



Footer -2

RAMP UP BONUS (RUB) Upon joining us you will be provided intensive classroom or online training for a period of 4 to 8 weeks depending on your work stream and assessed with various tests. Once the exit test passed, you will be deployed in a LIVE project with on-the-job assistance (OJA) and this phase is your Ramp up Period. The OJA will run for 2 to 6 weeks depending on your work stream. Upon reaching the expected output and quality levels by the end of OJA, if you meet the criteria set out as under you will receive the Ramp Up Bonus (RUB) which will be paid out in 2 equal portions or on a proportional basis depending when OJA targets are met.

Please Note:

In the period between now and your joining, we are planning a set of contact programs and training classes that will be conveniently scheduled. This will help you to prepare yourself for the role that you will be performing in Quintessence, both in terms of skills and attitudes that help you to succeed in the workplace. This will be done in consultation with your college authorities. You will be paid a stipend for training sessions that we arrange. We will give you more details as we progress.

**Elnet Software City, Module 21 & 23, 2nd Floor, TS-140, Block 2 & 9, Rajiv Gandhi Salai,
Taramani, Chennai - 600113**

Quintessence Business Solutions & Services- HRD /19-20 / VER-1



OFFER LETTER

Dear **AMIRTHA VARSHINI C M R,**

Congratulations!

You have been provisionally selected for the post of **Trainee Billing** in our organization. You have cleared a highly selective process that aims to identify the most valuable of candidates with high potential to succeed in their career.

Your total compensation package on a cost to company basis will be **1,71,624 INR (One Lakh Seventy-One Thousand Six Hundred Twenty-Four only)** per annum.

Please find your compensation package enclosed in "**Annexure -I**" of this letter.

You will be informed of your date of joining upon your successful completion of your graduation and suitable availability of training schedules.

As a Trainee Billing, you will undergo one month of classroom training.

Your probation will be for a period of six months from the date of joining.

The company reserves the right to confirm your employment at the end of the probation period. Confirmation of employment will be based on your performance during the training and the probation period.

Please provide your acceptance to the offer within the next 7 days. Failure to do so will automatically revoke the offer.

You are also requested to return the enclosed copy duly signed as a token of your acceptance to the terms and conditions of your employment. We hope this will be the beginning of a long and successful career with us and for our mutual growth.

We wish you all the best for your professional career ahead!

For **Quintessence Business Solutions & Services pvt ltd.**

S. Sujatha

AVP - Human Resources

**Elnet Software City, Module 21 & 23, 2nd Floor, TS-140, Block 2 & 9, Rajiv Gandhi Salai,
Taramani, Chennai - 600113**

Quintessence Business Solutions & Services- HRD /19-20 / VER-1



Footer -2

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Taramani, Chennai - 600113**

Quintessence Business Solutions & Services- HRD /19-20 / VER-1



OFFER LETTER

Dear VINOTHINI V,

Congratulations!

You have been provisionally selected for the post of **Trainee Billing** in our organization. You have cleared a highly selective process that aims to identify the most valuable of candidates with high potential to succeed in their career.

Your total compensation package on a cost to company basis will be **1,71,624 INR (One Lakh Seventy-One Thousand Six Hundred Twenty-Four only)** per annum.

Please find your compensation package enclosed in "Annexure -I" of this letter.

You will be informed of your date of joining upon your successful completion of your graduation and suitable availability of training schedules.

As a Trainee Billing, you will undergo one month of classroom training.

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You are also requested to return the enclosed copy duly signed as a token of your acceptance to the terms and conditions of your employment. We hope this will be the beginning of a long and successful career with us and for our mutual growth.

We wish you all the best for your professional career ahead!

For **Quintessence Business Solutions & Services pvt ltd.**

S. Sujatha

AVP - Human Resources

**Elnet Software City, Module 21 & 23, 2nd Floor, TS-140, Block 2 & 9, Rajiv Gandhi Salai,
Taramani, Chennai - 600113**

Quintessence Business Solutions & Services- HRD /19-20 / VER-1



Footer -2

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Taramani, Chennai - 600113**

Quintessence Business Solutions & Services- HRD /19-20 / VER-1



OFFER LETTER

Dear **BOOMITHRAN M,**

Congratulations!

You have been provisionally selected for the post of **Trainee AR** in our organization. You have cleared a highly selective process that aims to identify the most valuable of candidates with high potential to succeed in their career.

Your total compensation package on a cost to company basis will be **2,04,300 INR (Two Lakh Four Thousand and Three Hundred only)** per annum.

Please find your compensation package enclosed in "**Annexure -I**" of this letter.

You will be informed of your date of joining upon your successful completion of your graduation and suitable availability of training schedules.

As a trainee AR, you will undergo one month of classroom training.

Your probation will be for a period of six months from the date of joining.

The company reserves the right to confirm your employment at the end of the probation period. Confirmation of employment will be based on your performance during the training and the probation period.

Please provide your acceptance to the offer within the next 7 days. Failure to do so will automatically revoke the offer.

You are also requested to return the enclosed copy duly signed as a token of your acceptance to the terms and conditions of your employment. We hope this will be the beginning of a long and successful career with us and for our mutual growth.

We wish you all the best for your professional career ahead!

For **Quintessence Business Solutions & Services pvt Ltd.**

S. Sujatha

AVP - Human Resources

**Elnet Software City, Module 21 & 23, 2nd Floor, TS-140, Block 2 & 9, Rajiv Gandhi Salai,
Taramani, Chennai - 600113**

Quintessence Business Solutions & Services- HRD /19-20 / VER-1



Footer -2

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Taramani, Chennai - 600113**

Quintessence Business Solutions & Services- HRD /19-20 / VER-I



OFFER LETTER

Dear **SHALINI S,**

Congratulations!

You have been provisionally selected for the post of **Trainee AR** in our organization. You have cleared a highly selective process that aims to identify the most valuable of candidates with high potential to succeed in their career.

Your total compensation package on a cost to company basis will be **2,04,300 INR (Two Lakh Four Thousand and Three Hundred only)** per annum.

Please find your compensation package enclosed in "**Annexure -I**" of this letter.

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You are also requested to return the enclosed copy duly signed as a token of your acceptance to the terms and conditions of your employment. We hope this will be the beginning of a long and successful career with us and for our mutual growth.

We wish you all the best for your professional career ahead!

For **Quintessence Business Solutions & Services pvt ltd.**

S. Sujatha

AVP - Human Resources

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Taramani, Chennai - 600113**

Quintessence Business Solutions & Services- HRD /19-20 / VER-1



Footer -2

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Taramani, Chennai - 600113**

Quintessence Business Solutions & Services- HRD /19-20 / VER-1

HRH → 9/11/21 ⇒ All Dept



Placement Kasc <placements@kongunaducollege.ac.in>

9-

Inviting for the placement drive

sanjeevi@hrhnext.com <sanjeevi@hrhnext.com>
To: Placement Kasc <placements@kongunaducollege.ac.in>

Sat, Oct 30, 2021 at 12:51 PM

Dear Vijayalakshmi,

Greetings for the day!

This inform you that we can have on campus drive on 10.11.2021.

Kindly check the JD given below

COMPANY NAME	HRH NEXT CONTACT SERVICES
SECTOR	ITES - BPO
PROCESS	VOICE - OUTBOUND
LANGUAGES	Tamil / Malayalam & English - VERSENT 3
Working Mode	Work From Home
SHIFT TIMINGS	1 - 10 Pm & 3pm - 12am
SALARY	10,000 - 12,000
ESI & PF	Yes
TRANSPORT	No
Training	15 days
LOCATION	Coimbatore
AGE & QUALIFICATION	<25 & Any Graduates
Experience	Fresher's & Experienced
Internship	Internship - Min 6 months - 1 Yr

Regards,

Sanjeevi,

Asst. Manger | Human Resources

HRH Next Services Pvt.Ltd.,

Corporate Castle, 2nd Floor, Opp to Rex Scan Centre,

Verivada Road, Coimbatore 641002

info@hrhnext.com, www.hrhnext.com,

Cell: 9944639951



[Quoted text hidden]

794-A, Corporate Castle, 2nd Floor
opp to Rex Scan Centre, Verivada
Road, Mettupalayam Road,
Coimbatore

HRH
Next

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, S. SHILPA BEGUM

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 1,20,000/- p.a. and an appointment letter will be issued to you.

By accepting this offer you agree that you:

- Intend to successfully complete the training program and stay in the position for a period of time equal to or greater than the length of the training program;
- Understand that lack of success at any stage of the training program, or lack of acceptance into the required position due to an inability to meet the minimum requirements may be a reason for removal from the position and you will not be eligible for any compensation payout (Stipend/ Salary); and
- You will take responsibility for gaining the skills required for the target position, participate in ongoing planning and evaluation of your training plan, actively participate in completing your appraisals and setting your objectives, discuss and resolve problems with your Trainer/ Supervisor as they arise.

Please bring the following documents at the beginning of your Training Session:

- A copy of the Birth Certificate
- A copy of the Matriculation Certificate & Under Graduation or Graduation
- Certificates A copy of Residential Proof (Driving License/ Voter ID card, Passport, etc.)
- A copy of Aadhaar Card (Self and Family Members)
- A copy of PAN Card
- Passport Size Photos (4 Nos)

Please ensure you bring the documents as requested at the start of the session, failing which you may not be eligible to attend the training program.

Please indicate your acceptance by signing a copy of this letter.

Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined.

Signature:

Name :

Date :



794-A . Corporate Castle .2nd Floor
opp to Rex Sean Centre, Verivada
Road . Mettupalayam Road .
Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear , **REVAATHY .M**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs.1,20,000/- p.a. and an appointment letter will be issued to you.

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- Passport Size Photos (4 Nos)

Please ensure you bring the documents as requested at the start of the session, failing which you may not be eligible to attend the training program.

Please indicate your acceptance by signing a copy of this letter.

Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined

Signature:

Name :

Date :



794-A . Corporate Castle .2nd Floor
opp to Rex Scan Centre, Verivada
Road , Mettupalayam Road ,
Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **LAVIYA . M . S**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs.1,20,000/- p.a. and an appointment letter will be issued to you.

By accepting this offer you agree that you:

- Intend to successfully complete the training program and stay in the position for a period of time equal to or greater than the length of the training program;
- Understand that lack of success at any stage of the training program, or lack of acceptance into the required position due to an inability to meet the minimum requirements may be a reason for removal from the position and you will not be eligible for any compensation payout (Stipend/ Salary); and
- You will take responsibility for gaining the skills required for the target position, participate in ongoing planning and evaluation of your training plan, actively participate in completing your appraisals and setting your objectives, discuss and resolve problems with your Trainer/ Supervisor as they arise.

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- A copy of PAN Card
- Passport Size Photos (4 Nos)

Please ensure you bring the documents as requested at the start of the session, failing which you may not be eligible to attend the training program.

Please indicate your acceptance by signing a copy of this letter.

Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined.

Signature:

Name :

Date :



794-A , Corporate Castle ,2nd Floor
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Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **R. DHANUSH SURYA**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.1,20,000/- p.a.** and an appointment letter will be issued to you.

By accepting this offer you agree that you:

- Intend to successfully complete the training program and stay in the position for a period of time equal to or greater than the length of the training program;
- Understand that lack of success at any stage of the training program, or lack of acceptance into the required position due to an inability to meet the minimum requirements may be a reason for removal from the position and you will not be eligible for any compensation payout (Stipend/ Salary); and
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- Passport Size Photos (4 Nos)

Please ensure you bring the documents as requested at the start of the session, failing which you may not be eligible to attend the training program.

Please indicate your acceptance by signing a copy of this letter.

Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined.

Signature:

Name :

Date :



794-A , Corporate Castle ,2nd Floor
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Road , Mettupalayam Road ,
Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **SNEHA . V**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

By accepting this offer you agree that you:

- Intend to successfully complete the training program and stay in the position for a period of time equal to or greater than the length of the training program;
- Understand that lack of success at any stage of the training program, or lack of acceptance into the required position due to an inability to meet the minimum requirements may be a reason for removal from the position and you will not be eligible for any compensation payout (Stipend/ Salary); and
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- A copy of PAN Card
- Passport Size Photos (4 Nos)

Please ensure you bring the documents as requested at the start of the session, failing which you may not be eligible to attend the training program.

Please indicate your acceptance by signing a copy of this letter.

Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined.

Signature:

Name :

Date :



794-A , Corporate Castle ,2nd Floor
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Road , Mettupalayam Road ,
Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **ANOKINE ARULRAJ .**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 1,20,000/- p.a. and an appointment letter will be issued to you.

By accepting this offer you agree that you:

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- Understand that lack of success at any stage of the training program, or lack of acceptance into the required position due to an inability to meet the minimum requirements may be a reason for removal from the position and you will not be eligible for any compensation payout (Stipend/ Salary); and
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Please indicate your acceptance by signing a copy of this letter.

Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined.

Signature:

Name :

Date :



794-A, Corporate Castle, 2nd Floor
opp to Rex Scan Centre, Verivada
Road, Mettupalayam Road,
Coimbatore

HRH
Next

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **ABINAYA . A**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.1,20,000/- p.a.** and an appointment letter will be issued to you.

By accepting this offer you agree that you:

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- Passport Size Photos (4 Nos)

Please ensure you bring the documents as requested at the start of the session, failing which you may not be eligible to attend the training program.

Please indicate your acceptance by signing a copy of this letter.

Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined.

Signature:

Name :

Date :



794-A , Corporate Castle 2nd Floor
opp to Rex Scan Centre, Verivada
Road , Mettupalayam Road ,
Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear , **AUSTIN SAMUEL** .

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs.1,20,000/- p.a. and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

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Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **YASWANTH . V**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR - Manager

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Coimbatore

HRH
Next

Contact: 9944639951

info@hrhnexl.com www.hrhnexl.com

Letter Of Intent

Date: 09-11-2021

Dear, **RAM ADHITH SUNDARAM**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

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Coimbatore



Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear , **BRAYIND R**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

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Signature:

Name :

Date :



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**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear , **KISHORE KUMAR . K**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

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Signature:

Name :

Date :



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 **HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **KLSHORE VAIDYANATHAN.S**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

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Signature:

Name :

Date :



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Coimbatore



Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear , **MOULY SRINIVASH .R .**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 1,20,000/- p.a. and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

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Name :

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Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **ROSHAN. R**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 1,20,000/- p.a. and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

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Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **AKILANDESWARI, A**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 1,20,000/- p.a. and an appointment letter will be issued to you.

