aadhar Card
- 10th Mark sheet
- 12th Mark sheet
- UG Provisional Certificate
- UG Course Completion Certificate
- Passport size Photo

Date: 23rd December 2021

Subject: Letter of Intent

Dear Sree jeyaswetha S

Congratulations!! We welcome you to join the team having vision to excel.

We have pleasure of offering you the position of "Data Processing Analyst" - Band 9, as per the following details:

- Annual Compensation of INR 360000 CTC per annum.
- Location: Chennai

NielsenIQ reserves the right, at its sole discretion, to appoint you on a particular date for joining. A detailed appointment letter, specifying your date of joining as well as the terms and conditions of your employment shall be issued to you prior to your date of joining.

This offer is conditional and subject to the following terms and conditions:

- Evidence and confirmation of successful completion of degree
- Satisfactory verification of your identity, address, previous employment/(s) and education qualification.

Yours sincerely,
For Nielsen (India) Private Ltd.



AUTHORIZED SIGNATORY

I agree and accept the terms and conditions of my prospective employment as mentioned above.

Signature : 

Candidate Name : S.SREEJEYASWETHA

Date : 25 Dec 2021

Encl. 1. List of documents required at the time of joining

- Pan Card
- Aadhar Card
- 10th Mark sheet
- 12th Mark sheet
- UG Provisional Certificate
- UG Course Completion Certificate
- Passport size Photo



Gmail

Intellipaat

Dec-6

Placement Kasc

<placements@kongunaducollege.ac.in>

Inviting for the campus drive

Deepika S <deepika@intellipaat.com>

Fri, Dec 10, 2021 at 2:29 PM

To: Placement Kasc <placements@kongunaducollege.ac.in>

Hi Team,

We would like to conduct a campus drive for your college students.
Please find more details below.

About Us-

Intellipaat is the leading online education provider and create courses in collaboration with top MNCs and universities such as IIT Madras, IIT Roorkee, IIT Guwahati, IBM, Microsoft, etc., with more than 1 Million learners and 200+ corporates across 55+ countries learning on our platform.

Business Development Trainee (Work from Office)

Responsibilities Include:

- Calling the leads provided in the CRM and understanding their requirements of career up-skilling and pitch the right course as per their needs.
- Consistently achieve revenue targets in line with team/organizational objectives.
- Proactively identifying cross-selling/up-selling opportunities with existing customers.
- Identifying references through the existing customer base to increase the sales pipeline.
- Should be maintaining all customer interactions in the CRM.

- Should have decent exposure working with any CRM like Salesforce, Zoho, etc.
- Managing all pre-sales to post-sales support activities for the assigned leads.
- Follow up on leads and conduct research to identify potential prospects.
- Consistently achieve revenue targets in line with team/ organizational objectives.
- To understand customer requirements in the geography assigned and future product portfolio improvement based on past customer feedback.

Skills Preferred:

- Excellent spoken and verbal skills
- Ability to persuade and negotiate
- Ability to work under stress
- Ability to work in a team
- Fast-learner, keen on details, and self-motivated

Qualification : MBA / Any Graduation

Work Location : Bangalore

Compensation : 6 months Internship period 264,000 (Fixed Pay)+ 200,000(Variable Pay) **Total CTC : 464,000** will be working as **Business Development Trainee**

After the successful completion of Internship period 500,000 INR(Fixed salary) + 400,000(Incentive) **Total CTC : 900,000** will be working as **Business Development Associate**

--
Thanks and Regards

Deepika S | Senior Talent Acquisition Associate

deepika@intellipaat.com | Mob: 08047185825

Website: www.Intellipaat.com



Follow us on: [Twitter](#) | [LinkedIn](#) | [Facebook](#) | [Google](#)

[Quoted text hidden]

Ojasvi Mahajan <Ojasvi@intellipaat.com>

Sat, Dec 18,
5:00 PM (2 days
ago)

to me, Deepika

Hi,

We are pleased to say that we have selected the below students for the position of **Business Development Associate/ Business Development Trainee**.

Revathy M

Anisha M

SNEHA V

Shyam KM

Please let us know the exact date they will join at the earliest by today
Thanks for your great support and coordination and we hope to have a good relationship with your institution.

Date: April 25th, 2022

FORM 'A'

To,

SNEHA V

Bangalore

Dear SNEHA V,

We are pleased to forward to you, your Offer Letter, enclosed hereby, and would like to formally welcome you to the growing family of IntelliPaat Software Solutions Private Limited.

We are sure that you have had sufficient opportunity to understand in detail your job role, the organization, etc. We would be glad to provide further clarification, if you need any.

You are required to report for duty at our Bangalore office. The address and the contact number are as follows:

AMR Tech Park 3, Ground Floor, Tower B, Bommanahalli, Hosur Road, Bengaluru, Karnataka
Mobile: +91 7022374614

We are in the process of building an organization, where professionals would find full satisfaction in their challenging job roles and an interesting working environment. In this regard, we welcome your contributions too.

Kindly return the duplicate copy of the appointment letter, duly signed, as a token of your acceptance of the same.

We look forward to a mutually beneficial and long-lasting relationship with you.

Yours truly,
IntelliPaat Software Solutions Private Limited



Dev Bisht
Director - Human Resources

Date: April 25th, 2022

To,

SNEHA V

Bangalore

Dear SNEHA V,

Subject: Offer Letter

Based on your performance in the Internship, you have been shortlisted, and we are pleased to appoint you at IntelliPaat Software Solutions Pvt. Ltd., As Full Time Employee on the following terms and conditions:

1) Designation:

Your designation will be '**Business development Trainee**'.

2) Compensation & Benefits:

- a) The Compensation & Benefits applicable to you is personal and should be treated with utmost confidence. This is not to be discussed or divulged to anybody else other than for statutory purposes.
- b) Your Annual Compensation will be Rs. **8,65,000/-** (Rupees Eight Lakhs SixtyFive Thousand only) per annum. (The employee is eligible for Rs. **1,00,000/-** of insurance after 3 months of joining).
- c) Your compensation will be reviewed after the completion of **12 months** from the date of your joining.
- d) Your salary and its components, incentives, performance bonus, sign on bonus, monetary or non-monetary benefits, and/or any other statutory benefits and deductions will be governed by the company's policies/procedures, taxation policies, and statutory guidelines that are applicable from time to time.

- 3) Effective Date of Joining:** You are requested to report for duty on **July 15th, 2022**. Your application will come into effect from your date of joining



4) Notice Period:

Subject to any other agreement between you and the company:

- Your employment is terminable by IntelliPaat without giving notice in writing in the probation period.
- You need to serve 1 month of notice period without fail, or else the management of IntelliPaat can hold your salary/experience letter/relieving letter after joining.
- The company reserves the right to pay or recover salary in lieu of the notice period (if applicable) or to relieve you before the expiry of the notice period. All payments and recoveries made under this clause will be based on gross salary.
- In the event of any breach in the terms and conditions stated in the Service Conditions and/or Non-Disclosure Agreement or any act amounting to misconduct, your services will be liable to be terminated without any notice or payment in lieu.

5) Service Conditions and Non-Disclosure Agreement:

- Your services will be governed by additional terms and conditions as explained in the Service Conditions and Non-Disclosure Agreement.
- These terms and conditions, in the Service Conditions and Non-Disclosure Agreement are subject to statutory requirements and the company policy.

Note:

- Number of working days is 6 days in a week.
- Minimum working duration must be 9 hours including one-hour lunch/dinner break.
- Your incentives will be calculated on a Monthly basis.
- On achievement of the incentives, it will be disbursed only on the following month.
- Your first month salary will be dispersed along with your 4th month salary.

Yours truly,

For IntelliPaat Software Solutions Private Limited



Dewakar Bisht Singh

Director - Human Resources

I, agree to accept the terms and conditions mentioned above and also those in the Service Conditions, and Non-Disclosure Agreement documents enclosed with this letter.

Name: SNEHA ✓

Signature: [Signature]

Place: COIMBATORE

Date: 25/4/2022

IntelliPaat

Software Solutions Pvt. Ltd.

Annexure

Name : SNEHA V

Particulars	First 4 months	Next 4 months	After 8 months	Yearly
Basic	11,340	12,990	18,490	221,880
HRA	5,160	5,760	7,760	93,120
Conveyance Allowance	1,600	1,600	1,600	19,200
Mobile bill	516	576	776	9,312
Broadband bill	516	576	776	9,312
Medical reimbursement	1,250	1,250	1,250	15,000
Special allowance	1,618	2,248	4,348	52,176
PF (Employees Contributions)	1,800	1,800	1,800	21,600
PF (Employer Contributions)	1,800	1,800	1,800	21,600
Professional Tax	200	200	200	2,400
Fixed Cost to Company	25,800	28,800	38,800	465,600
Performance Based Incentives				400,000
Total Cost to Company				865,000

**During your first 8 months you are eligible to get upto Rs 200,000/- as incentive based on your performance.*

Documents required during joining

1. **ID Proof:** Copy of Aadhaar card/Passport/Pan card/Voter ID card/Other Government Photo ID
2. **Address Proof:** Copy of driving license/Passport/Voters ID/Lease Agreement/Ration Card
3. **Employment Verification Documents**
 - a) Copy of current employer's Appointment/Confirmation/Appraisal Letter.
 - b) Copy of current employer's Relieving and Work Experience Letter.
 - c) Copy of last 3 months' Salary Slip / Certificate.
4. **Other Documents:**
 - a) Passport Size Photographs (3).
 - b) Copy of PAN Card.
 - c) Copies of all Academic & Training Certificates.

Kindly carry your Signed Offer letter along with a passport size photograph pasted on the offer letter on the day of joining.

Your truly,
For IntelliPaat Software Solutions Private Limited



Dewakar Bisht Singh

Director- Human Resources

Date: April 25th, 2022

FORM 'A'

To,

Revathy M

Bangalore

Dear Revathy M,

We are pleased to forward to you, your Offer Letter, enclosed hereby, and would like to formally welcome you to the growing family of IntelliPaat Software Solutions Private Limited.

We are sure that you have had sufficient opportunity to understand in detail your job role, the organization, etc. We would be glad to provide further clarification, if you need any.

You are required to report for duty at our Bangalore office. The address and the contact number are as follows:

AMR Tech Park 3, Ground Floor, Tower B, Bommanahalli, Hosur Road, Bengaluru, Karnataka
Mobile: +91 7022374614

We are in the process of building an organization, where professionals would find full satisfaction in their challenging job roles and an interesting working environment. In this regard, we welcome your contributions too.

Kindly return the duplicate copy of the appointment letter, duly signed, as a token of your acceptance of the same.

We look forward to a mutually beneficial and long-lasting relationship with you.

Yours truly,
IntelliPaat Software Solutions Private Limited



Dev Bisht
Director - Human Resources

Date: April 25th, 2022

To,

Revathy M

Bangalore

Dear Revathy M,

Subject: Offer Letter

Based on your performance in the Internship, you have been shortlisted, and we are pleased to appoint you at IntelliPaat Software Solutions Pvt. Ltd., As Full Time Employee on the following terms and conditions:

1) Designation:

Your designation will be 'Business development Trainee'.

2) Compensation & Benefits:

- a) The Compensation & Benefits applicable to you is personal and should be treated with utmost confidence. This is not to be discussed or divulged to anybody else other than for statutory purposes.
- b) Your Annual Compensation will be Rs. **8,65,000/-** (Rupees Eight Lakhs Sixty Five Thousand only) per annum. (The employee is eligible for Rs. **1,00,000/-** of insurance after 3 months of joining).
- c) Your compensation will be reviewed after the completion of **12 months** from the date of your joining.
- d) Your salary and its components, incentives, performance bonus, sign on bonus, monetary or non-monetary benefits, and/or any other statutory benefits and deductions will be governed by the company's policies/procedures, taxation policies, and statutory guidelines that are applicable from time to time.

3) Effective Date of Joining: You are requested to report for duty on **July 15th, 2022**. Your application will come into effect from your date of joining



4) Notice Period:

Subject to any other agreement between you and the company:

- a) Your employment is terminable by IntelliPaat without giving notice in writing in the probation period.
- b) You need to serve 1 month of notice period without fail, or else the management of IntelliPaat can hold your salary/experience letter/relieving letter after joining.
- c) The company reserves the right to pay or recover salary in lieu of the notice period (if applicable) or to relieve you before the expiry of the notice period. All payments and recoveries made under this clause will be based on gross salary.
- d) In the event of any breach in the terms and conditions stated in the Services Conditions and/or Non-Disclosure Agreement or any act amounting to misconduct, your services will be liable to be terminated without any notice or payment in lieu.

5) Service Conditions and Non-Disclosure Agreement:

- a) Your services will be governed by additional terms and conditions as explained in the Service Conditions and Non-Disclosure Agreement.
- b) These terms and conditions, in the Service Conditions and Non-Disclosure Agreement are subject to statutory requirements and the company policy.

Note:

- Number of working days is 6 days in a week.
- Minimum working duration must be 9 hours including one-hour lunch/dinner break.
- Your incentives will be calculated on a Monthly basis.
- On achievement of the incentives, it will be disbursed only on the following month.
- Your first month salary will be dispersed along with your 4th month salary.

Your truly,

For IntelliPaat Software Solutions Private Limited



Dewakar Bisht Singh

Director - Human Resources

I, agree to accept the terms and conditions mentioned above and also those in the Service Conditions, and Non-Disclosure Agreement documents enclosed with this letter.

Name: _____

Place: _____

Signature: _____

Date: _____

 IntelliPaat
Software Solutions Pvt. Ltd.

Annexure

Name : Revathy M

Particulars	First 4 months	Next 4 months	After 8 months	Yearly
Basic	11,340	12,990	18,490	221,880
HRA	5,160	5,760	7,760	93,120
Conveyance Allowance	1,600	1,600	1,600	19,200
Mobile bill	516	576	776	9,312
Broadband bill	516	576	776	9,312
Medical reimbursement	1,250	1,250	1,250	15,000
Special allowance	1,618	2,248	4,348	52,176
PF (Employees Contributions)	1,800	1,800	1,800	21,600
PF (Employer Contributions)	1,800	1,800	1,800	21,600
Professional Tax	200	200	200	2,400
Fixed Cost to Company	25,800	28,800	38,800	465,600
Performance Based Incentivies				400,000
Total Cost to Company				865,000

**During your first 8 months you are eligible to get upto Rs 200,000/- as incentive based on your performance.*

Documents required during Joining

1. **ID Proof:** Copy of Aadhaar card/Passport/Pan card/Voter ID card/Other Government Photo ID
2. **Address Proof:** Copy of driving license/Passport/Voters ID/Lease Agreement/Ration Card
3. **Employment Verification Documents**
 - a) Copy of current employer's Appointment/Confirmation/Appraisal Letter.
 - b) Copy of current employer's Relieving and Work Experience Letter.
 - c) Copy of last 3 months' Salary Slip / Certificate.
4. **Other Documents:**
 - a) Passport Size Photographs (3).
 - b) Copy of PAN Card.
 - c) Copies of all Academic & Training Certificates.

Kindly carry your Signed Offer letter along with a passport size photograph pasted on the offer letter on the day of joining.

Yourstruly,
For IntelliPaat Software Solutions Private Limited



Dewakar Bisht Singh

Director- Human Resources

Date: April 25th, 2022

FORM 'A'

To,

Shyam KM

Bangalore

Dear Shyam KM,

We are pleased to forward to you, your Offer Letter, enclosed hereby, and would like to formally welcome you to the growing family of IntelliPaat Software Solutions Private Limited.

We are sure that you have had sufficient opportunity to understand in detail your job role, the organization, etc. We would be glad to provide further clarification, if you need any.

You are required to report for duty at our Bangalore office. The address and the contact number are as follows:

AMR Tech Park 3, Ground Floor, Tower B, Bommanahalli, Hosur Road, Bengaluru, Karnataka
Mobile: +91 7022374614

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Kindly return the duplicate copy of the appointment letter, duly signed, as a token of your acceptance of the same.

We look forward to a mutually beneficial and long-lasting relationship with you.

Yours truly,
IntelliPaat Software Solutions Private Limited



Dev Bisht
Director - Human Resources

Date: April 25th, 2022

To,

Shyam KM

Bangalore

Dear Shyam KM,

Subject: Offer Letter

Based on your performance in the Internship, you have been shortlisted, and we are pleased to appoint you at IntelliPaat Software Solutions Pvt. Ltd., As Full Time Employee on the following terms and conditions:

1) Designation:

Your designation will be '**Business development Trainee**'.

2) Compensation & Benefits:

- a) The Compensation & Benefits applicable to you is personal and should be treated with utmost confidence. This is not to be discussed or divulged to anybody else other than for statutory purposes.
- b) Your Annual Compensation will be Rs. **8,65,000/-** (Rupees Eight Lakhs Sixty Five Thousand only) per annum. (The employee is eligible for Rs. **1,00,000/-** of insurance after 3 months of joining).
- c) Your compensation will be reviewed after the completion of **12 months** from the date of your joining.
- d) Your salary and its components, incentives, performance bonus, sign on bonus, monetary or non-monetary benefits, and/or any other statutory benefits and deductions will be governed by the company's policies/procedures, taxation policies, and statutory guidelines that are applicable from time to time.

- 3) Effective Date of Joining:** You are requested to report for duty on **July 15th, 2022**. Your application will come into effect from your date of joining



4) Notice Period:

Subject to any other agreement between you and the company:

- a) Your employment is terminable by IntelliPaat without giving notice in writing in the probation period.
- b) You need to serve 1 month of notice period without fail, or else the management of IntelliPaat can hold your salary/experience letter/relieving letter after joining.
- c) The company reserves the right to pay or recover salary in lieu of the notice period (if applicable) or to relieve you before the expiry of the notice period. All payments and recoveries made under this clause will be based on gross salary.
- d) In the event of any breach in the terms and conditions stated in the Services Conditions and/or Non-Disclosure Agreement or any act amounting to misconduct, your services will be liable to be terminated without any notice or payment in lieu.

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- b) These terms and conditions, in the Service Conditions and Non-Disclosure Agreement are subject to statutory requirements and the company policy.

Note:

- Number of working days is 6 days in a week.
- Minimum working duration must be 9 hours including one-hour lunch/dinner break.
- Your incentives will be calculated on a Monthly basis.
- On achievement of the incentives, it will be disbursed only on the following month.
- Your first month salary will be dispersed along with your 4th month salary.

Your truly,

For IntelliPaat Software Solutions Private Limited



Dewakar Bisht Singh

Director - Human Resources

I, agree to accept the terms and conditions mentioned above and also those in the Service Conditions, and Non-Disclosure Agreement documents enclosed with this letter.

Name: _____

Place: _____

Signature: _____

Date: _____

IntelliPaat
 Software Solutions Pvt. Ltd.

Annexure

Name : Shyam KM

Particulars	First 4 months	Next 4 months	After 8 months	Yearly
Basic	11,340	12,990	18,490	221,880
HRA	5,160	5,760	7,760	93,120
Conveyance Allowance	1,600	1,600	1,600	19,200
Mobile bill	516	576	776	9,312
Broadband bill	516	576	776	9,312
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PF (Employer Contributions)	1,800	1,800	1,800	21,600
Professional Tax	200	200	200	2,400
Fixed Cost to Company	25,800	28,800	38,800	465,600
Performance Based Incentivies				400,000
Total Cost to Company				865,000

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Documents required during Joining

1. **ID Proof:** Copy of Aadhaar card/Passport/Pan card/Voter ID card/Other Government Photo ID
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 - b) Copy of current employer's Relieving and Work Experience Letter.
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 - a) Passport Size Photographs (3).
 - b) Copy of PAN Card.
 - c) Copies of all Academic & Training Certificates.

Kindly carry your Signed Offer letter along with passport size photograph pasted on the offer letter on the day of joining.

Yours truly,
For IntelliPaat Software Solutions Private Limited



Dewakar Bisht Singh

Director - Human Resources

Date: April 25th, 2022

FORM 'A'

To,

Anisha M

Bangalore

Dear Anisha M,

We are pleased to forward to you, your Offer Letter, enclosed hereby, and would like to formally welcome you to the growing family of IntelliPaat Software Solutions Private Limited.

We are sure that you have had sufficient opportunity to understand in detail your job role, the organization, etc. We would be glad to provide further clarification, if you need any.

You are required to report for duty at our Bangalore office. The address and the contact number are as follows:

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Mobile: +91 7022374614

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Kindly return the duplicate copy of the appointment letter, duly signed, as a token of your acceptance of the same.

We look forward to a mutually beneficial and long-lasting relationship with you.

Yours truly,
IntelliPaat Software Solutions Private Limited



Dev Bisht
Director - Human Resources

Date: April 25th, 2022

To,

Anisha M

Bangalore

Dear Anisha M,

Subject: Offer Letter

Based on your performance in the Internship, you have been shortlisted, and we are pleased to appoint you at IntelliPaat Software Solutions Pvt. Ltd., As Full Time Employee on the following terms and conditions:

1) Designation:

Your designation will be '**Business development Trainee**'.

2) Compensation & Benefits:

- a) The Compensation & Benefits applicable to you is personal and should be treated with utmost confidence. This is not to be discussed or divulged to anybody else other than for statutory purposes.
- b) Your Annual Compensation will be Rs. **8,65,000/-** (Rupees Eight Lakhs SixtyFive Thousand only) per annum. (The employee is eligible for Rs. **1,00,000/-** of insurance after 3 months of joining).
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- Your incentives will be calculated on a Monthly basis.
- On achievement of the incentives, it will be disbursed only on the following month.
- Your first month salary will be dispersed along with your 4th month salary.

Yours truly,

For IntelliPaat Software Solutions Private Limited



Dewakar Bisht Singh

Director- Human Resources

I, agree to accept the terms and conditions mentioned above and also those in the Service Conditions, and Non-Disclosure Agreement documents enclosed with this letter.

Name: ANISHA .M

Signature: [Signature]

Place: COIMBATORE

Date: 25/04/2022

IntelliPaat Software Solutions Pvt. Ltd.

Annexure

Name: Anisha M

Particulars	First 4 months	Next 4 months	After 8 months	Yearly
Basic	11,340	12,990	18,490	221,880
HRA	5,160	5,760	7,760	93,120
Conveyance Allowance	1,600	1,600	1,600	19,200
Mobile bill	516	576	776	9,312
Broadband bill	516	576	776	9,312
Medical reimbursement	1,250	1,250	1,250	15,000
Special allowance	1,618	2,248	4,348	52,176
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Professional Tax	200	200	200	2,400
Fixed Cost to Company	25,800	28,800	38,800	465,600
Performance Based Incentives				400,000
Total Cost to Company				865,000

*During your first 8 months you are eligible to get upto Rs 200,000/- as incentive based on your performance.

Documents required during joining

1. **ID Proof:** Copy of Aadhaar card/Passport/Pan card/Voter ID card/Other Government Photo ID
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3. **Employment Verification Documents**
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 - b) Copy of current employer's Relieving and Work Experience Letter.
 - c) Copy of last 3 months' Salary Slip / Certificate.
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 - a) Passport Size Photographs (3).
 - b) Copy of PAN Card.
 - c) Copies of all Academic & Training Certificates.

Kindly carry your Signed Offer letter along with a passport size photograph pasted on the offer letter on the day of joining.

Yours truly,
For IntelliPaat Software Solutions Private Limited



Dewakar Bisht Singh

Director- Human Resources

PLACEMENT CELL
REPORT
2021-2022



KONGUNADU ARTS AND SCIENCE COLLEGE
(AUTONOMOUS)
COLLEGE OF EXCELLENCE (UGC)
COIMBATORE-641029



WICE
Gmail

Dec - 22

Placement Kasc

<placements@kongunaducollege.ac.in>

Placement Proposal - Kongunadu college

vignesh meyyappan

<wice.vigneshm@gmail.com>

To: placements@kongunaducollege.ac.in

Cc: wice.hrsolutions@gmail.com

Mon, Dec 13, 2021 at 3:27

PM

Hi Sir/Madam,

Greetings from WICE...!!!

WICE is one of the leading Soft Skills development companies in South India, since 2005. We are established with 150 Faculty working across 25 districts of Tamil Nadu and Pondicherry. Here we have around 50 Vacant Positions to be filled in for the forthcoming academic year. Hence, I request you to do the needful for the further proceedings to have your students on board with us to build a bright and winning career. We will be delighted to offer them a placement, those meeting our requirements with their potentials and innate talents.

We provide a winning career for the youth in today's India. We welcome candidates for the below mentioned vacancies.

Job Position Vacant : Soft Skills Trainer.

Positions Vacant : 50 (Train the students to develop their Soft Skills in English.)

Qualification : Any Degree with English Fluency

Job Location : Ready to work across Tamil Nadu

Salary : Rs.10000 - Rs. 15,000/- (free accommodation and TA*.)

Please send a confirmation mail with the details of the other formalities to carry things forward and make things possible.

Herewith I have attached a profile for your quick reference. To know more about us please visit our Website: www.wice.org.in.

A few lines of confirmation would be appreciated.

Thanks and Regards

Vignesh M

Asst.HR Manager

WICE

9843778123



JD-WICE 2021 .pdf

289K



Winners Institute of Communicative English

(An ISO 9001-2015 Certified Institution)

Dear Sir/Madam,
Greetings from WICE

We are happy to inform you that the following candidates have been selected in the campus drive at your esteemed institution.

S.No	Name	Dept
1	Dharshini H B	BCA
2	Vaishnavi B	B. Sc IT
3	Ezhilmathi K	B. Com
4	Boomika J	B. Com PA
5	Keerthana S	B. Com PA
6	Aparna S	BCA
7	Janani B	B. Com CA
8	Lavanya J	B.Com CA
9	Keerthi	B. Com CA
10	Rohini R	B.Com CA
11	Nikitha	B. Com
12	Abinaya	B.Com PA
13	Rohini B	BCA
14	Divya Bharathi	BBA CA
15	Priyadharshini P	BCA
16	Sweatha R	B. Com CA

Regards,
HR Team
WICE

Registered Office:

No. 17/6, South Vellalar Street,
Jayankondam – 621 802,
Ariyalur (Dt), Tamilnadu.

73737 58123
73737 59123

Central Office:

No. 15 A Block, St. Paul's Complex,
Bharathiyar Salai, Cantonment,
Trichy-620 001, Tamil Nadu.

Clarus RCM

M Gmail

Placement Kasc <placements@kongunaducollege.ac.in>

Feb-14, 15, 16 - 2022

College Off Campus Proposal -Kongunadu Arts and Science College

1 message

Mohana Sundari <mohana@clarusrcm.com>

Thu, Dec 23, 2021 at 3:29 PM

To: placements@kongunaducollege.ac.in

Dear Placement Officer,

Greetings from Clarus RCM Infotech !!

We, Clarus acts as a fully integrated extension of healthcare provider business office, helping clients improve their revenue, started in the year 2015. Our robust RCM initiative leverages technology enabled solutions that can be replicated to most of the practice management platforms.

We are expanding our operations, we are hiring life science fresh graduates for "Medical Coding" job. We would like to do a off campus drive for the life science associates from your college.

Kindly let us know the strength of the Life science students.

Attached Job Description for your ready reference.

Awaiting for the fruitful reply. Thank you.

Regards,

Mohana

AM-HR

9791054885



Fresher-Job description-College Campus.pdf

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About Clarus RCM:

Clarus acts as a fully integrated extension of healthcare provider business office, helping clients improve their revenue, started in the year 2015. Our robust RCM initiative leverages technology enabled solutions that can be replicated to most of the practice management platforms. We have certified subject matter experts supporting healthcare providers, globally.

Clarus assures timely payments and absolute customer satisfaction. Our innovative service methodology increases the ease of doing business with us, apart from significantly reducing overhead costs for our clients.

Our Vision:

To improve clinical, administrative, and financial costs of our healthcare customers - providers, payers and market aggregators

Job Title: Junior Executive-Medical Coder

Job Role:

- Accounts for coding and abstracting of patient encounters, including diagnostic and procedural information, significant reportable elements, and complications.
- Research and analyses data needs for reimbursement.
- Analyses medical records and identifies documentation deficiencies.
- Serves as resource and subject matter expert to other coding staff.
- Reviews and verifies documentation supports diagnoses, procedures and treatment results.
- Identifies diagnostic and procedural information.
- Audits clinical documentation and coded data to validate documentation supports services rendered for reimbursement and reporting purposes.
- Assigns codes for reimbursements, research and compliance with regulatory requirements utilizing guidelines.
- Follows coding conventions. Serves as coding consultant to care providers.
- Identifies discrepancies, potential quality of care, and billing issues.
- Researches, analyzes, recommends, and facilitates plan of action to correct discrepancies and prevent future coding errors.
- Identifies reportable elements, complications, and other procedures.

- Serves as resource and subject matter expert to other coding staff.
- Assists lead or supervisor in orienting, training, and mentoring staff.
- Provides ongoing training to staff as needed.
- Handles special projects as requested.

Eligibility Criteria:

- We are seeking detail-Oriented and Organized Life Science graduates to join our growing team.
- Should be a Graduate or Postgraduate in life science (Physiotherapy, Nursing, Occupational Therapy, Microbiology, Biology, Biotechnology, Endocrinology, Physiology, Bio-Medical, Anatomy, Bioinformatics, Endocrinology, Biomedical Engineering, plant Biology, Advanced Zoology and Botany, Pharmacy)
- Candidate pursuing Course or Training or Certification related to coding is added advantage.
- knowledge in Anatomy, Physiology and Medical Terminology.
- Good communication and interpersonal skills

Benefits:

- Associates need to undergo two month of classroom training and system based training.
- Associates will be provided Rs.3000 each month as a stipend on successful completion of training programme.
- Post clearing training programme, associates will become an permanent salaried employee .
- CTC-13000 per month will be provided
- CPC/CRC certified freshers will have Rs.16000 as CTC
- Incentives and other Perks are added advantage.
- Business working days – Monday to Friday
- Associates need to sign 2 years of service agreement while taking CRC/CPC company sponsored examination and they need to submit original documents.



Letter of Intent

Dear Student,

Congratulations on your selection with Clarus RCM India Pvt ltd as **Trainee-Medical coder**

This is to keep you informed that after your examination (Final sem 2022) you can reach us vide email and get the offer letter

The terms and conditions and location will be mentioned in the offer letter.

For further queries, please reach out to hr@clarusrcm.com / Contact - 9943090743

Regards



CLARUS RCM INFOTECH (INDIA) PVT LTD.

Workafella Business Centre, Suite #312

#10, Uthamar Gandhi Salai, Nungambakkam, Chennai-600034 TN

Ph: +91 44 4502 4444 | info@clarusrcm.com | www.clarusrcm.com

S No	Date of calling	Source	Name	Email ID	Contact No
1	14-Feb-22	Kongu	E.sownthariya	sownthariyasownthu@gmail.com	7708449614
2	14-Feb-22	Kongu	Renugadevi K	renugasweety1995@gmail.com	8754131594
3	14-Feb-22	Kongu	Somesh kumar	sksomesh775@gmail.com	9789598021
4	14-Feb-22	Kongu	SNEHA. B	sb233920@gmail.com	6380575540
5	14-Feb-22	Kongu	Jeeva.N	jeevanagalingam143@gmail.com	9361885568
6	14-Feb-22	Kongu	Sunmathy.M	sunmathysundar68@gmail.com	9514450215
7	14-Feb-22	Kongu	Sivakumar.M	sivabiotech1210@gmail.com	6381143396
8	14-Feb-22	Kongu	Jai shree P	shreejai216@gmail.com	7092051158
9	14-Feb-22	Kongu	Veena Varshini R	veenavirago@gmail.com	9361356129
10	Feb 15 2022	Kongu	S Indhu	indhusenthil3112@gmail.com	9600348740
11	Feb 15 2022	Kongu	M.Chellakumar	chellakumar.m.e@gmail.com	7094703108
12	Feb 16 2022	Kongu	DEVADARSHINI.P	ddshakthi21@gmail.com	9566780474
13	Feb 16 2022	Kongu	K.PAVITHRA	pavithrakaruppusamy2002@gmail.com	9360269964
14	Feb 16 2022	Kongu	Yuvasri	yuvasriy312@gmail.com	9361444714
15	Feb 16 2022	Kongu	KAYA VINUPPSHA B	balakaya116@gmail.com	9344327959
16	Feb 16 2022	Kongu	Sowmiya .S	sowmisiva28@gmail.com	6379116484

Education	Location	Passed out	Accommodation	Training Time		
bsc biochemistry	CBE	2022	NO	5-7.30		
bsc biochemistry	CBE	2022	NO	5-7.30		
bsc biotech	CBE	2022	NO	5-7.30		
bsc biochemistry	CBE	2022	NO	5-7.30		
Bsc biochemitary	Ooty (CBE)	2022	yes	5-7.30		
bsc botany	CBE	2022	NO	5-7.30		
BSC BIOTECH	CBE	2022	NO	5-7.30		
BSC BIOTECH	CBE	2022	NO	5-7.30		
BSC BIOTECH	CBE (karamadai)	2022	NO	5-7.30		
bsc biotech	CBE	2022	NO	5-7.30		
bsc biotech	CBE	2022	NO	5-7.30		
biochemistry	CBE	2022	NO	5-7.30		
biochemistry	CBE	2022	NO	5-7.30		
biochemistry	CBE	2022	NO	5-7.30		
BSC BIOTECH	cbe	2022	NO	5-7.30		
biochemistry	Ooty (CBE)	2022	NO	5-7.30		

M Gmail

Feb-18

Placement Kasc <placements@kongunaducollege.ac.in>

REGARDING CAMPUS RECRUITMENT

Fint Solutions

Fint Solutions <fintsolutionshr@gmail.com>
To: placements@kongunaducollege.ac.in

Fri, Jan 28, 2022 at 3:32 PM

Greeting of the day

I am Pavithra HR Recruiter Of FINT SOLUTIONS. we as an organization is putting up a proposal for campus recruitment to hire graduates or fresher for our firm .we would like you to arrange the mentioned arrangement for the recruitment procedures

Thanks & Regards
pavithra Rengunathan
9489371523

 recruitment proposal templates.pdf
924K

MARCH 21, 2022

ARUN KUMAR.V



FINT SOLUTIONS
No 305, 3rd floor
Sri Lakshmi Complex
Cross cut road
Gandhipuram
Coimbatore 641012

Email: FINTSOLUTIONS@GMAIL.COM
Web: FINTSOLUTIONS.IN

Dear ARUN KUMAR

LETTER OF APPOINTMENT

Thank you for accepting and signing the job offer letter. I am pleased to inform you that your employment with **FINT SOLUTIONS** has been confirmed in the capacity of **Business Development Executive**.

As agreed, your starting date will be **21/02/2022** and your work timings from **[9.30]** to **[6.30]**, Monday to Friday. Further information governing your employment can be found in the signed contract as well as the Employee Policy document.

If you have further queries about your employment, you may contact me directly or approach the HR department.

Congratulations on your appointment and welcome to **FINT SOLUTIONS**. We look forward to years of cooperation and success. We wish you the best of luck in your new post.

Further to your application and subsequent discussions for employment, **FINT SOLUTIONS** ("Company") is pleased to appoint you as **Business Development Executive** on the terms and conditions as set out below,

Your Total Salary per annum is set out as attached in Annexure A. All remuneration, benefits and perquisites will be taxed in accordance with the provisions of income Tax Act, 1961 and any other enactments in force from time to time.

Sincerely,

FINT SOLUTIONS

HRDEPARTMENT

ANNEXURE "A"

The following outlines the terms and conditions of employment with FINT SOLUTIONS. The Company reserves the right to change these terms and conditions as necessary, with due notice

Title	Business Development Executive
Initial Reporting Relationship	Sales Manager
Responsibilities	While employed by the Company, you agree to work on a full-time basis exclusively for the Company and agree that you shall not, while you are employed by the Company, be employed or engaged in any capacity, in promoting, undertaking or carrying on any other business that competes with the Company or interferes or could reasonably interfere with your duties to the Company without our prior written permission.
Salary	355,200.00 / ANNUM*
Performance Based Incentives	Over and above the basic salary, you shall be eligible for a maximum performance-based incentive of Rs.15000.00/month which will be paid as per the Company's internal policy. The incentive is contingent on your individual and overall profit performance of the company and shall be subject to terms and conditions as the Company may decide. However, the Employee shall have no right to incentive or time-apportioned incentive if he is no longer employed by the Company or is under notice (whether given by the Employee or the Company) at or prior to the date when a incentive might otherwise have been payable.
Status	Full-time
Joining Date	21/02/2022
Hours of Work	Your work timings and calendar working days details are mentioned in the below table: Normal working hours 8 hours excluding any breaks taken Normal working week 6 days (Monday to Saturday) Working Timings It can be any of the below timings based on task assigned

	9.30 AM to 6.30 PM Indian Standard Time (IST) Working Calendar days Public holidays will be normally based on Indian Calendar maximum holidays announced by Government of India. Exceptional leave shall be given for festive and religious holidays on case to case basis.
Payroll Schedule	Your salary will be paid to you on a monthly basis, less required deductions, through direct deposit.
Leave Policy	Privilege Leave During probation period, a maximum of 2 days privilege leave shall be allowed for 3 calendar months. Leave not taken in the first 3 months shall be allowed to carry forward to the next 3 months and shall expire at the end of that period if not availed. Medical or Sick leave Sick leaves allowed are 3 days for a 3 calendar months period. If supported by proper medical certificate for extended medical leaves, it shall be considered for approval. Please note that the company has the right to verify medical or sick leaves by contacting the certificate issuing authority. Any medical leave taken consecutively for more than 3 days has to be accompanied by medical certificate. Any medical leave needs to be informed to the reporting manager on the same day by you or by anyone representing you (friends or family members).
Benefits	You shall be entitled to participate in all benefit plans of FINT SOLUTIONS as may be made available to employees of Company from time to time for which you are eligible. You will receive complete details of all benefits plans as part of your new employee orientation, and enrollment will take place
Travel	This Position requires traveling.
Probationary Period	To assess your fit within FINT SOLUTIONS , the first three (3) months of your employment will constitute a probationary period. At any time during this probationary period, Company may terminate your employment without cause and without advance notice or pay in lieu of notice. If this occurs, we would have no further obligation to you, financial or otherwise.
Policies and Standards	FINT SOLUTIONS has established a variety of policies and standards that ensure a safe, enjoyable working environment. During the period of your employment with us, you agree to be bound by these policies and standards, and any future policies and standards that are reasonably introduced by the Company. It is agreed that the introduction and administration of these policies is within the sole discretion of FINT SOLUTIONS and that these

	policies do not form a part of this Agreement. It is agreed that if Company introduces, amends or deletes employment-related policies as conditions warrant that such introduction, deletion or amendment does not constitute a breach of this Agreement.
Confidentiality and Intellectual Property	Our offer of employment is conditional upon you agreeing to and abiding by the "Confidentiality and Proprietary Information Agreement." Attached Schedule "B."
Non Solicitation	You hereby agree that, while you are employed by FINT SOLUTIONS and for one (1) year following the termination of your employment with FINT SOLUTIONS, you will not (i) recruit, attempt to recruit or directly or indirectly participate in the recruitment of, any FINT SOLUTIONS employee or (ii) directly or indirectly solicit, attempt to solicit, canvass or interfere with any customer or supplier of FINT SOLUTIONS in a manner that conflicts with or interferes in the business of FINT SOLUTIONS as conducted with such customer or supplier.
Representation	You hereby represent and warrant to FINT SOLUTIONS that you are not party to any written or oral agreement with any third party that would restrict your ability to enter into this Agreement or the Confidentiality and Proprietary Information Agreement or to perform your obligations hereunder and that you will not, by joining FINT SOLUTIONS, breach any non-disclosure, proprietary rights, non-competition, non-solicitation or other covenant in favor of any third party.
Changes to Duties and/or Compensation	If your duties or compensation should change during the course of your employment with FINT SOLUTIONS, the validity of our agreement will not be affected. In addition, if one or more of the provisions in our agreement are deemed void by law, then the remaining provisions will continue in full force and effect.
Resignation	Should you wish to resign your employment with FINT SOLUTIONS, you will be required to provide 8 Weeks written notice to enable us transition your work.
Termination	Company may terminate your employment at any time for cause. After the end of your probationary period, Company may terminate your employment without cause at any time by providing you with the minimum notice or pay In the event a temporary layoff is ever required, it may be implemented in accordance with the requirements of company Act.