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Sincerely,
HR Manager

ACCEPTANCE OF OFFER

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**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **M. ABIN**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR - Manager



ACCEPTANCE OF OFFER

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**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear , **NIKKITHA . B S**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

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Date :



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Coimbatore

**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **MIRUDULA VARSHA .A**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 1,20,000/- p.a. and an appointment letter will be issued to you.

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**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **DEEPA . S**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs.1,20,000/- p.a. and an appointment letter will be issued to you.

By accepting this offer you agree that you:

- Intend to successfully complete the training program and stay in the position for a period of time equal to or greater than the length of the training program;
- Understand that lack of success at any stage of the training program, or lack of acceptance into the required position due to an inability to meet the minimum requirements may be a reason for removal from the position and you will not be eligible for any compensation payout (Stipend/ Salary); and
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- A copy of PAN Card
- Passport Size Photos (4 Nos)

Please ensure you bring the documents as requested at the start of the session, failing which you may not be eligible to attend the training program.

Please indicate your acceptance by signing a copy of this

Sincerely,
HR -Manager



ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined.

Signature:

Name :

Date :

794-A , Corporate Castle ,2nd Floor
opp to Rex Sean Centre, Verivada
Road , Mettupalayam Road ,
Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear , **DR. A. S. H. A.**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs.1,20,000/- p.a. and an appointment letter will be issued to you.

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Sincerely,
HR -Manager



ACCEPTANCE OF OFFER

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Name :

Date :

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opp to Rex Scan Centre, Verivada
Road, Mettupalayam Road,
Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **PARAG SHAH**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR - Manager

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Date :



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Coimbatore

HRH
Next

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear , GOWRI . R

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 120,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,

HR -Manager

ACCEPTANCE OF OFFER

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Signature:

Name :

Date :



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Coimbatore



Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, A. ROHINI

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 120,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,

HR -Manager

ACCEPTANCE OF OFFER

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Signature:

Name :

Date :



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**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **SHANTHA KUMAR S**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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Please indicate your acceptance by signing a copy of this

Sincerely,
HR -Manager



ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined.

Signature:

Name :

Date :

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opp to Rex Scan Centre, Verivada
Road, Mettupalayam Road,
Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **RASHINI . R**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

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Signature:

Name :

Date :



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Coimbatore

**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **ATHIRA**, G

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

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Signature:

Name :

Date :



794-A, Corporate Castle, 2nd Floor
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Coimbatore



Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **REUBEN DASS . S**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

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Date :



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Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear , **BLESSON DANIEL R .**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

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Signature:

Name :

Date :



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Road, Mettupalayam Road,
Coimbatore

HRH
Next

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **SRATHYANARAYANAN, S**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 1,20,000/- p.a. and an appointment letter will be issued to you.

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Date :



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Coimbatore



**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear , 610k12 . S

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 1,20,000/- p.a. and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

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Coimbatore

HRH
Next

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **JNEHA.V**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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- A copy of PAN Card
- Passport Size Photos (4 Nos)

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Please indicate your acceptance by signing a copy of this letter.

Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined

Signature:

Name :

Date :



794-A , Corporate Castle ,2nd Floor
opp to Rex Scan Centre, Verivada
Road , Mettupalayam Road ,
Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear , **KIRUTHIKANJALI.K**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.1,20,000/- p.a.** and an appointment letter will be issued to you.

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Coimbatore

**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear , **SRINAK**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs.1,20,000/- p.a. and an appointment letter will be issued to you.

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**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **BNLSHA M**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear , VINUBALA . P

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs.1,20,000/- p.a. and an appointment letter will be issued to you.

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HR -Manager

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**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **SABARISH**

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Sincerely,
HR -Manager

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**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, ANSAR . H

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 1,20,000/- p.a. and an appointment letter will be issued to you.

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Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear , SARVADA .S.R

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.1,20,000/- p.a.** and an appointment letter will be issued to you.

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**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **SANGEETHA VANI. N**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 120,000/- p.a.** and an appointment letter will be issued to you.

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HR -Manager

ACCEPTANCE OF OFFER

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**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **SANCHIL MADONNA, D**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **KEERTHI . G . J**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **ASHWIN KUMAR, A**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs.120,000/- p.a. and an appointment letter will be issued to you.

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Sincerely,
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Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear . **AKASH . S**

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**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **SUNIT KARTHICK.R**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of Rs.1,20,000/- p.a. and an appointment letter will be issued to you.

By accepting this offer you agree that you:

- Intend to successfully complete the training program and stay in the position for a period of time equal to or greater than the length of the training program;
- Understand that lack of success at any stage of the training program, or lack of acceptance into the required position due to an inability to meet the minimum requirements may be a reason for removal from the position and you will not be eligible for any compensation payout (Stipend/ Salary); and
- You will take responsibility for gaining the skills required for the target position, participate in ongoing planning and evaluation of your training plan, actively participate in completing your appraisals and setting your objectives, discuss and resolve problems with your Trainer/ Supervisor as they arise.

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- A copy of PAN Card
- Passport Size Photos (4 Nos)

Please ensure you bring the documents as requested at the start of the session, failing which you may not be eligible to attend the training program.

Please indicate your acceptance by signing a copy of this letter.

Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined.

Signature:

Name :

Date :



794-A, Corporate Castle, 2nd Floor
Opp to Rex Scan Centre, Verivada
Road, Mettupalayam Road,
Coimbatore

HRH
Next

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, *Sp. PARITHASARI*

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 1,20,000/- p.a. and an appointment letter will be issued to you.

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Sincerely,
HR -Manager



ACCEPTANCE OF OFFER

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Signature:

Name :

Date :

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opp to Rex Scan Centre, Verivada
Road, Mettupalayam Road,
Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **AJITH** ✓

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

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**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **SRINIVAS . R**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

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Signature:

Name :

Date :



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Coimbatore

**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **SHELSHIA. K. A**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. **1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR - Manager

ACCEPTANCE OF OFFER

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Signature:

Name :

Date :



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HRH
Next

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear , **SHNEBAA . S**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

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Signature:

Name :

Date :



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**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear , **KAVITHA . B**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs.1,20,000/- p.a. and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

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Signature:

Name :

Date :



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Coimbatore



Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **ANTONY ABRAHAM, V**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 120,000/- p.a. and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined.

Signature:

Name :

Date :



794-A, Corporate Castle, 2nd Floor
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Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **GOKULANAND S**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

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Signature:

Name :

Date :



794-A, Corporate Castle, 2nd Floor
opp to Rev. Seán Centre, Vengalada
Road, Mettupalayam Road,
Coimbatore

HRH
Next

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **කරුණ . G**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR - Manager

ACCEPTANCE OF OFFER

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Signature:

Name :

Date :



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Coimbatore

**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, VIGNESH . V

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 1,20,000/- p.a. and an appointment letter will be issued to you.

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Sincerely,
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ACCEPTANCE OF OFFER

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Name :

Date :



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Coimbatore

**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **SASI KUMAR , R**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.120,000/- p.a.** and an appointment letter will be issued to you.

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HR -Manager

ACCEPTANCE OF OFFER

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HRH
Next

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear , **SUBANESH KAHYAMDOORTHY**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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- A copy of PAN Card
- Passport Size Photos (4 Nos)

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Please indicate your acceptance by signing a copy of this

Sincerely,
HR -Manager



ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined.

Signature:

Name :

Date :

794-A, Corporate Castle, 2nd Floor
Opp to Rex Screen Centre, Verivada
Road, Mettupalayam Road,
Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear **SNEHA MOORTHY**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs.1,20,000/- p.a. and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

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Date :



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Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **KABIL M**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.120,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,

HR -Manager

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Coimbatore

**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear , SRIMATHI C

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of Rs.120,000/- p.a. and an appointment letter will be issued to you.

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HR -Manager

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**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **HARISH RAJAN M**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs.1,20,000/- p.a. and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

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Date :



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**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **ELAVARASHI, M**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

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Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear , **NIVEDHA . N**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 120,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager



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Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **SWETHA . R .**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 1,20,000/- p.a. and an appointment letter will be issued to you.

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Coimbatore

HRH
Next

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear . O . P . CHITRA

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs.1,20,000/- p.a. and an appointment letter will be issued to you.

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HR -Manager

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**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear , **LAVANYA JOTHIKUMAR**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR - Manager



ACCEPTANCE OF OFFER

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Date :

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HRH
Next

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, A. PREETHI

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 1,20,000/- p.a. and an appointment letter will be issued to you.

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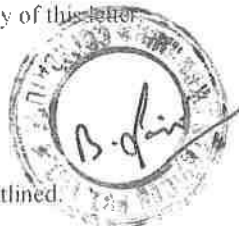
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HR -Manager



ACCEPTANCE OF OFFER

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Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear , **SHYAM K. N**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.120,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager



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Date :

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HRH
Next

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **SHABHARISH MANI**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager



ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined

Signature:

Name :

Date :

794-A, Corporate Castle, 2nd Floor
Opp to Rev. Seva Centre, Verivada
Road, Mettupalayam Road,
Coimbatore



**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **RONJINI . A**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

By accepting this offer you agree that you:

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- A copy of PAN Card
- Passport Size Photos (4 Nos)

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Please indicate your acceptance by signing a copy of this letter.

Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

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Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **SWETHA SREE . L**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

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Coimbatore

**HRH
Next**

Contact: 99446 39951

info@hrhnext.com | www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **JYOTI SHARMA**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

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Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **RETHNA KUMAR P**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 1,20,000/- p.a. and an appointment letter will be issued to you.

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Sincerely,
HR -Manager



ACCEPTANCE OF OFFER

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**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **KAILASH R**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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Please indicate your acceptance by signing a copy of this letter.

Sincerely,
HR - Manager



ACCEPTANCE OF OFFER

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Signature:

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**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear , J . DEEPA

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

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**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **SOWPARNIKA . B**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 1,20,000/- p.a. and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

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Signature:

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Date :



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**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **HARISH . R.**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 1,20,000/- p.a. and an appointment letter will be issued to you.

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Sincerely,
HR -Manager



ACCEPTANCE OF OFFER

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 **HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **SUN MATHY . M**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs.1,20,000/- p.a. and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

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**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **VEENA VARSHINI R**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 1,20,000/- p.a. and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

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**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **MB. MEKHA**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager



ACCEPTANCE OF OFFER

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Coimbatore

**HRH
Next**

Contact: 9944639951

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Letter Of Intent

Date: 09-11-2021

Dear, **D. N. MALINI**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

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Sincerely,
HR -Manager

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Contact: 9044639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, JEEVITHA LAKSHMI S

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs. 1,20,000/- p.a. and an appointment letter will be issued to you.

By accepting this offer you agree that you:

- Intend to successfully complete the training program and stay in the position for a period of time equal to or greater than the length of the training program;
- Understand that lack of success at any stage of the training program, or lack of acceptance into the required position due to an inability to meet the minimum requirements may be a reason for removal from the position and you will not be eligible for any compensation payout (Stipend/ Salary); and
- You will take responsibility for gaining the skills required for the target position, participate in ongoing planning and evaluation of your training plan, actively participate in completing your appraisals and setting your objectives, discuss and resolve problems with your Trainer/ Supervisor as they arise.

Please bring the following documents at the beginning of your Training Session:

- A copy of the Birth Certificate
- A copy of the Matriculation Certificate & Under Graduation or Graduation
- Certificates A copy of Residential Proof (Driving License/ Voter ID card, Passport, etc.)
- A copy of Aadhaar Card (Self and Family Members)
- A copy of PAN Card
- Passport Size Photos (4 Nos)

Please ensure you bring the documents as requested at the start of the session, failing which you may not be eligible to attend the training program.

Please indicate your acceptance by signing a copy of this letter.

Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined.

Signature:

Name :

Date :



794-A, Corporate Castle 2nd Floor
opp to Rex Scan Centre, Verivada
Road, Mettupalayam Road,
Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear **G. ANIEY FLORA**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs. 1,20,000/- p.a.** and an appointment letter will be issued to you.

By accepting this offer you agree that you:

- Intend to successfully complete the training program and stay in the position for a period of time equal to or greater than the length of the training program;
- Understand that lack of success at any stage of the training program, or lack of acceptance into the required position due to an inability to meet the minimum requirements may be a reason for removal from the position and you will not be eligible for any compensation payout (Stipend/ Salary); and
- You will take responsibility for gaining the skills required for the target position, participate in ongoing planning and evaluation of your training plan, actively participate in completing your appraisals and setting your objectives, discuss and resolve problems with your Trainer/ Supervisor as they arise.

Please bring the following documents at the beginning of your Training Session:

- A copy of the Birth Certificate
- A copy of the Matriculation Certificate & Under Graduation or Graduation
- Certificates A copy of Residential Proof (Driving License/ Voter ID card, Passport, etc.)
- A copy of Aadhaar Card (Self and Family Members)
- A copy of PAN Card
- Passport Size Photos (4 Nos)

Please ensure you bring the documents as requested at the start of the session, failing which you may not be eligible to attend the training program.

Please indicate your acceptance by signing a copy of this

Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined

Signature:

Name :

Date :



794-A, Corporate Castle, 2nd Floor
opp to Rex Scan Centre, Verivada
Road, Mettupalayam Road,
Coimbatore

**HRH
Next**

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, **ROHINI VENKATESH WARAN**

As per your request/application, we are pleased to offer you the position of a Customer Care Associate at our Coimbatore office. This training position is for a term of 6 (six) months beginning 14-06-2022 subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be Rs 10,000/-. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of 6 months of job training, you will be offered a full-time Business Associate role at a CTC of Rs.1,20,000/- p.a. and an appointment letter will be issued to you.

By accepting this offer you agree that you:

- Intend to successfully complete the training program and stay in the position for a period of time equal to or greater than the length of the training program;
- Understand that lack of success at any stage of the training program, or lack of acceptance into the required position due to an inability to meet the minimum requirements may be a reason for removal from the position and you will not be eligible for any compensation payout (Stipend/ Salary); and
- You will take responsibility for gaining the skills required for the target position, participate in ongoing planning and evaluation of your training plan, actively participate in completing your appraisals and setting your objectives, discuss and resolve problems with your Trainer/ Supervisor as they arise.

Please bring the following documents at the beginning of your Training Session:

- A copy of the Birth Certificate
- A copy of the Matriculation Certificate & Under Graduation or Graduation
- Certificates A copy of Residential Proof (Driving License/ Voter ID card, Passport, etc.)
- A copy of Aadhaar Card (Self and Family Members)
- A copy of PAN Card
- Passport Size Photos (4 Nos)

Please ensure you bring the documents as requested at the start of the session, failing which you may not be eligible to attend the training program.

Please indicate your acceptance by signing a copy of this letter.

Sincerely,
HR -Manager



ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined.

Signature:

Name :

Date :

794-A, Corporate Castle, 2nd Floor
opp to Rex Scan Centre, Verivada
Road, Mettupalayam Road,
Coimbatore



Contact: 9944639951

info@hrhnext.com www.hrhnext.com

Letter Of Intent

Date: 09-11-2021

Dear, VIBINESH A

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.120,000/- p.a.** and an appointment letter will be issued to you.

By accepting this offer you agree that you:

- Intend to successfully complete the training program and stay in the position for a period of time equal to or greater than the length of the training program;
- Understand that lack of success at any stage of the training program, or lack of acceptance into the required position due to an inability to meet the minimum requirements may be a reason for removal from the position and you will not be eligible for any compensation payout (Stipend/ Salary); and
- You will take responsibility for gaining the skills required for the target position, participate in ongoing planning and evaluation of your training plan, actively participate in completing your appraisals and setting your objectives, discuss and resolve problems with your Trainer/ Supervisor as they arise.

Please bring the following documents at the beginning of your Training Session:

- A copy of the Birth Certificate
- A copy of the Matriculation Certificate & Under Graduation or Graduation
- Certificates A copy of Residential Proof (Driving License/ Voter ID card, Passport, etc.)
- A copy of Aadhaar Card (Self and Family Members
-) A copy of PAN Card
- Passport Size Photos (4 Nos)

Please ensure you bring the documents as requested at the start of the session, failing which you may not be eligible to attend the training program.

Please indicate your acceptance by signing a copy of this

Sincerely,
HR -Manager



ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined.

Signature:

Name :

Date :

794-A , Corporate Castle ,2nd Floor
opp to Rex Scan Centre, Verivada
Road , Mertupalayam Road ,
Coimbatore

Contact: 9944639951

info@hrhnext.com www.hrhnext.com

 **HRH
Next**

Letter Of Intent

Date: 09-11-2021

Dear , **VIGNESH C**

As per your request/application, we are pleased to offer you the position of a **Customer Care Associate** at our **Coimbatore** office. This training position is for a term of **6 (six) months** beginning **14-06-2022** subject to the condition that if the process for any reason is dissolved/ transferred/ terminated, your association will be restricted to that period. Upon successful completion of the initial process of Training/Client Evaluation objectives, you will be considered for job-based training to get a better understanding of the processes on the job and work floor. During this period your monthly stipend will be **Rs 10,000/-**. Being a trainee you will not be eligible for statutory benefits available to regular employees. Post successful completion of **6 months** of job training, you will be offered a full-time Business Associate role at a CTC of **Rs.120,000/- p.a.** and an appointment letter will be issued to you.

By accepting this offer you agree that you:

- Intend to successfully complete the training program and stay in the position for a period of time equal to or greater than the length of the training program;
- Understand that lack of success at any stage of the training program, or lack of acceptance into the required position due to an inability to meet the minimum requirements may be a reason for removal from the position and you will not be eligible for any compensation payout (Stipend/ Salary); and
- You will take responsibility for gaining the skills required for the target position, participate in ongoing planning and evaluation of your training plan, actively participate in completing your appraisals and setting your objectives, discuss and resolve problems with your Trainer/ Supervisor as they arise.

Please bring the following documents at the beginning of your Training Session:

- A copy of the Birth Certificate
- A copy of the Matriculation Certificate & Under Graduation or Graduation
- Certificates A copy of Residential Proof (Driving License/ Voter ID card, Passport, etc.)
- A copy of Aadhaar Card (Self and Family Members
-) A copy of PAN Card
- Passport Size Photos (4 Nos)

Please ensure you bring the documents as requested at the start of the session, failing which you may not be eligible to attend the training program.

Please indicate your acceptance by signing a copy of this letter.

Sincerely,
HR -Manager

ACCEPTANCE OF OFFER

I accept the offer on the terms and conditions outlined.

Signature:

Name :

Date :





Placement Kasc <placements@kongunaducollege.ac.in>

10.11.2021/21.11.2021

CAMPUS DRIVE RESULT- KONGUNADU COLLEGE OF ARTS AND SCIENCE

1 message

Lokesh Chinraju <lokesh.chinraju@corrohealth.com>

Fri, Nov 12, 2021

To: "placements@kongunaducollege.ac.in" <placements@kongunaducollege.ac.in>

Cc: Vimalkumar Rajaprabhakaran <Vimalkumar.Rajaprabhakaran@corrohealth.com>, Surer Shanmugasundaram <surendaran.shanmugasundaram@corrohealth.com>, Vinodhini Rathin <vinodhini.rathinasamy@corrohealth.com>, Sriram Krishnan <sriram.krishnan@corrohealth.com>

Dear Placement officer,

Heartfelt Congratulations to below mentioned students !!!

We are so happy to inform that, following students got selected for the designation of Trainee- medical coder.

We will roll out the offer letter shortly.

1	Lakshana J	6383287363	BSC(Biotechnology)	SELECTED
2	Veena Varshini R	9361356129	BSC(Biotechnology)	SELECTED
3	Moghan Prasad Mahendran	9629824492	BSC(Zoology)	SELECTED
4	Ashik K	9361205256	BSC(Biotechnology)	SELECTED
5	P Sasikumar	7448405987	BSC(Biotechnology)	SELECTED
6	Thenmozhi	7373222112	BSC(Zoology)	SELECTED
7	Kaya Vinuppsa B	9344327959	BSC(Biotechnology)	SELECTED
8	Lavanya Ramalingam	6374494988	BSC(Zoology)	SELECTED
9	Kaviarasu G	7092672732	BSC(Biotechnology)	SELECTED
10	Sakthi Nachiyar.S	9043983305	BSC(Biotechnology)	SELECTED
11	Aswini Ramamoorthi	9344845155	BSC(Biotechnology)	SELECTED
12	S.Vasuki	7530035175	BSC(Zoology)	SELECTED
13	Sneha.R	9360869260	BSC(Biochemistry)	SELECTED
14	Mukesh Ram Ganesh.K	6380313963	BSC(Biochemistry)	SELECTED
15	Mohamed Sharief.A	8610694494	BSC(Biochemistry)	SELECTED

16	Sneha. B	6380575540	BSC(Biochemistry)	SELECTED
17	Arshika S	6380872277	BSC(Biotechnology)	SELECTED
18	Sujaritha. M	9025934633	BSC(Biochemistry)	SELECTED
19	K.Pavithra	9360269964	BSC(Biochemistry)	SELECTED
20	A.Priyanka	6385626648	BSC(Biochemistry)	SELECTED
21	Sowmiya	6379116484	BSC(Biochemistry)	SELECTED
22	M. Vidhya	8098912432	BSC(Biochemistry)	SELECTED
23	Anandhi Rasayya	6379975966	BSC(Biochemistry)	SELECTED
24	Monisha Karunakaran	7539969155	BSC(Biotechnology)	SELECTED
25	Sunmathy.M	9514450215	BSC(Botany)	SELECTED
26	Jeevitha Lakshmi S	9500832681	BSC(Zoology)	SELECTED
27	R Kailash	7019372106	BSC(Botany)	SELECTED
28	Jyoti Sharma	8668167875	BSC(Botany)	SELECTED
29	Menaga Devi.D	7871103738	BSC(Zoology)	SELECTED
30	Lavalika Jeyaraman	7904866074	BSC(Botany)	SELECTED
31	Sivadharani P	6369658923	BSC(Biotechnology)	SELECTED
32	Swetha	8531953434	BSC(Botany)	SELECTED
33	Ahila.P	7708643840	BSC(Biochemistry)	SELECTED
34	Sridharshini Sathishkumar	9600668027	BSC(Botany)	SELECTED
35	Rohini Vengateshwaran	8438661829	BSC(Zoology)	SELECTED
36	P Vigneshwari	8531011657	BSC(Biotechnology)	SELECTED

Warm Regards,

LOKESH K C

TL – TALENT ACQUISITION

C: 893-920-7603

lokesh.chinraju@corrohealth.com

www.corrohealth.com



CorroHealth

CAMPUS DRIVE RESULT- KONGUNADU COLLEGE OF ARTS AND SCIENCE

External

Lokesh Chinraju <lokesh.chinraju@corrohealth.com>

Fri, Nov
12, 11:00
AM

to me, Vimalkumar, Surendaran, Vinodhini, Sriram

Dear Placement officer,

Heartfelt Congratulations to below mentioned students !!!

We are so happy to inform that, following students got selected for the designation of Trainee-medical coder.

We will roll out the offer letter shortly.

S No	NAME AS AADHAR	Mobile Number	QUALIFICATION	Final Status(Selected/Rejected)
1	Lakshana J	6383287363	BSC(Biotechnology)	SELECTED
2	Veena Varshini R	9361356129	BSC(Biotechnology)	SELECTED
3	Moghan Prasad Mahendran	9629824492	BSC(Zoology)	SELECTED
4	Ashik K	9361205256	BSC(Biotechnology)	SELECTED
5	P Sasikumar	7448405987	BSC(Biotechnology)	SELECTED
6	Thenmozhi	7373222112	BSC(Zoology)	SELECTED
7	Kaya Vinuppsha B	9344327959	BSC(Biotechnology)	SELECTED
8	Lavanya Ramalingam	6374494988	BSC(Zoology)	SELECTED
9	Kaviarasu G	7092672732	BSC(Biotechnology)	SELECTED
10	Sakthi Nachiyar.S	9043983305	BSC(Biotechnology)	SELECTED
11	Aswini Ramamoorthi	9344845155	BSC(Biotechnology)	SELECTED
12	S.Vasuki	7530035175	BSC(Zoology)	SELECTED
13	Sneha.R	9360869260	BSC(Biochemistry)	SELECTED
14	Mukesh Ram Ganesh.K	6380313963	BSC(Biochemistry)	SELECTED
15	Mohamed Sharief.A	0610694494	BSC(Biochemistry)	SELECTED
16	Sneha. B	6380575540	BSC(Biochemistry)	SELECTED
17	Arshika S	6380872277	BSC(Biotechnology)	SELECTED
18	Sujaritha. M	9025934633	BSC(Biochemistry)	SELECTED
19	K.Pavithra	9360269964	BSC(Biochemistry)	SELECTED

20	A.Priyanka	6385626648	BSC(Biochemistry)	SELECTED
21	Sowmiya	6379116484	BSC(Biochemistry)	SELECTED
22	M. Vidhya	8098912432	BSC(Biochemistry)	SELECTED
23	Anandhi Rasayya	6379975966	BSC(Biochemistry)	SELECTED
24	Monisha Karunakaran	7539969155	BSC(Biotechnology)	SELECTED
25	Sunmathy.M	9514450215	BSC(Botany)	SELECTED
26	Jeevitha Lakshmi S	9500832681	BSC(Zoology)	SELECTED
27	R Kailash	7019372106	BSC(Botany)	SELECTED
28	Jyoti Sharma	8668167875	BSC(Botany)	SELECTED
29	Menaga Devi.D	7871103738	BSC(Zoology)	SELECTED
30	Lavalika Jeyaraman	7904866074	BSC(Botany)	SELECTED
31	Sivadharani P	6369658923	BSC(Biotechnology)	SELECTED
32	Swetha	8531953434	BSC(Botany)	SELECTED
33	Ahila.P	7708643840	BSC(Biochemistry)	SELECTED
34	Sridharshini Sathishkumar	9600668027	BSC(Botany)	SELECTED
35	Rohini Vengateshwaran	8438661829	BSC(Zoology)	SELECTED
36	P Vigneshwari	8531011657	BSC(Biotechnology)	SELECTED



24-12-21

To

LAKSHANA J

Department - BSC BIOTECHNOLOGY

College - Kongunadu Arts and Science College

Dear LAKSHANA J,

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorraHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire** program. Congratulations!

As discussed and mutually agreed by us:

1. Company will provide intensive Medical coding training for 2 months from the Date of training on boarding. You will be paid a stipend of Rs. 5000 for both the months which will be credited to you along with your first and second month salary post clearing the CRC (Certified Risk Adjustment Coder by AAPC) certification. If you do not clear the final training assessment you will not be absorbed in our rolls and the company does not owe you anything.
2. Please be informed that it is an international certification and post the training, based on our internal evaluation the organization shall sponsor for the examination. Thereafter, your salary is subject to increase with annual appraisals based on your performance every year.
3. Under special circumstances, based on the organizational requirements, we can also absorb associates who have not cleared CRC certification. In that case, monthly CTC will be Rs. 15,000 (subject to increase with annual appraisals based on the performance of the candidate).

➤ You will be joining us in our **Coimbatore Branch** at the below mentioned address:

Visionary RCM, 4th Floor, Tidel Park, Elcot SEZ, Aerodrome Post, Coimbatore – 641014.

Board Numbers: 0422 4029243 / 4029257 / 4029256



The break-up of your Initial salary after being absorbed in our rolls (on successful clearance of CRC training)

#	Pay & Allowance	Monthly CTC	Annual CTC
1	Basic Pay	9000	108000
2	House Rent Allowance	4500	54000
3	Special Allowance	1842	22104
4	Gross Pay (1+2+3)	15342	184104
5	Company's Contribution to PF	1409	16908
6	Company Contribution to ESIC @ 3.25%	499	5988
7	Annual Bonus @ one month's basic pay- Paid annually	750	9000
8	Insurance	0	0
9	Total Cost to Company (4+5+6+7+8)	18000	216000
Approximate Statutory Deductions			
10	Employee's Contribution to PF **	1301	15612
11	Employee's Contribution to ESIC @ 0.75% **	115	1380
12	Professional Tax	209	2508
13	Income tax **	0	0
14	Approximate Take Home***	13717	164604

This offer is conditional upon:

- ✓ Your ability to successfully clear all the internal & final assessments, Panel Interview (Single/Multiple rounds).
- ✓ Your ability to successfully clear CRC Examination
- ✓ The successful verification of all your academic credentials and fulfilment of all our employment eligibility criteria as per our policies.
- ✓ Minimum 95% attendance during the training & assessment days.
- ✓ The decision of Panel members is final. They will evaluate the candidates based on subject knowledge, attendance, and attitude.
- ✓ Your acceptance to work from Office.