ANNEXURE "B"

Terms and Conditions:

1. Your duties and responsibilities will be explained to you on your joining the Company.
2. Your initial place of posting will be at COIMBATORE. The Company reserves the right to change the duties assigned to you, transfer you, temporarily or permanently, to any other office / branch, subsidiary or associate of the Company or to any other place of business of the Company that is in existence or may come into existence at a future date. The Company further reserves the right to transfer you from one shift to another, depending upon the exigencies of work.
3. You shall devote your whole time and attention to your duties with the Company and will not directly or indirectly, for any part of your time carry on any business or occupation or enter in any capacity, the employment of or association in business for profit or otherwise, with any firm, company or person without the prior written consent of the Company.
4. You shall abide by all the applicable policies, rules, regulations, procedures and practices of the Company, as may be amended, from time to time and comply with all applicable Laws. Any violation of or failure to comply with or abide by the same shall be deemed to constitute an act of misconduct.
5. You will be responsible for the safe keeping and return in good condition and order, of any properties and / or assets which may be entrusted to you by the Company. The Company shall have the right to deduct the money Value of all such properties and / or other assets from your dues and take such other action as it may deem proper in the event your failure to account for such properties to the company's satisfaction.
6. You shall not, during your employment with the Company or at any time thereafter, discuss, divulge, or make public, directly or indirectly, to any individual, firm, company or person of any nature whatsoever, any information , processes, policies, documents, research, development, finances, properties, contracts, methods, trade secrets, transactions, or generally in relation to the business and affairs of the Company (including subsidiaries and associate companies) or its clients, customers employees management or business associates which you may otherwise come to your knowledge or possession during the course of your employment with the Company.
7. Upon the termination of this letter of appointment, you will be required to comply with the Company's exit formalities.
8. If at any time, you are found to be overstaying your sanctioned leave or are absent from work without permission exceeding 5(five) consecutive days or are found to be habitually absent or are otherwise found guilty of dishonesty, disobedience, fraud, insubordination, riotous and disorderly behavior, negligence, indiscipline or any other act of misconduct (as determined by the Company in its sole discretion) then the Company will be entitled to terminate your services with immediate effect without giving you a notice or salary in lieu thereof.
9. Nothing contained herein constitutes a guarantee of employment. Your performance shall continuously be evaluated by the Company. If you are found to be incompetent in the discharge of your duty or do not meet the productivity norms, your services shall be terminated. The Company reserves the sole right to terminate your employment on grounds of performance not being up to expected standards. The final decision of the management in this regard shall be final.
10. Notwithstanding anything contained in the above paragraphs, your services may be terminated by the organization

11. if you are found to be indulging in acts of commission / omission which may be prejudicial to the interest of the organization, or any act of dishonesty, disobedience, insubordination or any other misconduct or neglect of duty or incompetence in discharge of duty on your part.
12. In the event of any allegation of misconduct against you, the Company will initiate disciplinary proceedings against you as per its rules in this regard.
13. You will keep the Company informed of any change in your residential address or in any of the other information pertaining to you as provided to the Company. All communication sent by the Company on the address registered in our records, will be construed as communication served on you.
14. You will retire from the employment of the company your completing 60 (Sixty) years of age. It will be necessary for you to produce proper proof of your age within 7(seven) days on receipt of this letter as may be required by the Company.
15. This letter of appointment shall be governed by and construed in accordance with the laws of India. The terms and conditions set out in this letter of appointment constitute service conditions applicable to your employment in organization and any dispute arising out of this letter of appointment or pertaining to your employment shall be subject to the exclusive jurisdiction of the courts of Coimbatore.
16. You shall comply with the data protection policy of the Company when handling personal data in the course of your employment with the Company including personal data relating to any employee, customer, client or agent of the Company or any of its affiliates and you shall promptly report any breaches or anticipated breaches of the same.
17. You consent to the Company, its affiliates processing data relating to you for legal, personnel, administrative and management purposes and in particular to the processing of any "sensitive personal data or information" (as defined in the policies of the Company). The Company may make such information available to any of its affiliates, those who provide products or services to the Company or any of its affiliates (such as advisers and payroll administrators), regulatory authorities, potential purchasers of the Company or the business in which you work, and as may be required by law. You also consent to the Company carrying out the above activities and other similar classes of activities prior to, during and after the termination of your employment with the Company, provided that such activities are carried out in a lawful manner and for legitimate purposes.
18. If at any time during your employment you make, develop, discover or participate in the making or discovery of any "Intellectual Property Rights"(as defined in the policies of the Company) relating to or capable of being used in the business being carried on by the Company or any of its affiliates, such Intellectual Property Rights shall be the absolute property of the Company. At the request of the Company you shall execute all such documents and do all acts, matters and things which may be necessary or desirable for obtaining registration or other protection for the Intellectual Property Rights as may be specified by the Company.
19. You hereby acknowledge and undertake that you do not have and shall not have at any point of time, any ownership, interest, right or title in the intellectual Property Rights nor will you claim any ownership, interest, right or title in the Intellectual Property Rights or brand forming part of the business of the Company or any of its affiliates.
20. Your appointment will be subject to the organization receiving satisfactory references and Contact Point verification report.
21. Any variation of the above terms and conditions will not be valid until expressly made in writing by the Company.

22. This letter of appointment (together with all its annexures) shall supersede all prior, oral or written agreements or communications, formal or informal, in relation to your employment with the Company.

As your acceptance to these terms of employment, please sign the duplicate copy of this letter of appointment in the space provided below and return the same to us.

You are requested to join no later than 1 week from the date of joining.

Kindly arrange to bring self attested copied of the following documents along with their originals for the verification on the date of your joining:

- a) Copy of educational certificated and marksheets (Xth, XIIth, graduation, Post graduation)
- b) Proof of date of birth (copy of driving license, Voter ID, Passport)
- c) Duly signed duplicate copy of appointment letter
- d) Copy of pan card and aadhar card (Both documents are required for salary Processing)

You will be required to complete the company's prescribed joining formalities within 3 (three) working days from the date of your joining and submit the same to the human resources department for the necessary processing of your salary.

Yours Sincerely,

For Fint Solutions

ANNEXURE "C"

Annual Compensation breakup - Gross Salary - A		
A	Basic	67,200.00
	HRA	50,400.00
	Conveyance Allowance	50,400.00
	Special Allowance	19,200.00
		187,200.00
Annual Compensation breakup - Deduction - B		
B	ESIC (Employer's Contribution) (B)	--
	Gratuity	
Variable Pay - Incentives - C		
C	Performance Incentive (The maximum incentive that can be earned is INR 15000.00 /month. This calculation is based on assuming an employee earns the full incentive)	1,80,000.00
Total Fixed compensation (D=A+B+C)		
A+B+C		355,200.00
Note		
This Offer is subjective reference checks & CIBIL report check. Your acceptance of the offer will be considered as consent for accessing your CIBIL report.		
Employee and Employer's contribution towards ESI will be 0.75% and 3.25% respectively		
You will be entitled to performance incentive plan as per company policy		
Gratuity is as per "The payment of gratuity Act"		
Special Note		
PAN & AADHAR are mandatory and have to be provided at the time of joining the organization for payment of salary. Please apply immediately for PAN/AADHAR number if you do not that have the same.		
I accept the terms and conditions as mentioned in the appointment letter.		

MARCH 21, 2022

DINESH .C



FINT SOLUTIONS
No 305, 3rd floor
Sri Lakshmi Complex
Cross cut road
Gandhipuram
Coimbatore 641012

Email: FINTSOLUTIONS@GMAIL.COM
Web: FINTSOLUTIONS.IN

Dear DINESH

LETTER OF APPOINTMENT

Thank you for accepting and signing the job offer letter. I am pleased to inform you that your employment with **FINT SOLUTIONS** has been confirmed in the capacity of **Business Development Executive**.

As agreed, your starting date will be 21/02/2022 and your work timings from [9.30] to [6.30], Monday to Friday. Further information governing your employment can be found in the signed contract as well as the Employee Policy document.

If you have further queries about your employment, you may contact me directly or approach the HR department.

Congratulations on your appointment and welcome to **FINT SOLUTIONS**. We look forward to years of cooperation and success. We wish you the best of luck in your new post.

Further to your application and subsequent discussions for employment, **FINT SOLUTIONS** ("Company") is pleased to appoint you as **Business Development Executive** on the terms and conditions as set out below.

Your Total Salary per annum is set out as attached in Annexure A. All remuneration, benefits and perquisites will be taxed in accordance with the provisions of Income Tax Act, 1961 and any other enactments in force from time to time.

Sincerely,

FINT SOLUTIONS

HRDEPARTMENT

ANNEXURE "A"

The following outlines the terms and conditions of employment with FINT SOLUTIONS. The Company reserves the right to change these terms and conditions as necessary, with due notice

Title	Business Development Executive
Initial Reporting Relationship	Sales Manager
Responsibilities	While employed by the Company, you agree to work on a full-time basis exclusively for the Company and agree that you shall not, while you are employed by the Company, be employed or engaged in any capacity, in promoting, undertaking or carrying on any other business that competes with the Company or interferes or could reasonably interfere with your duties to the Company without our prior written permission.
Salary	355,200.00 / ANNUM*
Performance Based Incentives	Over and above the basic salary, you shall be eligible for a maximum performance-based incentive of Rs.15000.00 /month which will be paid as per the Company's internal policy. The incentive is contingent on your individual and overall profit performance of the company and shall be subject to terms and conditions as the Company may decide. However, the Employee shall have no right to incentive or time-apportioned incentive if he is no longer employed by the Company or is under notice (whether given by the Employee or the Company) at or prior to the date when a incentive might otherwise have been payable.
Status	Full-time
Joining Date	21/02/2022
Hours of Work	Your work timings and calendar working days details are mentioned in the below table: Normal working hours 8 hours excluding any breaks taken Normal working week 6 days (Monday to Saturday) Working Timings It can be any of the below timings based on task assigned

	9.30 AM to 6.30 PM Indian Standard Time (IST) Working Calendar days Public holidays will be normally based on Indian Calendar maximum holidays announced by Government of India. Exceptional leave shall be given for festive and religious holidays on case to case basis.
Payroll Schedule	Your salary will be paid to you on a monthly basis, less required deductions, through direct deposit.
Leave Policy	Privilege Leave During probation period, a maximum of 2 days privilege leave shall be allowed for 3 calendar months. Leave not taken in the first 3 months shall be allowed to carry forward to the next 3 months and shall expire at the end of that period if not availed. Medical or Sick leave Sick leaves allowed are 3 days for a 3 calendar months period. If supported by proper medical certificate for extended medical leaves, it shall be considered for approval. Please note that the company has the right to verify medical or sick leaves by contacting the certificate issuing authority. Any medical leave taken consecutively for more than 3 days has to be accompanied by medical certificate. Any medical leave needs to be informed to the reporting manager on the same day by you or by anyone representing you (friends or family members).
Benefits	You shall be entitled to participate in all benefit plans of FINT SOLUTIONS as may be made available to employees of Company from time to time for which you are eligible. You will receive complete details of all benefits plans as part of your new employee orientation, and enrollment will take place
Travel	This Position requires traveling.
Probationary Period	To assess your fit within FINT SOLUTIONS , the first three (3) months of your employment will constitute a probationary period. At any time during this probationary period, Company may terminate your employment without cause and without advance notice or pay in lieu of notice. If this occurs, we would have no further obligation to you, financial or otherwise.
Policies and Standards	FINT SOLUTIONS has established a variety of policies and standards that ensure a safe, enjoyable working environment. During the period of your employment with us, you agree to be bound by these policies and standards, and any future policies and standards that are reasonably introduced by the Company. It is agreed that the introduction and administration of these policies is within the sole discretion of FINT SOLUTIONS and that these

	policies do not form a part of this Agreement. It is agreed that if Company introduces, amends or deletes employment-related policies as conditions warrant that such introduction, deletion or amendment does not constitute a breach of this Agreement.
Confidentiality and Intellectual Property	Our offer of employment is conditional upon you agreeing to and abiding by the "Confidentiality and Proprietary Information Agreement." Attached Schedule "B."
Non Solicitation	You hereby agree that, while you are employed by FINT SOLUTIONS and for one (1) year following the termination of your employment with FINT SOLUTIONS, you will not (i) recruit, attempt to recruit or directly or indirectly participate in the recruitment of, any FINT SOLUTIONS employee or (ii) directly or indirectly solicit, attempt to solicit, canvass or interfere with any customer or supplier of FINT SOLUTIONS in a manner that conflicts with or interferes in the business of FINT SOLUTIONS as conducted with such customer or supplier.
Representation	You hereby represent and warrant to FINT SOLUTIONS that you are not party to any written or oral agreement with any third party that would restrict your ability to enter into this Agreement or the Confidentiality and Proprietary Information Agreement or to perform your obligations hereunder and that you will not, by joining FINT SOLUTIONS, breach any non-disclosure, proprietary rights, non-competition, non-solicitation or other covenant in favor of any third party.
Changes to Duties and/or Compensation	If your duties or compensation should change during the course of your employment with FINT SOLUTIONS, the validity of our agreement will not be affected. In addition, if one or more of the provisions in our agreement are deemed void by law, then the remaining provisions will continue in full force and effect.
Resignation	Should you wish to resign your employment with FINT SOLUTIONS, you will be required to provide 8 Weeks written notice to enable us transition your work.
Termination	Company may terminate your employment at any time for cause. After the end of your probationary period, Company may terminate your employment without cause at any time by providing you with the minimum notice or pay In the event a temporary layoff is ever required, it may be implemented in accordance with the requirements of company Act.

ANNEXURE "B"

Terms and Conditions:

1. Your duties and responsibilities will be explained to you on your joining the Company.
2. Your initial place of posting will be at COIMBATORE. The Company reserves the right to change the duties assigned to you, transfer you, temporarily or permanently, to any other office / branch, subsidiary or associate of the Company or to any other place of business of the Company that is in existence or may come into existence at a future date. The Company further reserves the right to transfer you from one shift to another, depending upon the exigencies of work.
3. You shall devote your whole time and attention to your duties with the Company and will not directly or indirectly, for any part of your time carry on any business or occupation or enter in any capacity, the employment of or association in business for profit or otherwise, with any firm, company or person without the prior written consent of the Company.
4. You shall abide by all the applicable policies, rules, regulations, procedures and practices of the Company, as may be amended, from time to time and comply with all applicable Laws. Any violation of or failure to comply with or abide by the same shall be deemed to constitute an act of misconduct.
5. You will be responsible for the safe keeping and return in good condition and order, of any properties and / or assets which may be entrusted to you by the Company. The Company shall have the right to deduct the money Value of all such properties and / or other assets from your dues and take such other action as it may deem proper in the event your failure to account for such properties to the company's satisfaction.
6. You shall not, during your employment with the Company or at any time thereafter, discuss, divulge, or make public, directly or indirectly, to any individual, firm, company or person of any nature whatsoever, any information , processes, policies, documents, research, development, finances, properties, contracts, methods, trade secrets, transactions, or generally in relation to the business and affairs of the Company (including subsidiaries and associate companies) or its clients, customers employees management or business associates which you may otherwise come to your knowledge or possession during the course of your employment with the Company.
7. Upon the termination of this letter of appointment, you will be required to comply with the Company's exit formalities.
8. If at any time, you are found to be overstaying your sanctioned leave or are absent from work without permission exceeding 5(five) consecutive clays or are found to be habitually absent or are otherwise found guilty of dishonesty, disobedience, fraud, insubordination, riotous and disorderly behavior, negligence, indiscipline or any other act of misconduct (as determined by the Company in its sole discretion) then the Company will be entitled to terminate your services with immediate effect without giving you a notice or salary in lieu thereof.
9. Nothing contained herein constitutes a guarantee of employment. Your performance shall continuously be evaluated by the Company. If you are found to be incompetent in the discharge of your duty or do not meet the productivity norms, your services shall be terminated. The Company reserves the sole right to terminate your employment on grounds of performance not being up to expected standards. The final decision of the management in this regard shall be final.
10. Notwithstanding anything contained in the above paragraphs, your services may be terminated by the organization

11. if you are found to be indulging in acts of commission / omission which may be prejudicial to the interest of the organization, or any act of dishonesty, disobedience, insubordination or any other misconduct or neglect of duty or incompetence in discharge of duty on your part.
12. In the event of any allegation of misconduct against you, the Company will initiate disciplinary proceedings against you as per its rules in this regard.
13. You will keep the Company informed of any change in your residential address or in any of the other information pertaining to you as provided to the Company. All communication sent by the Company on the address registered in our records, will be construed as communication served on you.
14. You will retire from the employment of the company your completing 60 (Sixty) years of age. It will be necessary for you to produce proper proof of your age within 7(seven) days on receipt of this letter as may be required by the Company.
15. This letter of appointment shall be governed by and construed in accordance with the laws of India. The terms and conditions set out in this letter of appointment constitute service conditions applicable to your employment in organization and any dispute arising out of this letter of appointment or pertaining to your employment shall be subject to the exclusive jurisdiction of the courts of Coimbatore.
16. You shall comply with the data protection policy of the Company when handling personal data in the course of your employment with the Company including personal data relating to any employee, customer, client or agent of the Company or any of its affiliates and you shall promptly report any breaches or anticipated breaches of the same.
17. You consent to the Company, its affiliates processing data relating to you for legal, personnel, administrative and management purposes and in particular to the processing of any "sensitive personal data or information" (as defined in the policies of the Company). The Company may make such information available to any of its affiliates, those who provide products or services to the Company or any of its affiliates (such as advisers and payroll administrators), regulatory authorities, potential purchasers of the Company or the business in which you work, and as may be required by law. You also consent to the Company carrying out the above activities and other similar classes of activities prior to, during and after the termination of your employment with the Company, provided that such activities are carried out in a lawful manner and for legitimate purposes.
18. If at any time during your employment you make, develop, discover or participate in the making or discovery of any "Intellectual Property Rights"(as defined in the policies of the Company) relating to or capable of being used in the business being carried on by the Company or any of its affiliates, such Intellectual Property Rights shall be the absolute property of the Company. At the request of the Company you shall execute all such documents and do all acts, matters and things which may be necessary or desirable for obtaining registration or other protection for the Intellectual Property Rights as may be specified by the Company.
19. You hereby acknowledge and undertake that you do not have and shall not have at any point of time, any ownership, interest, right or title in the intellectual Property Rights nor will you claim any ownership, interest, right or title in the Intellectual Property Rights or brand forming part of the business of the Company or any of its affiliates.
20. Your appointment will be subject to the organization receiving satisfactory references and Contact Point verification report.
21. Any variation of the above terms and conditions will not be valid until expressly made in writing by the Company.

22. This letter of appointment (together with all its annexures) shall supersede all prior, oral or written agreements or communications, formal or informal, in relation to your employment with the Company.

As your acceptance to these terms of employment, please sign the duplicate copy of this letter of appointment in the space provided below and return the same to us.

You are requested to join no later than 1 week from the date of joining.

Kindly arrange to bring self-attested copied of the following documents along with their originals for the verification on the date of your joining:

- a) Copy of educational certificated and marksheets (Xth, XIIth, graduation, Post graduation)
- b) Proof of date of birth (copy of driving license, Voter ID, Passport)
- c) Duly signed duplicate copy of appointment letter
- d) Copy of pan card and aadhar card (Both documents are required for salary Processing)

You will be required to complete the company's prescribed joining formalities within 3 (three) working days from the date of your joining and submit the same to the human resources department for the necessary processing of your salary.

Yours Sincerely,

For Fint Solutions

ANNEXURE "C"

Annual Compensation breakup - Gross Salary - A		
A	Basic	67,200.00
	HRA	50,400.00
	Conveyance Allowance	50,400.00
	Special Allowance	19,200.00
		187,200.00
Annual Compensation breakup - Deduction - B		
B	ESIC (Employer's Contribution) (B)	--
	Gratuity	--
Variable Pay - Incentives - C		
C	Performance Incentive (The maximum incentive that can be earned is INR 15000.00 /month. This calculation is based on assuming an employee earns the full incentive)	1,00,000.00
Total Fixed compensation (D=A+B+C)		
A+B+C		355,200.00
Note		
This Offer is subjective reference checks & CIBIL report check. Your acceptance of the offer will be considered as consent for accessing your CIBIL report.		
Employee and Employer's contribution towards ESI will be 0.75% and 3.25% respectively		
You will be entitled to performance incentive plan as per company policy		
Gratuity is as per "The payment of gratuity Act"		
Special Note		
PAN & AADHAR are mandatory and have to be provided at the time of joining the organization for payment of salary. Please apply immediately for PAN/AADHAR number if you do not that have the same.		
I accept the terms and conditions as mentioned in the appointment letter.		

MARCH 21, 2022

JOBIN.B



FINT SOLUTIONS
No 305, 3rd floor
Sri Lakshmi Complex
Cross cut road
Gandhipuram
Coimbatore 641012

Email: FINTSOLUTIONS@GMAIL.COM
Web: FINTSOLUTIONS.IN

Dear JOBIN

LETTER OF APPOINTMENT

Thank you for accepting and signing the job offer letter. I am pleased to inform you that your employment with **FINT SOLUTIONS** has been confirmed in the capacity of **Business Development Executive**.

As agreed, your starting date will be **21/02/2022** and your work timings from **[9.30]** to **[6.30]**, Monday to Friday. Further information governing your employment can be found in the signed contract as well as the Employee Policy document.

If you have further queries about your employment, you may contact me directly or approach the HR department.

Congratulations on your appointment and welcome to **FINT SOLUTIONS**. We look forward to years of cooperation and success. We wish you the best of luck in your new post.

Further to your application and subsequent discussions for employment, **FINT SOLUTIONS** ("Company") is pleased to appoint you as **Business Development Executive** on the terms and conditions as set out below.

Your Total Salary per annum is set out as attached in Annexure A. All remuneration, benefits and perquisites will be taxed in accordance with the provisions of income Tax Act, 1961 and any other enactments in force from time to time.

Sincerely,

FINT SOLUTIONS

HRDEPARTMENT

ANNEXURE "A"

The following outlines the terms and conditions of employment with FINT SOLUTIONS. The Company reserves the right to change these terms and conditions as necessary, with due notice

Title	Business Development Executive
Initial Reporting Relationship	Sales Manager
Responsibilities	While employed by the Company, you agree to work on a full-time basis exclusively for the Company and agree that you shall not, while you are employed by the Company, be employed or engaged in any capacity, in promoting, undertaking or carrying on any other business that competes with the Company or interferes or could reasonably interfere with your duties to the Company without our prior written permission.
Salary	355,200.00 / ANNUM*
Performance Based Incentives	Over and above the basic salary, you shall be eligible for a maximum performance-based incentive of Rs.15000.00/month which will be paid as per the Company's internal policy. The incentive is contingent on your individual and overall profit performance of the company and shall be subject to terms and conditions as the Company may decide. However, the Employee shall have no right to incentive or time-apportioned incentive if he is no longer employed by the Company or is under notice (whether given by the Employee or the Company) at or prior to the date when a incentive might otherwise have been payable.
Status	Full-time
Joining Date	21/02/2022
Hours of Work	Your work timings and calendar working days details are mentioned in the below table: Normal working hours 8 hours excluding any breaks taken Normal working week 6 days (Monday to Saturday) Working Timings It can be any of the below timings based on task assigned

	9.30 AM to 6.30 PM Indian Standard Time (IST) Working Calendar days Public holidays will be normally based on Indian Calendar maximum holidays announced by Government of India. Exceptional leave shall be given for festive and religious holidays on case to case basis.
Payroll Schedule	Your salary will be paid to you on a monthly basis, less required deductions, through direct deposit.
Leave Policy	Privilege Leave During probation period, a maximum of 2 days privilege leave shall be allowed for 3 calendar months. Leave not taken in the first 3 months shall be allowed to carry forward to the next 3 months and shall expire at the end of that period if not availed. Medical or Sick leave Sick leaves allowed are 3 days for a 3 calendar months period. If supported by proper medical certificate for extended medical leaves, it shall be considered for approval. Please note that the company has the right to verify medical or sick leaves by contacting the certificate issuing authority. Any medical leave taken consecutively for more than 3 days has to be accompanied by medical certificate. Any medical leave needs to be informed to the reporting manager on the same day by you or by anyone representing you (friends or family members).
Benefits	You shall be entitled to participate in all benefit plans of FINT SOLUTIONS as may be made available to employees of Company from time to time for which you are eligible. You will receive complete details of all benefits plans as part of your new employee orientation, and enrollment will take place
Travel	This Position requires traveling.
Probationary Period	To assess your fit within FINT SOLUTIONS , the first three (3) months of your employment will constitute a probationary period. At any time during this probationary period, Company may terminate your employment without cause and without advance notice or pay in lieu of notice. If this occurs, we would have no further obligation to you, financial or otherwise.
Policies and Standards	FINT SOLUTIONS has established a variety of policies and standards that ensure a safe, enjoyable working environment. During the period of your employment with us, you agree to be bound by these policies and standards, and any future policies and standards that are reasonably introduced by the Company. It is agreed that the introduction and administration of these policies is within the sole discretion of FINT SOLUTIONS and that these

	policies do not form a part of this Agreement. It is agreed that if Company introduces, amends or deletes employment-related policies as conditions warrant that such introduction, deletion or amendment does not constitute a breach of this Agreement.
Confidentiality and Intellectual Property	Our offer of employment is conditional upon you agreeing to and abiding by the "Confidentiality and Proprietary Information Agreement." Attached Schedule "B."
Non Solicitation	You hereby agree that, while you are employed by FINT SOLUTIONS and for one (1) year following the termination of your employment with FINT SOLUTIONS, you will not (i) recruit, attempt to recruit or directly or indirectly participate in the recruitment of, any FINT SOLUTIONS employee or (ii) directly or indirectly solicit, attempt to solicit, canvass or interfere with any customer or supplier of FINT SOLUTIONS in a manner that conflicts with or interferes in the business of FINT SOLUTIONS as conducted with such customer or supplier.
Representation	You hereby represent and warrant to FINT SOLUTIONS that you are not party to any written or oral agreement with any third party that would restrict your ability to enter into this Agreement or the Confidentiality and Proprietary Information Agreement or to perform your obligations hereunder and that you will not, by joining FINT SOLUTIONS, breach any non-disclosure, proprietary rights, non-competition, non-solicitation or other covenant in favor of any third party.
Changes to Duties and/or Compensation	If your duties or compensation should change during the course of your employment with FINT SOLUTIONS, the validity of our agreement will not be affected. In addition, if one or more of the provisions in our agreement are deemed void by law, then the remaining provisions will continue in full force and effect.
Resignation	Should you wish to resign your employment with FINT SOLUTIONS, you will be required to provide 8 Weeks written notice to enable us transition your work.
Termination	Company may terminate your employment at any time for cause. After the end of your probationary period, Company may terminate your employment without cause at any time by providing you with the minimum notice or pay In the event a temporary layoff is ever required, it may be implemented in accordance with the requirements of company Act.

ANNEXURE "B"

Terms and Conditions:

1. Your duties and responsibilities will be explained to you on your joining the Company.
2. Your initial place of posting will be at COIMBATORE. The Company reserves the right to change the duties assigned to you, transfer you, temporarily or permanently, to any other office / branch, subsidiary or associate of the Company or to any other place of business of the Company that is in existence or may come into existence at a future date. The Company further reserves the right to transfer you from one shift to another, depending upon the exigencies of work.
3. You shall devote your whole time and attention to your duties with the Company and will not directly or indirectly, for any part of your time carry on any business or occupation or enter in any capacity, the employment of or association in business for profit or otherwise, with any firm, company or person without the prior written consent of the Company.
4. You shall abide by all the applicable policies, rules, regulations, procedures and practices of the Company, as may be amended, from time to time and comply with all applicable Laws. Any violation of or failure to comply with or abide by the same shall be deemed to constitute an act of misconduct.
5. You will be responsible for the safe keeping and return in good condition and order, of any properties and / or assets which may be entrusted to you by the Company. The Company shall have the right to deduct the money Value of all such properties and / or other assets from your dues and take such other action as it may deem proper in the event your failure to account for such properties to the company's satisfaction.
6. You shall not, during your employment with the Company or at any time thereafter, discuss, divulge, or make public, directly or indirectly, to any individual, firm, company or person of any nature whatsoever, any information , processes, policies, documents, research, development, finances, properties, contracts, methods, trade secrets, transactions, or generally in relation to the business and affairs of the Company (including subsidiaries and associate companies) or its clients, customers employees management or business associates which you may otherwise come to your knowledge or possession during the course of your employment with the Company.
7. Upon the termination of this letter of appointment, you will be required to comply with the Company's exit formalities.
8. If at any time, you are found to be overstaying your sanctioned leave or are absent from work without permission exceeding 5(five) consecutive clays or are found to be habitually absent or are otherwise found guilty of dishonesty, disobedience, fraud, insubordination, riotous and disorderly behavior, negligence, indiscipline or any other act of misconduct (as determined by the Company in its sole discretion) then the Company will be entitled to terminate your services with immediate effect without giving you a notice or salary in lieu thereof.
9. Nothing contained herein constitutes a guarantee of employment. Your performance shall continuously be evaluated by the Company. If you are found to be incompetent in the discharge of your duty or do not meet the productivity norms, your services shall be terminated. The Company reserves the sole right to terminate your employment on grounds of performance not being up to expected standards. The final decision of the management in this regard shall be final.
10. Notwithstanding anything contained in the above paragraphs, your services may be terminated by the organization

11. if you are found to be indulging in acts of commission / omission which may be prejudicial to the interest of the organization, or any act of dishonesty, disobedience, insubordination or any other misconduct or neglect of duty or incompetence in discharge of duty on your part.
12. In the event of any allegation of misconduct against you, the Company will initiate disciplinary proceedings against you as per its rules in this regard.
13. You will keep the Company informed of any change in your residential address or in any of the other information pertaining to you as provided to the Company. All communication sent by the Company on the address registered in our records, will be construed as communication served on you.
14. You will retire from the employment of the company your completing 60 (Sixty) years of age. It will be necessary for you to produce proper proof of your age within 7(seven) days on receipt of this letter as may be required by the Company.
15. This letter of appointment shall be governed by and construed in accordance with the laws of India. The terms and conditions set out in this letter of appointment constitute service conditions applicable to your employment in organization and any dispute arising out of this letter of appointment or pertaining to your employment shall be subject to the exclusive jurisdiction of the courts of Coimbatore.
16. You shall comply with the data protection policy of the Company when handling personal data in the course of your employment with the Company including personal data relating to any employee, customer, client or agent of the Company or any of its affiliates and you shall promptly report any breaches or anticipated breaches of the same.
17. You consent to the Company, its affiliates processing data relating to you for legal, personnel, administrative and management purposes and in particular to the processing of any "sensitive personal data or information" (as defined in the policies of the Company). The Company may make such information available to any of its affiliates, those who provide products or services to the Company or any of its affiliates (such as advisers and payroll administrators), regulatory authorities, potential purchasers of the Company or the business in which you work, and as may be required by law. You also consent to the Company carrying out the above activities and other similar classes of activities prior to, during and after the termination of your employment with the Company, provided that such activities are carried out in a lawful manner and for legitimate purposes.
18. If at any time during your employment you make, develop, discover or participate in the making or discovery of any "Intellectual Property Rights"(as defined in the policies of the Company) relating to or capable of being used in the business being carried on by the Company or any of its affiliates, such Intellectual Property Rights shall be the absolute property of the Company. At the request of the Company you shall execute all such documents and do all acts, matters and things which may be necessary or desirable for obtaining registration or other protection for the Intellectual Property Rights as may be specified by the Company.
19. You hereby acknowledge and undertake that you do not have and shall not have at any point of time, any ownership, interest, right or title in the intellectual Property Rights nor will you claim any ownership, interest, right or title in the Intellectual Property Rights or brand forming part of the business of the Company or any of its affiliates.
20. Your appointment will be subject to the organization receiving satisfactory references and Contact Point verification report.
21. Any variation of the above terms and conditions will not be valid until expressly made in writing by the Company.

22. This letter of appointment (together with all its annexures) shall supersede all prior, oral or written agreements or communications, formal or informal, in relation to your employment with the Company.

As your acceptance to these terms of employment, please sign the duplicate copy of this letter of appointment in the space provided below and return the same to us.

You are requested to join no later than 1 week from the date of joining.

Kindly arrange to bring self-attested copied of the following documents along with their originals for the verification on the date of your joining:

- a) Copy of educational certificated and marksheets (Xth, XIth, graduation, Post graduation)
- b) Proof of date of birth (copy of driving license, Voter ID, Passport)
- c) Duly signed duplicate copy of appointment letter
- d) Copy of pan card and aadhar card (Both documents are required for salary Processing)

- 2. You will be required to complete the company's prescribed joining formalities within 3 (three) working days from the date of your joining and submit the same to the human resources department for the necessary processing of your salary.

Yours Sincerely,

For Fint Solutions

ANNEXURE "C"

Annual Compensation breakup - Gross Salary - A		
A	Basic	67,200.00
	HRA	50,400.00
	Conveyance Allowance	50,400.00
	Special Allowance	19,200.00
		187,200.00
Annual Compensation breakup - Deduction - B		
B	ESIC (Employer's Contribution) (B)	--
	Gratuity	--
Variable Pay - Incentives - C		
C	Performance Incentive (The maximum incentive that can be earned is INR 15000.00 /month. This calculation is based on assuming an employee earns the full incentive)	1,80,000.00
Total Fixed compensation (D=A+B+C)		
A+B+C		355,200.00
Note		
This Offer is subjective reference checks & CIBIL report check. Your acceptance of the offer will be considered as consent for accessing your CIBIL report.		
Employee and Employer's contribution towards ESI will be 0.75% and 3.25% respectively		
You will be entitled to performance incentive plan as per company policy		
Gratuity is as per "The payment of gratuity Act"		
Special Note		
PAN & AADHAR are mandatory and have to be provided at the time of joining the organization for payment of salary. Please apply immediately for PAN/AADHAR number if you do not that have the same.		
I accept the terms and conditions as mentioned in the appointment letter.		

MARCH 21, 2022

PREMKUMAR.S

FINT[®]
SOLUTIONS

FINT SOLUTIONS
No 305, 3rd floor
Sri Lakshmi Complex
Cross cut road
Gandhipuram
Coimbatore 641012

Email: FINTSOLUTIONSCHI@GMAIL.COM
Web: FINTSOLUTIONS.IN

Dear PREMKUMAR

LETTER OF APPOINTMENT

Thank you for accepting and signing the job offer letter. I am pleased to inform you that your employment with **FINT SOLUTIONS** has been confirmed in the capacity of **Business Development Executive**.

As agreed, your starting date will be 21/02/2022 and your work timings from [9.30] to [6.30], Monday to Friday. Further information governing your employment can be found in the signed contract as well as the Employee Policy document.

If you have further queries about your employment, you may contact me directly or approach the HR department.

Congratulations on your appointment and welcome to **FINT SOLUTIONS**. We look forward to years of cooperation and success. We wish you the best of luck in your new post.

Further to your application and subsequent discussions for employment, **FINT SOLUTIONS** ("Company") is pleased to appoint you as **Business Development Executive** on the terms and conditions as set out below.

Your Total Salary per annum is set out as attached in Annexure A. All remuneration, benefits and perquisites will be taxed in accordance with the provisions of income Tax Act, 1961 and any other enactments in force from time to time.