On taking up your appointment, you will be provided with an induction program to help you settle into your new role. Exact training commencement date & other details will be sent to you before a week's time.

Proud to be the
TOP20 WINNER of
Diversity Awards 2021
for Diversity Hiring



 **VISIONARY RCM**
A CorroHealth Company

➤ **HR Department SPOC Name & Contact details:**

Name	Phone Number	Extension	Mobile Number	Email Address
Lokesh	0422 -4029257	4235	8939207603	lokesh.chinnai@corrohealth.com
Surendaran	0422 - 4029256	4233	8939004188	surendaran.shanmugasundaram@corrohealth.com
Akshitha	0422 - 4029243	4227	8489919602	akshitha.mathew@corrohealth.com

We expect the batch to commence in **APRIL 2022**. The HR team shall reach out to you with exact date of joining. Failing to report to on boarding on the specified date, the offer will be null and void. This offer shall not be extended to any further date in case of a delay from your end.

We hope that the conditions outlined above are very clear and we believe you will be an excellent addition to our team and are very much looking forward to having you on board.

Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance

Proud to be the
TOP 20 WINNER of
DIVERSITY Awards 2021
for Diversity Training

jobgator

 **VISIONARY RCM**
A CorroHealth Company

24-12-21

To

Veena Varshini R

Department - BSC BIOTECHNOLOGY

College - Kongunadu Arts and Science College

Dear Veena Varshini R,

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire** program. Congratulations!

As discussed and mutually agreed by us:

1. Company will provide intensive Medical coding training for 2 months from the Date of training on boarding. You will be paid a stipend of Rs. 5000 for both the months which will be credited to you along with your first and second month salary post clearing the CRC (Certified Risk Adjustment Coder by AAPC) certification. If you do not clear the final training assessment you will not be absorbed in our rolls and the company does not owe you anything.
2. Please be informed that it is an international certification and post the training, based on our internal evaluation the organization shall sponsor for the examination. Thereafter, your salary is subject to increase with annual appraisals based on your performance every year.
3. Under special circumstances, based on the organizational requirements, we can also absorb associates who have not cleared CRC certification. In that case, monthly CTC will be Rs. 15,000 (subject to increase with annual appraisals based on the performance of the candidate).

➤ **You will be joining us in our Coimbatore Branch at the below mentioned address:**

Visionary RCM, 4th Floor, Tidel Park, Elcot SEZ, Aerodrome Post, Coimbatore – 641014.

Board Numbers: 0422 4029243 / 4029257 / 4029256

Proud to be the
TOP20 WINNER of
Diversity Awards 2021
for Diversity Hiring



 **VISIONARY RCM**
A CorroHealth Company

The break-up of your Initial salary after being absorbed in our rolls (on successful clearance of CRC training)

#	Pay & Allowance	Monthly CTC	Annual CTC
1	Basic Pay	9000	108000
2	House Rent Allowance	4500	54000
3	Special Allowance	1842	22104
4	Gross Pay (1+2+3)	15342	184104
5	Company's Contribution to PF	1409	16908
6	Company Contribution to ESIC @ 3.25%	499	5988
7	Annual Bonus @ one month's basic pay- Paid annually	750	9000
8	Insurance	0	0
9	Total Cost to Company (4+5+6+7+8)	18000	216000
Approximate Statutory Deductions			
10	Employee's Contribution to PF **	1301	15612
11	Employee's Contribution to ESIC @ 0.75% **	115	1380
12	Professional Tax	209	2508
13	Income tax **	0	0
14	Approximate Take Home***	13717	164604

This offer is conditional upon:

- ✓ Your ability to successfully clear all the internal & final assessments, Panel Interview (Single/Multiple rounds).
- ✓ Your ability to successfully clear CRC Examination
- ✓ The successful verification of all your academic credentials and fulfilment of all our employment eligibility criteria as per our policies.
- ✓ Minimum 95% attendance during the training & assessment days.
- ✓ The decision of Panel members is final. They will evaluate the candidates based on subject knowledge, attendance, and attitude.
- ✓ **Your acceptance to work from Office.**

On taking up your appointment, you will be provided with an induction program to help you settle into your new role. Exact training commencement date & other details will be sent to you before a week's time.

Proud to be the
TOP20 WINNER of
Diversity Awards 2021
for Diversity Hiring



 **VISIONARY RCM**
A CorroHealth Company

➤ **HR Department SPOC Name & Contact details:**

Name	Phone Number	Extension	Mobile Number	Email Address
Lokesh	0422 -4029257	4235	8939207603	lokesh.chinraju@corrohealth.com
Surendaran	0422 – 4029256	4233	8939004188	surendaran.shanmugasundaram@corrohealth.com
Akshitha	0422 – 4029243	4227	8489919602	akshitha.mathew@corrohealth.com

We expect the batch to commence in APRIL 2022. The HR team shall reach out to you with exact date of joining. Failing to report to on boarding on the specified date, the offer will be null and void. This offer shall not be extended to any further date in case of a delay from your end.

We hope that the conditions outlined above are very clear and we believe you will be an excellent addition to our team and are very much looking forward to having you on board.

Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To

Moghan Prasad Mahendran

Department - BSC ZOOLOGY

College - Kongunadu Arts and Science College

Dear Moghan Prasad Mahendran,

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services under Train and Hire program**. Congratulations!

As discussed and mutually agreed by us:

1. Company will provide intensive Medical coding training for 2 months from the Date of training on boarding. You will be paid a stipend of Rs. 5000 for both the months which will be credited to you along with your first and second month salary post clearing the CRC (Certified Risk Adjustment Coder by AAPC) certification. If you do not clear the final training assessment you will not be absorbed in our rolls and the company does not owe you anything.
2. Please be informed that it is an international certification and post the training, based on our internal evaluation the organization shall sponsor for the examination. Thereafter, your salary is subject to increase with annual appraisals based on your performance every year.
3. Under special circumstances, based on the organizational requirements, we can also absorb associates who have not cleared CRC certification. In that case, monthly CTC will be Rs. 15,000 (subject to increase with annual appraisals based on the performance of the candidate).

➤ **You will be joining us in our Coimbatore Branch at the below mentioned address:**

Visionary RCM, 4th Floor, Tidel Park, Elcot SEZ, Aerodrome Post, Coimbatore – 641014.

Board Numbers: 0422 4029243 / 4029257 / 4029256

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 **VISIONARY RCM**
A CorroHealth Company

The break-up of your Initial salary after being absorbed in our rolls (on successful clearance of CRC training)

#	Pay & Allowance	Monthly CTC	Annual CTC
1	Basic Pay	9000	108000
2	House Rent Allowance	4500	54000
3	Special Allowance	1842	22104
4	Gross Pay (1+2+3)	15342	184104
5	Company's Contribution to PF	1409	16908
6	Company Contribution to ESIC @ 3.25%	499	5988
7	Annual Bonus @ one month's basic pay- Paid annually	750	9000
8	Insurance	0	0
9	Total Cost to Company (4+5+6+7+8)	18000	216000
Approximate Statutory Deductions			
10	Employee's Contribution to PF **	1301	15612
11	Employee's Contribution to ESIC @ 0.75% **	115	1380
12	Professional Tax	209	2508
13	Income tax **	0	0
14	Approximate Take Home***	13717	164604

This offer is conditional upon:

- ✓ Your ability to successfully clear all the internal & final assessments, Panel Interview (Single/Multiple rounds).
- ✓ Your ability to successfully clear CRC Examination
- ✓ The successful verification of all your academic credentials and fulfilment of all our employment eligibility criteria as per our policies.
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A Corrohealth Company

➤ **HR Department SPOC Name & Contact details:**

Name	Phone Number	Extension	Mobile Number	Email Address
Lokesh	0422 -4029257	4235	8939207603	lokesh.chinnai@corrohealth.com
Surendaran	0422 - 4029256	4233	8939004188	surendaran.shanmugasundaram@corrohealth.com
Akshitha	0422 - 4029243	4227	8489919602	akshitha.mathew@corrohealth.com

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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance

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 **VISIONARY RCM**
A CorroHealth Company

24-12-21

To

Ashik K

Department - BSC BIOTECHNOLOGY

College - Kongunadu Arts and Science College

Dear Ashik K,

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire** program. Congratulations!

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Board Numbers: 0477 4029243 / 4029257 / 4029256

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 **VISIONARY RCM**
A CorroHealth Company

The break-up of your Initial salary after being absorbed in our rolls (on successful clearance of CRC training)

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➤ **HR Department SPOC Name & Contact details:**

Name	Phone Number	Extension	Mobile Number	Email Address
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Yours faithfully,
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Renuka Devi.S
VP-HR & Compliance

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 **VISIONARY RCM**
A CorroHealth Company

24-12-21

To

P sasikumar

Department - BSC BIOTECHNOLOGY

College - Kongunadu Arts and Science College

Dear P sasikumar,

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

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A CorroHealth Company

The break-up of your Initial salary after being absorbed in our rolls (on successful clearance of CRC training)

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Welcome to Visionary RCM Family!

Yours faithfully,

For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To

Thenmozhi

Department - BSC ZOOLOGY

College - Kongunadu Arts and Science College

Dear Thenmozhi,

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire** program. Congratulations!

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VISIONARY RCM
A CorroHealth Company

The break-up of your Initial salary after being absorbed in our rolls (on successful clearance of CRC training)

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VISIONARY RCM
A CorroHealth Company

➤ **HR Department SPOC Name & Contact details:**

Name	Phone Number	Extension	Mobile Number	Email Address
Lokesh	0422 -4029257	4235	8939207603	lokesh.chinraju@corrohealth.com
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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S

Renuka Devi.S
VP-HR & Compliance



24-12-21

To

Kaya vinuppsha B

Department - BSC BIOTECHNOLOGY

College - Kongunadu Arts and Science College

Dear Kaya vinuppsha B,

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of Trainee – Coding Services under Train and Hire program. Congratulations!

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 **VISIONARY RCM**
A CorroHealth Company

The break-up of your Initial salary after being absorbed in our rolls (on successful clearance of CRC training)

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Renuka Devi.S
VP-HR & Compliance

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 **VISIONARY RCM**
A CorroHealth Company

24-12-21

To

Lavanya Ramalingam

Department - BSC ZOOLOGY

College - Kongunadu Arts and Science College

Dear Lavanya Ramalingam,

Sub: Letter of offer

Ref: campus interview

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VISIONARY RCM
A CorroHealth Company

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VISIONARY RCM

A CorroHealth Company

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Name	Phone Number	Extension	Mobile Number	Email Address
Lokesh	0422 -4029257	4235	8939207603	lokesh.chinraju@corrohealth.com
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Renuka Devi.S
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 **VISIONARY RCM**
A CorroHealth Company

24-12-21

To
KAVIARASU G
Department - BSC BIOTECHNOLOGY
College - Kongunadu Arts and Science College

Dear KAVIARASU G,

Sub: Letter of offer

Ref: campus interview

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VISIONARY RCM
A CorroHealth Company

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➤ **HR Department SPOC Name & Contact details:**

Name	Phone Number	Extension	Mobile Number	Email Address
Lokesh	0422 -4029257	4235	8939207603	lokesh.chinraju@corrohealth.com
Surendaran	0422 - 4029256	4233	8939004188	surendaran.shanmugasundaram@corrohealth.com
Akshitha	0422 - 4029243	4227	8489919602	akshitha.mathew@corrohealth.com

We expect the batch to commence in **APRIL 2022**. The HR team shall reach out to you with exact date of joining. Failing to report to on boarding on the specified date, the offer will be null and void. This offer shall not be extended to any further date in case of a delay from your end.

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Welcome to Visionary RCM Family!

Yours faithfully,

For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance

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 **VISIONARY RCM**
A CorroHealth Company

24-12-21

To

Sakthi Nachiyar.S

Department - BSC BIOTECHNOLOGY

College - Kongunadu Arts and Science College

Dear Sakthi Nachiyar.S,

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire** program. Congratulations!

As discussed and mutually agreed by us:

1. Company will provide intensive Medical coding training for 2 months from the Date of training on boarding. You will be paid a stipend of Rs. 5000 for both the months which will be credited to you along with your first and second month salary post clearing the CRC (Certified Risk Adjustment Coder by AAPC) certification. If you do not clear the final training assessment you will not be absorbed in our rolls and the company does not owe you anything.
2. Please be informed that it is an international certification and post the training, based on our internal evaluation the organization shall sponsor for the examination. Thereafter, your salary is subject to increase with annual appraisals based on your performance every year.
3. Under special circumstances, based on the organizational requirements, we can also absorb associates who have not cleared CRC certification. In that case, monthly CTC will be Rs. 15,000 (subject to increase with annual appraisals based on the performance of the candidate).

➤ You will be joining us in our **Coimbatore Branch** at the below mentioned address:

Visionary RCM, 4th Floor, Tidel Park, Elcot SEZ, Aerodrome Post, Coimbatore – 641014.

Board Numbers: 0422 4029243 / 4029257 / 4029256

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VISIONARY RCM
A CorroHealth Company

The break-up of your initial salary after being absorbed in our rolls (on successful clearance of CRC training)

#	Pay & Allowance	Monthly CTC	Annual CTC
1	Basic Pay	9000	108000
2	House Rent Allowance	4500	54000
3	Special Allowance	1842	22104
4	Gross Pay (1+2+3)	15342	184104
5	Company's Contribution to PF	1409	16908
6	Company Contribution to ESIC @ 3.25%	499	5988
7	Annual Bonus @ one month's basic pay- Paid annually	750	9000
8	Insurance	0	0
9	Total Cost to Company (4+5+6+7+8)	18000	216000
Approximate Statutory Deductions			
10	Employee's Contribution to PF **	1301	15612
11	Employee's Contribution to ESIC @ 0.75% **	115	1380
12	Professional Tax	209	2508
13	Income tax **	0	0
14	Approximate Take Home***	13717	164604

This offer is conditional upon:

- ✓ Your ability to successfully clear all the internal & final assessments, Panel Interview (Single/Multiple rounds).
- ✓ Your ability to successfully clear CRC Examination
- ✓ The successful verification of all your academic credentials and fulfilment of all our employment eligibility criteria as per our policies.
- ✓ Minimum 95% attendance during the training & assessment days.
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A CorroHealth Company

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Yours faithfully,

For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To

Aswini Ramamoorthi

Department - BSC BIOTECHNOLOGY

College - Kongunadu Arts and Science College

Dear Aswini Ramamoorthi,

Sub: Letter of offer

Ref: campus interview

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A Corroonath Company

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 **VISIONARY RCM**
A CorroHealth Company

24-12-21

To

S.Vasuki

Department - BSC ZOOLOGY

College - Kongunadu Arts and Science College

Dear S.Vasuki,

Sub: Letter of offer

Ref: campus interview

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Board Numbers: 0422 4029243 / 4029257 / 4029256

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VISIONARY RCM
A CorroHealth Company

The break-up of your Initial salary after being absorbed in our rolls (on successful clearance of CRC training)

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Welcome to Visionary RCM Family!

Yours faithfully,

For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To
Sneha.R
Department - BSC BIOCHEMISTRY
College - Kongunadu Arts and Science College

Dear Sneha.R,

Sub: Letter of offer
Ref: campus interview

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 **VISIONARY RCM**
A CorroHealth Company

The break-up of your initial salary after being absorbed in our rolls (on successful clearance of CRC training)

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Name	Phone Number	Extension	Mobile Number	Email Address
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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To

MUKESH RAM GANESH.K

Department - BSC BIOCHEMISTRY

College - Kongunadu Arts and Science College

Dear MUKESH RAM GANESH.K,

Sub: Letter of offer

Ref: campus interview

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A Correlation Company

The break-up of your Initial salary after being absorbed in our rolls (on successful clearance of CRC training)

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A CorroHealth Company

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Renuka Devi.S

Renuka Devi.S
VP-HR & Compliance



24-12-21

To
Mohamed Sharief.A
Department - BSC BIOCHEMISTRY
College - Kongunadu Arts and Science College

Dear Mohamed Sharief.A,

Sub: Letter of offer
Ref: campus interview

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Renuka Devi.S
VP-HR & Compliance



24-12-21

To

Sneha. B

Department - BSC BIOCHEMISTRY

College - Kongunadu Arts and Science College

Dear Sneha. B,

Sub: Letter of offer

Ref: campus interview

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Board Numbers: 0122 4029243 / 4029257 / 4029256

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VISIONARY RCM
A CorroHealth Company

The break-up of your Initial salary after being absorbed in our rolls (on successful clearance of CRC training)

#	Pay & Allowance	Monthly CTC	Annual CTC
1	Basic Pay	9000	108000
2	House Rent Allowance	4500	54000
3	Special Allowance	1842	22104
4	Gross Pay (1+2+3)	15342	184104
5	Company's Contribution to PF	1409	16908
6	Company Contribution to ESIC @ 3.25%	499	5988
7	Annual Bonus @ one month's basic pay- Paid annually	750	9000
8	Insurance	0	0
9	Total Cost to Company (4+5+6+7+8)	18000	216000
Approximate Statutory Deductions			
10	Employee's Contribution to PF **	1301	15612
11	Employee's Contribution to ESIC @ 0.75% **	115	1380
12	Professional Tax	209	2508
13	Income tax **	0	0
14	Approximate Take Home***	13717	164604

This offer is conditional upon:

- ✓ Your ability to successfully clear all the internal & final assessments, Panel Interview (Single/Multiple rounds).
- ✓ Your ability to successfully clear CRC Examination
- ✓ The successful verification of all your academic credentials and fulfilment of all our employment eligibility criteria as per our policies.
- ✓ Minimum 95% attendance during the training & assessment days.
- ✓ The decision of Panel members is final. They will evaluate the candidates based on subject knowledge, attendance, and attitude.
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 **VISIONARY RCM**
A CorroHealth Company

➤ **HR Department SPOC Name & Contact details:**

Name	Phone Number	Extension	Mobile Number	Email Address
Lokesh	0422 -4029257	4235	8939207603	lokesh.chinraju@corrohealth.com
Surendaran	0422 – 4029256	4233	8939004188	surendaran.shanmugasundaram@corrohealth.com
Akshitha	0422 – 4029243	4227	8489919602	akshitha.mathew@corrohealth.com

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We hope that the conditions outlined above are very clear and we believe you will be an excellent addition to our team and are very much looking forward to having you on board.

Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To
ARSHIKA S
Department - BSC BIOTECHNOLOGY
College - Kongunadu Arts and Science College

Dear ARSHIKA S,

Sub: Letter of offer
Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire** program. Congratulations!

As discussed and mutually agreed by us:

1. Company will provide intensive Medical coding training for 2 months from the Date of training on boarding. You will be paid a stipend of Rs. 5000 for both the months which will be credited to you along with your first and second month salary post clearing the CRC (Certified Risk Adjustment Coder by AAPC) certification. If you do not clear the final training assessment you will not be absorbed in our rolls and the company does not owe you anything.
2. Please be informed that it is an international certification and post the training, based on our internal evaluation the organization shall sponsor for the examination. Thereafter, your salary is subject to increase with annual appraisals based on your performance every year.
3. Under special circumstances, based on the organizational requirements, we can also absorb associates who have not cleared CRC certification. In that case, monthly CTC will be Rs. 15,000 (subject to increase with annual appraisals based on the performance of the candidate).

➤ You will be joining us in our **Coimbatore Branch** at the below mentioned address:

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Board Numbers: 0422 4029243 / 4029257 / 4029256

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Welcome to Visionary RCM Family!

Yours faithfully,

For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To

SUJARITHA. M

Department - BSC BIOCHEMISTRY

College - Kongunadu Arts and Science College

Dear SUJARITHA. M,

Sub: Letter of offer

Ref: campus interview

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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To

K.PAVITHRA

Department - BSC BIOCHEMISTRY

College - Kongunadu Arts and Science College

Dear K.PAVITHRA,

Sub: Letter of offer

Ref: campus interview

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Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To

A.Priyanka

Department - BSC BIOCHEMISTRY

College - Kongunadu Arts and Science College

Dear A.Priyanka,

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

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A CorroHealth Company

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Yours faithfully,
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Renuka Devi.S
VP-HR & Compliance



24-12-21

To
SOWMIYA
Department - BSC BIOCHEMISTRY
College - Kongunadu Arts and Science College

Dear SOWMIYA,

Sub: Letter of offer
Ref: campus interview

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Renuka Devi.S

Renuka Devi.S
VP-HR & Compliance



24-12-21

To

M. Vidhya

Department - BSC BIOCHEMISTRY

College - Kongunadu Arts and Science College

Dear M. Vidhya,

Sub: Letter of offer

Ref: campus interview

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Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To

Anandhi Rasayya

Department - BSC BIOCHEMISTRY

College - Kongunadu Arts and Science College

Dear Anandhi Rasayya,

Sub: Letter of offer

Ref: campus interview

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Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire** program. Congratulations!

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1. Company will provide intensive Medical coding training for 2 months from the Date of training on boarding. You will be paid a stipend of Rs. 5000 for both the months which will be credited to you along with your first and second month salary post clearing the CRC (Certified Risk Adjustment Coder by AAPC) certification. If you do not clear the final training assessment you will not be absorbed in our rolls and the company does not owe you anything.
2. Please be informed that it is an international certification and post the training, based on our internal evaluation the organization shall sponsor for the examination. Thereafter, your salary is subject to increase with annual appraisals based on your performance every year.
3. Under special circumstances, based on the organizational requirements, we can also absorb associates who have not cleared CRC certification. In that case, monthly CTC will be Rs. 15,000 (subject to increase with annual appraisals based on the performance of the candidate).

➤ You will be joining us in our **Coimbatore Branch** at the below mentioned address:

Visionary RCM, 4th Floor, Tidel Park, Elcot SEZ, Aerodrome Post, Coimbatore – 641014.

Board Numbers: 0422 4029243 / 4029257 / 4029256



The break-up of your Initial salary after being absorbed in our rolls (on successful clearance of CRC training)

#	Pay & Allowance	Monthly CTC	Annual CTC
1	Basic Pay	9000	108000
2	House Rent Allowance	4500	54000
3	Special Allowance	1842	22104
4	Gross Pay (1+2+3)	15342	184104
5	Company's Contribution to PF	1409	16908
6	Company Contribution to ESIC @ 3.25%	499	5988
7	Annual Bonus @ one month's basic pay- Paid annually	750	9000
8	Insurance	0	0
9	Total Cost to Company (4+5+6+7+8)	18000	216000
Approximate Statutory Deductions			
10	Employee's Contribution to PF **	1301	15612
11	Employee's Contribution to ESIC @ 0.75% **	115	1380
12	Professional Tax	209	2508
13	Income tax **	0	0
14	Approximate Take Home***	13717	164604

This offer is conditional upon:

- ✓ Your ability to successfully clear all the internal & final assessments, Panel Interview (Single/Multiple rounds).
- ✓ Your ability to successfully clear CRC Examination
- ✓ The successful verification of all your academic credentials and fulfilment of all our employment eligibility criteria as per our policies.
- ✓ Minimum 95% attendance during the training & assessment days.
- ✓ The decision of Panel members is final. They will evaluate the candidates based on subject knowledge, attendance, and attitude.
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➤ **HR Department SPOC Name & Contact details:**

Name	Phone Number	Extension	Mobile Number	Email Address
Lokesh	0422 -4029257	4235	8939207603	lokesh.chinraju@corrohealth.com
Surendaran	0422 - 4029256	4233	8939004188	surendaran.shanmugasundaram@corrohealth.com
Akshitha	0422 - 4029243	4227	8489919602	akshitha.mathew@corrohealth.com

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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To

Monisha karunakaran

Department - BSC BIOTECHNOLOGY

College - Kongunadu Arts and Science College

Dear Monisha karunakaran,

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To
Sunmathy.M
Department - BSC BOTANY
College - Kongunadu Arts and Science College

Dear Sunmathy.M,

Sub: Letter of offer
Ref: campus Interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of Trainee – Coding Services under Train and Hire program. Congratulations!

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 **VISIONARY RCM**
A CorroHealth Company

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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To
JEEVITHA LAKSHMI S
Department - BSC ZOOLOGY
College - Kongunadu Arts and Science College

Dear JEEVITHA LAKSHMI S,

Sub: Letter of offer
Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire** program. Congratulations!

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Board Numbers: 0422 4029243 / 4029257 / 4029256



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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance

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 **VISIONARY RCM**
A CorroHealth Company

24-12-21

To

R Kailash

Department - BSC BOTANY

College - Kongunadu Arts and Science College

Dear R Kailash,

Sub: Letter of offer

Ref: campus interview

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VISIONARY RCM
A CorroHealth Company

The break-up of your Initial salary after being absorbed in our rolls (on successful clearance of CRC training)

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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S

Renuka Devi.S
VP-HR & Compliance



24-12-21

To
Jyoti Sharma
Department - BSC BOTANY
College - Kongunadu Arts and Science College

Dear Jyoti Sharma,

Sub: Letter of offer
Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire** program. Congratulations!

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 **VISIONARY RCM**
A CorroHealth Company

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Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To

Menaga Devi.D

Department - BSC ZOOLOGY

College - Kongunadu Arts and Science College

Dear Menaga Devi.D,

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of Trainee – Coding Services under Train and Hire program. Congratulations!

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Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To
Lavallika Jeyaraman
Department - BSC BOTANY
College - Kongunadu Arts and Science College

Dear Lavallika Jeyaraman,

Sub: Letter of offer
Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

As discussed and mutually agreed by us:

1. Company will provide intensive Medical coding training for 2 months from the Date of training on boarding. You will be paid a stipend of Rs. 5000 for both the months which will be credited to you along with your first and second month salary post clearing the CRC (Certified Risk Adjustment Coder by AAPC) certification. If you do not clear the final training assessment you will not be absorbed in our rolls and the company does not owe you anything.
2. Please be informed that it is an international certification and post the training, based on our internal evaluation the organization shall sponsor for the examination. Thereafter, your salary is subject to increase with annual appraisals based on your performance every year.
3. Under special circumstances, based on the organizational requirements, we can also absorb associates who have not cleared CRC certification. In that case, monthly CTC will be Rs. 15,000 (subject to increase with annual appraisals based on the performance of the candidate).

➤ You will be joining us in our **Coimbatore Branch** at the below mentioned address:

Visionary RCM, 4th Floor, Tidel Park, Elcot SEZ, Aerodrome Post, Coimbatore – 641014,

Board Numbers: 0422 4029243 / 4029257 / 4029256



The break-up of your Initial salary after being absorbed in our rolls (on successful clearance of CRC training)

#	Pay & Allowance	Monthly CTC	Annual CTC
1	Basic Pay	9000	108000
2	House Rent Allowance	4500	54000
3	Special Allowance	1842	22104
4	Gross Pay (1+2+3)	15342	184104
5	Company's Contribution to PF	1409	16908
6	Company Contribution to ESIC @ 3.25%	490	5988
7	Annual Bonus @ one month's basic pay- Paid annually	750	9000
8	Insurance	0	0
9	Total Cost to Company (4+5+6+7+8)	18000	216000
Approximate Statutory Deductions			
10	Employee's Contribution to PF **	1301	15612
11	Employee's Contribution to ESIC @ 0.75% **	115	1380
12	Professional Tax	209	2508
13	Income tax **	0	0
14	Approximate Take Home***	13717	164604

This offer is conditional upon:

- ✓ Your ability to successfully clear all the internal & final assessments, Panel Interview (Single/Multiple rounds).
- ✓ Your ability to successfully clear CRC Examination
- ✓ The successful verification of all your academic credentials and fulfilment of all our employment eligibility criteria as per our policies.
- ✓ Minimum 95% attendance during the training & assessment days.
- ✓ The decision of Panel members is final. They will evaluate the candidates based on subject knowledge, attendance, and attitude.
- ✓ Your acceptance to work from Office.

On taking up your appointment, you will be provided with an induction program to help you settle into your new role. Exact training commencement date & other details will be sent to you before a week's time.

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VISIONARY RCM

A CorroHealth Company

➤ **HR Department SPOC Name & Contact details:**

Name	Phone Number	Extension	Mobile Number	Email Address
Lokesh	0422 -4029257	4235	8939207603	lokesh.chinrai@corrohealth.com
Surendaran	0422 – 4029256	4233	8939004188	surendaran.shanmugasundaram@corrohealth.com
Akshitha	0422 – 4029243	4227	8489919602	akshitha.mathew@corrohealth.com

We expect the batch to commence in **APRIL 2022**. The HR team shall reach out to you with exact date of joining. Failing to report to on boarding on the specified date, the offer will be null and void. This offer shall not be extended to any further date in case of a delay from your end.