Registered Office: No 305, 3rd floor, Sri Lakshmi Complex , Cross cut road, Gandhipuram , Coimbatore- 12

Sincerely,

FINT SOLUTIONS

HRDEPARTMENT

ANNEXURE "A"

The following outlines the terms and conditions of employment with FINT SOLUTIONS. The Company reserves the right to change these terms and conditions as necessary, with due notice

Title	Business Development Executive
Initial Reporting Relationship	Sales Manager
Responsibilities	While employed by the Company, you agree to work on a full-time basis exclusively for the Company and agree that you shall not, while you are employed by the Company, be employed or engaged in any capacity, in promoting, undertaking or carrying on any other business that competes with the Company or interferes or could reasonably interfere with your duties to the Company without our prior written permission.
Salary	355,200.00 / ANNUM*
Performance Based Incentives	Over and above the basic salary, you shall be eligible for a maximum performance-based incentive of Rs.15000.00/month which will be paid as per the Company's internal policy. The incentive is contingent on your individual and overall profit performance of the company and shall be subject to terms and conditions as the Company may decide. However, the Employee shall have no right to incentive or time-apportioned incentive if he is no longer employed by the Company or is under notice (whether given by the Employee or the Company) at or prior to the date when a incentive might otherwise have been payable.
Status	Full-time
Joining Date	21/02/2022
Hours of Work	Your work timings and calendar working days details are mentioned in the below table: Normal working hours 8 hours excluding any breaks taken Normal working week 6 days (Monday to Saturday) Working Timings It can be any of the below timings based on task assigned

	9.30 AM to 6.30 PM Indian Standard Time (IST) Working Calendar days Public holidays will be normally based on Indian Calendar maximum holidays announced by Government of India. Exceptional leave shall be given for festive and religious holidays on case to case basis.
Payroll Schedule	Your salary will be paid to you on a monthly basis, less required deductions, through direct deposit.
Leave Policy	Privilege Leave During probation period, a maximum of 2 days privilege leave shall be allowed for 3 calendar months. Leave not taken in the first 3 months shall be allowed to carry forward to the next 3 months and shall expire at the end of that period if not availed. Medical or Sick leave Sick leaves allowed are 3 days for a 3 calendar months period. If supported by proper medical certificate for extended medical leaves, it shall be considered for approval. Please note that the company has the right to verify medical or sick leaves by contacting the certificate issuing authority. Any medical leave taken consecutively for more than 3 days has to be accompanied by medical certificate. Any medical leave needs to be informed to the reporting manager on the same day by you or by anyone representing you (friends or family members).
Benefits	You shall be entitled to participate in all benefit plans of FINT SOLUTIONS as may be made available to employees of Company from time to time for which you are eligible. You will receive complete details of all benefits plans as part of your new employee orientation, and enrollment will take place
Travel	This Position requires traveling.
Probationary Period	To assess your fit within FINT SOLUTIONS, the first three (3) months of your employment will constitute a probationary period. At any time during this probationary period, Company may terminate your employment without cause and without advance notice or pay in lieu of notice. If this occurs, we would have no further obligation to you, financial or otherwise.
Policies and Standards	FINT SOLUTIONS has established a variety of policies and standards that ensure a safe, enjoyable working environment. During the period of your employment with us, you agree to be bound by these policies and standards, and any future policies and standards that are reasonably introduced by the Company. It is agreed that the introduction and administration of these policies is within the sole discretion of FINT SOLUTIONS and that these

	policies do not form a part of this Agreement. It is agreed that if Company introduces, amends or deletes employment-related policies as conditions warrant that such introduction, deletion or amendment does not constitute a breach of this Agreement.
Confidentiality and Intellectual Property	Our offer of employment is conditional upon you agreeing to and abiding by the "Confidentiality and Proprietary Information Agreement." Attached Schedule "B."
Non Solicitation	You hereby agree that, while you are employed by FINT SOLUTIONS and for one (1) year following the termination of your employment with FINT SOLUTIONS, you will not (i) recruit, attempt to recruit or directly or indirectly participate in the recruitment of, any FINT SOLUTIONS employee or (ii) directly or indirectly solicit, attempt to solicit, canvass or interfere with any customer or supplier of FINT SOLUTIONS in a manner that conflicts with or interferes in the business of FINT SOLUTIONS as conducted with such customer or supplier.
Representation	You hereby represent and warrant to FINT SOLUTIONS that you are not party to any written or oral agreement with any third party that would restrict your ability to enter into this Agreement or the Confidentiality and Proprietary Information Agreement or to perform your obligations hereunder and that you will not, by joining FINT SOLUTIONS, breach any non-disclosure, proprietary rights, non-competition, non-solicitation or other covenant in favor of any third party.
Changes to Duties and/or Compensation	If your duties or compensation should change during the course of your employment with FINT SOLUTIONS, the validity of our agreement will not be affected. In addition, if one or more of the provisions in our agreement are deemed void by law, then the remaining provisions will continue in full force and effect.
Resignation	Should you wish to resign your employment with FINT SOLUTIONS, you will be required to provide 8 Weeks written notice to enable us transition your work.
Termination	Company may terminate your employment at any time for cause. After the end of your probationary period, Company may terminate your employment without cause at any time by providing you with the minimum notice or pay In the event a temporary layoff is ever required, it may be implemented in accordance with the requirements of company Act.

ANNEXURE "B"

Terms and Conditions:

1. Your duties and responsibilities will be explained to you on your joining the Company.
2. Your initial place of posting will be at COIMBATORE. The Company reserves the right to change the duties assigned to you, transfer you, temporarily or permanently, to any other office / branch, subsidiary or associate of the Company or to any other place of business of the Company that is in existence or may come into existence at a future date. The Company further reserves the right to transfer you from one shift to another, depending upon the exigencies of work.
3. You shall devote your whole time and attention to your duties with the Company and will not directly or indirectly, for any part of your time carry on any business or occupation or enter in any capacity, the employment of or association in business for profit or otherwise, with any firm, company or person without the prior written consent of the Company.
4. You shall abide by all the applicable policies, rules, regulations, procedures and practices of the Company, as may be amended, from time to time and comply with all applicable Laws. Any violation of or failure to comply with or abide by the same shall be deemed to constitute an act of misconduct.
5. You will be responsible for the safe keeping and return in good condition and order, of any properties and / or assets which may be entrusted to you by the Company. The Company shall have the right to deduct the money value of all such properties and / or other assets from your dues and take such other action as it may deem proper in the event your failure to account for such properties to the company's satisfaction.
6. You shall not, during your employment with the Company or at any time thereafter, discuss, divulge, or make public, directly or indirectly, to any individual, firm, company or person of any nature whatsoever, any information, processes, policies, documents, research, development, finances, properties, contracts, methods, trade secrets, transactions, or generally in relation to the business and affairs of the Company (including subsidiaries and associate companies) or its clients, customers employees management or business associates which you may otherwise come to your knowledge or possession during the course of your employment with the Company.
7. Upon the termination of this letter of appointment, you will be required to comply with the Company's exit formalities.
8. If at any time, you are found to be overstaying your sanctioned leave or are absent from work without permission exceeding 5(five) consecutive days or are found to be habitually absent or are otherwise found guilty of dishonesty, disobedience, fraud, insubordination, riotous and disorderly behavior, negligence, indiscipline or any other act of misconduct (as determined by the Company in its sole discretion) then the Company will be entitled to terminate your services with immediate effect without giving you a notice or salary in lieu thereof.
9. Nothing contained herein constitutes a guarantee of employment. Your performance shall continuously be evaluated by the Company. If you are found to be incompetent in the discharge of your duty or do not meet the productivity norms, your services shall be terminated. The Company reserves the sole right to terminate your employment on grounds of performance not being up to expected standards. The final decision of the management in this regard shall be final.
10. Notwithstanding anything contained in the above paragraphs, your services may be terminated by the organization

11. If you are found to be indulging in acts of commission / omission which may be prejudicial to the interest of the organization, or any act of dishonesty, disobedience, insubordination or any other misconduct or neglect of duty or incompetence in discharge of duty on your part.
12. In the event of any allegation of misconduct against you, the Company will initiate disciplinary proceedings against you as per its rules in this regard.
13. You will keep the Company informed of any change in your residential address or in any of the other information pertaining to you as provided to the Company. All communication sent by the Company on the address registered in our records, will be construed as communication served on you.
14. You will retire from the employment of the company your completing 60 (Sixty) years of age. It will be necessary for you to produce proper proof of your age within 7(seven) days on receipt of this letter as may be required by the Company.
15. This letter of appointment shall be governed by and construed in accordance with the laws of India. The terms and conditions set out in this letter of appointment constitute service conditions applicable to your employment in organization and any dispute arising out of this letter of appointment or pertaining to your employment shall be subject to the exclusive jurisdiction of the courts of Coimbatore.
16. You shall comply with the data protection policy of the Company when handling personal data in the course of your employment with the Company including personal data relating to any employee, customer, client or agent of the Company or any of its affiliates and you shall promptly report any breaches or anticipated breaches of the same.
17. You consent to the Company, its affiliates processing data relating to you for legal, personnel, administrative and management purposes and in particular to the processing of any "sensitive personal data or information" (as defined in the policies of the Company). The Company may make such information available to any of its affiliates, those who provide products or services to the Company or any of its affiliates (such as advisers and payroll administrators), regulatory authorities, potential purchasers of the Company or the business in which you work, and as may be required by law. You also consent to the Company carrying out the above activities and other similar classes of activities prior to, during and after the termination of your employment with the Company, provided that such activities are carried out in a lawful manner and for legitimate purposes.
18. If at any time during your employment you make, develop, discover or participate in the making or discovery of any "Intellectual Property Rights"(as defined in the policies of the Company) relating to or capable of being used in the business being carried on by the Company or any of its affiliates, such Intellectual Property Rights shall be the absolute property of the Company. At the request of the Company you shall execute all such documents and do all acts, matters and things which may be necessary or desirable for obtaining registration or other protection for the Intellectual Property Rights as may be specified by the Company.
19. You hereby acknowledge and undertake that you do not have and shall not have at any point of time, any ownership, interest, right or title in the Intellectual Property Rights nor will you claim any ownership, interest, right or title in the Intellectual Property Rights or brand forming part of the business of the Company or any of its affiliates.
20. Your appointment will be subject to the organization receiving satisfactory references and Contact Point verification report.
21. Any variation of the above terms and conditions will not be valid until expressly made in writing by the Company.

22. This letter of appointment (together with all its annexures) shall supersede all prior, oral or written agreements or communications, formal or informal, in relation to your employment with the Company.

As your acceptance to these terms of employment, please sign the duplicate copy of this letter of appointment in the space provided below and return the same to us.

You are requested to join no later than 1 week from the date of joining.

Kindly arrange to bring self-attested copied of the following documents along with their originals for the verification on the date of your joining:

- a) Copy of educational certificated and marksheets (Xth, XIIth, graduation, Post graduation)
- b) Proof of date of birth (copy of driving license, Voter ID, Passport)
- c) Duly signed duplicate copy of appointment letter
- d) Copy of pan card and aadhar card (Both documents are required for salary Processing)

You will be required to complete the company's prescribed joining formalities within 3 (three) working days from the date of your joining and submit the same to the human resources department for the necessary processing of your salary.

Yours Sincerely,

For Fint Solutions

ANNEXURE "C"

Annual Compensation breakup - Gross Salary - A		
A	Basic	67,200.00
	HRA	50,400.00
	Conveyance Allowance	50,400.00
	Special Allowance	19,200.00
		187,200.00
Annual Compensation breakup - Deduction - B		
B	ESIC (Employer's Contribution) (B)	
	Gratuity	
Variable Pay - Incentives - C		
C	Performance Incentive (The maximum incentive that can be earned is INR 15000.00 /month. This calculation is based on assuming an employee earns the full incentive)	1,80,000.00
Total Fixed compensation (D=A+B+C)		
A+B+C		355,200.00
Note		
This Offer is subjective reference checks & CIBIL report check. Your acceptance of the offer will be considered as consent for accessing your CIBIL report.		
Employee and Employer's contribution towards ESI will be 0.75% and 3.25% respectively		
You will be entitled to performance incentive plan as per company policy		
Gratuity is as per "The payment of gratuity Act"		
Special Note		
PAN & AADHAR are mandatory and have to be provided at the time of joining the organization for payment of salary. Please apply immediately for PAN/AADHAR number if you do not that have the same.		
I accept the terms and conditions as mentioned in the appointment letter.		

MARCH 21, 2022

RANJITH KUMAR.K

FINT[®]
SOLUTIONS

FINT SOLUTIONS
No 305, 3rd floor
Sri Lakshmi Complex
Cross cut road
Gandhipuram
Coimbatore 641012

Email: FINTSOLUTIONSCBE@GMAIL.COM
Web: FINTSOLUTIONS.IN

Dear RANJITH KUMAR

LETTER OF APPOINTMENT

Thank you for accepting and signing the job offer letter. I am pleased to inform you that your employment with **FINT SOLUTIONS** has been confirmed in the capacity of **Business Development Executive**.

As agreed, your starting date will be **21/02/2022** and your work timings from **[9.30]** to **[6.30]**, Monday to Friday. Further information governing your employment can be found in the signed contract as well as the Employee Policy document.

If you have further queries about your employment, you may contact me directly or approach the HR department.

Congratulations on your appointment and welcome to **FINT SOLUTIONS**. We look forward to years of cooperation and success. We wish you the best of luck in your new post.

Further to your application and subsequent discussions for employment, **FINT SOLUTIONS** ("Company") is pleased to appoint you as **Business Development Executive** on the terms and conditions as set out below.

Your Total Salary per annum is set out as attached in Annexure A. All remuneration, benefits and perquisites will be taxed in accordance with the provisions of income Tax Act, 1961 and any other enactments in force from time to time.

Registered Office: No 305, 3rd floor, Sri Lakshmi Complex , Cross cut road, Gandhipuram , Coimbatore- 12

Sincerely,

FINT SOLUTIONS

HRDEPARTMENT

ANNEXURE "A"

The following outlines the terms and conditions of employment with FINT SOLUTIONS. The Company reserves the right to change these terms and conditions as necessary, with due notice

Title	Business Development Executive
Initial Reporting Relationship	Sales Manager
Responsibilities	While employed by the Company, you agree to work on a full-time basis exclusively for the Company and agree that you shall not, while you are employed by the Company, be employed or engaged in any capacity, in promoting, undertaking or carrying on any other business that competes with the Company or interferes or could reasonably interfere with your duties to the Company without our prior written permission.
Salary	355,200.00 / ANNUM*
Performance Based Incentives	Over and above the basic salary, you shall be eligible for a maximum performance-based incentive of Rs.15000.00/month which will be paid as per the Company's internal policy. The incentive is contingent on your individual and overall profit performance of the company and shall be subject to terms and conditions as the Company may decide. However, the Employee shall have no right to incentive or time-apportioned incentive if he is no longer employed by the Company or is under notice (whether given by the Employee or the Company) at or prior to the date when a incentive might otherwise have been payable.
Status	Full-time
Joining Date	21/02/2022
Hours of Work	Your work timings and calendar working days details are mentioned in the below table: Normal working hours 8 hours excluding any breaks taken Normal working week 6 days (Monday to Saturday) Working Timings It can be any of the below timings based on task assigned

	9.30 AM to 6.30 PM Indian Standard Time (IST) Working Calendar days Public holidays will be normally based on Indian Calendar maximum holidays announced by Government of India. Exceptional leave shall be given for festive and religious holidays on case to case basis.
Payroll Schedule	Your salary will be paid to you on a monthly basis, less required deductions, through direct deposit.
Leave Policy	Privilege Leave During probation period, a maximum of 2 days privilege leave shall be allowed for 3 calendar months. Leave not taken in the first 3 months shall be allowed to carry forward to the next 3 months and shall expire at the end of that period if not availed. Medical or Sick leave Sick leaves allowed are 3 days for a 3 calendar months period. If supported by proper medical certificate for extended medical leaves, it shall be considered for approval. Please note that the company has the right to verify medical or sick leaves by contacting the certificate issuing authority. Any medical leave taken consecutively for more than 3 days has to be accompanied by medical certificate. Any medical leave needs to be informed to the reporting manager on the same day by you or by anyone representing you (friends or family members).
Benefits	You shall be entitled to participate in all benefit plans of FINT SOLUTIONS as may be made available to employees of Company from time to time for which you are eligible. You will receive complete details of all benefits plans as part of your new employee orientation, and enrollment will take place
Travel	This Position requires traveling.
Probationary Period	To assess your fit within FINT SOLUTIONS , the first three (3) months of your employment will constitute a probationary period. At any time during this probationary period, Company may terminate your employment without cause and without advance notice or pay in lieu of notice. If this occurs, we would have no further obligation to you, financial or otherwise.
Policies and Standards	FINT SOLUTIONS has established a variety of policies and standards that ensure a safe, enjoyable working environment. During the period of your employment with us, you agree to be bound by these policies and standards, and any future policies and standards that are reasonably introduced by the Company. It is agreed that the introduction and administration of these policies is within the sole discretion of FINT SOLUTIONS and that these

	policies do not form a part of this Agreement. It is agreed that if Company introduces, amends or deletes employment-related policies as conditions warrant that such introduction, deletion or amendment does not constitute a breach of this Agreement.
Confidentiality and Intellectual Property	Our offer of employment is conditional upon you agreeing to and abiding by the "Confidentiality and Proprietary Information Agreement." Attached Schedule "B."
Non Solicitation	You hereby agree that, while you are employed by FINT SOLUTIONS and for one (1) year following the termination of your employment with FINT SOLUTIONS, you will not (i) recruit, attempt to recruit or directly or indirectly participate in the recruitment of, any FINT SOLUTIONS employee or (ii) directly or indirectly solicit, attempt to solicit, canvass or interfere with any customer or supplier of FINT SOLUTIONS in a manner that conflicts with or interferes in the business of FINT SOLUTIONS as conducted with such customer or supplier.
Representation	You hereby represent and warrant to FINT SOLUTIONS that you are not party to any written or oral agreement with any third party that would restrict your ability to enter into this Agreement or the Confidentiality and Proprietary Information Agreement or to perform your obligations hereunder and that you will not, by joining FINT SOLUTIONS, breach any non-disclosure, proprietary rights, non-competition, non-solicitation or other covenant in favor of any third party.
Changes to Duties and/or Compensation	If your duties or compensation should change during the course of your employment with FINT SOLUTIONS, the validity of our agreement will not be affected. In addition, if one or more of the provisions in our agreement are deemed void by law, then the remaining provisions will continue in full force and effect.
Resignation	Should you wish to resign your employment with FINT SOLUTIONS, you will be required to provide 8 Weeks written notice to enable us transition your work.
Termination	Company may terminate your employment at any time for cause. After the end of your probationary period, Company may terminate your employment without cause at any time by providing you with the minimum notice or pay In the event a temporary layoff is ever required, it may be implemented in accordance with the requirements of company Act.

ANNEXURE "B"

Terms and Conditions:

1. Your duties and responsibilities will be explained to you on your joining the Company.
2. Your initial place of posting will be at COIMBATORE. The Company reserves the right to change the duties assigned to you, transfer you, temporarily or permanently, to any other office / branch, subsidiary or associate of the Company or to any other place of business of the Company that is in existence or may come into existence at a future date. The Company further reserves the right to transfer you from one shift to another, depending upon the exigencies of work.
3. You shall devote your whole time and attention to your duties with the Company and will not directly or indirectly, for any part of your time carry on any business or occupation or enter in any capacity, the employment of or association in business for profit or otherwise, with any firm, company or person without the prior written consent of the Company.
4. You shall abide by all the applicable policies, rules, regulations, procedures and practices of the Company, as may be amended, from time to time and comply with all applicable Laws. Any violation of or failure to comply with or abide by the same shall be deemed to constitute an act of misconduct.
5. You will be responsible for the safe keeping and return in good condition and order, of any properties and / or assets which may be entrusted to you by the Company. The Company shall have the right to deduct the money Value of all such properties and / or other assets from your dues and take such other action as it may deem proper in the event your failure to account for such properties to the company's satisfaction.
6. You shall not, during your employment with the Company or at any time thereafter, discuss, divulge, or make public, directly or indirectly, to any individual, firm, company or person of any nature whatsoever, any information , processes, policies, documents, research, development, finances, properties, contracts, methods, trade secrets, transactions, or generally in relation to the business and affairs of the Company (including subsidiaries and associate companies) or its clients, customers employees management or business associates which you may otherwise come to your knowledge or possession during the course of your employment with the Company.
7. Upon the termination of this letter of appointment, you will be required to comply with the Company's exit formalities.
8. If at any time, you are found to be overstaying your sanctioned leave or are absent from work without permission exceeding 5(five) consecutive days or are found to be habitually absent or are otherwise found guilty of dishonesty, disobedience, fraud, insubordination, riotous and disorderly behavior, negligence, indiscipline or any other act of misconduct (as determined by the Company in its sole discretion) then the Company will be entitled to terminate your services with immediate effect without giving you a notice or salary in lieu thereof.
9. Nothing contained herein constitutes a guarantee of employment. Your performance shall continuously be evaluated by the Company. If you are found to be incompetent in the discharge of your duty or do not meet the productivity norms, your services shall be terminated. The Company reserves the sole right to terminate your employment on grounds of performance not being up to expected standards. The final decision of the management in this regard shall be final.
10. Notwithstanding anything contained in the above paragraphs, your services may be terminated by the organization

11. if you are found to be indulging in acts of commission / omission which may be prejudicial to the interest of the organization, or any act of dishonesty, disobedience, insubordination or any other misconduct or neglect of duty or incompetence in discharge of duty on your part.
12. In the event of any allegation of misconduct against you, the Company will initiate disciplinary proceedings against you as per its rules in this regard.
13. You will keep the Company informed of any change in your residential address or in any of the other information pertaining to you as provided to the Company. All communication sent by the Company on the address registered in our records, will be construed as communication served on you.
14. You will retire from the employment of the company your completing 60 (Sixty) years of age. It will be necessary for you to produce proper proof of your age within 7(seven) days on receipt of this letter as may be required by the Company.
15. This letter of appointment shall be governed by and construed in accordance with the laws of India. The terms and conditions set out in this letter of appointment constitute service conditions applicable to your employment in organization and any dispute arising out of this letter of appointment or pertaining to your employment shall be subject to the exclusive jurisdiction of the courts of Coimbatore.
16. You shall comply with the data protection policy of the Company when handling personal data in the course of your employment with the Company including personal data relating to any employee, customer, client or agent of the Company or any of its affiliates and you shall promptly report any breaches or anticipated breaches of the same.
17. You consent to the Company, its affiliates processing data relating to you for legal, personnel, administrative and management purposes and in particular to the processing of any "sensitive personal data or information" (as defined in the policies of the Company). The Company may make such information available to any of its affiliates, those who provide products or services to the Company or any of its affiliates (such as advisers and payroll administrators), regulatory authorities, potential purchasers of the Company or the business in which you work, and as may be required by law. You also consent to the Company carrying out the above activities and other similar classes of activities prior to, during and after the termination of your employment with the Company, provided that such activities are carried out in a lawful manner and for legitimate purposes.
18. If at any time during your employment you make, develop, discover or participate in the making or discovery of any "Intellectual Property Rights"(as defined in the policies of the Company) relating to or capable of being used in the business being carried on by the Company or any of its affiliates, such Intellectual Property Rights shall be the absolute property of the Company. At the request of the Company you shall execute all such documents and do all acts, matters and things which may be necessary or desirable for obtaining registration or other protection for the Intellectual Property Rights as may be specified by the Company.
19. You hereby acknowledge and undertake that you do not have and shall not have at any point of time, any ownership, interest, right or title in the Intellectual Property Rights nor will you claim any ownership, interest, right or title in the Intellectual Property Rights or brand forming part of the business of the Company or any of its affiliates.
20. Your appointment will be subject to the organization receiving satisfactory references and Contact Point verification report.
21. Any variation of the above terms and conditions will not be valid until expressly made in writing by the Company.

22. This letter of appointment (together with all its annexures) shall supersede all prior, oral or written agreements or communications, formal or informal, in relation to your employment with the Company.

As your acceptance to these terms of employment, please sign the duplicate copy of this letter of appointment in the space provided below and return the same to us.

You are requested to join no later than 1 week from the date of joining.

Kindly arrange to bring self-attested copied of the following documents along with their originals for the verification on the date of your joining:

- a) Copy of educational certificated and marksheets (Xth, XIIth, graduation, Post graduation)
- b) Proof of date of birth (copy of driving license, Voter ID, Passport)
- c) Duly signed duplicate copy of appointment letter
- d) Copy of pan card and aadhar card (Both documents are required for salary Processing)

You will be required to complete the company's prescribed joining formalities within 3 (three) working days from the date of your joining and submit the same to the human resources department for the necessary processing of your salary.

Yours Sincerely,

For Fint Solutions

ANNEXURE "C"

Annual Compensation breakup - Gross Salary - A		
A	Basic	67,200.00
	HRA	50,400.00
	Conveyance Allowance	50,400.00
	Special Allowance	19,200.00
		187,200.00
Annual Compensation breakup - Deduction - B		
B	ESIC (Employer's Contribution) (B)	---
	Gratuity	---
Variable Pay - Incentives - C		
C	Performance Incentive (The maximum incentive that can be earned is INR 15000.00 /month. This calculation is based on assuming an employee earns the full incentive)	1,80,000.00
Total Fixed compensation (D=A+B+C)		
A+B+C		355,200.00
Note		
This Offer is subjective reference checks & CIBIL report check. Your acceptance of the offer will be considered as consent for accessing your CIBIL report.		
Employee and Employer's contribution towards ESI will be 0.75% and 3.25% respectively		
You will be entitled to performance incentive plan as per company policy		
Gratuity is as per "The payment of gratuity Act"		
Special Note		
PAN & AADHAR are mandatory and have to be provided at the time of joining the organization for payment of salary. Please apply immediately for PAN/AADHAR number if you do not that have the same.		
I accept the terms and conditions as mentioned in the appointment letter.		

MARCH 21, 2022

VARUN KUMAR.V



FINT SOLUTIONS
No 305, 3rd floor
Sri Lakshmi Complex
Cross cut road
Gandhipuram
Coimbatore 641012

Email: FINTSOLUTIONSCHE@GMAIL.COM
Web: FINTSOLUTIONS.IN

Dear VARUN KUMA

LETTER OF APPOINTMENT

Thank you for accepting and signing the job offer letter. I am pleased to inform you that your employment with **FINT SOLUTIONS** has been confirmed in the capacity of **Business Development Executive**.

As agreed, your starting date will be **21/02/2022** and your work timings from **[9.30]** to **[6.30]**, Monday to Friday. Further information governing your employment can be found in the signed contract as well as the Employee Policy document.

If you have further queries about your employment, you may contact me directly or approach the HR department.

Congratulations on your appointment and welcome to **FINT SOLUTIONS**. We look forward to years of cooperation and success. We wish you the best of luck in your new post.

Further to your application and subsequent discussions for employment, **FINT SOLUTIONS** ("Company") is pleased to appoint you as **Business Development Executive** on the terms and conditions as set out below.

Your Total Salary per annum is set out as attached in Annexure A. All remuneration, benefits and perquisites will be taxed in accordance with the provisions of income Tax Act, 1961 and any other enactments in force from time to time.

Sincerely,

FINT SOLUTIONS

HRDEPARTMENT

ANNEXURE "A"

The following outlines the terms and conditions of employment with FINT SOLUTIONS. The Company reserves the right to change these terms and conditions as necessary, with due notice

Title	Business Development Executive
Initial Reporting Relationship	Sales Manager
Responsibilities	While employed by the Company, you agree to work on a full-time basis exclusively for the Company and agree that you shall not, while you are employed by the Company, be employed or engaged in any capacity, in promoting, undertaking or carrying on any other business that competes with the Company or interferes or could reasonably interfere with your duties to the Company without our prior written permission.
Salary	355,200.00 / ANNUM*
Performance Based Incentives	Over and above the basic salary, you shall be eligible for a maximum performance-based incentive of Rs 15000.00/month which will be paid as per the Company's internal policy. The incentive is contingent on your individual and overall profit performance of the company and shall be subject to terms and conditions as the Company may decide. However, the Employee shall have no right to incentive or time-apportioned incentive if he is no longer employed by the Company or is under notice (whether given by the Employee or the Company) at or prior to the date when a incentive might otherwise have been payable.
Status	Full-time
Joining Date	21/02/2022
Hours of Work	Your work timings and calendar working days details are mentioned in the below table: Normal working hours 8 hours excluding any breaks taken Normal working week 6 days (Monday to Saturday) Working Timings It can be any of the below timings based on task assigned

	9.30 AM to 6.30 PM Indian Standard Time (IST) Working Calendar days Public holidays will be normally based on Indian Calendar maximum holidays announced by Government of India. Exceptional leave shall be given for festive and religious holidays on case to case basis.
Payroll Schedule	Your salary will be paid to you on a monthly basis, less required deductions, through direct deposit.
Leave Policy	Privilege Leave During probation period, a maximum of 2 days privilege leave shall be allowed for 3 calendar months. Leave not taken in the first 3 months shall be allowed to carry forward to the next 3 months and shall expire at the end of that period if not availed. Medical or Sick leave Sick leaves allowed are 3 days for a 3 calendar months period. If supported by proper medical certificate for extended medical leaves, it shall be considered for approval. Please note that the company has the right to verify medical or sick leaves by contacting the certificate issuing authority. Any medical leave taken consecutively for more than 3 days has to be accompanied by medical certificate. Any medical leave needs to be informed to the reporting manager on the same day by you or by anyone representing you (friends or family members).
Benefits	You shall be entitled to participate in all benefit plans of FINT SOLUTIONS as may be made available to employees of Company from time to time for which you are eligible. You will receive complete details of all benefits plans as part of your new employee orientation, and enrollment will take place
Travel	This Position requires traveling.
Probationary Period	To assess your fit within FINT SOLUTIONS , the first three (3) months of your employment will constitute a probationary period. At any time during this probationary period, Company may terminate your employment without cause and without advance notice or pay in lieu of notice. If this occurs, we would have no further obligation to you, financial or otherwise.
Policies and Standards	FINT SOLUTIONS has established a variety of policies and standards that ensure a safe, enjoyable working environment. During the period of your employment with us, you agree to be bound by these policies and standards, and any future policies and standards that are reasonably introduced by the Company. It is agreed that the introduction and administration of these policies is within the sole discretion of FINT SOLUTIONS and that these

	policies do not form a part of this Agreement. It is agreed that if Company introduces, amends or deletes employment-related policies as conditions warrant that such introduction, deletion or amendment does not constitute a breach of this Agreement.
Confidentiality and Intellectual Property	Our offer of employment is conditional upon you agreeing to and abiding by the "Confidentiality and Proprietary Information Agreement." Attached Schedule "B."
Non Solicitation	You hereby agree that, while you are employed by FINT SOLUTIONS and for one (1) year following the termination of your employment with FINT SOLUTIONS, you will not (i) recruit, attempt to recruit or directly or indirectly participate in the recruitment of, any FINT SOLUTIONS employee or (ii) directly or indirectly solicit, attempt to solicit, canvass or interfere with any customer or supplier of FINT SOLUTIONS in a manner that conflicts with or interferes in the business of FINT SOLUTIONS as conducted with such customer or supplier.
Representation	You hereby represent and warrant to FINT SOLUTIONS that you are not party to any written or oral agreement with any third party that would restrict your ability to enter into this Agreement or the Confidentiality and Proprietary Information Agreement or to perform your obligations hereunder and that you will not, by joining FINT SOLUTIONS, breach any non-disclosure, proprietary rights, non-competition, non-solicitation or other covenant in favor of any third party.
Changes to Duties and/or Compensation	If your duties or compensation should change during the course of your employment with FINT SOLUTIONS, the validity of our agreement will not be affected. In addition, if one or more of the provisions in our agreement are deemed void by law, then the remaining provisions will continue in full force and effect.
Resignation	Should you wish to resign your employment with FINT SOLUTIONS, you will be required to provide 8 Weeks written notice to enable us transition your work.
Termination	Company may terminate your employment at any time for cause. After the end of your probationary period, Company may terminate your employment without cause at any time by providing you with the minimum notice or pay In the event a temporary layoff is ever required, it may be implemented in accordance with the requirements of company Act.

ANNEXURE "B"

Terms and Conditions:

1. Your duties and responsibilities will be explained to you on your joining the Company.
2. Your initial place of posting will be at COIMBATORE. The Company reserves the right to change the duties assigned to you, transfer you, temporarily or permanently, to any other office / branch, subsidiary or associate of the Company or to any other place of business of the Company that is in existence or may come into existence at a future date. The Company further reserves the right to transfer you from one shift to another, depending upon the exigencies of work.
3. You shall devote your whole time and attention to your duties with the Company and will not directly or indirectly, for any part of your time carry on any business or occupation or enter in any capacity, the employment of or association in business for profit or otherwise, with any firm, company or person without the prior written consent of the Company.
4. You shall abide by all the applicable policies, rules, regulations, procedures and practices of the Company, as may be amended, from time to time and comply with all applicable Laws. Any violation of or failure to comply with or abide by the same shall be deemed to constitute an act of misconduct.
5. You will be responsible for the safe keeping and return in good condition and order, of any properties and / or assets which may be entrusted to you by the Company. The Company shall have the right to deduct the money Value of all such properties and / or other assets from your dues and take such other action as it may deem proper in the event your failure to account for such properties to the company's satisfaction.
6. You shall not, during your employment with the Company or at any time thereafter, discuss, divulge, or make public, directly or indirectly, to any individual, firm, company or person of any nature whatsoever, any information , processes, policies, documents, research, development, finances, properties, contracts, methods, trade secrets, transactions, or generally in relation to the business and affairs of the Company (including subsidiaries and associate companies) or its clients, customers employees management or business associates which you may otherwise come to your knowledge or possession during the course of your employment with the Company.
7. Upon the termination of this letter of appointment, you will be required to comply with the Company's exit formalities.
8. If at any time, you are found to be overstaying your sanctioned leave or are absent from work without permission exceeding 5(five) consecutive clays or are found to be habitually absent or are otherwise found guilty of dishonesty, disobedience, fraud, insubordination, riotous and disorderly behavior, negligence, indiscipline or any other act of misconduct (as determined by the Company in its sole discretion) then the Company will be entitled to terminate your services with immediate effect without giving you a notice or salary in lieu thereof.
9. Nothing contained herein constitutes a guarantee of employment. Your performance shall continuously be evaluated by the Company. If you are found to be incompetent in the discharge of your duty or do not meet the productivity norms, your services shall be terminated. The Company reserves the sole right to terminate your employment on grounds of performance not being up to expected standards. The final decision of the management in this regard shall be final.
10. Notwithstanding anything contained in the above paragraphs, your services may be terminated by the organization

11. if you are found to be indulging in acts of commission / omission which may be prejudicial to the interest of the organization, or any act of dishonesty, disobedience, insubordination or any other misconduct or neglect of duty or incompetence in discharge of duty on your part.
12. In the event of any allegation of misconduct against you, the Company will initiate disciplinary proceedings against you as per its rules in this regard.
13. You will keep the Company informed of any change in your residential address or in any of the other information pertaining to you as provided to the Company. All communication sent by the Company on the address registered in our records, will be construed as communication served on you.
14. You will retire from the employment of the company your completing 60 (Sixty) years of age. It will be necessary for you to produce proper proof of your age within 7(seven) days on receipt of this letter as may be required by the Company.
15. This letter of appointment shall be governed by and construed in accordance with the laws of India. The terms and conditions set out in this letter of appointment constitute service conditions applicable to your employment in organization and any dispute arising out of this letter of appointment or pertaining to your employment shall be subject to the exclusive jurisdiction of the courts of Coimbatore.
16. You shall comply with the data protection policy of the Company when handling personal data in the course of your employment with the Company including personal data relating to any employee, customer, client or agent of the Company or any of its affiliates and you shall promptly report any breaches or anticipated breaches of the same.
17. You consent to the Company, its affiliates processing data relating to you for legal, personnel, administrative and management purposes and in particular to the processing of any "sensitive personal data or information" (as defined in the policies of the Company). The Company may make such information available to any of its affiliates, those who provide products or services to the Company or any of its affiliates (such as advisers and payroll administrators), regulatory authorities, potential purchasers of the Company or the business in which you work, and as may be required by law. You also consent to the Company carrying out the above activities and other similar classes of activities prior to, during and after the termination of your employment with the Company, provided that such activities are carried out in a lawful manner and for legitimate purposes.
18. If at any time during your employment you make, develop, discover or participate in the making or discovery of any "Intellectual Property Rights"(as defined in the policies of the Company) relating to or capable of being used in the business being carried on by the Company or any of its affiliates, such Intellectual Property Rights shall be the absolute property of the Company. At the request of the Company you shall execute all such documents and do all acts, matters and things which may be necessary or desirable for obtaining registration or other protection for the Intellectual Property Rights as may be specified by the Company.
19. You hereby acknowledge and undertake that you do not have and shall not have at any point of time, any ownership, interest, right or title in the Intellectual Property Rights nor will you claim any ownership, interest, right or title in the Intellectual Property Rights or brand forming part of the business of the Company or any of its affiliates.
20. Your appointment will be subject to the organization receiving satisfactory references and Contact Point verification report.
21. Any variation of the above terms and conditions will not be valid until expressly made in writing by the Company.

22. This letter of appointment (together with all its annexures) shall supersede all prior, oral or written agreements or communications, formal or informal, in relation to your employment with the Company.

As your acceptance to these terms of employment, please sign the duplicate copy of this letter of appointment in the space provided below and return the same to us.

You are requested to join no later than 1 week from the date of joining.

Kindly arrange to bring self-attested copied of the following documents along with their originals for the verification on the date of your joining:

- a) Copy of educational certificated and marksheets (Xth, XIIth, graduation, Post graduation)
- b) Proof of date of birth (copy of driving license, Voter ID, Passport)
- c) Duly signed duplicate copy of appointment letter
- d) Copy of pan card and aadhar card (Both documents are required for salary Processing)

You will be required to complete the company's prescribed joining formalities within 3 (three) working days from the date of your joining and submit the same to the human resources department for the necessary processing of your salary.

Yours Sincerely,

For Fint Solutions

ANNEXURE "C"

Annual Compensation breakup - Gross Salary - A		
A	Basic	67,200.00
	HRA	50,400.00
	Conveyance Allowance	50,400.00
	Special Allowance	19,200.00
		187,200.00
Annual Compensation breakup - Deduction - B		
B	ESIC (Employer's Contribution) (B)	---
	Gratuity	---
Variable Pay - Incentives - C		
C	Performance Incentive (The maximum incentive that can be earned is INR 15000.00 /month. This calculation is based on assuming an employee earns the full incentive)	1,80,000.00
Total Fixed compensation (D=A+B+C)		
A+B+C		355,200.00
Note		
This Offer is subjective reference checks & CIBIL report check. Your acceptance of the offer will be considered as consent for accessing your CIBIL report.		
Employee and Employer's contribution towards ESI will be 0.75% and 3.25% respectively		
You will be entitled to performance incentive plan as per company policy		
Gratuity is as per "The payment of gratuity Act"		
Special Note		
PAN & AADHAR are mandatory and have to be provided at the time of joining the organization for payment of salary. Please apply immediately for PAN/AADHAR number if you do not that have the same.		
I accept the terms and conditions as mentioned in the appointment letter.		

MARCH 21, 2022

KIRUTHIKA.R



FINT SOLUTIONS

No 305, 3rd floor
Sri Lakshmi Complex
Cross cut road
Gandhipuram
Coimbatore 641012

Email: FINTSOLUTIONSCBI@GMAIL.COM
Web: FINTSOLUTIONS.IN

Dear KIRUTHIKA

LETTER OF APPOINTMENT

Thank you for accepting and signing the job offer letter. I am pleased to inform you that your employment with **FINT SOLUTIONS** has been confirmed in the capacity of **Business Development Executive**.

As agreed, your starting date will be **21/02/2022** and your work timings from **[9.30]** to **[6.30]**, Monday to Friday. Further information governing your employment can be found in the signed contract as well as the Employee Policy document.

If you have further queries about your employment, you may contact me directly or approach the HR department.

Congratulations on your appointment and welcome to **FINT SOLUTIONS**. We look forward to years of cooperation and success. We wish you the best of luck in your new post.

Further to your application and subsequent discussions for employment, **FINT SOLUTIONS** ("Company") is pleased to appoint you as **Business Development Executive** on the terms and conditions as set out below.

Your Total Salary per annum is set out as attached in Annexure A. All remuneration, benefits and perquisites will be taxed in accordance with the provisions of income Tax Act, 1961 and any other enactments in force from time to time.

Registered Office: No 305, 3rd floor, Sri Lakshmi Complex , Cross cut road, Gandhipuram , Coimbatore- 12

Sincerely,

FINT SOLUTIONS

HRDEPARTMENT

ANNEXURE "A"

The following outlines the terms and conditions of employment with FINT SOLUTIONS. The Company reserves the right to change these terms and conditions as necessary, with due notice

Title	Business Development Executive
Initial Reporting Relationship	Sales Manager
Responsibilities	While employed by the Company, you agree to work on a full-time basis exclusively for the Company and agree that you shall not, while you are employed by the Company, be employed or engaged in any capacity, in promoting, undertaking or carrying on any other business that competes with the Company or interferes or could reasonably interfere with your duties to the Company without our prior written permission.
Salary	355,200.00 / ANNUM*
Performance Based Incentives	Over and above the basic salary, you shall be eligible for a maximum performance-based incentive of <u>Rs.15000.00/month</u> which will be paid as per the Company's internal policy. The incentive is contingent on your individual and overall profit performance of the company and shall be subject to terms and conditions as the Company may decide. However, the Employee shall have no right to incentive or time-apportioned incentive if he is no longer employed by the Company or is under notice (whether given by the Employee or the Company) at or prior to the date when a incentive might otherwise have been payable.
Status	Full-time
Joining Date	21/02/2022
Hours of Work	Your work timings and calendar working days details are mentioned in the below table: Normal working hours 8 hours excluding any breaks taken Normal working week 6 days (Monday to Saturday) Working Timings It can be any of the below timings based on task assigned

	9.30 AM to 6.30 PM Indian Standard Time (IST) Working Calendar days Public holidays will be normally based on Indian Calendar maximum holidays announced by Government of India. Exceptional leave shall be given for festive and religious holidays on case to case basis.
Payroll Schedule	Your salary will be paid to you on a monthly basis, less required deductions, through direct deposit.
Leave Policy	Privilege Leave During probation period, a maximum of 2 days privilege leave shall be allowed for 3 calendar months. Leave not taken in the first 3 months shall be allowed to carry forward to the next 3 months and shall expire at the end of that period if not availed. Medical or Sick leave Sick leaves allowed are 3 days for a 3 calendar months period. If supported by proper medical certificate for extended medical leaves, it shall be considered for approval. Please note that the company has the right to verify medical or sick leaves by contacting the certificate issuing authority. Any medical leave taken consecutively for more than 3 days has to be accompanied by medical certificate. Any medical leave needs to be informed to the reporting manager on the same day by you or by anyone representing you (friends or family members).
Benefits	You shall be entitled to participate in all benefit plans of FINT SOLUTIONS as may be made available to employees of Company from time to time for which you are eligible. You will receive complete details of all benefits plans as part of your new employee orientation, and enrollment will take place
Travel	This Position requires traveling.
Probationary Period	To assess your fit within FINT SOLUTIONS , the first three (3) months of your employment will constitute a probationary period. At any time during this probationary period, Company may terminate your employment without cause and without advance notice or pay in lieu of notice. If this occurs, we would have no further obligation to you, financial or otherwise.
Policies and Standards	FINT SOLUTIONS has established a variety of policies and standards that ensure a safe, enjoyable working environment. During the period of your employment with us, you agree to be bound by these policies and standards, and any future policies and standards that are reasonably introduced by the Company. It is agreed that the introduction and administration of these policies is within the sole discretion of FINT SOLUTIONS and that these

	policies do not form a part of this Agreement. It is agreed that if Company introduces, amends or deletes employment-related policies as conditions warrant that such introduction, deletion or amendment does not constitute a breach of this Agreement.
Confidentiality and Intellectual Property	Our offer of employment is conditional upon you agreeing to and abiding by the "Confidentiality and Proprietary Information Agreement." Attached Schedule "B."
Non Solicitation	You hereby agree that, while you are employed by FINT SOLUTIONS and for one (1) year following the termination of your employment with FINT SOLUTIONS , you will not (i) recruit, attempt to recruit or directly or indirectly participate in the recruitment of, any FINT SOLUTIONS employee or (ii) directly or indirectly solicit, attempt to solicit, canvass or interfere with any customer or supplier of FINT SOLUTIONS in a manner that conflicts with or interferes in the business of FINT SOLUTIONS as conducted with such customer or supplier.
Representation	You hereby represent and warrant to FINT SOLUTIONS that you are not party to any written or oral agreement with any third party that would restrict your ability to enter into this Agreement or the Confidentiality and Proprietary Information Agreement or to perform your obligations hereunder and that you will not, by joining FINT SOLUTIONS , breach any non-disclosure, proprietary rights, non-competition, non-solicitation or other covenant in favor of any third party.
Changes to Duties and/or Compensation	If your duties or compensation should change during the course of your employment with FINT SOLUTIONS , the validity of our agreement will not be affected. In addition, if one or more of the provisions in our agreement are deemed void by law, then the remaining provisions will continue in full force and effect.
Resignation	Should you wish to resign your employment with FINT SOLUTIONS , you will be required to provide 8 Weeks written notice to enable us transition your work.
Termination	Company may terminate your employment at any time for cause. After the end of your probationary period, Company may terminate your employment without cause at any time by providing you with the minimum notice or pay In the event a temporary layoff is ever required, it may be implemented in accordance with the requirements of company Act.

ANNEXURE "B"

Terms and Conditions:

1. Your duties and responsibilities will be explained to you on your joining the Company.
2. Your initial place of posting will be at COIMBATORE. The Company reserves the right to change the duties assigned to you, transfer you, temporarily or permanently, to any other office / branch, subsidiary or associate of the Company or to any other place of business of the Company that is in existence or may come into existence at a future date. The Company further reserves the right to transfer you from one shift to another, depending upon the exigencies of work.
3. You shall devote your whole time and attention to your duties with the Company and will not directly or indirectly, for any part of your time carry on any business or occupation or enter in any capacity, the employment of or association in business for profit or otherwise, with any firm, company or person without the prior written consent of the Company.
4. You shall abide by all the applicable policies, rules, regulations, procedures and practices of the Company, as may be amended, from time to time and comply with all applicable Laws. Any violation of or failure to comply with or abide by the same shall be deemed to constitute an act of misconduct.
5. You will be responsible for the safe keeping and return in good condition and order, of any properties and / or assets which may be entrusted to you by the Company. The Company shall have the right to deduct the money Value of all such properties and / or other assets from your dues and take such other action as it may deem proper in the event your failure to account for such properties to the company's satisfaction.
6. You shall not, during your employment with the Company or at any time thereafter, discuss, divulge, or make public, directly or indirectly, to any individual, firm, company or person of any nature whatsoever, any information , processes, policies, documents, research, development, finances, properties, contracts, methods, trade secrets, transactions, or generally in relation to the business and affairs of the Company (including subsidiaries and associate companies) or its clients, customers employees management or business associates which you may otherwise come to your knowledge or possession during the course of your employment with the Company.
7. Upon the termination of this letter of appointment, you will be required to comply with the Company's exit formalities.
8. If at any time, you are found to be overstaying your sanctioned leave or are absent from work without permission exceeding 5(five) consecutive days or are found to be habitually absent or are otherwise found guilty of dishonesty, disobedience, fraud, insubordination, riotous and disorderly behavior, negligence, indiscipline or any other act of misconduct (as determined by the Company in its sole discretion) then the Company will be entitled to terminate your services with immediate effect without giving you a notice or salary in lieu thereof.
9. Nothing contained herein constitutes a guarantee of employment. Your performance shall continuously be evaluated by the Company. If you are found to be incompetent in the discharge of your duty or do not meet the productivity norms, your services shall be terminated. The Company reserves the sole right to terminate your employment on grounds of performance not being up to expected standards. The final decision of the management in this regard shall be final.
10. Notwithstanding anything contained in the above paragraphs, your services may be terminated by the organization

11. if you are found to be indulging in acts of commission / omission which may be prejudicial to the interest of the organization, or any act of dishonesty, disobedience, insubordination or any other misconduct or neglect of duty or incompetence in discharge of duty on your part.
12. In the event of any allegation of misconduct against you, the Company will initiate disciplinary proceedings against you as per its rules in this regard.
13. You will keep the Company informed of any change in your residential address or in any of the other information pertaining to you as provided to the Company. All communication sent by the Company on the address registered in our records, will be construed as communication served on you.
14. You will retire from the employment of the company your completing 60 (Sixty) years of age. It will be necessary for you to produce proper proof of your age within 7(seven) days on receipt of this letter as may be required by the Company.
15. This letter of appointment shall be governed by and construed in accordance with the laws of India. The terms and conditions set out in this letter of appointment constitute service conditions applicable to your employment in organization and any dispute arising out of this letter of appointment or pertaining to your employment shall be subject to the exclusive jurisdiction of the courts of Coimbatore.
16. You shall comply with the data protection policy of the Company when handling personal data in the course of your employment with the Company including personal data relating to any employee, customer, client or agent of the Company or any of its affiliates and you shall promptly report any breaches or anticipated breaches of the same.
17. You consent to the Company, its affiliates processing data relating to you for legal, personnel, administrative and management purposes and in particular to the processing of any "sensitive personal data or information" (as defined in the policies of the Company). The Company may make such information available to any of its affiliates, those who provide products or services to the Company or any of its affiliates (such as advisers and payroll administrators), regulatory authorities, potential purchasers of the Company or the business in which you work, and as may be required by law. You also consent to the Company carrying out the above activities and other similar classes of activities prior to, during and after the termination of your employment with the Company, provided that such activities are carried out in a lawful manner and for legitimate purposes.
18. If at any time during your employment you make, develop, discover or participate in the making or discovery of any "Intellectual Property Rights"(as defined in the policies of the Company) relating to or capable of being used in the business being carried on by the Company or any of its affiliates, such Intellectual Property Rights shall be the absolute property of the Company. At the request of the Company you shall execute all such documents and do all acts, matters and things which may be necessary or desirable for obtaining registration or other protection for the Intellectual Property Rights as may be specified by the Company.
19. You hereby acknowledge and undertake that you do not have and shall not have at any point of time, any ownership, interest, right or title in the intellectual Property Rights nor will you claim any ownership, interest, right or title in the Intellectual Property Rights or brand forming part of the business of the Company or any of its affiliates.
20. Your appointment will be subject to the organization receiving satisfactory references and Contact Point verification report.
21. Any variation of the above terms and conditions will not be valid until expressly made in writing by the Company.

22. This letter of appointment (together with all its annexures) shall supersede all prior, oral or written agreements or communications, formal or informal, in relation to your employment with the Company.

As your acceptance to these terms of employment, please sign the duplicate copy of this letter of appointment in the space provided below and return the same to us.

You are requested to join no later than 1 week from the date of joining.

Kindly arrange to bring self-attested copied of the following documents along with their originals for the verification on the date of your joining:

- a) Copy of educational certificated and marksheets (Xth, XIIth, graduation, Post graduation)
- b) Proof of date of birth (copy of driving license, Voter ID, Passport)
- c) Duly signed duplicate copy of appointment letter
- d) Copy of pan card and aadhar card (Both documents are required for salary Processing)

You will be required to complete the company's prescribed joining formalities within 3 (three) working days from the date of your joining and submit the same to the human resources department for the necessary processing of your salary.

Yours Sincerely,

For Fint Solutions

ANNEXURE "C"

Annual Compensation breakup - Gross Salary - A		
A	Basic	67,200.00
	HRA	50,400.00
	Conveyance Allowance	50,400.00
	Special Allowance	19,200.00
		187,200.00
Annual Compensation breakup - Deduction - B		
B	ESIC (Employer's Contribution) (B)	--
	Gratuity	--
Variable Pay - Incentives - C		
C	Performance Incentive (The maximum incentive that can be earned is INR 15000.00 /month. This calculation is based on assuming an employee earns the full incentive)	1,80,000.00
Total Fixed compensation (D=A+B+C)		
A+B+C		355,200.00
Note		
This Offer is subjective reference checks & CIBIL report check. Your acceptance of the offer will be considered as consent for accessing your CIBIL report.		
Employee and Employer's contribution towards ESI will be 0.75% and 3.25% respectively		
You will be entitled to performance incentive plan as per company policy		
Gratuity is as per "The payment of gratuity Act"		
Special Note		
PAN & AADHAR are mandatory and have to be provided at the time of joining the organization for payment of salary. Please apply immediately for PAN/AADHAR number if you do not that have the same.		
I accept the terms and conditions as mentioned in the appointment letter.		

MARCH 21, 2022

MOKESH.V



FINT SOLUTIONS

No 305, 3rd floor
Sri Lakshmi Complex
Cross cut road
Gandhipuram
Coimbatore 641012

Email: FINTSOLUTIONSCOE@GMAIL.COM
Web: FINTSOLUTIONS.IN

Dear MOKES

LETTER OF APPOINTMENT

Thank you for accepting and signing the job offer letter. I am pleased to inform you that your employment with **FINT SOLUTIONS** has been confirmed in the capacity of **Business Development Executive**.

As agreed, your starting date will be **21/02/2022** and your work timings from **[9.30]** to **[6.30]**, Monday to Friday. Further information governing your employment can be found in the signed contract as well as the Employee Policy document.

If you have further queries about your employment, you may contact me directly or approach the HR department.

Congratulations on your appointment and welcome to **FINT SOLUTIONS**. We look forward to years of cooperation and success. We wish you the best of luck in your new post.

Further to your application and subsequent discussions for employment, **FINT SOLUTIONS** ("Company") is pleased to appoint you as **Business Development Executive** on the terms and conditions as set out below.

Your Total Salary per annum is set out as attached in Annexure A. All remuneration, benefits and perquisites will be taxed in accordance with the provisions of income Tax Act, 1961 and any other enactments in force from time to time.

Sincerely,

FINT SOLUTIONS

HRDEPARTMENT

ANNEXURE "A"

The following outlines the terms and conditions of employment with FINT SOLUTIONS. The Company reserves the right to change these terms and conditions as necessary, with due notice

Title	Business Development Executive
Initial Reporting Relationship	Sales Manager
Responsibilities	While employed by the Company, you agree to work on a full-time basis exclusively for the Company and agree that you shall not, while you are employed by the Company, be employed or engaged in any capacity, in promoting, undertaking or carrying on any other business that competes with the Company or interferes or could reasonably interfere with your duties to the Company without our prior written permission.
Salary	355,200.00 / ANNUM*
Performance Based Incentives	Over and above the basic salary, you shall be eligible for a maximum performance-based incentive of <u>Rs.15000.00/month</u> which will be paid as per the Company's internal policy. The incentive is contingent on your individual and overall profit performance of the company and shall be subject to terms and conditions as the Company may decide. However, the Employee shall have no right to incentive or time-apportioned incentive if he is no longer employed by the Company or is under notice (whether given by the Employee or the Company) at or prior to the date when a incentive might otherwise have been payable.
Status	Full-time
Joining Date	<u>21/02/2022</u>
Hours of Work	Your work timings and calendar working days details are mentioned in the below table: Normal working hours 8 hours excluding any breaks taken Normal working week 6 days (Monday to Saturday) Working Timings It can be any of the below timings based on task assigned

	9.30 AM to 6.30 PM Indian Standard Time (IST) Working Calendar days Public holidays will be normally based on Indian Calendar maximum holidays announced by Government of India. Exceptional leave shall be given for festive and religious holidays on case to case basis.
Payroll Schedule	Your salary will be paid to you on a monthly basis, less required deductions, through direct deposit.
Leave Policy	Privilege Leave During probation period, a maximum of 2 days privilege leave shall be allowed for 3 calendar months. Leave not taken in the first 3 months shall be allowed to carry forward to the next 3 months and shall expire at the end of that period if not availed. Medical or Sick leave Sick leaves allowed are 3 days for a 3 calendar months period. If supported by proper medical certificate for extended medical leaves, it shall be considered for approval. Please note that the company has the right to verify medical or sick leaves by contacting the certificate issuing authority. Any medical leave taken consecutively for more than 3 days has to be accompanied by medical certificate. Any medical leave needs to be informed to the reporting manager on the same day by you or by anyone representing you (friends or family members).
Benefits	You shall be entitled to participate in all benefit plans of FINT SOLUTIONS as may be made available to employees of Company from time to time for which you are eligible. You will receive complete details of all benefits plans as part of your new employee orientation, and enrollment will take place
Travel	This Position requires traveling.
Probationary Period	To assess your fit within FINT SOLUTIONS , the first three (3) months of your employment will constitute a probationary period. At any time during this probationary period, Company may terminate your employment without cause and without advance notice or pay in lieu of notice. If this occurs, we would have no further obligation to you, financial or otherwise.
Policies and Standards	FINT SOLUTIONS has established a variety of policies and standards that ensure a safe, enjoyable working environment. During the period of your employment with us, you agree to be bound by these policies and standards, and any future policies and standards that are reasonably introduced by the Company. It is agreed that the introduction and administration of these policies is within the sole discretion of FINT SOLUTIONS and that these

	policies do not form a part of this Agreement. It is agreed that if Company introduces, amends or deletes employment-related policies as conditions warrant that such introduction, deletion or amendment does not constitute a breach of this Agreement.
Confidentiality and Intellectual Property	Our offer of employment is conditional upon you agreeing to and abiding by the "Confidentiality and Proprietary Information Agreement." Attached Schedule "B."
Non Solicitation	You hereby agree that, while you are employed by FINT SOLUTIONS and for one (1) year following the termination of your employment with FINT SOLUTIONS, you will not (i) recruit, attempt to recruit or directly or indirectly participate in the recruitment of, any FINT SOLUTIONS employee or (ii) directly or indirectly solicit, attempt to solicit, canvass or interfere with any customer or supplier of FINT SOLUTIONS in a manner that conflicts with or interferes in the business of FINT SOLUTIONS as conducted with such customer or supplier.
Representation	You hereby represent and warrant to FINT SOLUTIONS that you are not party to any written or oral agreement with any third party that would restrict your ability to enter into this Agreement or the Confidentiality and Proprietary Information Agreement or to perform your obligations hereunder and that you will not, by joining FINT SOLUTIONS, breach any non-disclosure, proprietary rights, non-competition, non-solicitation or other covenant in favor of any third party.
Changes to Duties and/or Compensation	If your duties or compensation should change during the course of your employment with FINT SOLUTIONS, the validity of our agreement will not be affected. In addition, if one or more of the provisions in our agreement are deemed void by law, then the remaining provisions will continue in full force and effect.
Resignation	Should you wish to resign your employment with FINT SOLUTIONS, you will be required to provide 8 Weeks written notice to enable us transition your work.
Termination	Company may terminate your employment at any time for cause. After the end of your probationary period, Company may terminate your employment without cause at any time by providing you with the minimum notice or pay In the event a temporary layoff is ever required, it may be implemented in accordance with the requirements of company Act.

ANNEXURE "B"

Terms and Conditions:

1. Your duties and responsibilities will be explained to you on your joining the Company.
2. Your initial place of posting will be at COIMBATORE. The Company reserves the right to change the duties assigned to you, transfer you, temporarily or permanently, to any other office / branch, subsidiary or associate of the Company or to any other place of business of the Company that is in existence or may come into existence at a future date. The Company further reserves the right to transfer you from one shift to another, depending upon the exigencies of work.
3. You shall devote your whole time and attention to your duties with the Company and will not directly or indirectly, for any part of your time carry on any business or occupation or enter in any capacity, the employment of or association in business for profit or otherwise, with any firm, company or person without the prior written consent of the Company.
4. You shall abide by all the applicable policies, rules, regulations, procedures and practices of the Company, as may be amended, from time to time and comply with all applicable Laws. Any violation of or failure to comply with or abide by the same shall be deemed to constitute an act of misconduct.
5. You will be responsible for the safe keeping and return in good condition and order, of any properties and / or assets which may be entrusted to you by the Company. The Company shall have the right to deduct the money Value of all such properties and / or other assets from your dues and take such other action as it may deem proper in the event your failure to account for such properties to the company's satisfaction.
6. You shall not, during your employment with the Company or at any time thereafter, discuss, divulge, or make public, directly or indirectly, to any individual, firm, company or person of any nature whatsoever, any information, processes, policies, documents, research, development, finances, properties, contracts, methods, trade secrets, transactions, or generally in relation to the business and affairs of the Company (including subsidiaries and associate companies) or its clients, customers employees management or business associates which you may otherwise come to your knowledge or possession during the course of your employment with the Company.
7. Upon the termination of this letter of appointment, you will be required to comply with the Company's exit formalities.
8. If at any time, you are found to be overstaying your sanctioned leave or are absent from work without permission exceeding 5(five) consecutive days or are found to be habitually absent or are otherwise found guilty of dishonesty, disobedience, fraud, insubordination, riotous and disorderly behavior, negligence, indiscipline or any other act of misconduct (as determined by the Company in its sole discretion) then the Company will be entitled to terminate your services with immediate effect without giving you a notice or salary in lieu thereof.
9. Nothing contained herein constitutes a guarantee of employment. Your performance shall continuously be evaluated by the Company. If you are found to be incompetent in the discharge of your duty or do not meet the productivity norms, your services shall be terminated. The Company reserves the sole right to terminate your employment on grounds of performance not being up to expected standards. The final decision of the management in this regard shall be final.
10. Notwithstanding anything contained in the above paragraphs, your services may be terminated by the organization

11. if you are found to be indulging in acts of commission / omission which may be prejudicial to the interest of the organization, or any act of dishonesty, disobedience, insubordination or any other misconduct or neglect of duty or incompetence in discharge of duty on your part.
12. In the event of any allegation of misconduct against you, the Company will initiate disciplinary proceedings against you as per its rules in this regard.
13. You will keep the Company informed of any change in your residential address or in any of the other information pertaining to you as provided to the Company. All communication sent by the Company on the address registered in our records, will be construed as communication served on you.
14. You will retire from the employment of the company your completing 60 (Sixty) years of age. It will be necessary for you to produce proper proof of your age within 7(seven) days on receipt of this letter as may be required by the Company.
15. This letter of appointment shall be governed by and construed in accordance with the laws of India. The terms and conditions set out in this letter of appointment constitute service conditions applicable to your employment in organization and any dispute arising out of this letter of appointment or pertaining to your employment shall be subject to the exclusive jurisdiction of the courts of Coimbatore.
16. You shall comply with the data protection policy of the Company when handling personal data in the course of your employment with the Company including personal data relating to any employee, customer, client or agent of the Company or any of its affiliates and you shall promptly report any breaches or anticipated breaches of the same.
17. You consent to the Company, its affiliates processing data relating to you for legal, personnel, administrative and management purposes and in particular to the processing of any "sensitive personal data or information" (as defined in the policies of the Company). The Company may make such information available to any of its affiliates, those who provide products or services to the Company or any of its affiliates (such as advisers and payroll administrators), regulatory authorities, potential purchasers of the Company or the business in which you work, and as may be required by law. You also consent to the Company carrying out the above activities and other similar classes of activities prior to, during and after the termination of your employment with the Company, provided that such activities are carried out in a lawful manner and for legitimate purposes.
18. If at any time during your employment you make, develop, discover or participate in the making or discovery of any "Intellectual Property Rights"(as defined in the policies of the Company) relating to or capable of being used in the business being carried on by the Company or any of its affiliates, such Intellectual Property Rights shall be the absolute property of the Company. At the request of the Company you shall execute all such documents and do all acts, matters and things which may be necessary or desirable for obtaining registration or other protection for the Intellectual Property Rights as may be specified by the Company.
19. You hereby acknowledge and undertake that you do not have and shall not have at any point of time, any ownership, interest, right or title in the Intellectual Property Rights nor will you claim any ownership, interest, right or title in the Intellectual Property Rights or brand forming part of the business of the Company or any of its affiliates.
20. Your appointment will be subject to the organization receiving satisfactory references and Contact Point verification report.
21. Any variation of the above terms and conditions will not be valid until expressly made in writing by the Company.

22. This letter of appointment (together with all its annexures) shall supersede all prior, oral or written agreements or communications, formal or informal, in relation to your employment with the Company.

As your acceptance to these terms of employment, please sign the duplicate copy of this letter of appointment in the space provided below and return the same to us.

You are requested to join no later than 1 week from the date of joining.

Kindly arrange to bring self-attested copied of the following documents along with their originals for the verification on the date of your joining:

- a) Copy of educational certificated and marksheets (Xth, XIIth, graduation, Post graduation)
- b) Proof of date of birth (copy of driving license, Voter ID, Passport)
- c) Duly signed duplicate copy of appointment letter
- d) Copy of pan card and aadhar card (Both documents are required for salary Processing)

You will be required to complete the company's prescribed joining formalities within 3 (three) working days from the date of your joining and submit the same to the human resources department for the necessary processing of your salary.

Yours Sincerely,

For Fint Solutions

ANNEXURE "C"

Annual Compensation breakup - Gross Salary - A		
A	Basic	67,200.00
	HRA	50,400.00
	Conveyance Allowance	50,400.00
	Special Allowance	19,200.00
		187,200.00
Annual Compensation breakup - Deduction - B		
B	ESIC (Employer's Contribution) (B)	---
	Gratuity	---
Variable Pay - Incentives - C		
C	Performance Incentive (The maximum incentive that can be earned is INR 15000.00 /month. This calculation is based on assuming an employee earns the full incentive)	1,80,000.00
Total Fixed compensation (D=A+B+C)		
A+B+C		355,200.00
Note		
This Offer is subjective reference checks & CIBIL report check. Your acceptance of the offer will be considered as consent for accessing your CIBIL report.		
Employee and Employer's contribution towards ESI will be 0.75% and 3.25% respectively		
You will be entitled to performance incentive plan as per company policy		
Gratuity is as per "The payment of gratuity Act"		
Special Note		
PAN & AADHAR are mandatory and have to be provided at the time of joining the organization for payment of salary. Please apply immediately for PAN/AADHAR number if you do not that have the same.		
I accept the terms and conditions as mentioned in the appointment letter.		

MARCH 21, 2022

NAVANITHA.G



FINT SOLUTIONS

No 305, 3rd floor
Sri Lakshmi Complex
Cross cut road
Gandhipuram
Coimbatore 641012

Email: FINTSOLUTIONSCBE@GMAIL.COM
Web: FINTSOLUTIONS.IN

Dear NAVANITHA

LETTER OF APPOINTMENT

Thank you for accepting and signing the job offer letter. I am pleased to inform you that your employment with **FINT SOLUTIONS** has been confirmed in the capacity of **Business Development Executive**.

As agreed, your starting date will be 21/02/2022 and your work timings from [9.30] to [6.30], Monday to Friday. Further information governing your employment can be found in the signed contract as well as the Employee Policy document.

If you have further queries about your employment, you may contact me directly or approach the HR department.

Congratulations on your appointment and welcome to **FINT SOLUTIONS**. We look forward to years of cooperation and success. We wish you the best of luck in your new post.

Further to your application and subsequent discussions for employment, **FINT SOLUTIONS** ("Company") is pleased to appoint you as **Business Development Executive** on the terms and conditions as set out below.

Your Total Salary per annum is set out as attached in Annexure A. All remuneration, benefits and perquisites will be taxed in accordance with the provisions of income Tax Act, 1961 and any other enactments in force from time to time.

Sincerely, _____

FINT SOLUTIONS

HRDEPARTMENT

ANNEXURE "A"

The following outlines the terms and conditions of employment with FINT SOLUTIONS. The Company reserves the right to change these terms and conditions as necessary, with due notice

Title	Business Development Executive
Initial Reporting Relationship	Sales Manager
Responsibilities	While employed by the Company, you agree to work on a full-time basis exclusively for the Company and agree that you shall not, while you are employed by the Company, be employed or engaged in any capacity, in promoting, undertaking or carrying on any other business that competes with the Company or interferes or could reasonably interfere with your duties to the Company without our prior written permission.
Salary	355,200.00 / ANNUM*
Performance Based Incentives	Over and above the basic salary, you shall be eligible for a maximum performance-based incentive of Rs. 15000.00/month which will be paid as per the Company's internal policy. The incentive is contingent on your individual and overall profit performance of the company and shall be subject to terms and conditions as the Company may decide. However, the Employee shall have no right to incentive or time-apportioned incentive if he is no longer employed by the Company or is under notice (whether given by the Employee or the Company) at or prior to the date when a incentive might otherwise have been payable.
Status	Full-time
Joining Date	21/02/2022
Hours of Work	Your work timings and calendar working days details are mentioned in the below table: Normal working hours 8 hours excluding any breaks taken Normal working week 6 days (Monday to Saturday) Working Timings It can be any of the below timings based on task assigned

	9.30 AM to 6.30 PM Indian Standard Time (IST) Working Calendar days Public holidays will be normally based on Indian Calendar maximum holidays announced by Government of India. Exceptional leave shall be given for festive and religious holidays on case to case basis.
Payroll Schedule	Your salary will be paid to you on a monthly basis, less required deductions, through direct deposit.
Leave Policy	Privilege Leave During probation period, a maximum of 2 days privilege leave shall be allowed for 3 calendar months. Leave not taken in the first 3 months shall be allowed to carry forward to the next 3 months and shall expire at the end of that period if not availed. Medical or Sick leave Sick leaves allowed are 3 days for a 3 calendar months period. If supported by proper medical certificate for extended medical leaves, it shall be considered for approval. Please note that the company has the right to verify medical or sick leaves by contacting the certificate issuing authority. Any medical leave taken consecutively for more than 3 days has to be accompanied by medical certificate. Any medical leave needs to be informed to the reporting manager on the same day by you or by anyone representing you (friends or family members).
Benefits	You shall be entitled to participate in all benefit plans of FINT SOLUTIONS as may be made available to employees of Company from time to time for which you are eligible. You will receive complete details of all benefits plans as part of your new employee orientation, and enrollment will take place
Travel	This Position requires traveling.
Probationary Period	To assess your fit within FINT SOLUTIONS , the first three (3) months of your employment will constitute a probationary period. At any time during this probationary period, Company may terminate your employment without cause and without advance notice or pay in lieu of notice. If this occurs, we would have no further obligation to you, financial or otherwise.
Policies and Standards	FINT SOLUTIONS has established a variety of policies and standards that ensure a safe, enjoyable working environment. During the period of your employment with us, you agree to be bound by these policies and standards, and any future policies and standards that are reasonably introduced by the Company. It is agreed that the introduction and administration of these policies is within the sole discretion of FINT SOLUTIONS and that these

	policies do not form a part of this Agreement. It is agreed that if Company introduces, amends or deletes employment-related policies as conditions warrant that such introduction, deletion or amendment does not constitute a breach of this Agreement.
Confidentiality and Intellectual Property	Our offer of employment is conditional upon you agreeing to and abiding by the "Confidentiality and Proprietary Information Agreement." Attached Schedule "B."
Non Solicitation	You hereby agree that, while you are employed by FINT SOLUTIONS and for one (1) year following the termination of your employment with FINT SOLUTIONS, you will not (i) recruit, attempt to recruit or directly or indirectly participate in the recruitment of, any FINT SOLUTIONS employee or (ii) directly or indirectly solicit, attempt to solicit, canvass or interfere with any customer or supplier of FINT SOLUTIONS in a manner that conflicts with or interferes in the business of FINT SOLUTIONS as conducted with such customer or supplier.
Representation	You hereby represent and warrant to FINT SOLUTIONS that you are not party to any written or oral agreement with any third party that would restrict your ability to enter into this Agreement or the Confidentiality and Proprietary Information Agreement or to perform your obligations hereunder and that you will not, by joining FINT SOLUTIONS, breach any non-disclosure, proprietary rights, non-competition, non-solicitation or other covenant in favor of any third party.
Changes to Duties and/or Compensation	If your duties or compensation should change during the course of your employment with FINT SOLUTIONS, the validity of our agreement will not be affected. In addition, if one or more of the provisions in our agreement are deemed void by law, then the remaining provisions will continue in full force and effect.
Resignation	Should you wish to resign your employment with FINT SOLUTIONS, you will be required to provide 8 Weeks written notice to enable us transition your work.
Termination	Company may terminate your employment at any time for cause. After the end of your probationary period, Company may terminate your employment without cause at any time by providing you with the minimum notice or pay In the event a temporary layoff is ever required, it may be implemented in accordance with the requirements of company Act.

ANNEXURE "B"

Terms and Conditions:

1. Your duties and responsibilities will be explained to you on your joining the Company.
2. Your initial place of posting will be at COIMBATORE. The Company reserves the right to change the duties assigned to you, transfer you, temporarily or permanently, to any other office / branch, subsidiary or associate of the Company or to any other place of business of the Company that is in existence or may come into existence at a future date. The Company further reserves the right to transfer you from one shift to another, depending upon the exigencies of work.
3. You shall devote your whole time and attention to your duties with the Company and will not directly or indirectly, for any part of your time carry on any business or occupation or enter in any capacity, the employment of or association in business for profit or otherwise, with any firm, company or person without the prior written consent of the Company.
4. You shall abide by all the applicable policies, rules, regulations, procedures and practices of the Company, as may be amended, from time to time and comply with all applicable Laws. Any violation of or failure to comply with or abide by the same shall be deemed to constitute an act of misconduct.
5. You will be responsible for the safe keeping and return in good condition and order, of any properties and / or assets which may be entrusted to you by the Company. The Company shall have the right to deduct the money Value of all such properties and / or other assets from your dues and take such other action as it may deem proper in the event your failure to account for such properties to the company's satisfaction.
6. You shall not, during your employment with the Company or at any time thereafter, discuss, divulge, or make public, directly or indirectly, to any individual, firm, company or person of any nature whatsoever, any information , processes, policies, documents, research, development, finances, properties, contracts, methods, trade secrets, transactions, or generally in relation to the business and affairs of the Company (including subsidiaries and associate companies) or its clients, customers employees management or business associates which you may otherwise come to your knowledge or possession during the course of your employment with the Company.
7. Upon the termination of this letter of appointment, you will be required to comply with the Company's exit formalities.
8. If at any time, you are found to be overstaying your sanctioned leave or are absent from work without permission exceeding 5(five) consecutive days or are found to be habitually absent or are otherwise found guilty of dishonesty, disobedience, fraud, insubordination, riotous and disorderly behavior, negligence, indiscipline or any other act of misconduct (as determined by the Company in its sole discretion) then the Company will be entitled to terminate your services with immediate effect without giving you a notice or salary in lieu thereof.
9. Nothing contained herein constitutes a guarantee of employment. Your performance shall continuously be evaluated by the Company. If you are found to be incompetent in the discharge of your duty or do not meet the productivity norms, your services shall be terminated. The Company reserves the sole right to terminate your employment on grounds of performance not being up to expected standards. The final decision of the management in this regard shall be final.
10. Notwithstanding anything contained in the above paragraphs, your services may be terminated by the organization

11. if you are found to be indulging in acts of commission / omission which may be prejudicial to the interest of the organization, or any act of dishonesty, disobedience, insubordination or any other misconduct or neglect of duty or incompetence in discharge of duty on your part.
12. In the event of any allegation of misconduct against you, the Company will initiate disciplinary proceedings against you as per its rules in this regard.
13. You will keep the Company informed of any change in your residential address or in any of the other information pertaining to you as provided to the Company. All communication sent by the Company on the address registered in our records, will be construed as communication served on you.
14. You will retire from the employment of the company your completing 60 (Sixty) years of age. It will be necessary for you to produce proper proof of your age within 7(seven) days on receipt of this letter as may be required by the Company.
15. This letter of appointment shall be governed by and construed in accordance with the laws of India. The terms and conditions set out in this letter of appointment constitute service conditions applicable to your employment in organization and any dispute arising out of this letter of appointment or pertaining to your employment shall be subject to the exclusive jurisdiction of the courts of Coimbatore.
16. You shall comply with the data protection policy of the Company when handling personal data in the course of your employment with the Company including personal data relating to any employee, customer, client or agent of the Company or any of its affiliates and you shall promptly report any breaches or anticipated breaches of the same.
17. You consent to the Company, its affiliates processing data relating to you for legal, personnel, administrative and management purposes and in particular to the processing of any "sensitive personal data or information" (as defined in the policies of the Company). The Company may make such information available to any of its affiliates, those who provide products or services to the Company or any of its affiliates (such as advisers and payroll administrators), regulatory authorities, potential purchasers of the Company or the business in which you work, and as may be required by law. You also consent to the Company carrying out the above activities and other similar classes of activities prior to, during and after the termination of your employment with the Company, provided that such activities are carried out in a lawful manner and for legitimate purposes.
18. If at any time during your employment you make, develop, discover or participate in the making or discovery of any "Intellectual Property Rights"(as defined in the policies of the Company) relating to or capable of being used in the business being carried on by the Company or any of its affiliates, such Intellectual Property Rights shall be the absolute property of the Company. At the request of the Company you shall execute all such documents and do all acts, matters and things which may be necessary or desirable for obtaining registration or other protection for the Intellectual Property Rights as may be specified by the Company.
19. You hereby acknowledge and undertake that you do not have and shall not have at any point of time, any ownership, interest, right or title in the Intellectual Property Rights nor will you claim any ownership, interest, right or title in the Intellectual Property Rights or brand forming part of the business of the Company or any of its affiliates.
20. Your appointment will be subject to the organization receiving satisfactory references and Contact Point verification report.
21. Any variation of the above terms and conditions will not be valid until expressly made in writing by the Company.

22. This letter of appointment (together with all its annexures) shall supersede all prior, oral or written agreements or communications, formal or informal, in relation to your employment with the Company.

As your acceptance to these terms of employment, please sign the duplicate copy of this letter of appointment in the space provided below and return the same to us.

You are requested to join no later than 1 week from the date of joining.

Kindly arrange to bring self-attested copied of the following documents along with their originals for the verification on the date of your joining:

- a) Copy of educational certificated and marksheets (Xth, XIIth, graduation, Post graduation)
- b) Proof of date of birth (copy of driving license, Voter ID, Passport)
- c) Duly signed duplicate copy of appointment letter
- d) Copy of pan card and aadhar card (Both documents are required for salary Processing)

You will be required to complete the company's prescribed joining formalities within 3 (three) working days from the date of your joining and submit the same to the human resources department for the necessary processing of your salary.