We hope that the conditions outlined above are very clear and we believe you will be an excellent addition to our team and are very much looking forward to having you on board.

Welcome to Visionary RCM Family!

Yours faithfully,

For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S

VP-HR & Compliance



24-12-21

To
Sivadharani P
Department - BSC BIOTECHNOLOGY
College - Kongunadu Arts and Science College

Dear Sivadharani P,

Sub: Letter of offer
Ref: campus interview

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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To
Swetha
Department - BSC BOTANY
College - Kongunadu Arts and Science College

Dear Swetha,

Sub: Letter of offer
Ref: campus interview

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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To

ahila.P

Department - BSC BIOCHEMISTRY
College - Kongunadu Arts and Science College

Dear ahila.P,

Sub: Letter of offer

Ref: campus interview

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Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire** program. Congratulations!

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Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To
Sridharshini sathishkumar
Department - BSC BOTANY
College - Kongunadu Arts and Science College

Dear Sridharshini sathishkumar,

Sub: Letter of offer
Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

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 **VISIONARY RCM**
A CorroHealth Company

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Name	Phone Number	Extension	Mobile Number	Email Address
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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



24-12-21

To
Rohini Vengateshwaran
Department - BSC ZOOLOGY
College - Kongunadu Arts and Science College

Dear Rohini Vengateshwaran,

Sub: Letter of offer

Ref: campus interview

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Renuka Devi.S

Renuka Devi.S
VP-HR & Compliance



24-12-21

To
Vigneshwari
Department - bsc BIOTECHNOLOGY
College - Kongunadu Arts and Science College

Dear Vigneshwari,

Sub: Letter of offer
Ref: campus interview

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Surendaran	0422 - 4029256	4233	8939004188	surendaran.shanmugasundaram@corrohealth.com
Akshitha	0422 - 4029243	4227	8489919602	akshitha.mathew@corrohealth.com

We expect the batch to commence in APRIL 2022. The HR team shall reach out to you with exact date of joining. Failing to report to on boarding on the specified date, the offer will be null and void. This offer shall not be extended to any further date in case of a delay from your end.

We hope that the conditions outlined above are very clear and we believe you will be an excellent addition to our team and are very much looking forward to having you on board.

Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



MANAPPURAM FINANCE LIMITED

Make Life Easy Page: 1

Date: October 19, 2022

M Gokul Prasath
S/O Mani Kandan
Thiruvalluvar Nagar
Nanjundapuram-Tadagam
Coimbatore
Tamil Nadu-641108

Mr/Ms. M Gokul Prasath,

Sub: Offer of appointment as JR. ASST.

We are pleased to offer you for the post of JR. ASST. in the Company on the following terms and conditions

1. Post offered : JR. ASST.

2. Place of posting

You are presently posted at 6th Street Gandhipuram . Your services are liable to be transferred / deputed to any of the branches or subsidiaries or affiliate companies of Manappuram Finance Limited, either in existence now or would come into existence within India or Overseas, in the same or different capacity.

3. Date of Joining

You are required to report for duty on October 19, 2022 at 6th Street Gandhipuram , Coimbatore-4 , Tamil Nadu . If you require any change in the date of joining, it should be taken up with Human Resource Management Department at the Administrative office well in advance. Your appointment will be effective from the date of your joining duty.

4. Probation/Confirmation

You will be on probation for a period of six months. Based on your performance your services will be confirmed with the company in writing after six months. If your performance is not found to be satisfactory or up to the expected level, your probation period will be extended for a further period of 6 months at the discretion of the Management. During probation period, your services are liable to be terminated without assigning any reason.

*Terms and Condition &
Accepted
M. Gokul Prasath.*

India's First Listed and Highest Credit Rated Gold Loan Company

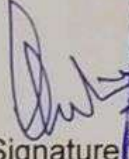
To whomever it may concern

We kindly request you to change from saving accounts to salary account in City Union bank for below mentioned GKM Global Service Private Limited employees.

Name	Account Number	Bank Name	Branch Name
PAVITHRA RAGHAVAN			

Yours faithfully

For GKM Global Services Private Limited

Signature 

GKM Towers,
141, Alagesan Road,
Saibaba Colony,
Coimbatore - 641011

Date: 29/09/2022

Place: Coimbatore



THE PUPPET SOLUTIONS

The Quality of Work that empowers you

(+91) 9500 677 355 / (+91)8220 66 3905

thepuppetsolutions@gmail.com

Murugan Nagar,

Kalveeram Palayam Coimbatore,

B.U. Post, CBE – 46

This is to declare that Ms. Lakshmi S (B.Com) has been working in our venture as Group Lead - Data Analyst and Quality Check Analyst from 5th August, 2022. She is doing great in her work and acquiring keen knowledge on the task given. We feel proud to have her at our venture.

The Puppet Solutions

M.Akalya
Propreitor

SUPREME PARRADISE

D.NO.154,156, DR.RAJENDRAPRASAD ROAD,
100FT ROAD ,
TATABAD

COIMBATORE - 641012. Ph: 7708444496.

To Whom It May Concern

It is hereby certified that Ms. M. SNEGHA worked as SALES PROMOTER in our company from 01/07/2022 to STILL NOW.

we found her sincere, hard-working, and efficient. We wish all success in her future endeavors.

SUPREME PARRADISE

D.No. 154,156, Dr. RAJENDRA PRASAD ROAD
100 FEET ROAD, TATABAD

COIMBATORE-641 012 Ph. 7708444496

GSTIN/UIN: 33AAYPS9545HIZI

For the SUPREME PARRADISE,

Authorized Signatory.



EMPLOYEES' STATE INSURANCE CORPORATION

e-Pehchan Card

Insured Person : **Janani Palanisamy**
Insurance No. : **5609593098**
Date of Registration : **29/08/2022**

YOUR REGISTRATION DETAILS

Employee Name:	Janani Palanisamy	Type of Disability :	None
Name of Father / Husband:	PALANISAMY	Date of Birth :	26/06/2002
Marital Status :	Unmarried	Gender :	Female
Present Address :	No.5/7, Srinivasa Nagar, Nallampalayam Road,,Maniyakaranpalayam, Ganapathy Post,,Coimbatore,,Dist:Coimbatore,Tamilnadu, 641006	Permanent Address :	No.5/7, Srinivasa Nagar, Nallampalayam Road,,Maniyakaranpalayam, Ganapathy Post,,Coimbatore,,Dist:Coimbatore,Tamilnadu, 641006
Dispensary / IMP for IP :	Ganapathy, TN (ESIS Disp.)	Dispensary / IMP for Family:	Ganapathy, TN (ESIS Disp.)
UHID			
Current Employer Details		First Employer Details	
Employer's Code No. :	51001018730001002	Employer's Code No. :	None
Sub Unit's Code No. :	56511018730011002	Sub Unit's Code No. :	None
Date of Appointment :	22/08/2022	First Insurance No. :	None
Name of Employer :	DEEKAY ELECTRICALS	Name of Employer :	None
Address of Employer :	M/S.DEEKAY ELECTRICALS,104, Tex Spare Complex, Cox Street,Kattoor, Coimbatore - 641009,Dist:Coimbatore Tamilnadu641009	Address of Employer :	None

Family Details:

Name	Relationship with the Employee	Date of Birth	UHID	Whether Residing with Insured Person	State	District
---	---	---	---	---	---	---

Nominee Details:

Name of Nominee	Relationship with IP	Percentage	Address of Nominee
PALANISAMY	Dependant father	100	No.5/7, Srinivasa Nagar, Nallampalayam Road,,Maniyakaranpalayam, Ganapathy Post,,Coimbatore,,TamilnaduDist:Coimbatore641006

Documents Uploaded:

none

Signature / LTI of Registered Employee / IP :

Mobile Number : **9360624776**

Affix Your Family Photograph Here.(Attested and Stamped by Employer / ESIC Official)

NOTE:

- 1. Please keep this printout for future reference and bring this along with your Photo ID for all your Claim Benefits and Medical Benefits.
- 2. Employer to please affix employee and his family photo here and attest with official stamp across .

Signature / Stamp of ESIC Officer / Employer

Employees' State Insurance Corporation is a premier organization providing Social Security to workforce in the form of Medical and Cash Benefits in the contingencies of Sickness, Maternity, Disablement or death due to employment injury.

Sl.No	Benefits	Entitlement	Duration	Rate of Benefit
1	Medical Benefit	One should be an insured person	From day one of entering into insurable employment to till date in insurable employment and during the corresponding benefit period.	Reasonable medical care, Super Speciality treatment, comprehensive medical care & clinical investigation as per eligibility
2(a)	Sickness Benefit	78 days in relevant Contribution Period	Up to 91 days in two consecutive Benefit Period	70% of average Daily wages
2(b)	Enhanced Sickness Benefit	78 days in one Contribution Period	7 days/ 14 days for male/female insured person respectively for undergoing sterilization operation	100% of average Daily wages
3	Extended Sickness Benefit	156 days in 4 consecutive Contribution Period	124 to 309 days may be extended to 730 days in case of specified long term diseases	80% of average Daily wages
4(a)	Temporary Disablement Benefit	From day one of entering Insurable employment	As long as temporary disablement lasts	90% of average Daily wages
4(b)	Permanent Disablement Benefit	From day one of entering Insurable employment	For whole life	Depending upon loss of earning capacity of Insured
5	Dependents Benefit	From day one of entering Insurable employment	Paid to the dependents of the Insured Person. Who dies as a result of employment injury, in manner as detailed in Rule 58	90% of average Daily wages. Shareable in fixed proportion.
6	Maternity Benefit	70 days in immediately preceding 1 or 2 consecutive Contribution Periods	26 weeks in case of normal delivery for 1st two surviving child thereafter 12 weeks. 6 weeks in case of miscarriage. 12 weeks for commissioning/adopting mother.	100% of average Daily wages
7	Rajiv Gandhi Shramik Kalyana Yojana	Insurable employment for the last 2 years with 78 days contribution paid/ payable in each Contribution Period, Involuntary Unemployment due to closure of factory, retrenchment or permanent disablement due to non-employment injury > 40%	For a maximum period of 24 months. Vocational training of up to 1 year for upgrading skill of Insured Persons receiving unemployment allowance.	1. Unemployment allowance at the rates of i. 50% of last avg. daily wages - 0 to 12 Months. ii. 25% of last avg. daily wages - 13 to 24 Months 2. Medical care for self and family during receipt of unemployment allowance.
8	Funeral Expenses	From day one of entering Insurable employment	For defraying expenses on funeral of an Insured Person	With the enhancement of Funeral Expenses to Rs.15,000/-.
9	Confinement expenses	No condition other than insurable employment.	Up to two confinements	Rs. 5000/- per case of confinement to an Insured Women or an Insured person in respect of his wife in case facilities for confinement are not available in ESI institutions.
10	Medical Care to retired Insured Persons	Superannuated/permanently retired/retired under VRS /Pre-mature retirement/ permanently retired due to employment injury after being in insurable employment for 5 years/spouses of such deceased Insured Persons/spouses receiving Dependent Benefit.	On yearly basis.	Medical facility within ESIC on payment of Rs. 120/- for self

• For detailed information on benefits you are requested to visit website www.esic.nic.in or call toll free number 1800112526



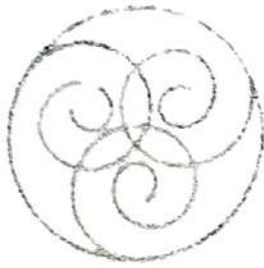
solartis



YASWANTH NIDHESH J M
S6862

Solartis Technology Services Pvt. Ltd.
Fifth Floor, Hanudev Infopark
Unit No. Block 'C', SF No. 558/2
Udaiyampalayam Road, Nava India
Coimbatore, Tamil Nadu - 641 028, India.
Ph: 0452 - 6645560

EMERALD JEWEL INDUSTRY INDIA LTD.



EMERALD



Name : PRASANTH G

Emp.No : E20119

Blood Group : --

Category : STAFF

Mettupalayam Road, Rakkipalayam Pirivu.

NSN Palayam, Coimbatore-641031

Ph:0422-4222000



Issuing Authority

THIS CARD IS THE PROPERTY OF EMERALD

November 09, 2022

Ref No: CAN085597

Mrs. RANGANAYAKI CHANDRASEKARAN

2/850 Sowdeshwari Nagar Alangombu Mettupalayam,

Coimbatore,

Tamil Nadu - 641302.

Mobile: 6385252402

SUB: EMPLOYMENT

Dear Mrs. RANGANAYAKI CHANDRASEKARAN,

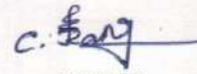
Further to your application and subsequent Offer letter dated: October 14, 2022, we are pleased to advise that, you have been selected for appointment as "ASSISTANT EXECUTIVE" in the grade of "COM3" w.e.f. 31/10/2022 on the following terms and conditions:

1. Your Place of Posting will be at our **METTUPALAYAM** located at, NO:41/C, PRANAV COMPLEX SYNDICATE BANK UPSTAIRS, ANNUR ROAD, METTUPALAYAM, NEAR SUNDARAM TYPE OFFICE COIMBATORE, METTUPALAYAM-641301.
2. You shall be responsible for all functions of the Business Processing department.
3. You will report functionally & administratively to the **Branch Head** and shall carry out other assignments as delegated to you from time to time..
4. You will be paid a total remuneration of **Rs.1,76,076/- p.a.** The Break-up of which is enclosed.
5. You will be entitled for Gratuity as per statutory rules.
6. You will be entitled for leave as per company's policy.
7. You will be on **probation for a period of six months** effective from the 31/10/2022. After successful completion of probation, you will be confirmed in the service of the company.
8. Your Employment Code is "**112837**". You shall quote this code for all future correspondence.

Please sign and return to us the duplicate copy of this letter and the copy of the attached general terms and conditions of employment duly signed by you as token of your acceptance.

We welcome you to our organization and wish you all success.