Yours Sincerely,

For Fint Solutions

ANNEXURE "C"

Annual Compensation breakup - Gross Salary - A		
A	Basic	67,200.00
	HRA	50,400.00
	Conveyance Allowance	50,400.00
	Special Allowance	19,200.00
		187,200.00
Annual Compensation breakup - Deduction - B		
B	ESIC (Employer's Contribution) (B)	--
	Gratuity	--
Variable Pay - Incentives - C		
C	Performance Incentive (The maximum incentive that can be earned is INR 15000.00 /month. This calculation is based on assuming an employee earns the full incentive)	1,80,000.00
Total Fixed compensation (D=A+B+C)		
A+B+C		355,200.00
Note		
This Offer is subjective reference checks & CIBIL report check. Your acceptance of the offer will be considered as consent for accessing your CIBIL report.		
Employee and Employer's contribution towards ESI will be 0.75% and 3.25% respectively		
You will be entitled to performance incentive plan as per company policy		
Gratuity is as per "The payment of gratuity Act"		
Special Note		
PAN & AADHAR are mandatory and have to be provided at the time of joining the organization for payment of salary. Please apply immediately for PAN/AADHAR number if you do not that have the same.		
I accept the terms and conditions as mentioned in the appointment letter.		

E2-Infosystems
Feb-23

Campus Placement - E2Infosystems Chennai.

18 messages

E2 HR Manager <e2hr@e2infosystems.com>

Wed, Nov 17, 2021 at 3:44 PM

To: placements@kongunaducollege.ac.in

Hai Mam,

We are planning to conduct campus placement at your reputed institute by 1st or 2nd week of December 2021.

The streams we are interested in are BSC Computer science and IT.

Our Annual Package is Rs.2,76,000/- and as discussed the selected candidates should give us a commitment period of 2 years.(So please give us that assurance before we sign in for campus and suggest us the ways to retain candidates)

We would like to conduct online assessments; if you confirm.

Regards

SMITHA.D
MANAGER -HR
E2INFOSYSTEMS CHENNAI
reach me@ 9840969812



Placement Kasc <placements@kongunaducollege.ac.in>

Offer Mail - E2INFOSYSTEMS - CAMPUS PLACEMENT

2 messages

E2 Infosystems Career Opportunities <jobs@e2infosystems.com>
To: 191ca038@kongunaducollege.ac.in
Cc: placements@kongunaducollege.ac.in

Wed, Mar 9, 2022 at 9:54 PM

Dear Devadharshini,

Welcome to E2 Infosystems!!

This is with reference to your interview with us via google meet.

Congratulations!!!! You have been shortlisted with E2 InfoSystems Pvt Limited as **Trainee**. You will be on a training period for 6 months. The CTC as per the company norms is Rs. 2,76,000/- per annum. (Deduction like PF and taxes will be from CTC)

You are requested to join us on 15.06.2022 at the chennai office.

Please note that your confirmation after the training period will be based on your performance during the training. **And you have to honor your commitment to work with E2 Infosystems Pvt Ltd for 2 years after your confirmation.** Do mail us your acceptance response to this mail on or before 14/03/2022.

On joining you are requested to send the following documents:

1. 5 passport size photo's (recent ones)
2. Permanent address proof and Communication address proof (bring originals for verification)
3. Copy of all the certificates from SSLC to the highest degree (bring originals for verification)
4. PAN Card copy (bring originals for verification)
5. ID proof other than PAN Card
6. Two referral contact no (contact no and mail id) from your college staff.
7. Copy of College ID card.
8. Photo copy of Aadhar Card of your parents and yours.

You are requested to bring all the original testimonials for verification on joining.

Your Appointment letter will be handed over to you in a week's time after joining. Wishing you a Happy and a learning career with us.

Regards

Smitha.D
Manager - HR
E2infosystems Pvt Ltd
Plot No 40
5th avenue,
Besant Nagar
Chennai - 600090
6379315006



Offer Mail - E2INFOSYSTEMS - CAMPUS PLACEMENT

2 messages

E2 Infosystems Career Opportunities <jobs@e2infosystems.com>

Wed, Mar 9, 2022 at 8:10 PM

To: 191cs002@kongunaducollege.ac.in

Cc: placements@kongunaducollege.ac.in

Dear Anisha,

Welcome to E2 Infosystems!!

This is with reference to your interview with us via google meet.

Congratulations!!!! You have been shortlisted with E2 InfoSystems Pvt Limited as **Trainee**. You will be on a training period for 6 months. The CTC as per the company norms is Rs. 2,76,000/- per annum. (Deduction like PF and taxes will be from CTC)

You are requested to join us on 15.06.2022 at the chennai office.

Please note that your confirmation after the training period will be based on your performance during the training. **And you have to honor your commitment to work with E2 Infosystems Pvt Ltd for 2 years after your confirmation.** Do mail us your acceptance response to this mail on or before 14/06/2022.

On joining you are requested to send the following documents:

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4. PAN Card copy (bring originals for verification)
5. ID proof other than PAN Card
6. Two referral contact no (contact no and mail id) from your college staff.
7. Copy of College ID card.
8. Photo copy of Aadhar Card of your parents and yours.

You are requested to bring all the original testimonials for verification on joining. You are also requested to acknowledge the acceptance of this offer through mail on or before 15.06.2022.

Your Appointment letter will be handed over to you in a week's time after joining. Wishing you a Happy and a learning career with us.

Regards

Smitha.D
Manager - HR
E2infosystems Pvt Ltd
Plot No 40
5th avenue,
Besant Nagar

Dear Selva Samritha,

Welcome to E2 Infosystems!!

This is with reference to your interview with us via google meet.

Congratulations!!!! You have been shortlisted with E2 InfoSystems Pvt Limited as **Trainee**. You will be on a training period for 6 months. The CTC as per the company norms is Rs. 2,76,000/- per annum. (Deduction like PF and taxes will be from CTC)

You are requested to join us on 15.06.2022 at the chennai office.

Please note that your confirmation after the training period will be based on your performance during the training. **And you have to honor your commitment to work with E2 Infosystems Pvt Ltd for 2 years after your confirmation.** Do mail us your acceptance response to this mail on or before 14/03/2022.

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2. Permanent address proof and Communication address proof (bring originals for verification)
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7. Copy of College ID card.
8. Photo copy of Aadhar Card of your parents and yours.

You are requested to bring all the original testimonials for verification on joining.

Your Appointment letter will be handed over to you in a week's time after joining. Wishing you a Happy and a learning career with us.

Regards

Smitha.D
Manager - HR
E2infosystems Pvt Ltd
Plot No 40
5th avenue,
Besant Nagar
Chennai - 600090
6379315006
(Near to Rajaji Bhavan)

Feb - 25

M Gmail

Placement Kasc <placements@kongunaducollege.ac.in>

Malabar Gold

Reg: Campus Drive Confirmation on 25th Feb 2022

5 messages

Wed, Feb 16, 2022 at 5:34 PM

Praveena Arul - HR RO Tamilnadu <praveena@malabargroup.com>

To: Placements@kongunaducollege.ac.in

Cc: Haridas K <haridas.k@malabargoldanddiamonds.in>, Noushad P M MGD Coimbatore <noushadpm@malabargroup.com>, Marketing Coimbatore <marketing.cbr@malabargroup.com>

Dear Team,

As per our telephonic conversation we shall plan our On Campus Drive in your college campus on **25th Feb 2022**. Please confirm the same to proceed further.

For the basic understanding we would like to share the outline for the Job openings and other basic details for your reference.

1. Position Offered: Please refer to JD Attached

>Retail Sales Executives (Male & Female)

>Guest Relations Executive (Female)

2. Eligibility : UG (Any Specialization)

3. Year of Passing (2020, 2021 & 2022)

4. Interview Process: HR Panel & Business Head Panel (2 Rounds)

5. Company Location: Coimbatore

6. Working Days: 6 days Working + Week Off + 2 Casual Leaves in month.

Request you to share the following details for the same.

1) Date Confirmation: Yes/No

2) No. of Students willing to attend:

3) Place of Drive:

4) Placement Cell Details:

Note: Candidates should register in www.malabargroup.com/careers before appearing for Interview.

Regards,

Praveena Arul

Executive-Human Resources, TN Region

Malabar Gold Pvt Ltd,

Regional Office-Tamilnadu

No.1, 2nd Floor, Krishna Street,

North Usman Road, T.Nagar, Chennai-17.

Mob: 7994435742

Ph: 044- 45566916,28140296

"Save our Planet. Please do not print this e-mail unless it is absolutely necessary"

The information contained in this electronic message and any attachments to this message are intended for the exclusive use of the addressee(s) and may contain proprietary, confidential or privileged information. If you are not the intended recipient, you should not

disseminate, distribute or copy this e-mail. Please notify the sender immediately and destroy all copies of this message and any attachments. The recipient should check this email and any attachments for the presence of viruses. The company accepts no liability for any damage caused by any virus transmitted by this email

2 attachments



Guest Relations Executive, trainee.docx

36K



JD Template - associate sales trainee.docx

27K



JOB DESCRIPTION

A. Organizational Profile

Position Title:			
Employee Name:		Designation:	
Department:		Location:	
Reports to:		Reported into by:	
Business Unit			
Grade		Level	

B. Role Objective

To welcome the guests, understand their requirements, and direct them to the right salesperson ensuring customer satisfaction.

C. Primary Responsibilities

Customer Service

- Welcome & greet customers with a pleasant attitude so as to enhance the showroom image.
- To engage with the customer, understand the customer's requirement targeting customer delight, and direct them to the proper section.
- Monitor and record store footfall and walk-ins and execute customer experience guidelines at the store.
- Guide the customers to the waiting area, keep them engaged and ensure that the customers are supplied refreshments.
- Upgrade personal and company image to stimulate maximum customer appeal.
- Ensure special guests, like disabled people, the elderly, children, and VIPs receive

personalized services.

- Help customers during the jewellery trials for the proper presentation of ornaments.
- Ensure that all guest inquiries and complaints, whether in person, on the telephone or via email, are dealt with in a friendly and professional manner.
- Direct customers with post-purchase feedback/grievances, or service requirements, to the right avenue.

Functional Responsibilities

- Assist in managing front office and customer relations.
- Assist in maintaining attendance and movement registers for store staff.
- Accurately gather customer data related to pre-purchase, conversion, footfall data, etc.) for the analysis.

Visual Merchandising

- Assist in managing the overall Store ambiance through maintenance of displays (E.g., dangler, standee, store decorations, etc.) and supporting the Store to adhere to VM guidelines.

Marketing

- Assist in coordinating event management activities during the store launch and product exhibitions.
- Tele calling: Call up potential customers(leads), invite existing and potential customers to exhibitions, publicize promotional events/campaigns, etc.
- Conduct competitor study and be fully informed on the products provided by the competitors to answer queries of customers.

Schemes

- Guide customers in the scheme opening process and provide timely reminders related to the scheme payment dues to the customers.

Internal process

- Adhere to the standard operating procedures in the store.
- Prepare MIS and reports as required by the stores.

People development

- Continuously strive for self-development by actively seeking opportunities for growth.
- Ensure adherence to timelines for completion of performance appraisal for self.
- Take overall responsibility for identification of training needs and completion of mandatory training programs/certifications for self.

Any other additional responsibility could be assigned to the role incumbent from time to time as a standalone project or regular work. The same would be suitably represented in the Primary responsibilities and agreed between the incumbent, reporting manager and HR.

Prepared By	Avanthika C V	Date	22-10-2021
Reviewed By	Laya G R	Date	22-10-2021

JOB DESCRIPTION

A. Organizational Profile

Position Title:	Associate Trainee – Sales & Services		
Employee Name:		Designation:	Associate Trainee – Sales & Services
Department:	Sales & Services	Location:	
Reports to:		Reported into by:	
Business Unit	MGD		
Grade	Associate Trainee	Level	1-D

B. Role Objective

Understand sales techniques by observing sales staff, acquire product knowledge and support in completing the sales transaction.

C. Primary Responsibilities

Sales and Customer

- Greet and receive customers in a welcoming manner and engage with them to understand their requirements.
- Cater to customer requirements as per their need, by showcasing products to make the sale by influencing customer's buying decision.
- Learn & understand the sales procedures and acquire product knowledge.
- Be punctual in the work, strictly follow the code of conduct of the company and get familiar with personnel duties.
- Observe sales representatives and emulate their sales management processes to meet set targets.
- To proactively assist the Sales executives and other managers to obtain real and sustained, continuous improvement.
- Assist the customer when there is a sales return or repair work.

- Calculate & prepare the estimate of the products selected upon making the sale.
- To achieve the category wise sales target for the allocated section and suggest solutions to enhance store's profit.
- Learn billing procedures.
- Learn about products and business policies of Malabar Gold and Diamonds.
- Take initiative to learn about the products and services provided by the competitors, latest trends in the market and update product knowledge.

Stock

- Assist in counting and tallying of stock on a daily basis and record the opening stock and closing stock in the section allotted.
- Transfer the stock to the locker daily and ensure that ornaments are handled with care.

Work area & Display

- Support all Visual merchandising activities in the Store with respect to display and presentation of products at the appropriate counter by maintaining the quality and freshness of the same.

Marketing

- Learn marketing techniques from sales and marketing staffs.
- Support the in-store team in event management and product exhibitions in order to engage the target audience and proper delivery of the messaging of the event.
- Assist in BTL marketing.

Functional Responsibilities

- Ensure on the job training in various sections like packing, purchase, cash, Order Repair, sub brands, diamond, silver, scheme, marketing, customer relation etc.
- To demonstrate high levels of integrity and honesty at all times, establishing a culture of both personal and organizational trust.
- Understand the queries and complaints from the customer and escalate to the Superiors.

Internal process

- Adhere to the standard operating procedures in the store.

People development

- Continuously strive for self-development by actively seeking opportunities for growth
- Ensure adherence to timelines for completion of performance appraisal for self.
- Take overall responsibility for identification of training needs and completion of mandatory training programs/certifications for self.
- Adhere to the staff grooming standards followed and participate in on-site product and sales training activities, as per the guidelines from HR.

Any other additional responsibility could be assigned to the role incumbent from time to time as a standalone project or regular work. The same would be suitably represented in the Primary responsibilities and agreed between the incumbent, reporting manager and HR.

Prepared By	Avanthika C V	Date	22-10-2021
Reviewed By	Laya G R	Date	22-10-2021



MALABAR
GOLD & DIAMONDS

Date: 25/02/2022

Mr. Ramash A

Welcome to Malabar Group

Sub: Skill Development Program: Letter of Selection

With reference to your application and subsequent interview you had with us, we are pleased to select you as Trainee under the Skill Development Program; a training initiative of Malabar Group, subject to the following terms and conditions with effect from

1. The Training will be for a period of 12 months from the date of selection.
2. You will be paid a consolidated stipend of Rs. 12650. The company will provide accommodation and food facility during your training period. You will be eligible for ESI under the statutory provision covering Trainees. You will not be eligible for any other allowances, perquisites or benefits during the training period.
3. In the initial phase, the program will involve specific class room modules on various aspects of Jewellery Industry, retail operations, Product, Sales and Service etc. Subsequent to the class room training you will be placed in one of the stores of the group for practical training wherein you will gain knowledge in the areas of product & customer service. During this time, you will be required to document the learning on a daily basis and will report to the store head of the location, where you are posted. During the last phase of the training, you will be exposed to live sales support activities where in you will assist the sales officials in the process of sales closure, billing, packing and other related processes.
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The duplicate copy of this selection order shall be returned to us duly signed by you in token of your acceptance of the above terms and conditions.

Yours's Truly

25-02-2022
Authorized Signatory

I confirm my acceptance of the above mentioned terms and conditions.

Date:

Candidates Name:

Signature



MALABAR
GOLD & DIAMONDS

Date: 25/02/2022

Ms. Harshini

Welcome to Malabar Group

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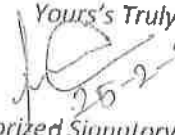
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The duplicate copy of this selection order shall be returned to us duly signed by you in token of your acceptance of the above terms and conditions.

Yours's Truly

28-2-2022
Authorized Signatory

I confirm my acceptance of the above mentioned terms and conditions.

Date:

Candidates Name:

Signature :



MALABAR
GOLD & DIAMONDS

Date: 25/02/2022

Ms. DEVADHARSHINI

Welcome to Malabar Group

Sub: Skill Development Program: Letter of Selection

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Yours's Truly
25-2-2022
Authorized Signatory

I confirm my acceptance of the above mentioned terms and conditions.

Date:

Candidates Name:

Signature :



MALABAR
GOLD & DIAMONDS

Date: 25/02/2022

Ms. Hari Priya . G

Welcome to Malabar Group

Sub: Skill Development Program: Letter of Selection

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2. You will be paid a consolidated stipend of Rs. 13050. The company will provide accommodation and food facility during your training period. You will be eligible for ESI under the statutory provision covering Trainees. You will not be eligible for any other allowances, perquisites or benefits during the training period.
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Yours's Truly

25-02-2022
Authorized Signatory

I confirm my acceptance of the above mentioned terms and conditions.

Date:

Candidates Name:

Signature :



MALABAR
GOLD & DIAMONDS

Date: 25/02/2022

Mr. Sudha M

Welcome to Malabar Group

Sub: Skill Development Program: Letter of Selection

With reference to your application and subsequent interview you had with us, we are pleased to select you as Trainee under the Skill Development Program; a training Initiative of Malabar Group, subject to the following terms and conditions with effect from

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Yours's Truly
[Signature]
25-2-2022
Authorized Signatory

I confirm my acceptance of the above mentioned terms and conditions.

Date:

Candidates Name:

Signature



MALABAR
GOLD & DIAMONDS

Date: 05/02/2022

Ms. Chanchal

Welcome to Malabar Group

Sub: Skill Development Program: Letter of Selection

With reference to your application and subsequent interview you had with us, we are pleased to select you as Trainee under the Skill Development Program; a training Initiative of Malabar Group, subject to the following terms and conditions with effect from

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Yours's Truly

25-2-2022
Authorized Signatory

I confirm my acceptance of the above mentioned terms and conditions.

Date:

Candidates Name:

Signature :



MALABAR
GOLD & DIAMONDS

Date: 25/02/2022

Ms. Malini.V

Welcome to Malabar Group

Sub: Skill Development Program: Letter of Selection

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Yours's Truly

25-2-2022
Authorized Signatory

I confirm my acceptance of the above mentioned terms and conditions.

Date:

Candidates Name:

Signature :



MALABAR
GOLD & DIAMONDS

Date: 25/02/2022

Ms. NITHYA

Welcome to Malabar Group

Sub: Skill Development Program: Letter of Selection

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7. You are required to maintain confidentiality in respect of company's processes, methods, business practices, client information etc. and the same should not be divulged to anyone.
8. Depending on the learning and your performance during the training period, you may be considered for absorption on the rolls of the Company, subject to recruitment policy of the company from time to time.
9. Your whole time and attention ought to be given to the interests of the company and you are not to engage in any other business whatsoever, during the training program.
10. Company may at its sole discretion decide to terminate your engagement as a trainee, any time during the period, without assigning any reasons. In the event of you discontinuing the training

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during the training program, you are required to give prior intimation to the management. In such cases, the company may at its sole discretion decide to claim the charges incurred for Training from you, to cover for the opportunity loss to another candidate. The quantum of charges will be based on Management decision from time to time.

The duplicate copy of this selection order shall be returned to us duly signed by you in token of your acceptance of the above terms and conditions.

Yours's Truly
25-2-2022
Authorized Signatory

I confirm my acceptance of the above mentioned terms and conditions.

Date:

Candidates Name:

Signature



MALABAR
GOLD & DIAMONDS

Date: 25/02/2022

Mr. NARESH

Welcome to Malabar Group

Sub: Skill Development Program: Letter of Selection

With reference to your application and subsequent interview you had with us, we are pleased to select you as Trainee under the Skill Development Program; a training Initiative of Malabar Group, subject to the following terms and conditions with effect from

1. The Training will be for a period of 12 months from the date of selection.
2. You will be paid a consolidated stipend of Rs 12,000/- The company will provide accommodation and food facility during your training period. You will be eligible for ESI under the statutory provision covering Trainees. You will not be eligible for any other allowances, perquisites or benefits during the training period.
3. In the initial phase, the program will involve specific class room modules on various aspects of Jewellery Industry, retail operations, Product, Sales and Service etc. Subsequent to the class room training you will be placed in one of the stores of the group for practical training wherein you will gain knowledge in the areas of product & customer service. During this time, you will be required to document the learning on a daily basis and will report to the store head of the location, where you are posted. During the last phase of the training, you will be exposed to live sales support activities where in you will assist the sales officials in the process of sales closure, billing, packing and other related processes.
4. During the training period, you may be transferred to any branch of the Company or any of its associates, sister concerns or subsidiaries at any place in India subject to the discretion of the management.
5. Your performance will be reviewed at periodic intervals (6 Months/12 Months). The assessment will cover your aptitude for learning and performance, relationship with others, attendance, punctuality, loyalty.
6. During the training period, you will abide by the "Code of Conduct", "Rules and Regulations" & "Policy Guidelines" of the company which are in force and also by any modifications/additions/alterations that may be made to the rules and regulations from time to time by the Management.
7. You are required to maintain confidentiality in respect of companys' processes, methods, business practices, client information etc. and the same should not be divulged to anyone.
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10. Company may at its sole discretion decide to terminate your engagement as a trainee, any time during the period, without assigning any reasons. In the event of you discontinuing the training

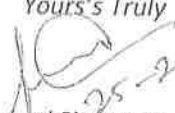
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The duplicate copy of this selection order shall be returned to us duly signed by you in token of your acceptance of the above terms and conditions.

Yours's Truly

25-2-2022
Authorized Signatory

I confirm my acceptance of the above mentioned terms and conditions.

Date:

Candidates Name:

Signature



MALABAR
GOLD & DIAMONDS

Date: 25/6/2022

Ms. Sreha

Welcome to Malabar Group

Sub: Skill Development Program: Letter of Selection

With reference to your application and subsequent interview you had with us, we are pleased to select you as Trainee under the Skill Development Program; a training Initiative of Malabar Group, subject to the following terms and conditions with effect from

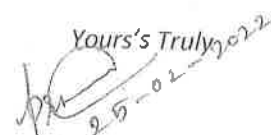
1. The Training will be for a period of 12 months from the date of selection.
2. You will be paid a consolidated stipend of Rs. 13,650/- The company will provide accommodation and food facility during your training period. You will be eligible for ESI under the statutory provision covering Trainees. You will not be eligible for any other allowances, perquisites or benefits during the training period.
3. In the initial phase, the program will involve specific class room modules on various aspects of Jewellery Industry, retail operations, Product, Sales and Service etc. Subsequent to the class room training you will be placed in one of the stores of the group for practical training wherein you will gain knowledge in the areas of product & customer service. During this time, you will be required to document the learning on a daily basis and will report to the store head of the location, where you are posted. During the last phase of the training, you will be exposed to live sales support activities where in you will assist the sales officials in the process of sales closure, billing, packing and other related processes.
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The duplicate copy of this selection order shall be returned to us duly signed by you in token of your acceptance of the above terms and conditions.


Yours's Truly
9-5-02-22
Authorized Signatory

I confirm my acceptance of the above mentioned terms and conditions.

Date:

Candidates Name:

Signature :



MALABAR
GOLD & DIAMONDS

Date: 25/02/2022.

Ms. Ramya

Welcome to Malabar Group

Sub: Skill Development Program: Letter of Selection

With reference to your application and subsequent interview you had with us, we are pleased to select you as Trainee under the Skill Development Program; a training Initiative of Malabar Group, subject to the following terms and conditions with effect from

1. The Training will be for a period of 12 months from the date of selection.
2. You will be paid a consolidated stipend of Rs. 12050/- The company will provide accommodation and food facility during your training period. You will be eligible for ESI under the statutory provision covering Trainees. You will not be eligible for any other allowances, perquisites or benefits during the training period.
3. In the initial phase, the program will involve specific class room modules on various aspects of Jewellery Industry, retail operations, Product, Sales and Service etc. Subsequent to the class room training you will be placed in one of the stores of the group for practical training wherein you will gain knowledge in the areas of product & customer service. During this time, you will be required to document the learning on a daily basis and will report to the store head of the location, where you are posted. During the last phase of the training, you will be exposed to live sales support activities where in you will assist the sales officials in the process of sales closure, billing, packing and other related processes.
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9. Your whole time and attention ought to be given to the interests of the company and you are not to engage in any other business whatsoever, during the training program.
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The duplicate copy of this selection order shall be returned to us duly signed by you in token of your acceptance of the above terms and conditions.

Yours's Truly

Authorized Signatory

I confirm my acceptance of the above mentioned terms and conditions.

Date:

Candidates Name:

Signature :



MALABAR
GOLD & DIAMONDS

Date: 25/02/2022

Gokulapriya

Welcome to Malabar Group

Sub: Skill Development Program: Letter of Selection

With reference to your application and subsequent interview you had with us, we are pleased to select you as Trainee under the Skill Development Program; a training Initiative of Malabar Group, subject to the following terms and conditions with effect from

1. The Training will be for a period of 12 months from the date of selection.
2. You will be paid a consolidated stipend of Rs. 12650/- The company will provide accommodation and food facility during your training period. You will be eligible for ESI under the statutory provision covering Trainees. You will not be eligible for any other allowances, perquisites or benefits during the training period.
3. In the initial phase, the program will involve specific class room modules on various aspects of Jewellery Industry, retail operations, Product, Sales and Service etc. Subsequent to the class room training you will be placed in one of the stores of the group for practical training wherein you will gain knowledge in the areas of product & customer service. During this time, you will be required to document the learning on a daily basis and will report to the store head of the location, where you are posted. During the last phase of the training, you will be exposed to live sales support activities where in you will assist the sales officials in the process of sales closure, billing, packing and other related processes.
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The duplicate copy of this selection order shall be returned to us duly signed by you in token of your acceptance of the above terms and conditions.

Yours's Truly

25-02-2022
Authorized Signatory

I confirm my acceptance of the above mentioned terms and conditions.

Date:

Candidates Name:

Signature



MALABAR
GOLD & DIAMONDS

Date: 25/02/2022

Mr. Mohammed Sharief

Welcome to Malabar Group

Sub: Skill Development Program: Letter of Selection

With reference to your application and subsequent interview you had with us, we are pleased to select you as Trainee under the Skill Development Program; a training Initiative of Malabar Group, subject to the following terms and conditions with effect from

1. The Training will be for a period of 12 months from the date of selection.
2. You will be paid a consolidated stipend of Rs. . The company will provide accommodation and food facility during your training period. You will be eligible for ESI under the statutory provision covering Trainees. You will not be eligible for any other allowances, perquisites or benefits during the training period.
3. In the initial phase, the program will involve specific class room modules on various aspects of Jewellery Industry, retail operations, Product, Sales and Service etc. Subsequent to the class room training you will be placed in one of the stores of the group for practical training wherein you will gain knowledge in the areas of product & customer service. During this time, you will be required to document the learning on a daily basis and will report to the store head of the location, where you are posted. During the last phase of the training, you will be exposed to live sales support activities where in you will assist the sales officials in the process of sales closure, billing, packing and other related processes.
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Yours's Truly
25-2-2022
Authorized Signatory

I confirm my acceptance of the above mentioned terms and conditions.

Date:

Candidates Name:

Signature :



MALABAR
GOLD & DIAMONDS

Date: 25.02.2022

Mr. Mohammed Athaf
Welcome to Malabar Group

Sub: Skill Development Program: Letter of Selection

With reference to your application and subsequent interview you had with us, we are pleased to select you as Trainee under the Skill Development Program; a training Initiative of Malabar Group, subject to the following terms and conditions with effect from

1. The Training will be for a period of 12 months from the date of selection.
2. You will be paid a consolidated stipend of Rs. 13,500/- The company will provide accommodation and food facility during your training period. You will be eligible for ESI under the statutory provision covering Trainees. You will not be eligible for any other allowances, perquisites or benefits during the training period.
3. In the initial phase, the program will involve specific class room modules on various aspects of Jewellery Industry, retail operations, Product, Sales and Service etc. Subsequent to the class room training you will be placed in one of the stores of the group for practical training wherein you will gain knowledge in the areas of product & customer service. During this time, you will be required to document the learning on a daily basis and will report to the store head of the location, where you are posted. During the last phase of the training, you will be exposed to live sales support activities where in you will assist the sales officials in the process of sales closure, billing, packing and other related processes.
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Yours's Truly

25/12/2022
Authorized Signatory

I confirm my acceptance of the above mentioned terms and conditions.

Date:

Candidates Name:

Signature :



MALABAR
GOLD & DIAMONDS

Date: 25/02/2022

Mr. VEERAMANI . S

Welcome to Malabar Group

Sub: Skill Development Program: Letter of Selection

With reference to your application and subsequent interview you had with us, we are pleased to select you as Trainee under the Skill Development Program; a training Initiative of Malabar Group, subject to the following terms and conditions with effect from

1. The Training will be for a period of 12 months from the date of selection.
2. You will be paid a consolidated stipend of Rs. 13050/- The company will provide accommodation and food facility during your training period. You will be eligible for ESI under the statutory provision covering Trainees. You will not be eligible for any other allowances, perquisites or benefits during the training period.
3. In the initial phase, the program will involve specific class room modules on various aspects of Jewellery Industry, retail operations, Product, Sales and Service etc. Subsequent to the class room training you will be placed in one of the stores of the group for practical training wherein you will gain knowledge in the areas of product & customer service. During this time, you will be required to document the learning on a daily basis and will report to the store head of the location, where you are posted. During the last phase of the training, you will be exposed to live sales support activities where in you will assist the sales officials in the process of sales closure, billing, packing and other related processes.
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Yours's Truly

Authorized Signatory

I confirm my acceptance of the above mentioned terms and conditions.

Date:

Candidates Name:

Signature



MALABAR
GOLD & DIAMONDS

Date: 25/09/2022

Ms. Divya Bhavathi L.

Welcome to Malabar Group

Sub: Skill Development Program: Letter of Selection

With reference to your application and subsequent interview you had with us, we are pleased to select you as Trainee under the Skill Development Program; a training Initiative of Malabar Group, subject to the following terms and conditions with effect from

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2. You will be paid a consolidated stipend of Rs. 12050. The company will provide accommodation and food facility during your training period. You will be eligible for ESI under the statutory provision covering Trainees. You will not be eligible for any other allowances, perquisites or benefits during the training period.
3. In the initial phase, the program will involve specific class room modules on various aspects of Jewellery Industry, retail operations, Product, Sales and Service etc. Subsequent to the class room training you will be placed in one of the stores of the group for practical training wherein you will gain knowledge in the areas of product & customer service. During this time, you will be required to document the learning on a daily basis and will report to the store head of the location, where you are posted. During the last phase of the training, you will be exposed to live sales support activities where in you will assist the sales officials in the process of sales closure, billing, packing and other related processes.
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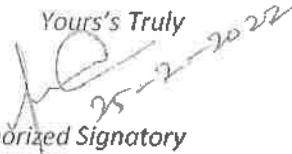
MALABAR GOLD PVT. LTD. (BRANCH)

Door No. 28 T No. 771/12, Dr. Rajendra Prasad Road, Gandhipuram, Coimbatore, Tamilnadu - 641 012
Ph : 0422 - 2495222, 2495666, 2497888, 2498111, Email : mgdcoimbatore@malabargroup.com

Regd. Office : 16/501-M, Montana Estate, Paingottupuram, Peringolam (PO), Kozhikode - 673 571, Kerala, Tel : +91 495 2726916
Email : info@malabargroup.com, www.malabargoldanddiamonds.com

during the training program, you are required to give prior intimation to the management. In such cases, the company may at its sole discretion decide to claim the charges incurred for Training from you, to cover for the opportunity loss to another candidate. The quantum of charges will be based on Management decision from time to time.

The duplicate copy of this selection order shall be returned to us duly signed by you in token of your acceptance of the above terms and conditions.

Yours's Truly

25-2-2022
Authorized Signatory

I confirm my acceptance of the above mentioned terms and conditions.

Date:

Candidates Name:

Signature

2023
Feb - 26

Placement Kasc <placements@kongunaducollege.ac.in>

Sutherland Campus Invite -Kongunadu College Of Arts And Science

1 message

Silviya Thankachan <Silviya.Thankachan@sutherlandglobal.com>

To: "placements@kongunaducollege.ac.in" <placements@kongunaducollege.ac.in>

Sutherland

Dear Dr.J. Vijayalakshmi,

Warm Greetings from Sutherland!

We are putting up this proposal to your college for the purpose of campus recruitment to hire graduates in our Firm.

As a leading process transformation company, Sutherland rethinks and rebuilds processes for the digital age by combining the speed and insight of design with the accuracy of data analytics. We have been helping customers, across industries from financial services to health care, achieve greater agility through transformed customer experiences for over 30 years.

Headquartered in Rochester, N.Y., Sutherland employs thousands of professionals spanning 19 countries around the world. To learn more, please visit us at www.sutherlandglobal.com and follow us on FB <https://www.facebook.com/SutherlandGlobalServicesIndia/>

At Sutherland we recognize that one of our greatest strengths is our talented and diverse pool of professionals who are engaged with us. To augment our evolving requirements, we at Sutherland have always come up with a variety of Career Opportunities to the discerning candidates. We would like to partner with your college to offer great career opportunity for your students through our campus placements.

As per our telephonic conversation we would like to conduct a campus drive on the 26Feb'22. We seek your support to collect the details of the interested students in the excel sheet and share it with us on or before 25Feb'22.

• Pre-requisite

Graduates
Basic computer knowledge in Hardware, Operating Systems and Networking
Aptitude for troubleshooting Desktops/Laptops
Excellent spoken and written English communication skills
Flair for Customer Service
Open to work in Rotational Shifts and Night Shifts

• Selection Process & Other Key Attributes

Stages of Interview	HR Interview – During Campus, shortlisted Students would be issued Letter of Intent (LOI)
	Post Completion of Exams/Graduation Shortlisted Students would be approached/scheduled basis availability for an Operations Interview, Communication Round and various other rounds (Selected Students would be Offered & Onboarded)
Work Location	Chennai / Hyderabad / Cochin / Pune / Mumbai (Malad & Airoli) / Bhopal
Salary	Up to 2.50 LPA (Fresher's) - Package differs based on the individual's skill set, and various other selection parameters

Looking forward for a positive response and support to make this campus career placement a success.

Thanks & Regards,



Silviya Thankachan
Talent Acquisition
SUTHERLAND

M: +91 8137010196 E: silviya.thankachan@sutherlandglobal.com



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2 attachments

FY'22 - Student Information.xlsx
19K

Job Description.pdf
77K

Sutherland is seeking a reliable and detail-oriented person to join us as **Associate – Customer Service**. We are a group of driven and hard-working individuals. If you are looking to build a fulfilling career and are confident you have the skills and experience to help us succeed, we want to work with you!

Consultants in this role get to:

- **Be the point of contact:** Provide exceptional customer service. Demonstrate an ability to problem solve, complicated issues through calls/emails/chat. Provide prompt and efficient service to Customers including appropriate escalation of issues.
- **Be a Problem Solver:** Provide basic troubleshooting on a variety of products and services. Respond to inquiries about services resolve queries confidently in a friendly, effective, clear, professional, and knowledgeable manner.
- **Take the Lead:** Achieve and maintain required metrics and goals. Remain updated in client and industry led processes, technology applications, utilities, and products. Maintain a positive and professional demeanor always portraying the company in a positive light and effectively managing sensitive issues.
- **Be the Expert:** Actively seeks solutions through logical reasoning and data interpretation skills and identify trends to appropriate channel including improvement suggestions.
- **Consistently deliver:** Demonstrate excellent time-management skills and the ability to work independently while using departmental resources, policies, and procedures. Maintain acceptable performance metrics such as quality, productivity, first contact resolution, and attendance.
- **Be a Team Player:** Work and partner with others, within a team-based environment. Contribute to a positive team environment and proactively aids team members with difficult contacts as needed

Our most successful candidates will have:

- Excellent oral and written communication skills
- Comfortable to work in Night Shifts
- Maintain high level of expertise, soft-skills, and telephone etiquette skills
- Ability to provide quality customer support via telephone/mail/chat and provide resolution as per policy
- Ability to demonstrate effective communication, composure, and professional attitude
- Ability to embrace constant change with flexibility and good grace
- Ability to communicate precisely and clearly with a 'friendly ambiance'
- Ability to demonstrate appropriate sense of urgency
- Ability to recognize when escalation is required to team leads
- Ability to drive process & tool improvements
- Ability to prioritize, time management skills, with a high degree of flexibility



PROVISIONAL OFFER LETTER

College Name: KONGUNADU ARTS AND SCIENCE COLLEGE

Date: 26-February-2022

Dear Anisha M (BCA)

Congratulations!!!

With reference to the Interview you had with us, we are pleased to inform that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interview which would be conducted online/remotely or at our Perungulathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungulathur, Chennai 600063). The offer letter would be shared to your registered email ID upon successfully completing your further interviews.

We at Sutherland are privileged to have you with us and we look forward to launching your career on a successful note.

You will have to furnish the following documents during the hiring/onboarding process

- 10 Passport size photographs
- 10th, 12th and UG/PG education certificates – (whichever completed)
- E-Aadhar card-mandatory for address proof.
- Pan Card- Mandatory to open bank account.
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- Medical Fitness Certificate- saying you are fit enough to work in night shifts
- Offer letter / Relieving letter / Last 3 consecutive months pay slips (Applicable only for experienced candidates)

Yours sincerely,

**Talent Acquisition
Sutherland**

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Sutherland, The Gateway Office Parks, IT/ITES SEZ Bloc- A1, 6th floor, Chennai, Tamil Nadu, PIN 600063



PROVISIONAL OFFER LETTER

College Name: KONGUNADU ARTS AND SCIENCE COLLEGE

Date: 26-February-2022

Dear Sneha V (BCA)

Congratulations!!!

With reference to the Interview you had with us, we are pleased to inform that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interview which would be conducted online/remotely or at our Perungulathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungulathur, Chennai 600063). The offer letter would be shared to your registered email ID upon successfully completing your further interviews.

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Yours sincerely,

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Sutherland**

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SUTHERLAND®

PROVISIONAL OFFER LETTER

College Name: KONGUNADU ARTS AND SCIENCE COLLEGE

Date: 26-February-2022

Dear Kanniga Parameshwari. P (B.com PA)

Congratulations!!!

With reference to the Interview you had with us, we are pleased to inform that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interview which would be conducted online/remotely or at our Perungulathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungulathur, Chennai 600063). The offer letter would be shared to your registered email ID upon successfully completing your further interviews.

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Sutherland**

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SUTHERLAND

PROVISIONAL OFFER LETTER

College Name: KONGUNADU ARTS AND SCIENCE COLLEGE

Date: 26-February-2022

Dear Parag Shah (B.Com Banking & Insurance)

Congratulations!!!

With reference to the Interview you had with us, we are pleased to inform that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interview which would be conducted online/remotely or at our Perungulathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungulathur, Chennai 600063). The offer letter would be shared to your registered email ID upon successfully completing your further interviews.

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Sutherland**

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PROVISIONAL OFFER LETTER

College Name: KONGUNADU ARTS AND SCIENCE COLLEGE

Date: 26-February-2022

Dear Ramya Karuppusamy (Bsc Physics)

Congratulations!!!

With reference to the Interview you had with us, we are pleased to inform that you have been shortlisted as an "Associate". Your employment with us **will be established** on clearing further rounds of interview which would be conducted online/remotely or at our Perungulathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungulathur, Chennai 600063). The offer letter **would** be shared to your registered email ID upon successfully completing your further interviews.

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- Medical Fitness Certificate- saying you are fit enough to work in night shifts
- Offer letter / Relieving letter / Last 3 consecutive months pay slips (Applicable only for experienced candidates)

Yours sincerely,

**Talent Acquisition
Sutherland**



SUTHERLAND

PROVISIONAL OFFER LETTER

College Name: KONGUNADU ARTS AND SCIENCE COLLEGE

Date: 26-February-2022

Dear Sarvada.S.R (BA English)

Congratulations!!!

With reference to the Interview you had with us, we are pleased to inform that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interview which would be conducted online/remotely or at our Perungulathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungulathur, Chennai 600063). The offer letter would be shared to your registered email ID upon successfully completing your further interviews.

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Talent Acquisition
Sutherland

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Gmail

Sutherland non voice

Placement Kasc <placements@kongunaducollege.ac.in>

26/02/2022

Sutherland Campus Recruitment'22

1 message

Silviya Thankachan <Silviya.Thankachan@sutherlandglobal.com>

Tue, Feb 22, 2022 at 4:22 PM

To: "placements@kongunaducollege.ac.in" <placements@kongunaducollege.ac.in>

Dear Dr.J. Vijayalakshmi,

Greetings from Sutherland!

Kindly ignore the previous mail if you have not received the drive date in the regular format.

This is a confirmation mail regarding the campus drive.

As per our telephonic conversation we have decided to conduct a campus drive on the 2/26/2022 for Kongunadu College Of Arts And Science . We seek your support to collect the details of the interested students in the provided format and share it.

I shall share you the meeting details on the previous day of recruitment, this is conducted over WebEx platform.

Please pass the below instructions to students,

- Password is not required to join, following format can be used to join meeting, full name – dept (E.g.: Amal V- B.com)
- Session will start with pre-placement talk, followed by interview process (Non-Voice assessment, Jam session and HR Round). Instructions will be provided by the HR.
- Students are not supposed to leave the meeting unnecessarily without instruction, inform Placement officer/ HR in case if you are leaving.

Kindly acknowledge receipt.

Thanks& Regards,



Silviya Thankachan
Talent Acquisition
SUTHERLAND

M: +91 8137010196 E: silviya.thankachan@sutherlandglobal.com



This email message is for the sole use of the intended recipient(s) and may contain information that is confidential, privileged, proprietary and protected from disclosure by applicable law. Any unauthorized review, use, duplication, disclosure or distribution is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and immediately destroy all copies of this message, including electronic and hard copies. Thank you for your cooperation.

Kongunadu College Of Arts And Science- Congratulations to the Selected Candidates

2 messages

Silviya Thankachan <Silviya.Thankachan@sutherlandglobal.com>
 To: "placements@kongunaducollege.ac.in" <placements@kongunaducollege.ac.in>

Thu, Apr 28, 2022 at 6:36 PM

Dear Dr. J. Vijayalakshmi,

Greetings from Sutherland!!!

It was indeed a pleasure conducting the virtual campus drive for your institution, I'm here by mentioning the details of those vibrant minds who have cleared our Non voice rounds of interviews & have been shortlisted as a "Associate". Our Hearty Congratulations to the below Candidates,

Kindly share the contact information of below mentioned candidates, Letter of intent will be shared shortly post receiving the missing details.

S.No	Stream	First Name	Middle Name	Last Name	Primary Number	Alternate Number	Email ID
1	Biochemistry	Gokulapriya					191bc036@kongunaducollege.ac.in
2	Bcom	Gowtham S					gowthamsivaraj75@gmail.com
3	Bsc. Computer science	Gowtham. G					191cs036@kongunaducollege.ac.in
4	BCA	Kanimozhi Siva					kanimozhi.siva12@gmail.com
5	B com PA	Kaviya SHANMUGAM					kaviyams13@gmail.com
6	Bsc computer science	Manoj Kumar R					191cs042@kongunaducollege.ac.in
7	Computer Science	Naghul Pranav A S					naghul02@gmail.com
8	Bsc Computer Science	Priyadharshini R					191cs005@kongunaducollege.ac.in
9	BCA	ROSHINI R					Roshiniradhakrishnan30@gmail.com
10	Bsc Computer science	Saravanakumar C					191cs058@kongunaducollege.ac.in
11	B.com Banking and Insurance	Ramesh Kumar					

Thanks& Regards,



Silviya Thankachan
 Talent Acquisition
 SUTHERLAND

M: +91 8137010196 E: silviya.thankachan@sutherlandglobal.com



SUTHERLAND

PROVISIONAL OFFER LETTER

College Name: Kongunadu College Of Arts And Science

Date: 30-Apr-2022

Dear Gokulapriya (Biochemistry)

Congratulations!!!

With reference to the Interview, you had with us, we are pleased to inform you that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interviews which would be conducted online/remotely or at our Perungalathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungalathur, Chennai 600063). The offer letter will be shared to your registered email ID upon successful completion of your further interviews.

We at Sutherland are privileged to have you with us and we look forward to launching your career on a successful note. The compensation package offered to freshers' is up to 2.50 LPA - Package differs based on the Client, individual's skill set, and various other selection parameters.

You will have to furnish the following documents during the hiring/onboarding process

- 1 Passport size photographs
- 10th, 12th, and UG/PG education certificates - (whichever is completed)
- E-Aadhar card-mandatory for address proof.
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Yours sincerely,
Talent Acquisition
Sutherland

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SUTHERLAND

PROVISIONAL OFFER LETTER

College Name: Kongunadu College Of Arts And Science

Date: 30-Apr-2022

Dear Ramesh Kumar (B.com -Banking and Insurance)

Congratulations!!!

With reference to the Interview, you had with us, we are pleased to inform you that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interviews which would be conducted online/remotely or at our Perungalathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungalathur, Chennai 600063). The offer letter will be shared to your registered email ID upon successful completion of your further interviews.

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SUTHERLAND

PROVISIONAL OFFER LETTER

College Name: Kongunadu College Of Arts And Science
Date: 30-Apr-2022

Dear Gowtham S (B.com-Computer application)

Congratulations!!!

With reference to the Interview, you had with us, we are pleased to inform you that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interviews which would be conducted online/remotely or at our Perungalathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungalathur, Chennai 600063). The offer letter will be shared to your registered email ID upon successful completion of your further interviews.

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SUTHERLAND

PROVISIONAL OFFER LETTER

College Name: Kongunadu College Of Arts And Science

Date: 30-Apr-2022

Dear Kaviya Shanmugam (B com -PA)

Congratulations!!!

With reference to the Interview, you had with us, we are pleased to inform you that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interviews which would be conducted online/remotely or at our Perungalathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungalathur, Chennai 600063). The offer letter will be shared to your registered email ID upon successful completion of your further interviews.

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SUTHERLAND

PROVISIONAL OFFER LETTER

College Name: Kongunadu College Of Arts And Science

Date: 30-Apr-2022

Dear Kanimozhi Siva (BCA-Computer Application)

Congratulations!!!

With reference to the Interview, you had with us, we are pleased to inform you that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interviews which would be conducted online/remotely or at our Perungalathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungalathur, Chennai 600063). The offer letter will be shared to your registered email ID upon successful completion of your further interviews.

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SUTHERLAND

PROVISIONAL OFFER LETTER

College Name: Kongunadu College Of Arts And Science

Date:30-Apr-2022

Dear ROSHINI R (BCA-COMPUTER APPLICATION)

Congratulations!!!

With reference to the Interview, you had with us, we are pleased to inform you that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interviews which would be conducted online/remotely or at our Perungalathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungalathur, Chennai 600063). The offer letter will be shared to your registered email ID upon successful completion of your further interviews.

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SUTHERLAND

PROVISIONAL OFFER LETTER

College Name: Kongunadu Collège Of Arts And Science

Date: 30-Apr-2022

Dear Gowtham. G (B.Sc-Computer science)

Congratulations!!!

With reference to the Interview, you had with us, we are pleased to inform you that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interviews which would be conducted online/remotely or at our Perungalathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungalathur, Chennai 600063). The offer letter will be shared to your registered email ID upon successful completion of your further interviews.

We at Sutherland are privileged to have you with us and we look forward to launching your career on a successful note. The compensation package offered to freshers' is up to 2.50 LPA - Package differs based on the Client, individual's skill set, and various other selection parameters.

You will have to furnish the following documents during the hiring/onboarding process

- 1 Passport size photographs
- 10th, 12th, and UG/PG education certificates - (whichever is completed)
- E-Aadhar card-mandatory for address proof.
- Pan Card-Mandatory to open a bank account.
- In addition, you can also submit a Ration card, Driving license/Passport, PAN Card, Voter ID for address proof.
- Medical Fitness Certificate- saying you are fit enough to work night shifts
- Offer letter / Relieving letter / Last 3 consecutive months' pay slips (Applicable only for experienced candidates)

Yours sincerely,
Talent Acquisition
Sutherland

This is a digitally generated soft copy hence a signature is not required
Sutherland, The Gateway Office Parks, IT/ITES SEZ Bloc- A1, 6th floor, Chennai, Tamil Nadu, PIN 600063



SUTHERLAND

PROVISIONAL OFFER LETTER

College Name: Kongunadu College Of Arts And Science

Date:30-Apr-2022

Dear Manoj Kumar R (B.Sc-Computer science)

Congratulations!!!

With reference to the Interview, you had with us, we are pleased to inform you that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interviews which would be conducted online/remotely or at our Perungalathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungalathur, Chennai 600063). The offer letter will be shared to your registered email ID upon successful completion of your further interviews.

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Talent Acquisition
Sutherland

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SUTHERLAND

PROVISIONAL OFFER LETTER

College Name: Kongunadu College Of Arts And Science

Date: 30-Apr-2022

Dear Naghul Pranav A S (B.Sc-Computer science)

Congratulations!!!

With reference to the Interview, you had with us, we are pleased to inform you that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interviews which would be conducted online/remotely or at our Perungalathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungalathur, Chennai 600063). The offer letter will be shared to your registered email ID upon successful completion of your further interviews.

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Talent Acquisition
Sutherland

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Sutherland, The Gateway Office Parks, IT/ITES SEZ Bloc- A1, 6th floor, Chennai, Tamil Nadu, PIN 600063

SUTHERLAND

PROVISIONAL OFFER LETTER

College Name: Kongunadu College Of Arts And Science

Date: 30-Apr-2022

Dear Priyadharshini R (B.Sc-Computer Science)

Congratulations!!!

With reference to the Interview, you had with us, we are pleased to inform you that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interviews which would be conducted online/remotely or at our Perungalathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungalathur, Chennai 600063). The offer letter will be shared to your registered email ID upon successful completion of your further interviews.

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- Medical Fitness Certificate- saying you are fit enough to work night shifts
- Offer letter / Relieving letter / Last 3 consecutive months' pay slips (Applicable only for experienced candidates)

Yours sincerely,
Talent Acquisition
Sutherland

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Sutherland, The Gateway Office Parks, IT/ITES SEZ Bloc- A1, 6th floor, Chennai, Tamil Nadu, PIN 600063



SUTHERLAND

PROVISIONAL OFFER LETTER

College Name: Kongunadu College Of Arts And Science

Date:30-Apr-2022

Dear Saravanakumar C (Bsc- Computer science)

Congratulations!!!

With reference to the Interview, you had with us, we are pleased to inform you that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interviews which would be conducted online/remotely or at our Perungalathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungalathur, Chennai 600063). The offer letter will be shared to your registered email ID upon successful completion of your further interviews.

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Talent Acquisition
Sutherland

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Sutherland, The Gateway Office Parks, IT/ITES SEZ Bloc- A1, 6th floor, Chennai, Tamil Nadu, PIN 600063



Gmail

March - 3

Placement Kasc <placements@kongunaducollege.ac.in>

On Campus Drive

Krishcarbon

Balathandayutham G <hrm@krishcarbon.com>

Tue, Mar 1, 2022 at 4:36 PM

To: Placement Kasc <placements@kongunaducollege.ac.in>

Dear Madam,

Greetings from KRISHNAVENI CARBON PRODUCTS PRIVATE LIMITED.

We hereby confirm that we will participate in the campus drive in your college tomorrow 02.03.2022 at 10.30 am.

JD is mostly an assembly of Engineering products.

[Quoted text hidden]

With regards,

Dr.G.Balathandayutham

Senior Manager - HRD & ADMIN

Mobile: + 91 95855 17974

Email: balathandayutham.g@krishcarbon.com



KRISH CARBON

Krishnaveni Carbon Products Private Limited

63/3 Athipalayam Road, Chinnavedampatti Post,

Coimbatore 641049, India.

Phone: + 91 422 7109966 & 2666695

Website: www.krishcarbon.com

KRISHNAVENI CARBON PRODUCTS PRIVATE LIMITED

3/3, Athipalayam Road, Chinnavedampatti, Coimbatore-641 049, INDIA,

Phone: +91 422 710 9966, 266 9966 Fax: +91 422 266 6695

Email: info@krishncarbon.com Web: www.krishncarbon.com

CIN : U00273TZ2003PTC010528 PAN : AACCK0858R GST : 33AACCK0858R1Z4



KRISH CARBON

Date: 02/03/2022

OFFER LETTER

To: Mr. P. Negha

Dear Sir,

With reference to your application and subsequent interview you had with us, the Management is pleased to recruit you as an apprentice under apprentice scheme for ITI /Diploma holders / 10th/ 12th (Passed or Failed). We issue this offer letter subject to fulfilling the conditions laid by us, Once you accepted this offer letter you will be called for a subsequent discussion at our unit. If you are selected you will be under our company apprenticeship training under the following terms.

1. You will be on apprenticeship training for a period of 24 Months from the date of your joining. If the Management is not satisfied with your performance, attitude, discipline and other similar matters your apprenticeship period may be either extended for a further period or your apprenticeship comes to an end without any notice or compensation. The Management's decision is final in this matter.
2. If you successfully completed 24 months of apprenticeship period automatically the apprenticeship with us got over and a certificate will be issued by the management .
3. Stipend will be paid as per industrial standard.
4. Initially the place of apprenticeship will be at our factory address is given above in this offer letter.
5. You will be covered under EPF and ESI Act .
6. If you accepted this offer and got selected you have to follow the rules and regulations regarding shift timing and hours of work etc..
7. You are recruited as apprentice only on the basis of the particulars and information furnished by you in your application. If Management comes to know later that you have furnished false particulars and information immediately your apprenticeship will come to an end.
8. The continuation of your apprenticeship is subject to your being found medically, physically and mentally fit.

Please acknowledge the receipt of this offer, within 7 days, in token of your acceptance for above terms

For KRISHNAVENI CARBON PRODUCTS PRIVATE LIMITED.,

G. Balathandayutham

Dr. Balathandayutham.G

Senior Manager- HRD & Admin

If selected , I will agree the terms and conditions and I will be reporting for apprenticeship on 1.7.2022

Signature P. Negha

NAME: P. NEGHA.

KRISHNAVENI CARBON PRODUCTS PRIVATE LIMITED

63/3, Athipalayam Road, Chinnavedampatti, Coimbatore-641 049, INDIA.

Phone: +91 422 710 9966, 266 9966 Fax: +91 422 266 6695

Email: info@krishncarbon.com Web: www.krishncarbon.com

CIN : U00273TZ2003PTC010528 PAN : AACCK0858R GST : 33AACCK0858R1Z4



KRISH CARBON

Date: 02/03/2022

OFFER LETTER

To,

Ms Janani B

Dear Sir,

Madam,

With reference to your application and subsequent interview you had with us, the Management is pleased to recruit you as an apprentice under apprentice scheme for ITI /Diploma holders / 10th/ 12th (Passed or Failed). We issue this offer letter subject to fulfilling the conditions laid by us, Once you accepted this offer letter you will be called for a subsequent discussion at our unit. If you are selected you will be under our company apprenticeship training under the following terms.

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8. The continuation of your apprenticeship is subject to your being found medically, physically and mentally fit.

Please acknowledge the receipt of this offer, within 7 days, in token of your acceptance for above terms

For KRISHNAVENI CARBON PRODUCTS PRIVATE LIMITED.,

G. Balathandayutham.G

Dr. Balathandayutham.G

Senior Manager- HRD & Admin

If selected , I will agree the terms and conditions and I will be reporting for apprenticeship on 01.07.2022

Signature

B. Janani

NAME: B. JANANI

KRISHNAVENI CARBON PRODUCTS PRIVATE LIMITED

63/3, Athipalayam Road, Chinnavedampatti, Coimbatore-641 049, INDIA,

Phone: +91 422 710 9966, 266 9966 Fax: +91 422 266 6695

Email: info@krishncarbon.com Web: www.krishncarbon.com

CIN : U00273TZ2003PTC010528 PAN : AACCK0858R GST : 33AACCK0858R1Z4



KRISH CARBON

Date: 02/03/2022

OFFER LETTER

To, *Mr. S.V. Harsha Vardhini*

Dear Sir,

With reference to your application and subsequent interview you had with us, the Management is pleased to recruit you as an apprentice under apprentice scheme for ITI /Diploma holders / 10th/ 12th (Passed or Failed). We issue this offer letter subject to fulfilling the conditions laid by us, Once you accepted this offer letter you will be called for a subsequent discussion at our unit. If you are selected you will be under our company apprenticeship training under the following terms.

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8. The continuation of your apprenticeship is subject to your being found medically, physically and mentally fit.

Please acknowledge the receipt of this offer, within 7 days, in token of your acceptance for above terms

For KRISHNAVENI CARBON PRODUCTS PRIVATE LIMITED.,

G. Balathandayutham

Dr. Balathandayutham.G

Senior Manager- HRD & Admin

If selected , I will agree the terms and conditions and I will be reporting for apprenticeship on 01/07/2022

Signature *Harsha*

NAME: *S.V. Harsha Vardhini*

KRISHNAVENI CARBON PRODUCTS PRIVATE LIMITED

63/3, Athipalayam Road, Chinnavedampatti, Coimbatore-641 049, INDIA,

Phone: +91 422 710 9966, 266 9966 Fax: +91 422 266 6695

Email: info@krishncarbon.com Web: www.krishncarbon.com

CIN : U00273TZ2003PTC010528 PAN : AACCK0859R GST : 33AACCK0859R1Z4



KRISH CARBON

Date: 01/03/2022

OFFER LETTER

To,

Ms. K. Anandhi

Dear Madam,

With reference to your application and subsequent interview you had with us, the Management is pleased to recruit you as an apprentice under apprentice scheme for ITI /Diploma holders / 10th/ 12th (Passed or Failed). We issue this offer letter subject to fulfilling the conditions laid by us, Once you accepted this offer letter you will be called for a subsequent discussion at our unit. If you are selected you will be under our company apprenticeship training under the following terms.

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8. The continuation of your apprenticeship is subject to your being found medically, physically and mentally fit.

Please acknowledge the receipt of this offer, within 7 days, in token of your acceptance for above terms

For KRISHNAVENI CARBON PRODUCTS PRIVATE LIMITED.,

G. Balathandayutham.G

Dr. Balathandayutham.G

Senior Manager- HRD & Admin

If selected , I will agree the terms and conditions and I will be reporting for apprenticeship on 11/1/2022

Signature K. Anandhi

NAME : K. Anandhi .

KRISHNAVENI CARBON PRODUCTS PRIVATE LIMITED

33/3, Athipalayam Road, Chinnavedampatti, Coimbatore-641 049, INDIA,

Phone: +91 422 710 9966, 266 9966 Fax: +91 422 266 6695

Email: info@krishncarbon.com Web: www.krishncarbon.com

CIN : U00273TZ2003PTC010528 PAN : AACCK0858R GST : 33AACCK0858R1Z4



KRISH CARBON

Date: 02/03/2022

OFFER LETTER

To,

Ms M. Gayathri

Dear Madam,

With reference to your application and subsequent interview you had with us, the Management is pleased to recruit you as an apprentice under apprentice scheme for ITI /Diploma holders / 10th/ 12th (Passed or Failed). We issue this offer letter subject to fulfilling the conditions laid by us, Once you accepted this offer letter you will be called for a subsequent discussion at our unit. If you are selected you will be under our company apprenticeship training under the following terms.

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8. The continuation of your apprenticeship is subject to your being found medically, physically and mentally fit.

Please acknowledge the receipt of this offer, within 7 days, in token of your acceptance for above terms

For KRISHNAVENI CARBON PRODUCTS PRIVATE LIMITED.,

G. Balathandayutham.G

Dr. Balathandayutham.G

Senior Manager- HRD & Admin

If selected , I will agree the terms and conditions and I will be reporting for apprenticeship on 01/7/2022

Signature

M. Gayathri

NAME: M. GAYATHRI

KRISHNAVENI CARBON PRODUCTS PRIVATE LIMITED

63/3, Athipalayam Road, Chinnavedampatti, Coimbatore-641 049, INDIA,

Phone: +91 422 710 9966, 266 9966 Fax: +91 422 266 6695

Email: info@krishncarbon.com Web: www.krishncarbon.com

CIN : U00273TZ2003PTC019528 PAN : AACCK0858R GST : 33AACCK0858R1Z4



KRISH CARBON

Date: 02/03/2022

OFFER LETTER

To,

Mr. R. Kiruthika

Dear Madam,

With reference to your application and subsequent interview you had with us, the Management is pleased to recruit you as an apprentice under apprentice scheme for ITI /Diploma holders / 10th/ 12th (Passed or Failed). We issue this offer letter subject to fulfilling the conditions laid by us, Once you accepted this offer letter you will be called for a subsequent discussion at our unit. If you are selected you will be under our company apprenticeship training under the following terms.

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For KRISHNAVENI CARBON PRODUCTS PRIVATE LIMITED.,

Dr. Balathandayutham.G

Senior Manager- HRD & Admin

If selected , I will agree the terms and conditions and I will be reporting for apprenticeship on 1-7-2022.

Signature

NAME: R. KIRUTHIKA

KRISHNAVENI CARBON PRODUCTS PRIVATE LIMITED

63/3, Athipalayam Road, Chinnavedampatti, Coimbatore-641 049, INDIA,

Phone: +91 422 710 9966, 266 9966 Fax: +91 422 266 6695

Email: info@krishncarbon.com Web: www.krishncarbon.com

CIN : U00273TZ2003PTC010528 PAN : AACCK0858R GST : 33AACCK0858R1Z4



KRISH CARBON

Date: 02/03/2022

OFFER LETTER

To,

Mrs. Ramya Karayappasamy

Dear Sir,

With reference to your application and subsequent interview you had with us, the Management is pleased to recruit you as an apprentice under apprentice scheme for ITI /Diploma holders / 10th/ 12th (Passed or Failed). We issue this offer letter subject to fulfilling the conditions laid by us, Once you accepted this offer letter you will be called for a subsequent discussion at our unit. If you are selected you will be under our company apprenticeship training under the following terms.

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For KRISHNAVENI CARBON PRODUCTS PRIVATE LIMITED.,

G. Balathandayutham.G

Dr. Balathandayutham.G
Senior Manager- HRD & Admin

If selected , I will agree the terms and conditions and I will be reporting for apprenticeship on 01/7/2022

Signature

NAME: Ramya.k

March - 4
Aditya Birla Housing Finance
Off Campus Drive @Kongunadu Arts & Science College, Coimbatore Aditya Birla Housing Finance Limited (Aditya Birla Group)

1 message

Karthik Selvam <Karthik.Selvam@adityabirlacapital.com>
To: "placements@kongunaducollege.ac.in" <placements@kongunaducollege.ac.in>
Cc: Kritika Jain <kritika.jain@adityabirlacapital.com>

Mon, Feb 21, 2022 at 11:50 AM

Dear Dr. Vijayalakshmi,

Greetings from Aditya Birla Housing Finance Limited!

It was nice talking to you!

As per the discussion had with you, requesting for an Off campus drive @Kongunadu Arts & Science College, Coimbatore on 4th March 2022 (Friday).

Requesting to invite the passed out students too, as we have immediate requirements as well.

Company Profile:

Website: (<https://homefinance.adityabirlacapital.com/>)

Aditya Birla Housing Finance Limited, an Aditya Birla Capital Company

Aditya Birla Housing Finance Limited ("ABHFL"), a subsidiary of Aditya Birla Capital Limited, is a fast-growing housing finance company ("HFC") in India with a net worth of Rs. 16,650 million and lending book value at Rs. 116,060 million as on December 31st, 2021. This is reflected in its long-term credit rating of AAA (Stable) by ICRA and AAA (Stable) by India Ratings, and short-term credit rating of A1+ by ICRA & India Ratings.

Initially incorporated in 2009 as an investment company, ABHFL commenced operations in the housing finance sector in October 2014. ABHFL is registered with the NHB as a systemically important non-deposit accepting housing finance company.

Aditya Birla Capital Limited is a part of the Aditya Birla Group, in the league of Fortune 500. Anchored by an extraordinary force of over 140,000 employees, belonging to 100 nationalities. Today, over 50% of Group revenues flow from overseas operations that span 36 countries in North and South America, Africa and Asia.

- **Position: Relationship Executive**
- **Department/ Business: Housing Finance**

- **Number of open positions: 60+**
- **Eligibility: Any Graduate, including current year passing out students**
- **Job Location: Coimbatore, Erode, Trichy, Madurai and Chennai**
- **Compensation: Rs.2,00,000 Per Annum + Attractive incentives**

Looking forward for your positive response at the earliest!

Thanks!

Regards,

Karthik Selvam – HR Business Partner

Aditya Birla Housing Finance Limited

Ph. 9003457635



**ADITYA BIRLA
CAPITAL**

PROTECTING INVESTING FINANCING ADVISING

Aditya Birla Finance Ltd

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Relationship Officer - JD - ABHFL.pdf
473K



Job Description

Job Title	Relationship Officer (Direct) - ABHFL
Function	Sales
Department	Sales
Reporting To (Title)	Sales Manager (Direct) – ABHFL
Superior's Superior (Title)	Area Head (Sales) – ABHFL
Unit	Aditya Birla Housing Finance Limited
Location	Area/ Branch Office
Business	Financial Services
Date	February 2022
Code:	



Job Description

1) Job Purpose

The purpose of this job is to execute sales operations and source/ manage ground-level client relationships for the Direct channel (builders, connectors, brokers, references, etc.) in line with assigned sales targets and focus areas. It also coordinates with Risk and Operations teams to ensure compliant and efficient sales operations, and portfolio health.

2) Dimensions

What are the areas (in quantitative terms) the job has an impact on?

		Function (As applicable)	Dept.	Section	Remarks
1.	Manpower (Nos.)				
A	Management	Nil			
B	Staff				
C	Worker				
D	Contract				
	Total				
2.	Other Relevant Parameters (Capacity/ Volumes/ Budget)				
A	Book Size	1-2 Cr			
B	Number of Customer Acquisitions	TBD			
C	Sales Process TATs adherence	100%			
D	NPA %	0%			
E	Profitability (Avg. IRR)	TBD			
F	Cross Sales Book Size	TBD			

3) Job Context & Major Challenges

(What are the specific aspects of the job that provide a challenge to the jobholder in the context of the Unit/Zone?)

Organizational Context

Key Aspects:

- Part of the Aditya Birla Financial Service Group (ABFSG), Aditya Birla Housing Finance Limited (ABHFL) is registered with the National Housing Bank as a housing finance company under the National Housing Bank Act, 1987. The company offers a complete range of housing finance solutions such as home loans, home improvement and home construction loans, balance transfer and top-up loans, loans against property and construction finance. The company acquired its license on 9th July 2014 and has aggressive growth plans.



Job Description

3) Job Context & Major Challenges

(What are the specific aspects of the job that provide a challenge to the jobholder in the context of the Unit/Zone?)

- ABHFL operates in the Rs. 11.4 trillion Indian Housing Finance market, which has grown at a steady rate of 17% CAGR over the last 3 years while reporting good asset quality despite challenges in the operating environment. While the industry is dominated by five large groups, there has been an emergence of newer entrants in niche segments like affordable housing and self-employed borrowers, given the high potential in these segments. Despite increased focus by banks, HFCs have been able to maintain their share in the mortgage market and has remained stable at ~37% as on December 2015.
- The ABHFL Sales organization works broadly with 3 customer segments – retail (individual) customers, institutional customers (for retail and institutional loan consumers) and builders (for both retail tie-ups and construction finance), with a major share of the business coming from retail customers. Client segments can also be divided into Salaried and Self employed, with both of these having very different preferences and needs.

Job Context

Key Aspects:

- Providing housing finance (to buyers), Loan against Property, Commercial Property Purchase, Lease Rental Discounting and Construction Finance (to builders) solutions, ABHFL caters to a diverse range of customer segments through its various service offerings. Additionally, being predominantly retail driven, the business is characterized by high volume of loan transactions and customer relationships. As a result, ABHFL business performance is strongly impacted by people, process and organizational efficiencies, alongside core business drivers such as product/ solution quality, channel and customer relationship management and risk management.
- While unit of sizing up the business is its loan book size, profitability and minimized delinquency are also key business objectives.
- Higher cost of funding impacts profitability as well as competitiveness of loan rates that can be offered to clients
- For retail customers, identifying and acting on relevant needs in an efficient manner ensuring process, statutory and regulatory compliance at all times, are key for building business performance and sustainability
- For institutional/ builder customers, understanding and addressing business needs via proactive relationship management and customized solution fitment, while ensuring compliance at all times, are important to gain competitive advantage
- The (Sr.) Sales Officer (Direct) – ABHFL is responsible for achieving sales targets through the direct channels as agreed with the Sales Manager (Direct) and AH (Sales), in terms of targeted book size, growth & customer service objectives.

Key Challenges

- To execute sales operations to achieve assigned targets ensuring adequate sourcing funnel and considering local factors, such as competitor presence, existing relationships, new prospect opportunities, etc.
- To liaise with ground-level client stakeholders for relationship origination and maintenance, focusing energies on key clients/ prospects and escalating cases as



Job Description

3) Job Context & Major Challenges

(What are the specific aspects of the job that provide a challenge to the jobholder in the context of the Unit/Zone?)

- required
- o To upgrade financial & operational know how on market/ local trends, effective negotiation and relationship building, and efficient loan processing for strengthening customer relationships while ensuring portfolio health and profitability
- o To check credit quality via effective portfolio selection/ pre screening, and work with Risk team members to minimize potential NPAs while driving efficient sales operations
- o To ensure compliant sales operations at all times, despite sales pressures and market cycles

Enabling Skill Sets & Qualifications

- o Critical skill sets required to meet these challenges include commercial acumen, communication, product-market awareness, and execution skills.
- o Education & experience required to fulfil this profile are a graduate with 0 - 2 yrs (3 – 4 yrs for Sr. Sales Officer) of sales experience in the Banking/ NBFC space.

4) Principal Accountabilities

Accountability	Supporting Actions
Sales Planning & Operations	- o Work with Sales Manager (Direct) - ABHFL and plan sales operations for achieving targets (including cross-sell), considering competitive forces and local trends - o Scan the local market and competitive offerings on a periodic basis to adapt sales efforts accordingly - o Provide data for and compile periodic MIS reports for disbursements, NPAs, target achievement, etc.
Customer Acquisition/ Engagement	- o Work on assigned and identified prospects list for client relationship origination and maintenance activities, interacting with ground-level client stakeholders - o Understand and communicate understanding of product characteristics and benefits to end customers effectively in order to enhance effectiveness of sales efforts - o Attend to customer complaints effectively, escalating critical cases to Sales Manager (Direct) - ABHFL as required
Operational Effectiveness	- o Execute operations efficiently across the Customer Lifecycle (Sourcing, Approval, Servicing, Collections) - o Ensure adequate focus on different distribution channels, working with Manager for interfacing with senior stakeholders/ complex cases - o Implement prescribed processes and best practices to enhance operational effectiveness, productivity and sales performance
Self Development & Internal Stakeholder	- o Attend relevant technical and behavioral trainings/ seminars and work on self development initiatives - o Coordinate with internal stakeholders for smooth operations and alignment towards achievement of targets



Job Description

Management	
Portfolio & Risk Management	- o Work with the Risk, Operations and Sales Governance team members to ensure adherence to risk management and control mechanisms - o Ensure compliant sales operations and sound risk management in day-to-day operations - o Compile and ensure systematic, accurate MIS on NPAs and credit trends, providing inputs on factors impacting portfolio quality

5) Job Purpose of Direct Reports

Nil

6) Relationships (If Applicable)

Internal	Frequency	Nature
Area Head	Weekly/ Need Based	Periodic reviews, updates on target achievement, escalations
Sales Manager (Direct)	On-going	Business MIS, review on new market development, progress on target achievement, escalations
Sales Governance	Monthly/ Need Based	Ensuring compliant sales operations, payout/ incentive design-execution, on-boarding, etc.
Builder Segment Team	Need Based	Identifying, developing, maintaining builder relationships
HR dept	Need Based/ Process Driven	Performance Reviews, Training
IT dept	Need Based	Back-end/ systems support
Risk dept	Weekly/ On-going	Proposal logging, NPA trends
Operations dept	Weekly	Client servicing issues, TAT reviews, NPA trends



Job Description

6) Relationships (If Applicable)

External	Frequency	Nature
Existing and Prospective customers	Fortnightly/ Need Based	CRM for relationship management and understanding needs for customized solutions
External Forums & Networking platforms	Annual	Scan market trends/ competition offerings & build awareness

SIGN-OFF

Signature		
Name	Job Holder	Job Holder's Superior
Date		

Job Analyst	
Signature	
Name	

**ADITYA BIRLA
CAPITAL**

PROTECTING INVESTING FINANCING ADVISING

08/03/2022

Subject: List of Selected students – Aditya Birla Housing Finance Limited

To,

The principal,
Kongunadu Arts & Science College,
Coimbatore, Tamil Nadu.

Dear Sir/ Madam,

With reference to the on-campus drive held at Kongunadu Arts & Science College, Coimbatore on 4th March 2022 (Friday) for Relationship Officer position with Aditya Birla Financial Shared Services Ltd., (a holding company of Aditya Birla Housing Finance Limited), we are pleased to announce the list of selected students for your reference.

Congratulations! and we are looking forward to aboard you all at the earliest!

Sno	Name	Roll no.	Mobile No.	Education	Job location
1	Mathes S	191CB008	8825915764	B.Com., Banking	Coimbatore
2	Ramesh A	191IT008	9629724841	B.Sc.,IT	Coimbatore
3	Felix A	191IT034	9385719846	B.Sc.,IT	Coimbatore
4	Dhanush A R	191CC218	8680977823	B.Com., CA	Coimbatore
5	Devaraj	191CB059	7708889236	B.Com., Banking	Coimbatore
6	Ramesh V	191CB029	9360822280	B.Com., Banking	Coimbatore
7	Dhanush R	191CB003	8489513170	B.Com., Banking	Bangalore
8	Ramesh Kumar A	191CB018	8754674631	B.Com., Banking	Coimbatore
9	Navaneetha Krishnan V	191SC026	8220962272	B.Sc., CS	Coimbatore
10	Naveenkumar D	191SC024	9360830290	B.Sc., CS	Coimbatore
11	Ajith V	191SC020	9751322376	B.Sc., CS	Coimbatore
12	Vigneshwar	191BO020	8489634395	B.Sc., Botony	Madurai

Note: We need following documents to release the offer letter for each selected student.

1. Aadhaar card (front & back side)
2. Pan card
3. HSC (12th), SSC (10th) marksheets
4. Driving license/ Learning license
5. Passport size color photograph
6. Covid vaccination certificate

Please share the above said documents as scan copy to Karthik.selvam@adityabirlacapital.com.

Sincerely,

For Aditya Birla Housing Finance Limited.,

Aditya Birla Financial Shared Services Ltd
6, Corn Tech Park, 5th Floor, Kataravadazhikku, Choolandras Road,
Thane (W) 400 601 | 491 22 5955 3896
www.adityabirlacapital.com

Registered Office:
One Indira Park Centre, Tower 5, 15th Floor,
Baker Mill Compound (B4) - Serapettur Bypass Road,
Coimbatore Road, Madurai - 625 011
Ph: 87 4056 7000
DIN: U69900KA20000411230595



ADITYA BIRLA
CAPITAL

PROTECTING THE FUTURE OF THE INDIA

23- March -22

Matheshwar Senthil Kumar
21- B Vimal Residency
Coimbatore North Tamil Nadu
Pin code - 641041

Dear Matheshwar ,

Subject: Offer cum Appointment Letter

Thank you for giving us the opportunity to meet with you and discuss possible employment with Aditya Birla Financial Shared Services Limited. On basis of our discussion and understanding we are pleased to appoint you with the Company as **"Relationship officer"**.

The terms and conditions of your appointment are as follows:

1. Your Fixed Pay will be Rs. 2,00,000/- (Two Lakhs only) per annum. Further, you will be entitled to Benefits as applicable in your grade. The components of your Fixed Pay and details of Benefits are provided in Annexure 'A' and will be governed by Company policies as amended from time to time.
2. In addition to your Fixed Pay above, you will be covered under the Loan Disbursement Processing Incentive Scheme. The payout will be based on your performance and dependent on the parameters that are defined under the Incentive Plan from time to time.
3. You will be governed as per Company's Career Progression Plan, as applicable in your grade and will be communicated to you on your joining. A copy of the same is also available on Company's intranet for perusal and understanding.
4. You will be required to provide the Company all documents and information as set forth under Annexure 'B'.
5. Your date of joining with the Company will be on or before 25- July -22
6. Your initial place of work will be **Coimbatore**. The Company is a part of the Aditya Birla Group and the companies in the Aditya Birla Group are affiliates of the Company. The Company will have the right to transfer/second you, as the case may be, to any function or business group, any other location within India or overseas, or to its affiliate and subsidiary organizations, at any time in the future. While on transfer, you will be governed by the rules, regulations and service conditions of that business and location.
7. On joining, your services will be under probationary review. Your services will be confirmed on successful completion of New Hire Goal sheet, as applicable in your grade and will be communicated to you on your joining. Unless your services are confirmed in writing by the Company, you will continue to be



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on probation.