Best Wishes,
HR Department



AGREED

RANGANAYAKI CHANDRASEKARAN

** This is a system generated letter & does not require signature.



Offer Proposal Annexure

Name : Gowsalya S

Emp No. :

Title : Trainee – Talent Acquisition

Effective Date 19th Sep 2022

EMOLUMENTS (In Rupees)	MONTHLY	ANNUAL
Basic	4,000	48,000
HRA	3,000	36,000
Special Allowance	2,700	32,400
Medical	300	3,600

Monthly Salary	10,000	1,20,000
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Benefits:

GPAI	50	600
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CTC	10,050	1,20,600
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Other Benefits:	Group Personal Accident Cover	2,00,000
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Note: Additionally, you will be eligible for a Performance based incentive on achieving a base target of Rs. 40000/- and minimum closure of Two positions, the incentives are at the following percentage: .

Equal to & above the base target : 8% of the revenue generated

The Incentives are going to be paid on successful collection of Consulting charges from the client. .

R Ramanababu
Chief Talent Manager

Accepted by:

Signature

Date:



Srithika M
CSR Trainee
Employee ID - Ak011



No.3, III Floor, Sri Vel Towers, Tatabad, 11th Street,
Coimbatore-641012. Tamil Nadu, India.

Focus Edumatics Private Limited

No.1605, 3rd Floor, BMH –Srinivas Complex, Trichy Road, Coimbatore - 641018

#978, Raj Chambers, 1st and 2nd Floor, Thadagam Main Road, R S Puram West, Coimbatore - 641002

No.4, DVP Towers, Kalapatti Main Road, Nehru Nagar West, Civil Aerodrome Post, Coimbatore - 641014



19 October 2022

Dear GOKUL A

Sub: Letter of Appointment

We are pleased to confirm your offer for the position of **Online Tutor** with a start date from **19-Oct-2022** on the following terms and conditions:

Your total compensation will be **Rs. 252000/- (Two Lakh Fifty Two Thousand Only)** per annum on the Cost to the Company (CTC). A detailed breakdown of your CTC is set out in Annexure 1. In Addition, Joining Bonus of Rs. 20,000 will be paid to employees on quarterly basis (4 instalments – Rs. 5000 per quarter).

Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time. Your services are liable for transfer / deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

By signing this document, you agree to be associated with the Company for a minimum period of 1 year from the Date of Joining. If you want to opt for an earlier separation for any reason, you can do so by paying a minimum of two-month gross salary drawn by you at the time of separation. After completion of your one year of service, if you want to opt for separation, you can do so by issuing a two-month notice to the Company.

You will be on probation for 6 months, after which you will receive a confirmation letter based on your performance. During the period of your probation, this contract can be terminated either by the company without any notice or by you with a one-month notice to the Company. The Company also reserves the right to extend the probation period.

During the period of your tenure with the company, you will not engage yourself in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

Please produce the softcopies of your school leaving and degree certificates at the time of your joining for our verification. In case you are joining from another Company, please bring a copy of your service certificate and the relieving letter. The "Employment Agreement" of the company currently in force, and as amended from time to time, will govern you. You will sign a "Non-Solicitation and Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per the Company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with / without assigning any reasons thereof.

The Company in due course will advise you to enroll yourself in NSR (National Skill Registry) and you are required to do so within the time frame provided for the purpose.

Kindly sign the copy of this letter and return it as token of your acceptance. We look forward to welcoming you into our family for a long, mutually beneficial and enriching experience.

Thank You,

Yours sincerely,

For Focus Edumatics Private Limited,

I have read the terms and conditions as per the Letter of Appointment issued to me and accept the same and have joined duty with effect from **19-Oct-2022**.

Dhivya V

Authorised Signatory

Name : GOKUL A

HR Signature

Employee Signature

Date : 19 October 2022

Place : Coimbatore Trichy Road 3rd Floor

Focus Edumatics Private Limited

No.1605, 3rd Floor, BMH –Srinivas Complex, Trichy Road, Coimbatore - 641018

#978, Raj Chambers, 1st and 2nd Floor, Thadagam Main Road, R S Puram West, Coimbatore - 641002

No.4, DVP Towers, Kalapatti Main Road, Nehru Nagar West, Civil Aerodrome Post, Coimbatore - 641014



EMPLOYMENT AGREEMENT

Agreement made on this day of **19-Oct-2022** by and between Focus Edumatics Private Limited., Coimbatore and **GOKUL A**

In consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Term of Employment: Subject to the provisions of Paragraphs 5 and 7 herein, the Company hereby agrees to employ the Employee and the Employee hereby agrees to be employed by the Company commencing on **19-Oct-2022**.

2. Salary: The Company shall pay Employee salary and benefits as per letter of appointment for the services of the Employee, payable at regular payroll periods.

3. Employee Restrictions: The employee shall not use office address as his personal address for communication by his credit card issuer or his bankers or his telephone/mobile phone service provider, insurance etc., or for his any other personal obligations/engagements/subscriptions or in any other manner whatsoever. The employee agrees to and thereby indemnifies the company for any costs incurred to protect itself from any claims or suits arising out of misuse/default of these terms and conditions in any manner.

4. Duties and Position: The Company hires the Employee in the capacity of "Online Tutor " and the Employee's duties may be reasonably modified at the Company's discretion from time to time and depending upon the performance of the employee.

5. Non Disclosure: The Employee acknowledges that the Company maintains and continues to maintain and use commercially valuable proprietary personal, financial, technical and non-technical information, which is vital to the success of the Company's business. The Company employs the Employee in a capacity in which he may become acquainted with such information and in order to guard the legitimate interest of the Company, it is necessary to protect such information by holding it secret and confidential. Therefore the Employee will at no time during the period of his employment with the Company or at any time thereafter, disclose or provide such information to any other individual, company or corporation. Any disclosure of confidential information will be considered, as criminal breach of trust and legal action will be taken accordingly.

6. Inventions: It is hereby, expressly agreed that any process or procedure or invention or software package /module/application/innovation developed or improved or modified in any way whatsoever, by the employee while being in employment with Focus Edumatics, shall always remain intellectual property of the company and the employee shall not claim any right on the same nor shall divulge or disclose the new findings or developments or modifications described above and shall be bound by the above terms in respect of such invention or development of any nature whatsoever. It is never the intention of the employee to claim any IPR or patents or trademarks for any work developed/invented or improvised/modified while in employment with Focus Edumatics.

7. Non-Solicitation: The employee acknowledges that other employees of the company are important for the business of the company and undertakes that during the employment and for a period of three years after the termination of employees employment with the company, he/she will not approach, influence, induce, suggest, tempt the other employees of the company to break away or leave their employment with the company for any reason whatsoever and any act knowingly or unknowingly committed by the employee in violation of their undertaking, will be entitled for legal, civil and criminal claims from the company.

8. Term and security: The Employee has agreed to work for a minimum term of 1 year from the date of commencement of this agreement. Should you quit the company or get terminated for breach of Company's Moral Code of Conduct before the lapse of 1 year term then the Employee shall compensate with 2 months of gross salary drawn.

Focus Edumatics Private Limited

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9. Termination: Upon termination of employment, the Employee will forthwith deliver to the company all literature, documents, data, order forms, pricelists, memoranda, correspondence, customer and lists, records, parts, equipments, manuals, materials, samples, sales invoices, cards, computer programs, records and information acquired of the company or coming to the knowledge and custody of the Employee in connection with the Employee's activities as an Employee of the Company. The appointment letter governs the condition of termination with and without causes.

10. Assistance in Litigation: The Employee shall, upon reasonable notice, furnish such information and proper assistance to the Company as it may reasonably require in connection with any litigation in which it is, or may become, a party either during or after employment.

11. Effect of Prior Agreements: This agreement supersedes any prior agreement between the Company or any predecessor of the Company and the Employee, except that this agreement shall not affect or operate to reduce any benefit or compensation inuring to the Employee of a kind elsewhere provided and not expressly provided in this agreement.

12. Limited Effect of Waiver by Company: The failure of the Company to insist upon strict performance of any of the provisions of this agreement shall not be construed as a waiver of any subsequent breach of the same or similar nature.

13. Severability: If, for any reason, any provision of this agreement is held invalid, all other provisions of this agreement shall remain in effect. If this agreement is held invalid or cannot be enforced, then to the full extent permitted by law any prior agreement between the Company (or any predecessor thereof) and the Employee shall be deemed reinstated as if this agreement had not been executed.

14. Benefits: This agreement shall be binding upon and inure to the benefit of the Company's successors and assignees.

15. Confidentiality Contract: The Confidentiality Contract attached hereto is incorporated by reference.

16. Entire Agreement: The foregoing agreement represents the entire agreement between the parties, and all representations, agreements, contracts and undertakings prior to or contemporaneous with the execution of this agreement are merged herein. This agreement may be modified, amended or extended only by an agreement in writing, signed by both parties, with the same formality as this agreement.

For Focus Edumatics Private Limited

I have read the preceding employment agreement, and the ramifications of this agreement have been fully explained to me and understood by me. I further agree, without reservations, to adhere to this agreement.

Dhivya V

Authorised Signatory

Name : GOKUL A

HR Signature

Employee Signature

Date : 19 October 2022

Place : Coimbatore Trichy Road 3rd Floor

Focus Edumatics Private Limited

No.1605, 3rd Floor, BMH –Srinivas Complex, Trichy Road, Coimbatore - 641018

#978, Raj Chambers, 1st and 2nd Floor, Thadagam Main Road, R S Puram West, Coimbatore - 641002

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NON - SOLICITATION AND CONFIDENTIALITY AGREEMENT

A. Confidential Information:

1. I agree and acknowledge:

(a) That in the course of and as a consequence of my employment with the Company and because of the nature of my responsibilities I will have access to and will be entrusted with Confidential Information (as defined below) concerning the Company's business;

(b) That I will occupy a position of trust and confidence with respect to such Confidential Information;

(c) That the Company entrusts me with Confidential Information in reliance on a confidential relationship arising out of my employment with the Company and my execution of this Agreement; and

(d) That such Confidential Information that I may acquire or to which I may have access is of great value to the Company.

2. I will not, during my employment or thereafter, remove or transfer physically, electronically, or in any other way any Confidential Information, directly or indirectly, (or any copy thereof) from premises or property owned, used, or leased by the Company, except:

(a) As is required in the course of my duties for the Company and as is necessary for me to perform my duties; or

(b) If I have received advance written consent from the Reporting Manager of the Company. Upon any termination of my employment, all documents and electronic files containing Confidential Information (including all copies) and all Company property will be turned over immediately to my manager or other designate authorized by the Company, and I shall retain no copies thereof.

3. I agree that, during the course of my employment with the Company and after I cease to be employed by the Company for any reason, I will not, directly or indirectly, for my own or another's benefit, use, make known or divulge any Confidential Information, except:

(a) As is required in the course of my duties for the Company and as is necessary for me to perform my duties; or

(b) If I have received advance written consent from the Reporting Manager or other designate authorized by the Company.

B. Competitive Restrictions:

1. I agree that, during my employment with the Company, I will not directly or indirectly, nor will I assist anyone else to, engage in any activity that is competitive with the Company or any of its subsidiaries or affiliates.

2. I agree that, during my employment with the Company and after I cease to be employed by the Company for any reason, I will not, directly or indirectly, except as authorized by the Company in the course of my duties for the Company:

(a) Provide, or directly assist in the provision of, any Competitive Services or Products to any Client or Prospective Client (as defined below);

(b) Solicit, or directly assist in the Solicitation of, any Client or Prospective Client; or

(c) Solicit, encourage, advise, induce or cause any Restricted Person (as defined below) to terminate his or her employment or engagement with the Company, or provide any assistance, encouragement, information, or suggestion to any person or entity regarding the solicitation or hiring of any Restricted Person.

3. I acknowledge that my duties for the Company are not confined to any specific geographic area. Rather, my duties pertain to particular clients, and the identities and locations of these particular clients may change from time to time. I therefore agree that the restrictions in this Agreement attach to my conduct in India where the Company has carried out business/service in which I have been materially involved or concerned and with respect to Clients and Prospective Clients wherever they may be located after I cease to be employed by the Company.

4. Nothing in this Agreement shall prohibit my Solicitation of or my providing Competitive Services or Products to any Client or Prospective Client with whom I can demonstrate that I had a business relationship prior to the start of my employment with the Company, provided that no Confidential Information is used, directly or indirectly, in connection with that Solicitation or provision of Competitive Services or Products.

Focus Edumatics Private Limited

No.1605, 3rd Floor, BMH –Srinivas Complex, Trichy Road, Coimbatore - 641018

#978, Raj Chambers, 1st and 2nd Floor, Thadagam Main Road, R S Puram West, Coimbatore - 641002

No.4, DVP Towers, Kalapatti Main Road, Nehru Nagar West, Civil Aerodrome Post, Coimbatore - 641014



C. Work Product:

1. Any work product, inventions, methods, processes, software, procedures, improvements, property, data, documentation, information or materials that are prepared, conceived, discovered, reduced to practice, developed or created by me, either jointly or severally, during, in connection with, for the purpose of, related to, or as a result of any work I performed for the Company, the business/service of the Company, or the Company's actual or demonstrably anticipated research or development (the "Work Product") shall be owned exclusively and perpetually by the Company. I agree to disclose promptly all Work Product to the Company.

I hereby unconditionally and irrevocably transfer and assign to the Company all right, title and interest (including all patent, copyright, trade secret and any other intellectual property rights) that I currently possess during the tenure of my employment by operation of law or otherwise in or to any Work Product. I acknowledge that all Work Product that may be copyrighted shall be deemed, to the extent permitted by law, "First ownership" as defined in the Indian Copyright Act, 1957 (or equivalent local legislation as applicable), I agree to waive all rights (including "moral rights") in all Work Product, and I further agree to and hereby assign to the Company all of my right, title and interest (including copyright) in the Work Product. Nothing in this Agreement shall be construed to grant the Company any interest in materials that I prepared, conceived, discovered, reduced to practice, developed and created entirely on my own time and for which no equipment, supplies, facilities, resources, or trade secret information of the Company was used, unless those materials relate to the Company's business (including the Company's actual or demonstrably anticipated research or development) or result from any work that I performed for the Company.

2. If I am authorized by the Company to the extent that any document or other filing can be prepared or filed in order to perfect, evidence or register any transfer as referenced in paragraph C.1 above, then I will, at the cost of the Company, sign and otherwise assist with any such document or filing (and any steps related thereto) as the Company considers desirable.

D. Definitions: For purposes of this Agreement:

"Company" means Focus Edumatics Private Limited., its successors, and any and all subsidiaries or other affiliates (or any of their successors) as to which I perform services, or have access to Confidential Information, during my employment. For purposes of this Agreement, the term "affiliate" means any entity that owns or controls, is owned or controlled by, or that is owned or under common control with Focus Edumatics Private Limited.

1. "Competitive Service or Product" means any service or product that satisfies both of the following criteria:

(a)Is the same or substantially similar to or competitive with any service or product that the Company provided to its clients during my employment by the Company, and

(b)Is one as to which I had material involvement or access to Confidential Information at any time during the period of twelve (12) months prior to the termination of my employment with the Company.

2. "Client" means any person or entity to which the Company provided Competitive Services or Products, and with which I had contact or about which I had access to Confidential Information, during my employment. "Prospective Client" means any person or entity to which the Company provided, or from which the Company received, a proposal, bid, or written inquiry (general advertising or promotional materials and mass mailings excepted) for the Company to provide Competitive Services or Products and with which I had contact, or about which I had access to Confidential Information, and with whom the Company has been engaged in negotiations, during my employment. "Client" shall not include any person or entity that acted only as a referral source for the Company during my employment.

3. "Solicit" and "Solicitation" (with respect to Clients Employees or Prospective Clients Employees) means directly or indirectly, and without the Company's written authorization, to invite, encourage, request, or induce (or to assist another to invite, encourage, request or induce) any Client or Prospective Client and Employees':

(a)Surrender, redeem or terminate a product, service or relationship with the Company;

(b)Obtain any Competitive Service or Product from me or any third party; or

Focus Edumatics Private Limited

No.1605, 3rd Floor, BMH –Srinivas Complex, Trichy Road, Coimbatore - 641018

#978, Raj Chambers, 1st and 2nd Floor, Thadagam Main Road, R S Puram West, Coimbatore - 641002

No.4, DVP Towers, Kalapatti Main Road, Nehru Nagar West, Civil Aerodrome Post, Coimbatore - 641014



(c) Transfer a product, service or relationship from the Company to you or any third party.

(d) Influence, induce, coerce, suggest, tempt other employees of the company to quit the company for any reason whatsoever.

NOTE: Any act knowingly or unknowingly committed by the employee in violation of their undertaking, will be entitled for legal, civil and criminal claims from the company.

4. "Confidential Information" means all information regarding the clients of the Company, or regarding the current or planned business of the Company, which has not been made generally known to the public by authorized representatives of the Company, whether created or supplied to me by the Company or compiled by me in the course of my duties for the Company, including but not limited to:

- Client information, such as client lists (in any form) and other non-public personal, business, financial, or other information regarding the clients or prospective clients of the Company, such as the identities of clients and prospective clients (including names, addresses, phone numbers, email addresses, and PAN or Aadhaar numbers or other Government-issued identification numbers), information regarding clients' accounts, their borrowings, their financial needs, their current or proposed transactions, their investment preferences and/or history, contract terms, client files, all internal analyses of clients and/or their accounts or investments, and all other information regarding clients that the client or applicable law designates as private or confidential;
- Corporate strategies, and business, marketing and/or strategic plans;
- Business procedures and methods, computer data, software, and system designs of the Company;
- All personnel files and information and any lists of employees, vendors, or independent contractors of the Company; and
- All information for which the Company has a legal or contractual obligation to treat as confidential. Confidential Information does not include information which has become available to the public generally (otherwise than as a result of any breach by me of any obligation owed by me to the Company).

5. "Restricted Person" means any person of Manager level or above who provided services to the Company (whether as an employee, agent, independent contractor, or otherwise) during my employment with the Company, and with whom I had material business-related contact, about whom I had access to confidential personnel information, or for whom I had direct or indirect supervisory responsibility, during my employment with the Company.

E. Notice and Other Agreements:

1. If for any reason I decide to leave the Company, I agree that I will provide written notice of my intention to leave as provided in my contract of employment unless otherwise it is relaxed by the Reporting Manager (in writing). I agree that the Company may contact my prospective employer regarding my obligations under this Agreement.

2. I recognize that the restrictions set forth in this Agreement are reasonable in scope, including as to time, geography, and the nature of the activities they prohibit, and that they are no more extensive than is necessary in order to protect the legitimate interests of the Company. I further recognize that the Company will suffer immediate and irreparable harm as the result of any breach of such restrictions and that monetary damages will not be adequate to compensate the Company for such breach. I understand that the Company may seek injunctive relief, in addition to monetary damages, to enforce those restrictions. I acknowledge that the period of the restrictions in this Agreement shall be reduced by any period of garden leave exclusion to which I may be subject under my contract of employment with the Company.

3. If any one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, it shall be limited, modified and construed in accordance with applicable law as it then shall appear, and if such modification does not or cannot occur, then the provision in question shall be severed, this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein, and the remainder of this Agreement shall be enforceable and binding upon the parties.

4. I understand and acknowledge that if I transfer positions or locations between or among Focus' subsidiaries or affiliates, I may be required to sign another, substantially similar Non-Solicitation and Confidentiality Agreement. I agree that the Company may assign this Agreement, and I hereby consent to such assignment and to the enforcement of this Agreement by the Company's successors and assigns.

Focus Edumatics Private Limited

No.1605, 3rd Floor, BMH –Srinivas Complex, Trichy Road, Coimbatore - 641018

#978, Raj Chambers, 1st and 2nd Floor, Thadagam Main Road, R S Puram West, Coimbatore - 641002

No.4, DVP Towers, Kalapatti Main Road, Nehru Nagar West, Civil Aerodrome Post, Coimbatore - 641014



This Agreement and the rights and obligations of the Company and I hereto shall bind and inure to the benefit of any successor or successors of the Company, but neither this Agreement nor any rights or benefits hereunder may be assigned by me.

5. This Agreement is intended to supersede the provisions of any employment agreement or other agreement that I may have previously entered into with the Company regarding the subject matters described in this Agreement, but this Agreement will not supersede the terms and conditions of any agreement pertaining to any equity award that I may previously have received.

My signature below indicates my agreement to the above terms. I hereby acknowledge that I have read, understood, accept, and agree to the above terms of my employment or, where applicable, changes to the terms of my employment which take effect at the date of this Agreement.

for Focus Edumatics Private Limited.,

Dhivya V

Authorised Signatory

Name : GOKUL A

HR Signature

Employee Signature

Date : 19 October 2022

Place : Coimbatore Trichy Road 3rd Floor

FOCUS EDUMATICS
CONFIDENTIAL

01-07-2022

Ms Reshma S,
31, Mullai Nagar,
Kovaipudur,
Coimbatore - 641042.

Dear Ms. Reshma,

Congratulations!

We are pleased to confirm that you have been selected to work for Peepal Prodigy School. You would be appointed as **Trainee - Tutor** and your date of joining is **04th July 2022**.

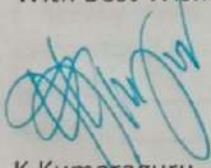
Your annual **Cost to Company (CTC)** would be **Rs.1,20,000 /-** This is a permanent position and you will therefore be entitled to all staff benefits, subject to the satisfactory completion of one-year probationary period commencing from your date of joining.

On your first day of employment, you will be given additional information about Peepal Prodigy School's procedures, policies and benefit programs. Please return a signed copy of this letter, which would signify your acceptance.

We are confident you will be able to make a significant contribution to the success of our School. During your stint with the School, you are duty-bound to commit your time completely to the work of the School.

Once again we welcome you to Peepal Prodigy and look forward to have a fruitful association with you.

With Best Wishes,



K.Kumaraguru
Director

Annexure I

Salary Breakup	Per month (in Rs)
Basic Salary(B)	5000
Dearness Allowance (DA)	2000
House Rent Allowance (HRA)	3000
Gross Salary	10,000
Net Salary	10,000
Monthly CTC	10,000
Yearly CTC	1,20,000

Joining formalities

At the time of reporting, you will have to provide the following papers/certificates/documents:

1. Personal data form duly filled in (*will be provided in school)
2. Copies of SSC/SSLC/Matriculation Book/Certificate and final certificates of Graduation/ Post Graduation (Qualifying Examination).
3. One copy of your latest passport size photograph.
4. Self-attested copies of PAN Card/ Voter's ID or Passport.
5. Last drawn salary slips OR Salary Certificate OR Bank Statement copy
6. Work Experience letter and Relieving letter from previous organization
7. Bank account details (Copy of pass book)
8. Acknowledged disclaimer form (*will be provided in school)
9. Original Certificates

Offer of Employment Accepted:

I hereby read the Letter of Offer, Annexure and Joining formalities and having fully understood the same.

Signed: _____

Name: _____

Date: _____

764 - Sri Ranganathan Institute of Polytechnic College
1/104 A, Athipalayam, Thudiyalur to Kovilpalayam Road,
Coimbatore - 641110
Tamil Nadu
Phone No: (0422)2952999, 2983099
E-mail: sripoly@yahoo.co.in



M. SATHYA MOORTHY.ME, MBA
Principal

Date: 18.07.2022

Offer Letter

RATHI SUDHA D,
6/283 A,
K.PUNGAMPALAYAM,MARUDHUR,
KARAMADAI-641104
PH.9095478878

Dear Ms. RATHI SUDHA D,

With reference to your application date 16.05.2022, you have been provisionally selected as Lecturer for **PHYSICS department** at Sri Ranganathan Institute of Polytechnic College as per the terms & conditions already discussed.

You are requested to accept the offer and inform this office about your date of joining at the earliest.

Your order of appointment will be issued by the undersigned after conforming your joining at this office.

SRIPC welcomes you in this campus and wishes a bright and prosperous academic carrier.

Original certificates are received:

- M.Sc**
1. **B.E** Course Completion Certificate No: NILL



D. Rathinavelle

PRINCIPAL

764, Sri Ranganathan Institute of
Polytechnic College,
Athipalayam, Coimbatore - 641 110.
Phone : 0422 - 2952999, 2983099
sripoly@yahoo.co.in



SRI RANGANATHAR

Institute of Polytechnic College

ISO 9001 : 2008 Certified Institution

(Promoted by Sri Ranganathar Trust - Approved by Govt. of Tamilnadu and AICTE)

Athipalayam, Coimbatore - 641 110. ☎ : 0422 - 2982999, 2983099

E-mail : sripolytech@sriindia.net, sripoly@yahoo.co.in, sripc764@yahoo.com



Mr.M. Sathyamoorthi., M.E., MBA.
PRINCIPAL

27.07.2022

SRIPC/APPT/441/2021-22

To

Ms.RATHISUDHA D

APPOINTMENT ORDER

Sir/Madam,

Referring to your application the subsequent interview you had with us we are pleased to inform you that you have been selected for the post **Lecturer In CIVIL Engineering** of our Institute with the following terms and conditions:

- You will be kept on probation for a period of one year from the date of joining the Institution.
- You have to report to the **PRINCIPAL**.
- Your monthly salary will be in the scale of

Basic	5000
DA	5000
Total	10000

- During the period of probation your performance, behavior and integrity will be keenly observed and based on these parameters, you will be confirmed. If any of the above parameters is not satisfactory to the Management, your probation period will be extended to further period of 6 months or 1 year as per the discretion of the management.
- You will be terminated /discharged from the service during the probation period without assigning any reason /issuing notice whatsoever if you are found not suitable or do not measure up to the expectations of the management.
- You will be governed by the rules and regulations of the Institution now in force and framed from time to time for different categories of Faculties.
- You will have to work under the supervision and guidance of **PRINCIPAL** and also perform and discharge such functions and duties as may be assigned to you by the Management of the Institute.

- You are expected to perform your duties with sincerity, responsibility, honesty, Confidentiality as also with total commitment for the betterment of the students, Growth of the Institute and self.
- If you would like to leave the institution, the same may be intimated in writing to the Principal. You will not be relieved in this middle of the academic year. Under extraordinary circumstances, you have to give three months notice or three months pay in lieu thereof, if relief is sought in the middle of the academic year. If you would like to leave at the end of the academic year, you have to give two months notice or pay one month salary in lieu thereof.
- The Management has right to terminate your service if your performance / conduct after confirmation deteriorates and or is unsatisfactory to the management by issuing one month's notice or one month pay in lieu thereof in the middle of the year or at the end of the academic year except in the case of disciplinary proceedings like theft, fraudulent activities, damaging the property, name and fame of the Institution, etc., for which no notice or pay will be given.
- You have to submit the following documents in Original at the time of joining duty and the same will be given to you on your request in writing by stating the valid reason and period of requirement and you have to resubmit the same on or before the expiry of the period of requirement as stated in your requisition letter.

116. All certificates for educational qualification (SSLC, HSC, Degree/Diploma certificates, Mark sheets of Degree and Diploma) along with certified copies of each.
117. Experience/Service certificates, last pay drawn certificate/salary slip and relieving order from the previous employer.
118. Four copies of recent photographs (Two passport size & Two stamp size)
119. Community certificate issued by the competent authority.
120. Medical Fitness certificate in the prescribed form obtained from the qualified Medical Practitioner.

If you accept the above terms and conditions of this Appointment order, kindly sign in the below mentioned declaration column and send the duplicate copy of this appointment order to us.



DECLARATION

Sir,

I have read fully and understood and accept this Appointment order whole heartedly with all the terms and conditions mentioned therein with thanks and I will be reporting for duty on 27.07.22.

With regards,

PRINCIPAL

764, Sri Ranganathan Institute of Polytechnic College,
Athipalayam, Coimbatore - 641 110.
Ph.No : 0422 - 2982999, 2983999.
sripoly@yahoo.co.in

Yours truly

D. Rathisudha
Signature with date
NAME:

D. Rathisudha

Copy To:

2. Individual File

MFA



G Santhosh Daniel

Officer - AO&CS

AO&CS

IndiGo[™]

Sep 2022



IGA : 62881

Blood group : O +

Issued by : IndiGo-Human Resource

In case found, please contact:

IndiGo, InterGlobe Aviation Limited

Level 2, Tower C Global Business Park

M G Road Gurgaon, Haryana 122002, India

+91- 124-4352500

Email. bepeople@goindigo.in

Sep 2022

Infosys[®]



Subha K G

1220809

Infosys®

Infosys Limited

Electronics City, Hosur Road, Bengaluru 560100
Phone No: +91 80 28520261

Employee Name

Subha K G

Employee Number

1220809

Emergency Contact Number