Aditya Birla Financial Shared Services Ltd.
6, Lamp Tech Park, 5th Floor, Kesardevnagar, Ghoshrunder Road,
Thane (W) - 400 601 | +91 22 3996 3000
www.adityabirlacapital.com

Registered Office:
One Indiabulls Centre, Tower 1, 18th Floor,
Jupiter Mill Compound, 841, Senapati Bapat Marg,
Elphinstone Road, Mumbai - 400 013
+91 22 4356 7000
CIN: U65999MH2006PLC103695



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8. Your services may be terminated by either party, giving notice in writing for Fifteen (15) days (during probation period) and Thirty (30) days (post confirmation) or payment of notice pay for the balance period in lieu thereof. The Company reserves the right not to accept notice pay in lieu of notice and enforce completion of full or partial notice period. For the purpose of calculation, notice pay would refer to "Basic Salary" only.
9. The Company reserves the right to terminate your employment immediately without notice, at any time, in case:
 - You are found guilty of misconduct, dishonesty or you fail to observe the Company's Code of Conduct, business, disciplinary and ethical code guidelines and policies.
 - You are absent from the services for a period of Three (3) days (including overstay of sanctioned leave/training) without prior intimation and approval. You will then be deemed to have abandoned employment voluntarily and the provisions of clause 8 above will apply in respect of the notice payable by you.
10. You will retire from the services of the Company on attaining the superannuation age of Sixty (60) years. Your date of birth as recorded at the time of your appointment with the Company will be considered as the authenticated date for all relevant purposes throughout your employment.
11. You will be entitled to leave and other paid holidays as per Company policy subject to prior approval by your supervisor(s). Accumulation / carry-forward of leave will be governed as per the existing Company policy on the subject.
12. Whilst employed by the Company:
 - You will work exclusively for, and in the interest of the Company. You will not engage yourself in any other business/profession (part-time or otherwise) without written permission from the Company.
 - You will be required to effectively carry out all duties and responsibilities assigned to you by your supervisors and others authorized by the Company to assign such duties and responsibilities.
 - You will maintain the highest standards of conduct and act with the highest ethical principles. You must not do anything that may be a conflict of interest with your responsibilities as an employee. You will be governed under the Company's Code of Conduct. It is your responsibility to read and understand it. If you have any questions, please contact your supervisor or Human Resources representative.
 - You may have access to or acquire client information and other business information from the Company or from its employees, clients or customers that is unique and which cannot be lawfully duplicated or easily acquired. You understand and agree that you have a continuing obligation not to use, publish or otherwise disclose either during or after your employment with the Company, any trade secrets, confidential or proprietary information belonging to, or concerning or referring to the Company, or any client or customer of the Company. You acknowledge that should you breach this provision, the Company will suffer immediate and irreparable harm and that money damages will be inadequate relief. Therefore, you agree that should you breach this provision; the Company will be entitled to injunctive relief to enforce this paragraph.



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- You confirm that there is no litigation /conviction against you before any Court of law which involves criminal offence or offences involving moral turpitude.
 - You confirm that you have fully disclosed all your business interests, whether or not they are similar to or in conflict with the business(es) or activities of the Company, and all circumstances in respect of which there is, or there might be perceived, a conflict of interest between the Company and you or any immediate relatives. Also, you agree to disclose fully and immediately to the Company any such interests or circumstances which may arise during your employment.
13. During the period of your employment with the Company and Six (6) months thereafter, you agree:
- Not to directly or indirectly induce or solicit any person employed or engaged by the Company or its affiliate companies (whether as an employee, consultant, advisor or in any other manner) to terminate their contractual relationship with the Company; and become an employee of, or directly or indirectly offer services in any form or manner to any other company, person or entity.
 - To keep the Company indemnified in respect of any loss that may be caused to it as a result of breach of this covenant by you.
 - To refrain from directly or indirectly soliciting any customer to remove its business from or reduce its business with the Company or its affiliates.
14. In the event of separation from the services of the Company, you will immediately return all the Company property in your possession to the Company. You will be relieved from services only after a satisfactory handover of responsibilities, settlement of outstanding dues, service of notice period, and clearance from your immediate supervisor.
15. All terms and conditions will be governed by the Company's policies as stated from time to time and the Company may, in its sole discretion as it deems fit, revoke or change such policies.
16. The terms of this appointment will be governed by and construed in accordance with the laws of India, and the courts in Mumbai will have jurisdiction in relation to any dispute or difference that may arise under the terms of this employment.
17. The terms of this offer must be kept strictly confidential. You agree not to disclose it to any person and entity except as required by law or legal process and except for disclosure to your attorneys, accountants, and immediate family.
18. This appointment is contingent upon all information, facts and figures provided by you to the Company's representatives at any point in time, being accurate and true. The Company will, at its discretion, conduct background and reference checks as per Company policy. In the event the results of such background and/or reference checks are unsatisfactory on any account, the Company may, in its sole discretion, revoke this offer at any time.



**ADITYA BIRLA
CAPITAL**

PROVISING INVESTING FINANCING ADVISING

Kindly sign and return a copy of this letter. Please initial each page in acceptance of the terms and conditions set out herein latest by 10 days of the issuance of the letter else this appointment letter stands automatically withdrawn.

We wish you an enjoyable and rewarding association with Aditya Birla Financial Shared Services Ltd.

Sincerely,

(Authorised Signatory)

Anunay Shrivastava
Senior Vice President – Human Resource

#

Agreed and Accepted
Matheshwar Senthil Kumar



ADITYA BIRLA
CAPITAL

PRIVATISATION INVESTMENT MANAGEMENT

Annexure 'A'

Fixed Remuneration	Per Annum	Per Month
Basic Salary	80,000	6,667
House Rent Allowance	40,000	3,333
Education Allowance	2,400	200
Advance Against Statutory Bonus	16,800	1,400
Provident Fund (Employer's Contribution)	14931	1244
Gratuity	3,848	321
LTA	0	0
Special Allowance	42021	3502
Progression Allowance	0	0
Total	2,00,000	16,667

The payment of Salary and Benefits will be subject to deduction of Income Tax as per the prevailing Income Tax rates and other statutory deductions, as may be required in accordance with applicable legislation in force from time to time.

- All figures mentioned are annualized value and prorated according based on your date of joining.
- Advance against Statutory Bonus is paid monthly in lieu of Statutory Bonus as per the provisions
- Gratuity is payable as per the provision of applicable Gratuity Act.
- Company reserves the right to amend the Compensation structure as it may deem fit
- Medical Reimbursement will be paid as a reimbursement on submission of original medical bills through the HRMS Portal



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ADITYA BIRLA INVESTMENT FINANCIAL SERVICES

Annexure 'B'

Please submit photocopies of the following documents, as applicable, at the time of joining. Please also bring the original copies of your certificates and testimonials for verification.

- Copy of Latest Resume
- Copy of Permanent Account No. (PAN)/Copy of PAN application (in case PAN is not available)
- SSC / HSC certificates with Mark-Sheets
- Graduation / post-graduation Degree / Diploma with Mark-Sheets
- Professional Degree / Diploma with mark-sheets
- Proof of Age (Ration Card/ Driving License/ Passport/ Voter's Id/ College ID card/ Bank Pass Book)
- Resignation acceptance letter need to be submitted, if you require time to produce the relieving letter
Note: Relieving Letter is a must and needs to be submitted within 30 days from your date of joining failing which your appointment will stand cancelled.
- Affidavit for Gap in employment (in case the gap is greater than or equal to 6 months)
- Proof of your last drawn Salary with details (Last 3 months salary slip/ Salary Annexure from previous employer/ Bank Statement as a proof of salary credit/ Affidavit for Salary Declaration)
- Four passport Size Coloured photographs
- Three professional references (with complete address and telephone number)

On joining you will also be required to furnish the following:

- PF Nomination Form
- Family dependent details
- Any other relevant information that may be required

Please Note that Submission of all the above-mentioned documents and completion of all the forms given in your joining kit are mandatory. Any non-compliance may result in your joining kit being declared as incomplete, for which you would be solely responsible, and thus consequently delay/impact:

- the generation of Employee Code and Salary pay-out
- Your coverage under Mediclaim, Group Protection Cover, etc.
- Settlement of claims etc., were they to come up

Your present and permanent addresses, as mentioned in your application form, are recorded in Company's record. You are required to inform the Company about any change in your address and telephone numbers.





ADITYA BIRLA
CAPITAL

EXCELLENCE IN INVESTING FINANCIAL AND ADVISORY

18/03/2022

Ramesh Velusamy,

S/o Velusamy, No 6/452 ABC, Ullaipalar Street,
Ururandapalayam, Mullika thottam, Gnanambika Mills,
Coimbatore, Tamil Nadu- 641029

Dear Ramesh,

Subject: Offer cum Appointment Letter

Thank you for giving us the opportunity to meet with you and discuss possible employment with Aditya Birla Financial Shared Services Limited. On basis of our discussion and understanding we are pleased to appoint you with the Company as "Relationship Executive".

The terms and conditions of your appointment are as follows:

1. Your Fixed Pay will be Rs. 2,00,000/- (Two Lakh only) per annum. Further, you will be entitled to Benefits as applicable in your grade. The components of your Fixed Pay and details of Benefits are provided in Annexure 'A' and will be governed by Company policies as amended from time to time.
2. In addition to your Fixed Pay above, you will be covered under the Loan Disbursement Processing Incentive Scheme. The payout will be based on your performance and dependent on the parameters that are defined under the Incentive Plan from time to time.
3. You will be governed as per Company's Career Progression Plan, as applicable in your grade and will be communicated to you on your joining. A copy of the same is also available on Company's intranet for perusal and understanding.
4. You will be required to provide the Company all documents and information as set forth under Annexure 'B'.
5. Your date of joining with the Company will be on or before **25-Jul-22**.
6. Your initial place of work will be **Coimbatore**. The Company is a part of the Aditya Birla Group and the companies in the Aditya Birla Group are affiliates of the Company. The Company will have the right to transfer/second you, as the case may be, to any function or business group, any other location within India or overseas, or to its affiliate and subsidiary organizations, at any time in the future. While on transfer, you will be governed by the rules, regulations and service conditions of that business and location.
7. On joining, your services will be deemed to be under probationary review. Your services will be confirmed on successful completion of New Hire Goal sheet, as applicable in your grade and will be communicated to you on your joining. Unless your services are confirmed in writing by the Company, you will continue to be on probation.



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PROTECTING INVESTORS' RIGHTS AND INTERESTS

8. Your services may be terminated by either party, giving notice in writing for Fifteen (15) days (during probation period) and Thirty (30) days (post confirmation) or payment of notice pay for the balance period in lieu thereof. The Company reserves the right not to accept notice pay in lieu of notice and enforce completion of full or partial notice period. For the purpose of calculation, notice pay would refer to "Basic Salary" only.
9. The Company reserves the right to terminate your employment immediately without notice, at any time, in case:
 - You are found guilty of misconduct, dishonesty or you fail to observe the Company's Code of Conduct, business, disciplinary and ethical code guidelines and policies.
 - You are absent from the services for a period of Three (3) days (including overstay of sanctioned leave/training) without prior intimation and approval. You will then be deemed to have abandoned employment voluntarily and the provisions of clause 8 above will apply in respect of the notice payable by you.
10. You will retire from the services of the Company on attaining the superannuation age of Sixty(60) years. Your date of birth as recorded at the time of your appointment with the Company will be considered as the authenticated date for all relevant purposes throughout your employment.
11. You will be entitled to leave and other paid holidays as per Company policy subject to prior approval by your supervisor(s). Accumulation / carry-forward of leave will be governed as per the existing Company policy on the subject.
12. Whilst employed by the Company:
 - You will work exclusively for, and in the interest of the Company. You will not engage yourself in any other business/profession (part-time or otherwise) without written permission from the Company.
 - You will be required to effectively carry out all duties and responsibilities assigned to you by your supervisors and others authorized by the Company to assign such duties and responsibilities.
 - You will maintain the highest standards of conduct and act with the highest ethical principles. You must not do anything that may be a conflict of interest with your responsibilities as an employee. You will be governed under the Company's Code of Conduct. It is your responsibility to read and understand it. If you have any questions, please contact your supervisor or Human Resources representative.
 - You may have access to or acquire client information and other business information from the Company or from its employees, clients or customers that is unique and which cannot be lawfully duplicated or easily acquired. You understand and agree that you have a continuing obligation not to use, publish or otherwise disclose either during or after your employment with the Company, any trade secrets, confidential or proprietary information belonging to, or concerning or referring to the Company, or any client or customer of the Company. You acknowledge that should you breach this provision, the Company will suffer immediate and irreparable harm and that money damages will be inadequate relief. Therefore, you agree that should you breach this provision; the Company will be entitled to injunctive relief to enforce this paragraph.



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COLLECTING • MANAGING • TRANSFORMING

- You confirm that there is no litigation/conviction against you before any Court of law which involves criminal offence or offences involving moral turpitude.
- You confirm that you have fully disclosed all your business interests, whether or not they are similar too or in conflict with the business(es) or activities of the Company, and all circumstances in respect of which there is, or there might be perceived, a conflict of interest between the Company and you or any immediate relatives. Also, you agree to disclose fully and immediately to the Company any such interests or circumstances which may arise during your employment.

13. During the period of your employment with the Company and Six (6) months thereafter, you agree:

- Not to directly or indirectly induce or solicit any person employed or engaged by the Company or its affiliate companies (whether as an employee, consultant, advisor or in any other manner) to terminate their contractual relationship with the Company; and become an employee of, or directly or indirectly offer services in any form or manner to any other company, person or entity.
- To keep the Company indemnified in respect of any loss that may be caused to it as a result of breach of this covenant by you.
- To refrain from directly or indirectly soliciting any customer to remove its business from or reduce its business with the Company or its affiliates.

14. In the event of separation from the services of the Company, you will immediately return all the Company property in your possession to the Company. You will be relieved from services only after a satisfactory handover of responsibilities, settlement of outstanding dues, service of notice period, and clearance from your immediate supervisor.
15. All terms and conditions will be governed by the Company's policies as stated from time to time and the Company may, in its sole discretion as it deems fit, revoke or change such policies.
16. The terms of this appointment will be governed by and construed in accordance with the laws of India, and the courts in Mumbai will have jurisdiction in relation to any dispute or difference that may arise under the terms of this employment.
17. The terms of this offer must be kept strictly confidential. You agree not to disclose it to any person and entity except as required by law or legal process and except for disclosure to your attorneys, accountants, and immediate family.
18. This appointment is contingent upon all information, facts and figures provided by you to the Company's representatives at any point in time, being accurate and true. The Company will, at its discretion, conduct background and reference checks as per Company policy. In the event the results of such background and/or reference checks are unsatisfactory on any account, the Company may, in its sole discretion, revoke this offer at any time.



ADITYA BIRLA
CAPITAL

Kindly sign and return a copy of this letter. Please initial each page in acceptance of the terms and conditions set out herein latest by 10 days of the issuance of the letter else this appointment letter stands automatically withdrawn.

We wish you an enjoyable and rewarding association with Aditya Birla Financial Shared Services Ltd.

Sincerely,

(Authorised Signatory)

Anunay Shrivastava
Senior Vice President – Human Resource

Agreed and Accepted

Ramesh Velusamy



ADITYA BIRLA
CAPITAL

POWER TO GROW. INVESTING IN THE FUTURE. ADVISING.

Annexure 'A'

Fixed Remuneration	Per Annum	Per Month
Basic Salary	80,000	6,667
House Rent Allowance	40,000	3,333
Education Allowance	2,400	200
Advance Against Statutory Bonus	16,800	1,400
Provident Fund (Employer's Contribution)	14,931	1244
Gratuity	3,848	321
LTA	0	0
Special Allowance	42,021	3502
Total	2,00,000	16,667

The payment of Salary and Benefits will be subject to deduction of Income Tax as per the prevailing Income Tax rates and other statutory deductions, as maybe required in accordance with applicable legislation in force from time to time.

- All figures mentioned are annualized value and prorated according based on your date of joining.
- Advance against Statutory Bonus is paid monthly in lieu of Statutory Bonus as per the provisions
- Gratuity is payable as per the provision of applicable Gratuity Act.
- Company reserves the right to amend the Compensation structure as it may deem fit
- Medical Reimbursement will be paid as a reimbursement on submission of original medical bills through the HRMS Portal



ADITYA BIRLA
CAPITAL

PROTECTING INVESTORS PROMOTING ADITYA

Annexure 'B'

Please submit photocopies of the following documents, as applicable, at the time of joining. Please also bring the original copies of your certificates and testimonials for verification.

- Copy of Latest Resume
- Copy of Permanent Account No. (PAN)/Copy of PAN application (in case PAN is not available)
- SSC / HSC certificates with Mark-Sheets
- Graduation / post-graduation Degree / Diploma with Mark-Sheets
- Professional Degree / Diploma with mark-sheets
- Proof of Age (Ration Card/ Driving License/ Passport/ Voter's Id/ College ID card/ Bank Pass Book)
- Resignation acceptance letter need to be submitted, if you require time to produce the relieving letter
Note: Relieving Letter is a must and needs to be submitted within 30 days from your date of joining failing which your appointment will stand cancelled.
- Affidavit for Gap in employment (in case the gap is greater than or equal to 6 months)
- Proof of your last drawn Salary with details (Last 3 months salary slip/ Salary Annexure from previous employer/ Bank Statement as a proof of salary credit/ Affidavit for Salary Declaration)
- Four passport Size Coloured photographs
- Three professional references (with complete address and telephone number)

On joining you will also be required to furnish the following:

- PF Nomination Form
- Family dependent details
- Any other relevant information that may be required

Please Note that Submission of all the above-mentioned documents and completion of all the forms given in your joining kit are mandatory. Any non-compliance may result in your joining kit being declared as incomplete, for which you would be solely responsible, and thus consequently delay/impact:

- the generation of Employee Code and Salary pay-out
- Your coverage under Mediclaim, Group Protection Cover, etc.
- Settlement of claims etc., were they to come up

Your present and permanent addresses, as mentioned in your application form, are recorded in Company's record. You are required to inform the Company about any change in your address and telephone numbers.



ADITYA BIRLA
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FOUNDED 1957 | 100% INDIA | 100% FINANCIAL SERVICES

19- March -22

Felix A
25, Ebenezer Illam. Puthu Thottam
3rd Street, Kannappa Nagar
Rathinapuri (Post),
Coimbatore – 641 027

Dear Felix A ,

Subject: Offer cum Appointment Letter

Thank you for giving us the opportunity to meet with you and discuss possible employment with Aditya Birla Financial Shared Services Limited. On basis of our discussion and understanding we are pleased to appoint you with the Company as **"Relationship officer"**.

The terms and conditions of your appointment are as follows:

1. Your Fixed Pay will be Rs. 2,00,000/- (Two Lakhs only) per annum. Further, you will be entitled to Benefits as applicable in your grade. The components of your Fixed Pay and details of Benefits are provided in Annexure 'A' and will be governed by Company policies as amended from time to time.
2. In addition to your Fixed Pay above, you will be covered under the Loan Disbursement Processing Incentive Scheme. The payout will be based on your performance and dependent on the parameters that are defined under the Incentive Plan from time to time.
3. You will be governed as per Company's Career Progression Plan, as applicable in your grade and will be communicated to you on your joining. A copy of the same is also available on Company's intranet for perusal and understanding.
4. You will be required to provide the Company all documents and information as set forth under Annexure 'B'.
5. Your date of joining with the Company will be on or before 25- July -22
6. Your initial place of work will be **Coimbatore**. The Company is a part of the Aditya Birla Group and the companies in the Aditya Birla Group are affiliates of the Company. The Company will have the right to transfer/second you, as the case may be, to any function or business group, any other location within India or overseas, or to its affiliate and subsidiary organizations, at any time in the future. While on transfer, you will be governed by the rules, regulations and service conditions of that business and location.
7. On joining, your services will deem to be under probationary review. Your services will be confirmed on successful completion of New Hire Goal sheet, as applicable in your grade and will be communicated to



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PROTECTION • DEVELOPMENT • FINANCING • GROWTH

you on your joining. Unless your services are confirmed in writing by the Company, you will continue to be on probation.



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FINANCIAL SERVICES • INVESTMENT MANAGEMENT • INSURANCE

8. Your services may be terminated by either party, giving notice in writing for Fifteen (15) days (during probation period) and Thirty (30) days (post confirmation) or payment of notice pay for the balance period in lieu thereof. The Company reserves the right not to accept notice pay in lieu of notice and enforce completion of full or partial notice period. For the purpose of calculation, notice pay would refer to "Basic Salary" only.
9. The Company reserves the right to terminate your employment immediately without notice, at any time, in case:
 - You are found guilty of misconduct, dishonesty or you fail to observe the Company's Code of Conduct, business, disciplinary and ethical code guidelines and policies.
 - You are absent from the services for a period of Three (3) days (including overstay of sanctioned leave/training) without prior intimation and approval. You will then be deemed to have abandoned employment voluntarily and the provisions of clause 8 above will apply in respect of the notice payable by you.
10. You will retire from the services of the Company on attaining the superannuation age of Sixty (60) years. Your date of birth as recorded at the time of your appointment with the Company will be considered as the authenticated date for all relevant purposes throughout your employment.
11. You will be entitled to leave and other paid holidays as per Company policy subject to prior approval by your supervisor(s). Accumulation / carry-forward of leave will be governed as per the existing Company policy on the subject.
12. Whilst employed by the Company:
 - You will work exclusively for, and in the interest of the Company. You will not engage yourself in any other business/profession (part-time or otherwise) without written permission from the Company.
 - You will be required to effectively carry out all duties and responsibilities assigned to you by your supervisors and others authorized by the Company to assign such duties and responsibilities.
 - You will maintain the highest standards of conduct and act with the highest ethical principles. You must not do anything that may be a conflict of interest with your responsibilities as an employee. You will be governed under the Company's Code of Conduct. It is your responsibility to read and understand it. If you have any questions, please contact your supervisor or Human Resources representative.
 - You may have access to or acquire client information and other business information from the Company or from its employees, clients or customers that is unique and which cannot be lawfully duplicated or easily acquired. You understand and agree that you have a continuing obligation not to use, publish or otherwise disclose either during or after your employment with the Company, any trade secrets, confidential or proprietary information belonging to, or concerning or referring to the Company, or any client or customer of the Company. You acknowledge that should you breach this provision, the Company will suffer immediate and irreparable harm and that money damages will be inadequate relief. Therefore, you agree that should you breach this provision; the Company will be entitled to injunctive relief to enforce this paragraph.



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- You confirm that there is no litigation /conviction against you before any Court of law which involves criminal offence or offences involving moral turpitude.
 - You confirm that you have fully disclosed all your business interests, whether or not they are similar to or in conflict with the business(es) or activities of the Company, and all circumstances in respect of which there is, or there might be perceived, a conflict of interest between the Company and you or any immediate relatives. Also, you agree to disclose fully and immediately to the Company any such interests or circumstances which may arise during your employment.
13. During the period of your employment with the Company and Six (6) months thereafter, you agree:
- Not to directly or indirectly induce or solicit any person employed or engaged by the Company or its affiliate companies (whether as an employee, consultant, advisor or in any other manner) to terminate their contractual relationship with the Company; and become an employee of, or directly or indirectly offer services in any form or manner to any other company, person or entity.
 - To keep the Company indemnified in respect of any loss that may be caused to it as a result of breach of this covenant by you.
 - To refrain from directly or indirectly soliciting any customer to remove its business from or reduce its business with the Company or its affiliates.
14. In the event of separation from the services of the Company, you will immediately return all the Company property in your possession to the Company. You will be relieved from services only after a satisfactory handover of responsibilities, settlement of outstanding dues, service of notice period, and clearance from your immediate supervisor.
15. All terms and conditions will be governed by the Company's policies as stated from time to time and the Company may, in its sole discretion as it deems fit, revoke or change such policies.
16. The terms of this appointment will be governed by and construed in accordance with the laws of India, and the courts in Mumbai will have jurisdiction in relation to any dispute or difference that may arise under the terms of this employment.
17. The terms of this offer must be kept strictly confidential. You agree not to disclose it to any person and entity except as required by law or legal process and except for disclosure to your attorneys, accountants, and immediate family.
18. This appointment is contingent upon all information, facts and figures provided by you to the Company's representatives at any point in time, being accurate and true. The Company will, at its discretion, conduct background and reference checks as per Company policy. In the event the results of such background and/or reference checks are unsatisfactory on any account, the Company may, in its sole discretion, revoke this offer at any time.



**ADITYA BIRLA
CAPITAL**

Kindly sign and return a copy of this letter. Please initial each page in acceptance of the terms and conditions set out herein latest by 10 days of the issuance of the letter else this appointment letter stands automatically withdrawn.

We wish you an enjoyable and rewarding association with Aditya Birla Financial Shared Services Ltd.

Sincerely,

(Authorised Signatory)

Anunay Shrivastava
Senior Vice President – Human Resource

Agreed and Accepted
Felix A



ADITYA BIRLA
CAPITAL

Annexure 'A'

Fixed Remuneration	Per Annum	Per Month
Basic Salary	80,000	6,667
House Rent Allowance	40,000	3,333
Education Allowance	2,400	200
Advance Against Statutory Bonus	16,800	1,400
Provident Fund (Employer's Contribution)	14931	1244
Gratuity	3,848	321
LTA	0	0
Special Allowance	42021	3502
Progression Allowance	0	0
Total	2,00,000	16,667

The payment of Salary and Benefits will be subject to deduction of Income Tax as per the prevailing Income Tax rates and other statutory deductions, as may be required in accordance with applicable legislation in force from time to time.

- All figures mentioned are annualized value and prorated according based on your date of joining.
- Advance against Statutory Bonus is paid monthly in lieu of Statutory Bonus as per the provisions
- Gratuity is payable as per the provision of applicable Gratuity Act.
- Company reserves the right to amend the Compensation structure as it may deem fit
- Medical Reimbursement will be paid as a reimbursement on submission of original medical bills through the HRMS Portal



ADITYA BIRLA
CAPITAL

PROFITABLE • DEVELOPING • FULFILLING • ADAPTIVE

Annexure 'B'

Please submit photocopies of the following documents, as applicable, at the time of joining. Please also bring the original copies of your certificates and testimonials for verification.

- Copy of Latest Resume
- Copy of Permanent Account No. (PAN)/Copy of PAN application (in case PAN is not available)
- SSC / HSC certificates with Mark-Sheets
- Graduation / post-graduation Degree / Diploma with Mark-Sheets
- Professional Degree / Diploma with mark-sheets
- Proof of Age (Ration Card/ Driving License/ Passport/ Voter's Id/ College ID card/ Bank Pass Book)
- Resignation acceptance letter need to be submitted, if you require time to produce the relieving letter
Note: Relieving Letter is a must and needs to be submitted within 30 days from your date of joining failing which your appointment will stand cancelled.
- Affidavit for Gap in employment (in case the gap is greater than or equal to 6 months)
- Proof of your last drawn Salary with details (Last 3 months salary slip/ Salary Annexure from previous employer/ Bank Statement as a proof of salary credit/ Affidavit for Salary Declaration)
- Four passport Size Coloured photographs
- Three professional references (with complete address and telephone number)

On joining you will also be required to furnish the following:

- PF Nomination Form
- Family dependent details
- Any other relevant information that may be required

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- the generation of Employee Code and Salary pay-out
- Your coverage under Mediclaim, Group Protection Cover, etc.
- Settlement of claims etc., were they to come up

Your present and permanent addresses, as mentioned in your application form, are recorded in Company's record. You are required to inform the Company about any change in your address and telephone numbers.



WEalth Management | Investment Management | Financial Services | Advisory

18/03/2022

Dhanush A R;

S/o Ravi, 17/9A, Jallikattu,
Appanaickenpalayam, Coimbatore,
Tamil Nadu- 641017

Dear Dhanush,

Subject: Offer cum Appointment Letter

Thank you for giving us the opportunity to meet with you and discuss possible employment with Aditya Birla Financial Shared Services Limited. On basis of our discussion and understanding we are pleased to appoint you with the Company as "Relationship Executive".

The terms and conditions of your appointment are as follows:

1. Your Fixed Pay will be Rs. 2,00,000/- (Two Lakh only) per annum. Further, you will be entitled to Benefits as applicable in your grade. The components of your Fixed Pay and details of Benefits are provided in Annexure 'A' and will be governed by Company policies as amended from time to time.
2. In addition to your Fixed Pay above, you will be covered under the Loan Disbursement Processing Incentive Scheme. The payout will be based on your performance and dependent on the parameters that are defined under the Incentive Plan from time to time.
3. You will be governed as per Company's Career Progression Plan, as applicable in your grade and will be communicated to you on your joining. A copy of the same is also available on Company's intranet for perusal and understanding.
4. You will be required to provide the Company all documents and information as set forth under Annexure 'B'.
5. Your date of joining with the Company will be on or before **25-Jul-22**.
6. Your initial place of work will be **Coimbatore**. The Company is a part of the Aditya Birla Group and the companies in the Aditya Birla Group are affiliates of the Company. The Company will have the right to transfer/second you, as the case may be, to any function or business group, any other location within India or overseas, or to its affiliate and subsidiary organizations, at any time in the future. While on transfer, you will be governed by the rules, regulations and service conditions of that business and location.
7. On joining, your services will deem to be under probationary review. Your services will be confirmed on successful completion of New Hire Goal sheet, as applicable in your grade and will be communicated to you on your joining. Unless your services are confirmed in writing by the Company, you will continue to be on probation.



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8. Your services may be terminated by either party, giving notice in writing for Fifteen (15) days (during probation period) and Thirty (30) days (post confirmation) or payment of notice pay for the balance period in lieu thereof. The Company reserves the right not to accept notice pay in lieu of notice and enforce completion of full or partial notice period. For the purpose of calculation, notice pay would refer to "Basic Salary" only.
9. The Company reserves the right to terminate your employment immediately without notice, at any time, in case:
 - You are found guilty of misconduct, dishonesty or you fail to observe the Company's Code of Conduct, business, disciplinary and ethical code guidelines and policies.
 - You are absent from the services for a period of Three (3) days (including overstay of sanctioned leave/training) without prior intimation and approval. You will then be deemed to have abandoned employment voluntarily and the provisions of clause 8 above will apply in respect of the notice payable by you.
10. You will retire from the services of the Company on attaining the superannuation age of Sixty(60) years. Your date of birth as recorded at the time of your appointment with the Company will be considered as the authenticated date for all relevant purposes throughout your employment.
11. You will be entitled to leave and other paid holidays as per Company policy subject to prior approval by your supervisor(s). Accumulation / carry-forward of leave will be governed as per the existing Company policy on the subject.
12. Whilst employed by the Company:
 - You will work exclusively for, and in the interest of the Company. You will not engage yourself in any other business/profession (part-time or otherwise) without written permission from the Company.
 - You will be required to effectively carry out all duties and responsibilities assigned to you by your supervisors and others authorized by the Company to assign such duties and responsibilities.
 - You will maintain the highest standards of conduct and act with the highest ethical principles. You must not do anything that may be a conflict of interest with your responsibilities as an employee. You will be governed under the Company's Code of Conduct. It is your responsibility to read and understand it. If you have any questions, please contact your supervisor or Human Resources representative.
 - You may have access to or acquire client information and other business information from the Company or from its employees, clients or customers that is unique and which cannot be lawfully duplicated or easily acquired. You understand and agree that you have a continuing obligation not to use, publish or otherwise disclose either during or after your employment with the Company, any trade secrets, confidential or proprietary information belonging to, or concerning or referring to the Company, or any client or customer of the Company. You acknowledge that should you breach this provision, the Company will suffer immediate and irreparable harm and that money damages will be inadequate relief. Therefore, you agree that should you breach this provision, the Company will be entitled to injunctive relief to enforce this paragraph.



ADITYA BIRLA
CAPITAL

PROTECTING. PROMOTING. FINANCING. ADVISING.

- You confirm that there is no litigation /conviction against you before any Court of law which involves criminal offence or offences involving moral turpitude.
 - You confirm that you have fully disclosed all your business interests, whether or not they are similar to or in conflict with the business(es) or activities of the Company, and all circumstances in respect of which there is, or there might be perceived, a conflict of interest between the Company and you or any immediate relatives. Also, you agree to disclose fully and immediately to the Company any such interests or circumstances which may arise during your employment.
13. During the period of your employment with the Company and Six (6) months thereafter, you agree:
- Not to directly or indirectly induce or solicit any person employed or engaged by the Company or its affiliate companies (whether as an employee, consultant, advisor or in any other manner) to terminate their contractual relationship with the Company; and become an employee of, or directly or indirectly offer services in any form or manner to any other company, person or entity.
 - To keep the Company indemnified in respect of any loss that may be caused to it as a result of breach of this covenant by you.
 - To refrain from directly or indirectly soliciting any customer to remove its business from or reduce its business with the Company or its affiliates.
14. In the event of separation from the services of the Company, you will immediately return all the Company property in your possession to the Company. You will be relieved from services only after a satisfactory handover of responsibilities, settlement of outstanding dues, service of notice period, and clearance from your immediate supervisor.
15. All terms and conditions will be governed by the Company's policies as stated from time to time and the Company may, in its sole discretion as it deems fit, revoke or change such policies.
16. The terms of this appointment will be governed by and construed in accordance with the laws of India, and the courts in Mumbai will have jurisdiction in relation to any dispute or difference that may arise under the terms of this employment.
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ADITYA BIRLA
CAPITAL

Kindly sign and return a copy of this letter. Please initial each page in acceptance of the terms and conditions set out herein latest by 10 days of the issuance of the letter else this appointment letter stands automatically withdrawn.

We wish you an enjoyable and rewarding association with Aditya Birla Financial Shared Services Ltd.

Sincerely,

(Authorised Signatory)

Anunay Shrivastava
Senior Vice President – Human Resource

Agreed and Accepted

Dhanush A R

Annexure 'A'

Fixed Remuneration	Per Annum	Per Month
Basic Salary	80,000	6,667
House Rent Allowance	40,000	3,333
Education Allowance	2,400	200
Advance Against Statutory Bonus	16,800	1,400
Provident Fund (Employer's Contribution)	14,931	1244
Gratuity	3,848	321
LTA	0	0
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Total	2,00,000	16,667

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- Advance against Statutory Bonus is paid monthly in lieu of Statutory Bonus as per the provisions
- Gratuity is payable as per the provision of applicable Gratuity Act.
- Company reserves the right to amend the Compensation structure as it may deem fit
- Medical Reimbursement will be paid as a reimbursement on submission of original medical bills through the HRMS Portal



ADITYA BIRLA
CAPITAL

INTERESTING INVESTING INSPIRING EMPLOYMENT

Annexure 'B'

Please submit photocopies of the following documents, as applicable, at the time of joining. Please also bring the original copies of your certificates and testimonials for verification.

- Copy of Latest Resume
- Copy of Permanent Account No. (PAN)/Copy of PAN application (in case PAN is not available)
- SSC / HSC certificates with Mark-Sheets
- Graduation / post-graduation Degree / Diploma with Mark-Sheets
- Professional Degree / Diploma with mark-sheets
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- Resignation acceptance letter need to be submitted, if you require time to produce the relieving letter
Note: Relieving Letter is a must and needs to be submitted within 30 days from your date of joining failing which your appointment will stand cancelled.
- Affidavit for Gap in employment (in case the gap is greater than or equal to 6 months)
- Proof of your last drawn Salary with details (Last 3 months salary slip/ Salary Annexure from previous employer/ Bank Statement as a proof of salary credit/ Affidavit for Salary Declaration)
- Four passport Size Coloured photographs
- Three professional references (with complete address and telephone number)

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- PF Nomination Form
- Family dependent details
- Any other relevant information that may be required

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- Your coverage under Mediclaim, Group Protection Cover, etc.
- Settlement of claims etc., were they to come up

Your present and permanent addresses, as mentioned in your application form, are recorded in Company's record. You are required to inform the Company about any change in your address and telephone numbers.



ADITYA BIRLA
CAPITAL

PROFESSIONAL FINANCIAL SERVICES LIMITED

18/03/2022

Dhanush R,

61/2, Kavaratatty Road, Puthumanthu,
Udhagamandalam, Dr. Basuvaiah Nagar,
The Nilgiris, Tamil Nadu- 643007

Dear Dhanush,

Subject: Offer cum Appointment Letter

Thank you for giving us the opportunity to meet with you and discuss possible employment with Aditya Birla Financial Shared Services Limited. On basis of our discussion and understanding we are pleased to appoint you with the Company as "Relationship Executive".

The terms and conditions of your appointment are as follows:

1. Your Fixed Pay will be Rs. 2,00,000/- (Two Lakh only) per annum. Further, you will be entitled to Benefits as applicable in your grade. The components of your Fixed Pay and details of Benefits are provided in Annexure 'A' and will be governed by Company policies as amended from time to time.
2. In addition to your Fixed Pay above, you will be covered under the Loan Disbursement Processing Incentive Scheme. The payout will be based on your performance and dependent on the parameters that are defined under the Incentive Plan from time to time.
3. You will be governed as per Company's Career Progression Plan, as applicable in your grade and will be communicated to you on your joining. A copy of the same is also available on Company's Intranet for perusal and understanding.
4. You will be required to provide the Company all documents and information as set forth under Annexure 'B'.
5. Your date of joining with the Company will be on or before **25-Jul-22**.
6. Your initial place of work will be **Bangalore**. The Company is a part of the Aditya Birla Group and the companies in the Aditya Birla Group are affiliates of the Company. The Company will have the right to transfer/second you, as the case may be, to any function or business group, any other location within India or overseas, or to its affiliate and subsidiary organizations, at any time in the future. While on transfer, you will be governed by the rules, regulations and service conditions of that business and location.
7. On joining, your services will deem to be under probationary review. Your services will be confirmed on successful completion of New Hire Goal sheet, as applicable in your grade and will be communicated to you on your joining. Unless your services are confirmed in writing by the Company, you will continue to be on probation.



ADITYA BIRLA
CAPITAL

PROTECTING HUMANITY THROUGH FINANCE

8. Your services may be terminated by either party, giving notice in writing for Fifteen (15) days (during probation period) and Thirty (30) days (post confirmation) or payment of notice pay for the balance period in lieu thereof. The Company reserves the right not to accept notice pay in lieu of notice and enforce completion of full or partial notice period. For the purpose of calculation, notice pay would refer to "Basic Salary" only.
9. The Company reserves the right to terminate your employment immediately without notice, at any time, in case:
 - You are found guilty of misconduct, dishonesty or you fail to observe the Company's Code of Conduct, business, disciplinary and ethical code guidelines and policies.
 - You are absent from the services for a period of Three (3) days (including overstay of sanctioned leave/training) without prior intimation and approval. You will then be deemed to have abandoned employment voluntarily and the provisions of clause 8 above will apply in respect of the notice payable by you.
10. You will retire from the services of the Company on attaining the superannuation age of Sixty(60) years. Your date of birth as recorded at the time of your appointment with the Company will be considered as the authenticated date for all relevant purposes throughout your employment.
11. You will be entitled to leave and other paid holidays as per Company policy subject to prior approval by your supervisor(s). Accumulation / carry-forward of leave will be governed as per the existing Company policy on the subject.
12. Whilst employed by the Company:
 - You will work exclusively for, and in the interest of the Company. You will not engage yourself in any other business/profession (part-time or otherwise) without written permission from the Company.
 - You will be required to effectively carry out all duties and responsibilities assigned to you by your supervisors and others authorized by the Company to assign such duties and responsibilities.
 - You will maintain the highest standards of conduct and act with the highest ethical principles. You must not do anything that may be a conflict of interest with your responsibilities as an employee. You will be governed under the Company's Code of Conduct. It is your responsibility to read and understand it. If you have any questions, please contact your supervisor or Human Resources representative.
 - You may have access to or acquire client information and other business information from the Company or from its employees, clients or customers that is unique and which cannot be lawfully duplicated or easily acquired. You understand and agree that you have a continuing obligation not to use, publish or otherwise disclose either during or after your employment with the Company, any trade secrets, confidential or proprietary information belonging to, or concerning or referring to the Company, or any client or customer of the Company. You acknowledge that should you breach this provision, the Company will suffer immediate and irreparable harm and that money damages will be inadequate relief. Therefore, you agree that should you breach this provision, the Company will be entitled to injunctive relief to enforce this paragraph.



ADITYA BIRLA
CAPITAL

- You confirm that there is no litigation /conviction against you before any Court of law which involves criminal offence or offences involving moral turpitude.
- You confirm that you have fully disclosed all your business interests, whether or not they are similar to or in conflict with the business(es) or activities of the Company, and all circumstances in respect of which there is, or there might be perceived, a conflict of interest between the Company and you or any immediate relatives. Also, you agree to disclose fully and immediately to the Company any such interests or circumstances which may arise during your employment.

13. During the period of your employment with the Company and Six (6) months thereafter, you agree:

- Not to directly or indirectly induce or solicit any person employed or engaged by the Company or its affiliate companies (whether as an employee, consultant, advisor or in any other manner) to terminate their contractual relationship with the Company; and become an employee of, or directly or indirectly offer services in any form or manner to any other company, person or entity.
- To keep the Company indemnified in respect of any loss that may be caused to it as a result of breach of this covenant by you.
- To refrain from directly or indirectly soliciting any customer to remove its business from or reduce its business with the Company or its affiliates.

14. In the event of separation from the services of the Company, you will immediately return all the Company property in your possession to the Company. You will be relieved from services only after a satisfactory handover of responsibilities, settlement of outstanding dues, service of notice period, and clearance from your immediate supervisor.

15. All terms and conditions will be governed by the Company's policies as stated from time to time and the Company may, in its sole discretion as it deems fit, revoke or change such policies.

16. The terms of this appointment will be governed by and construed in accordance with the laws of India, and the courts in Mumbai will have jurisdiction in relation to any dispute or difference that may arise under the terms of this employment.

17. The terms of this offer must be kept strictly confidential. You agree not to disclose it to any person and entity except as required by law or legal process and except for disclosure to your attorneys, accountants, and immediate family.

18. This appointment is contingent upon all information, facts and figures provided by you to the Company's representatives at any point in time, being accurate and true. The Company will, at its discretion, conduct background and reference checks as per Company policy. In the event the results of such background and/or reference checks are unsatisfactory on any account, the Company may, in its sole discretion, revoke this offer at any time.



ADITYA BIRLA
CAPITAL

PROTECT. LISTED. FINANCIAL. SERVICES.

Kindly sign and return a copy of this letter. Please initial each page in acceptance of the terms and conditions set out herein latest by 10 days of the issuance of the letter else this appointment letter stands automatically withdrawn.

We wish you an enjoyable and rewarding association with Aditya Birla Financial Shared Services Ltd.

Sincerely,

(Authorised Signatory)

Anunay Shrivastava
Senior Vice President – Human Resource

Agreed and Accepted

Dhanush R

**ADITYA BIRLA
CAPITAL**

POWERED BY THE BIRLA GROUP

Annexure 'A'

Fixed Remuneration	Per Annum	Per Month
Basic Salary	80,000	6,667
House Rent Allowance	40,000	3,333
Education Allowance	2,400	200
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Special Allowance	42,021	3502
Total	2,00,000	16,667

The payment of Salary and Benefits will be subject to deduction of Income Tax as per the prevailing Income Tax rates and other statutory deductions, as maybe required in accordance with applicable legislation in force from time to time.

- All figures mentioned are annualized value and prorated according based on your date of joining.
- Advance against Statutory Bonus is paid monthly in lieu of Statutory Bonus as per the provisions
- Gratuity is payable as per the provision of applicable Gratuity Act.
- Company reserves the right to amend the Compensation structure as it may deem fit
- Medical Reimbursement will be paid as a reimbursement on submission of original medical bills through the HRMS Portal



ADITYA BIRLA
CAPITAL

WEALTH AND INVESTMENT FINANCIAL SERVICES

Annexure 'B'

Please submit photocopies of the following documents, as applicable, at the time of joining. Please also bring the original copies of your certificates and testimonials for verification.

- Copy of Latest Resume
- Copy of Permanent Account No. (PAN)/Copy of PAN application (in case PAN is not available)
- SSC / HSC certificates with Mark-Sheets
- Graduation / post-graduation Degree / Diploma with Mark-Sheets
- Professional Degree / Diploma with mark-sheets
- Proof of Age (Ration Card/Driving License/ Passport/ Voter's Id/ College ID card/ Bank Pass Book)
- Resignation acceptance letter need to be submitted, if you require time to produce the relieving letter
Note: Relieving Letter is a must and needs to be submitted within 30 days from your date of joining failing which your appointment will stand cancelled.
- Affidavit for Gap in employment (in case the gap is greater than or equal to 6 months)
- Proof of your last drawn Salary with details (Last 3 months salary slip/ Salary Annexure from previous employer/ Bank Statement as a proof of salary credit/ Affidavit for Salary Declaration)
- Four passport Size Coloured photographs
- Three professional references (with complete address and telephone number)

On joining you will also be required to furnish the following:

- PF Nomination Form
- Family dependent details
- Any other relevant information that may be required

Please Note that Submission of all the above-mentioned documents and completion of all the forms given in your joining kit are mandatory. Any non-compliance may result in your joining kit being declared as incomplete, for which you would be solely responsible, and thus consequently delay/impact:

- the generation of Employee Code and Salary pay-out
- Your coverage under Mediclaim, Group Protection Cover, etc.
- Settlement of claims etc., were they to come up

Your present and permanent addresses, as mentioned in your application form, are recorded in Company's record. You are required to inform the Company about any change in your address and telephone numbers.



ADITYA BIRLA
CAPITAL

PROTECTING. ENLIGHTENING. TRANSFORMING.

18/03/2022

Navaneetha Krishnan V,

S/o Veerasamy, 37, Arjanakalani, Coimbatore,
Appanaickenpalayam, Coimbatore
Tamil Nadu- 641017

Dear Navaneetha,

Subject: Offer cum Appointment Letter

Thank you for giving us the opportunity to meet with you and discuss possible employment with Aditya Birla Financial Shared Services Limited. On basis of our discussion and understanding we are pleased to appoint you with the Company as "Relationship Executive".

The terms and conditions of your appointment are as follows:

1. Your Fixed Pay will be Rs. 2,00,000/- (Two Lakh only) per annum. Further, you will be entitled to Benefits as applicable in your grade. The components of your Fixed Pay and details of Benefits are provided in Annexure 'A' and will be governed by Company policies as amended from time to time.
2. In addition to your Fixed Pay above, you will be covered under the Loan Disbursement Processing Incentive Scheme. The payout will be based on your performance and dependent on the parameters that are defined under the Incentive Plan from time to time.
3. You will be governed as per Company's Career Progression Plan, as applicable in your grade and will be communicated to you on your joining. A copy of the same is also available on Company's intranet for perusal and understanding.
4. You will be required to provide the Company all documents and information as set forth under Annexure 'B'.
5. Your date of joining with the Company will be on or before **25-Jul-22**.
6. Your initial place of work will be **Coimbatore**. The Company is a part of the Aditya Birla Group and the companies in the Aditya Birla Group are affiliates of the Company. The Company will have the right to transfer/second you, as the case may be, to any function or business group, any other location within India or overseas, or to its affiliate and subsidiary organizations, at any time in the future. While on transfer, you will be governed by the rules, regulations and service conditions of that business and location.
7. On joining, your services will deem to be under probationary review. Your services will be confirmed on successful completion of New Hire Goal sheet, as applicable in your grade and will be communicated to you on your joining. Unless your services are confirmed in writing by the Company, you will continue to be on probation.



ADITYA BIRLA
CAPITAL

PROTECTING. MAXIMIZING. SYNERGIZING. ADVANCING.

8. Your services may be terminated by either party, giving notice in writing for Fifteen (15) days (during probation period) and Thirty (30) days (post confirmation) or payment of notice pay for the balance period in lieu thereof. The Company reserves the right not to accept notice pay in lieu of notice and enforce completion of full or partial notice period. For the purpose of calculation, notice pay would refer to "Basic Salary" only.
9. The Company reserves the right to terminate your employment immediately without notice, at any time, in case:
 - You are found guilty of misconduct, dishonesty or you fail to observe the Company's Code of Conduct, business, disciplinary and ethical code guidelines and policies.
 - You are absent from the services for a period of Three (3) days (including overstay of sanctioned leave/training) without prior intimation and approval. You will then be deemed to have abandoned employment voluntarily and the provisions of clause 8 above will apply in respect of the notice payable by you.
10. You will retire from the services of the Company on attaining the superannuation age of Sixty(60) years. Your date of birth as recorded at the time of your appointment with the Company will be considered as the authenticated date for all relevant purposes throughout your employment.
11. You will be entitled to leave and other paid holidays as per Company policy subject to prior approval by your supervisor(s). Accumulation / carry-forward of leave will be governed as per the existing Company policy on the subject.
12. Whilst employed by the Company:
 - You will work exclusively for, and in the interest of the Company. You will not engage yourself in any other business/profession (part-time or otherwise) without written permission from the Company.
 - You will be required to effectively carry out all duties and responsibilities assigned to you by your supervisors and others authorized by the Company to assign such duties and responsibilities.
 - You will maintain the highest standards of conduct and act with the highest ethical principles. You must not do anything that may be a conflict of interest with your responsibilities as an employee. You will be governed under the Company's Code of Conduct. It is your responsibility to read and understand it. If you have any questions, please contact your supervisor or Human Resources representative.
 - You may have access to or acquire client information and other business information from the Company or from its employees, clients or customers that is unique and which cannot be lawfully duplicated or easily acquired. You understand and agree that you have a continuing obligation not to use, publish or otherwise disclose either during or after your employment with the Company, any trade secrets, confidential or proprietary information belonging to, or concerning or referring to the Company, or any client or customer of the Company. You acknowledge that should you breach this provision, the Company will suffer immediate and irreparable harm and that money damages will be inadequate relief. Therefore, you agree that should you breach this provision, the Company will be entitled to injunctive relief to enforce this paragraph.



ADITYA BIRLA
CAPITAL

PROTECTING. ADVISING. SHAPING. ADVANCING.

- You confirm that there is no litigation/conviction against you before any Court of law which involves criminal offence or offences involving moral turpitude.
 - You confirm that you have fully disclosed all your business interests, whether or not they are similar too in conflict with the business(es) or activities of the Company, and all circumstances in respect of which there is, or there might be perceived, a conflict of interest between the Company and you or any immediate relatives. Also, you agree to disclose fully and immediately to the Company any such interests or circumstances which may arise during your employment.
13. During the period of your employment with the Company and Six (6) months thereafter, you agree:
- Not to directly or indirectly induce or solicit any person employed or engaged by the Company or its affiliate companies (whether as an employee, consultant, advisor or in any other manner) to terminate their contractual relationship with the Company; and become an employee of, or directly or indirectly offer services in any form or manner to any other company, person or entity.
 - To keep the Company indemnified in respect of any loss that may be caused to it as a result of breach of this covenant by you.
 - To refrain from directly or indirectly soliciting any customer to remove its business from or reduce its business with the Company or its affiliates.
14. In the event of separation from the services of the Company, you will immediately return all the Company property in your possession to the Company. You will be relieved from services only after a satisfactory handover of responsibilities, settlement of outstanding dues, service of notice period, and clearance from your immediate supervisor.
15. All terms and conditions will be governed by the Company's policies as stated from time to time and the Company may, in its sole discretion as it deems fit, revoke or change such policies.
16. The terms of this appointment will be governed by and construed in accordance with the laws of India, and the courts in Mumbai will have jurisdiction in relation to any dispute or difference that may arise under the terms of this employment.
17. The terms of this offer must be kept strictly confidential. You agree not to disclose it to any person and entity except as required by law or legal process and except for disclosure to your attorneys, accountants, and immediate family.
18. This appointment is contingent upon all information, facts and figures provided by you to the Company's representatives at any point in time, being accurate and true. The Company will, at its discretion, conduct background and reference checks as per Company policy. In the event the results of such background and/or reference checks are unsatisfactory on any account, the Company may, in its sole discretion, revoke this offer at any time.



ADITYA BIRLA
CAPITAL

THE BIRLA GROUP FINANCIAL SERVICES

Kindly sign and return a copy of this letter. Please initial each page in acceptance of the terms and conditions set out herein latest by 10 days of the issuance of the letter else this appointment letter stands automatically withdrawn.

We wish you an enjoyable and rewarding association with Aditya Birla Financial Shared Services Ltd.

Sincerely,

(Authorised Signatory)

Anunay Shrivastava
Senior Vice President – Human Resource

Agreed and Accepted

Navaneetha Krishnan V

**ADITYA BIRLA
CAPITAL**

SOLUTIONS • INVESTMENT FINANCIAL ADVISORS

Annexure 'A'

Fixed Remuneration	Per Annum	Per Month
Basic Salary	80,000	6,667
House Rent Allowance	40,000	3,333
Education Allowance	2,400	200
Advance Against Statutory Bonus	16,800	1,400
Provident Fund (Employer's Contribution)	14,931	1244
Gratuity	3,848	321
LTA	0	0
Special Allowance	42,021	3502
Total	2,00,000	16,667

The payment of Salary and Benefits will be subject to deduction of Income Tax as per the prevailing Income Tax rates and other statutory deductions, as maybe required in accordance with applicable legislation in force from time to time.

- All figures mentioned are annualized value and prorated according based on your date of joining.
- Advance against Statutory Bonus is paid monthly in lieu of Statutory Bonus as per the provisions
- Gratuity is payable as per the provision of applicable Gratuity Act.
- Company reserves the right to amend the Compensation structure as it may deem fit
- Medical Reimbursement will be paid as a reimbursement on submission of original medical bills through the HRMS Portal



ADITYA BIRLA
CAPITAL

PROTECTING INVESTING EMPOWERING GROWING

Annexure 'B'

Please submit photocopies of the following documents, as applicable, at the time of joining. Please also bring the original copies of your certificates and testimonials for verification.

- Copy of Latest Resume
- Copy of Permanent Account No. (PAN)/Copy of PAN application (in case PAN is not available)
- SSC / HSC certificates with Mark-Sheets
- Graduation / post-graduation Degree / Diploma with Mark-Sheets
- Professional Degree / Diploma with mark-sheets
- Proof of Age (Ration Card/ Driving License/ Passport/ Voter's Id/ College ID card/ Bank Pass Book)
- Resignation acceptance letter need to be submitted, if you require time to produce the relieving letter
Note: Relieving Letter is a must and needs to be submitted within 30 days from your date of joining failing which your appointment will stand cancelled.
- Affidavit for Gap in employment (in case the gap is greater than or equal to 6 months)
- Proof of your last drawn Salary with details (Last 3 months salary slip/ Salary Annexure from previous employer/ Bank Statement as a proof of salary credit/ Affidavit for Salary Declaration)
- Four passport Size Coloured photographs
- Three professional references (with complete address and telephone number)

On joining you will also be required to furnish the following:

- PF Nomination Form
- Family dependent details
- Any other relevant information that may be required

Please Note that Submission of all the above-mentioned documents and completion of all the forms given in your joining kit are mandatory. Any non-compliance may result in your joining kit being declared as incomplete, for which you would be solely responsible, and thus consequently delay/impact:

- the generation of Employee Code and Salary pay-out
- Your coverage under Medclaim, Group Protection Cover, etc.
- Settlement of claims etc., were they to come up

Your present and permanent addresses, as mentioned in your application form, are recorded in Company's record. You are required to inform the Company about any change in your address and telephone numbers.



ADITYA BIRLA
CAPITAL

FINANCIAL SERVICES LIMITED

18/03/2022

Naveenkumar Tharmalingam,

S/o Tharmalingam, 17, Kumarasamygoundan,
Valasu, Appanuthu, Pungamuthur, Dindigul,
Oddanchatra, Tamil Nadu- 62461

Dear Naveenkumar,

Subject: Offer cum Appointment Letter

Thank you for giving us the opportunity to meet with you and discuss possible employment with Aditya Birla Financial Shared Services Limited. On basis of our discussion and understanding we are pleased to appoint you with the Company as "Relationship Executive".

The terms and conditions of your appointment are as follows:

1. Your Fixed Pay will be Rs. 2,00,000/- (Two Lakh only) per annum. Further, you will be entitled to Benefits as applicable in your grade. The components of your Fixed Pay and details of Benefits are provided in Annexure 'A' and will be governed by Company policies as amended from time to time.
2. In addition to your Fixed Pay above, you will be covered under the Loan Disbursement Processing Incentive Scheme. The payout will be based on your performance and dependent on the parameters that are defined under the Incentive Plan from time to time.
3. You will be governed as per Company's Career Progression Plan, as applicable in your grade and will be communicated to you on your joining. A copy of the same is also available on Company's intranet for perusal and understanding.
4. You will be required to provide the Company all documents and information as set forth under Annexure 'B'.
5. Your date of joining with the Company will be on or before **25-Jul-22**.
6. Your initial place of work will be **Coimbatore**. The Company is a part of the Aditya Birla Group and the companies in the Aditya Birla Group are affiliates of the Company. The Company will have the right to transfer/second you, as the case may be, to any function or business group, any other location within India or overseas, or to its affiliate and subsidiary organizations, at any time in the future. While on transfer, you will be governed by the rules, regulations and service conditions of that business and location.
7. On joining, your services will deem to be under probationary review. Your services will be confirmed on successful completion of New Hire Goal sheet, as applicable in your grade and will be communicated to you on your joining. Unless your services are confirmed in writing by the Company, you will continue to be on probation.



ADITYA BIRLA
CAPITAL

FINANCIAL SERVICES • FINANCIAL ADVISING

8. Your services may be terminated by either party, giving notice in writing for Fifteen (15) days (during probation period) and Thirty (30) days (post confirmation) or payment of notice pay for the balance period in lieu thereof. The Company reserves the right not to accept notice pay in lieu of notice and enforce completion of full or partial notice period. For the purpose of calculation, notice pay would refer to "Basic Salary" only.
9. The Company reserves the right to terminate your employment immediately without notice, at any time, in case:
 - You are found guilty of misconduct, dishonesty or you fail to observe the Company's Code of Conduct, business, disciplinary and ethical code guidelines and policies.
 - You are absent from the services for a period of Three (3) days (including overstay of sanctioned leave/training) without prior intimation and approval. You will then be deemed to have abandoned employment voluntarily and the provisions of clause 8 above will apply in respect of the notice payable by you.
10. You will retire from the services of the Company on attaining the superannuation age of Sixty(60) years. Your date of birth as recorded at the time of your appointment with the Company will be considered as the authenticated date for all relevant purposes throughout your employment.
11. You will be entitled to leave and other paid holidays as per Company policy subject to prior approval by your supervisor(s). Accumulation / carry-forward of leave will be governed as per the existing Company policy on the subject.
12. Whilst employed by the Company:
 - You will work exclusively for, and in the interest of the Company. You will not engage yourself in any other business/profession (part-time or otherwise) without written permission from the Company.
 - You will be required to effectively carry out all duties and responsibilities assigned to you by your supervisors and others authorized by the Company to assign such duties and responsibilities.
 - You will maintain the highest standards of conduct and act with the highest ethical principles. You must not do anything that may be a conflict of interest with your responsibilities as an employee. You will be governed under the Company's Code of Conduct. It is your responsibility to read and understand it. If you have any questions, please contact your supervisor or Human Resources representative.
 - You may have access to or acquire client information and other business information from the Company or from its employees, clients or customers that is unique and which cannot be lawfully duplicated or easily acquired. You understand and agree that you have a continuing obligation not to use, publish or otherwise disclose either during or after your employment with the Company, any trade secrets, confidential or proprietary information belonging to, or concerning or referring to the Company, or any client or customer of the Company. You acknowledge that should you breach this provision, the Company will suffer immediate and irreparable harm and that money damages will be inadequate relief. Therefore, you agree that should you breach this provision; the Company will be entitled to injunctive relief to enforce this paragraph.



ADITYA BIRLA
CAPITAL

PROFESSIONAL INVESTMENT MANAGEMENT ADITYA BIRLA

- You confirm that there is no litigation /conviction against you before any Court of law which involves criminal offence or offences involving moral turpitude.
 - You confirm that you have fully disclosed all your business interests, whether or not they are similar to or in conflict with the business(es) or activities of the Company, and all circumstances in respect of which there is, or there might be perceived, a conflict of interest between the Company and you or any immediate relatives. Also, you agree to disclose fully and immediately to the Company any such interests or circumstances which may arise during your employment.
13. During the period of your employment with the Company and Six (6) months thereafter, you agree:
- Not to directly or indirectly induce or solicit any person employed or engaged by the Company or its affiliate companies (whether as an employee, consultant, advisor or in any other manner) to terminate their contractual relationship with the Company; and become an employee of, or directly or indirectly offer services in any form or manner to any other company, person or entity.
 - To keep the Company indemnified in respect of any loss that may be caused to it as a result of breach of this covenant by you.
 - To refrain from directly or indirectly soliciting any customer to remove its business from or reduce its business with the Company or its affiliates.
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ADITYA BIRLA
CAPITAL

PROTECTING VALUE AND MAXIMIZING WEALTH

Kindly sign and return a copy of this letter. Please initial each page in acceptance of the terms and conditions set out herein latest by 10 days of the issuance of the letter else this appointment letter stands automatically withdrawn.

We wish you an enjoyable and rewarding association with Aditya Birla Financial Shared Services Ltd.

Sincerely,

(Authorised Signatory)

Anunay Shrivastava
Senior Vice President – Human Resource

Agreed and Accepted

Naveenkumar Tharmalingam

Annexure 'A'

Fixed Remuneration	Per Annum	Per Month
Basic Salary	80,000	6,667
House Rent Allowance	40,000	3,333
Education Allowance	2,400	200
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ADITYA BIRLA
CAPITAL

Annexure 'B'

Please submit photocopies of the following documents, as applicable, at the time of joining. Please also bring the original copies of your certificates and testimonials for verification.

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- Settlement of claims etc., were they to come up

Your present and permanent addresses, as mentioned in your application form, are recorded in Company's record. You are required to inform the Company about any change in your address and telephone numbers.



Gmail

March - 3

Placement Kasc <placements@kongunaducollege.ac.in>

Bluez infomatic Solution

Bluez infomatic solution drive 2022

1 message

Bluez Infomatic <hr@bluezinfo.com>

Fri, Feb 11, 2022 at 12:51 PM

Reply-To: hr@bluezinfo.com

To: Placement Kasc <placements@kongunaducollege.ac.in>

Cc: "chandru@bluezinfo.com" <chandru@bluezinfo.com>, Jagadish Selvaraj <we5.jagadish@gmail.com>

Dear Sir/Madam,

We are Bluez Infomatic, a leading IT/ITES service provider for highly challenged technical business.

As of now we are looking for Fresh Young and Talented candidates for Coimbatore based locations. Right now we have openings for 150+ positions.

Kindly go through the Job Descriptions, which we have attached with this mail for your reference and ask the Students to Enroll themselves on or before 5pm Tomorrow, If in case of Time needed for Enrollment kindly revert us back so that we can extend the Enrollment Date and Time one day more.

Interview Rounds :

- First Rounds will be an Online Test (Basic Computer Skills).
- Second Round Online Group Discussion (Zoom or through Skype).
- Third (Final) Round will be a Face to Face Interview.

Immediate Appointment / On spot Offer

- Once students register they will Receive mail or calls for Interview by the very next day-

Note :

There should not be any kind of disturbance during the interview process over Zoom or Skype call which may lead to rejection or disqualification.

Students Enrollment Link :

https://docs.google.com/forms/d/e/1FAIpQLSfExHhkQNBR2i2vQHdq6be-SXJq5QYV9HBKcQ5tEtzJL4Q_2A/viewform?usp=sf_link

Regards,

Human Resource Department
Bluez Infomatic Solution, Coimbatore

Have a great day!!

2 attachments

JOB DESCRIPTION - CSR.pdf
486K

JOB DESCRIPTION SME.pdf

JOB DESCRIPTION
BLUEZ INFOMATIC, COIMBATORE

PROCESS;

CSR (Customer Support Associates)

JOB POSITION;

Junior CSR
Senior CSR

SALARY– Junior CSR 15K above

SHIFT - Rational shift,(6.30 pm – 2.30am)

JOB LOCATION- Coimbatore

REQUIRED SKILLS,

Good communication skills
Learning skills
Understanding skills
Internet surfing

EXPERIENCE LEVEL - Fresher's

Total no of vacancies – 38 +

Thanks &Regards

HRD

Bluez infomatic solution

Mail ID - hr@bluezinfo.com

Website - www.bluezinfomatic.com

JOB DESCRIPTION

BLUEZ INFOMATIC, COIMBATORE,

PROCESS;

SME (Subject Matter Experts)

JOB POSITION;

Junior SME - UG
Senior SME - UG
Junior Floor Manager - PG
Senior Manager – PG

SALARY– Junior SME 10K above .

This will be in face to face interview based on your performance

Education Qualification; UG/PG ,Any degree/Back lock no issues

SHIFT - Rational shift (6.30 pm – 6.00am)

JOB LOCATION - Coimbatore

REQUIRED SKILLS,

Good communication skills
Surfing internet
Basic knowledge in MS office

EXPERIENCE LEVEL - Fresher's

Total no of vacancies – 120

Subject's	No of vacancies	Position	Qualification
English	40	Jr/Sr	UG/PG
Maths	40	Jr/Sr	UG/PG
Science	40	Jr/Sr	UG/PG

(Candidate can apply any of the mentioned subject/language mentioned above for interview process)

Thanks &Regards

HRD

Bluez infomatic solution

Mail ID - hr@bluezinfo.com

Website - www.bluezinfomatic.com



Bluez Infomatic

BLUEZ INFOMATIC SOLUTIONS

No. 22 & 23, 1st floor, Mashkos
Building, State Bank colony
road, Eswaran nagar,
Gandhinagar, Tirupur-641603

EMPLOYMENT OFFER

Dear Mr.VIGNESH.V

Date – 22.6.22

Greetings from Bluez Infomatic!!!

We are now pleased to announce that we've decided to offer you the position of **JUNIOR ASSOCIATE** for **BLUEZ INFOMATIC SOLUTION**.

Your Position title will be **JUNIOR ASSOCIATE**, and in this capacity, you will report to the Manager.

The salary for this position around **Rs.8K-10K**. Payments will be distributed by check or direct deposit, minus appropriate with holdings. This is an exempt position, and you will be eligible for overtime compensation.

You will be entitled to standard federal holidays, plus 1 day of paid time off (PTO) per month, which can be used at your discretion.

The agreement between you and **BLUEZ INFOMATIC SOLUTION** is considered at-will, meaning either party can sever the agreement at any time, for any reason, with or without notice. Please review the company website for more information about the **BLUEZ INFOMATIC SOLUTION**, our family, and our history.

All the

Best!!

Regards,

Mrs. Esthar Juliet

Management

Department.

Bluez Infomatic Solution.

Contact No: 8807753142

Email:

hr@bluezinfo.com



Bluez Infomatic

BLUEZ INFOMATIC SOLUTIONS

No. 22 & 23, 1st floor, Mashkos
Building, State Bank colony
road, Eswaran nagar,
Gandhinagar, Tirupur-641603

EMPLOYMENT OFFER

Dear Ms.AMBIKA.S

Date – 22.6.22

Greetings from Bluez Infomatic!!!

We are now pleased to announce that we've decided to offer you the position of **JUNIOR ASSOCIATE** for **BLUEZ INFOMATIC SOLUTION**.

Your Position title will be **JUNIOR ASSOCIATE**, and in this capacity, you will report to the Manager.

The salary for this position around **Rs.8K-10K**. Payments will be distributed by check or direct deposit, minus appropriate with holdings. This is an exempt position, and you will be eligible for overtime compensation.

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All the

Best!!

Regards,

Mrs. Esthar Juliet

Management

Department.

Bluez Infomatic Solution.

Contact No: 8807753142

Email:

hr@bluezinfo.com



Bluez Infomatic

BLUEZ INFOMATIC SOLUTIONS

No. 22 & 23, 1st floor, Mashkos
Building, State Bank colony
road, Eswaran nagar,
Gandhinagar, Tirupur-641603

EMPLOYMENT OFFER

Dear Ms.ARUNA.T

Date – 22.6.22

Greetings from Bluez Infomatic!!!

We are now pleased to announce that we've decided to offer you the position of **JUNIOR ASSOCIATE** for **BLUEZ INFOMATIC SOLUTION**.

Your Position title will be **JUNIOR ASSOCIATE**, and in this capacity, you will report to the Manager.

The salary for this position around **Rs.8K-10K**. Payments will be distributed by check or direct deposit, minus appropriate with holdings. This is an exempt position, and you will be eligible for overtime compensation.

You will be entitled to standard federal holidays, plus 1 day of paid time off (PTO) per month, which can be used at your discretion.

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All the
Best!!

Regards,
Mrs. Esthar Juliet
Management
Department.
Bluez Infomatic Solution.

Contact No: 8807753142

Email:

hr@bluezinfo.com



Bluez Infomatic

BLUEZ INFOMATIC SOLUTIONS

No. 22 & 23, 1st floor, Mashkos
Building, State Bank colony
road, Eswaran nagar,
Gandhinagar, Tirupur-641603

EMPLOYMENT OFFER

Dear Mr.DINESH.S

Date – 22.6.22

Greetings from Bluez Infomatic!!!

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EMPLOYMENT OFFER

Dear Mr.DINESHKUMAR.S

Date – 22.6.22

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EMPLOYMENT OFFER

Dear Ms.DIVYA BHARATHI.G

Date – 22.6.22

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EMPLOYMENT OFFER

Dear Mr. COGULANAND.S

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EMPLOYMENT OFFER

Dear Ms.JANANIV

Date – 22.6.22

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EMPLOYMENT OFFER

Dear KEERTHIRAJA.SY

Date – 22.6.22

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EMPLOYMENT OFFER

Dear Mr.LOGU.M

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EMPLOYMENT OFFER

Dear Ms.PANDISELVIS

Date – 22.6.22

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EMPLOYMENT OFFER

Dear Mr.ABHJIT.H

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EMPLOYMENT OFFER

Dear Mr.RAGAVENDRAN.S

Date – 22.6.22

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Dear Ms.SRIMATHI.C

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Dear Ms.PAVITHRASRI.SP

Date – 22.6.22

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EMPLOYMENT OFFER

Dear SURYA.M

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Contact No: 8807753142

Email:

hr@bluezinfo.com

M March - 9
Gmail
IIFL

Placement Kasc <placements@kongunaducollege.ac.in>

Greetings - IIFL Samasta Microfinance Limited

2 messages

Rabbanikhan Munwar <rabbanikhan@iiflsamasta.com>
To: placements <placements@kongunaducollege.ac.in>

Thu, Nov 18, 2021 at 1:49 PM

Dear Madam,

we are hiring Customer relationship Officer and the locations would be in Coimbatore, Tiruppur & Erode district. Currently, we have More than 50 openings for the role but in case we find exceptional talent and participation, we could go up till 80 in numbers.

About Company:

Samasta Micro finance Limited began operations in March 2008 with an aim to provide financial services to the financially weaker sections in the southern & western states of India.

Samasta, as a Non-Banking Financial Company, believes that the way forward lies in microfinance which empowers individuals and enriches communities. By alleviating financial stress among the poor and offering an opportunity for income-generation, it helps improve the quality of life. The micro loans can be used to pay off outstanding debts borrowed from local money lenders at very high interest rates, start small businesses, pay educational expenses and for emergency health services, which are the primary requirements of the people we cater to.

We are currently operating at 15 States, Tamil Nadu, Karnataka, Maharashtra, Kerala, Goa, Orissa, Bihar, Gujarat, Chhattisgarh, Rajasthan, Assam, UP, West Bengal, Jharkhand, Madhyapradesh.

Our website is www.samasta.co.in, which will be undergoing changes soon.

Samasta was acquired by the India Infoline group (IIFL) on 2017 and we are now an IIFL company.

Job description (JD):

1) The Job Description has been given below for your reference (For CRO)

2) For Customer Relationship Officer:

1. Male / Female Candidates.
2. Should be between 18-29 of age
3. Must possess a vehicle, valid Driving License and Vehicle Insurance Papers (Copies to be submitted at time of interview)
3. Any Graduation
- 4 Gross Salary 14500/- Yearly 3 Increments(For Freshers only)
5. TA: Rs 2.40 Rupees per KM
- 6.Incentives can earn Between 10k to 15K potential per month (Starter will make 4-5K)
8. Accommodation provided at Office premises with fully furnished kitchen . Food they need to share and buy groceries.
- 9.Placement will be near by Home town or- 45 kms from their home town (depends upon Vacancy at Branch)
10. Career path would be CRO-Senior CRO-ABM- BM- AM- DM etc..
- 11.This is a 80% Field work job, with candidates going to the field from 7 am to 12 pm for collections and from 2 pm to 6 pm for Sourcing files etc.

12. After 6 months of completion employees will get Retention bonus.

Kindly let us know the next steps and we would be glad to take it forward.

For any Clarifications - Plz contact : 8248146720

Thanks & Regards

Rabbanikhan.M

Divisional Sr.HR

Chennai.

Confidentiality & Disclaimer:

This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. E-mails are not encrypted and cannot be assured to be secured or error-free as information could be intercepted, corrupted, lost, destroyed arrive late or incomplete, or contain viruses. The sender, which includes Samasta Microfinance Limited will not be liable for any errors or omissions in the contents of this message which arise as a result of e-mail transmission. If verification is required please request a hard-copy version. This message is provided for informational purposes and should not be construed as a solicitation or offer to buy or sell any securities or related financial instruments.

Note : Please note that our domain has changed from "samasta.co.in" to "iiflsamasta.com" and hence our e-mail ids have changed accordingly.

Confidentiality & Disclaimer:

This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. E-mails are not encrypted and cannot be assured to be secured or error-free as information could be intercepted, corrupted, lost, destroyed arrive late or incomplete, or contain viruses. The sender, which includes Samasta Microfinance Limited will not be liable for any errors or omissions in the contents of this message which arise as a result of e-mail transmission. If verification is required please request a hard-copy version. This message is provided for informational purposes and should not be construed as a solicitation or offer to buy or sell any securities or related financial instruments.

Placement Kasc <placements@kongunaducollege.ac.in>
To: Rabbanikhan Munwar <rabbanikhan@iiflsamasta.com>

Sat, Nov 20, 2021 at 2:08 PM

Dear Rabbanikhan

Thanks for your mail and We would inform you the date based on the availability of the students after they complete their exams.

[Quoted text hidden]

WARM REGARDS

Dr.J. Vijayalakshmi,



To,

Mr. /Ms. Dr. V. G. Subramanian

Date: 09/07/2022

Subject: Induction Training Intimation Letter

Dear Candidate, Congratulations and welcome to IIFL Samasta Family

We are glad to inform you that based on your performance in the interview conducted on 09/03/2022, you have been selected for a training which is being held on 13/06/2022 at IIFL Samasta office premises.

During classroom training (one week), the company will be providing Food and Accommodation. In addition, your travel expenses will be reimbursed - Original ticket should be produced. The training period may be extended or reduced based on your performance in the test & Viva. You will get auto confirmation of your services on your successful completion of training period followed by confirmation test, viva and will report to assigned Branch/Regional Office.

Notice Period: 1. Before the employment confirmation or during the training, the notice period is 15 days.

2. After the confirmation of your services employer-employee relationship can be separated by either party upon giving a written notice period of 60 days or payment of notice (Gross Salary only)

You are hereby advised to report for the training at Zonal Office, Coimbatore from 13/06/2022 to 18/06/2022.

S.No	Check List Documents for Trainee required to bring to training centre
I	Signed copy of Training Intimation Letter
II	Mandatory Identity Documents
1	Driving License
2	Aadhar Card
3	Bank Passbook (Active)
4	Aadhar Card of Father, Mother & Wife/Husband (If married)
III	Previous Employment Documents (Applicable for only Experienced candidates)
1	Salary Slip (Last Three Months of Previous employer)
2	Relieving Letter/Experience letter
IV	Other Documents
1	Bio Data Form (Resume) with Email ID & Mobile number using Whatsapp
2	All Education Marks sheets & Certificates (10 th /12 th /Graduation/Post Graduation)
3	PAN Card
4	Voter ID
5	Blood Group Report
6	Passport Size Photographs (Color) - 06

Reporting to training Centre on or before 9.00am. On 13/06/2022.

Dress code: Formal dress.

Candidate should be willing to Work /Transfer anywhere in.... (Respective State) {Between 50 KM - 150 KM from Native Place} and further as per Business Requirement.

Wishing you all the best,

For **IIFL Samasta Finance Ltd**

HR Interviewer Name: Mohd Junaid 12

Designation: Asst. Mgr - HR

Signature: [Signature]

Ops Interviewer Name: Arun D

Designation: Regional Manager

Signature: [Signature]

Name of the
Candidate:

Signature: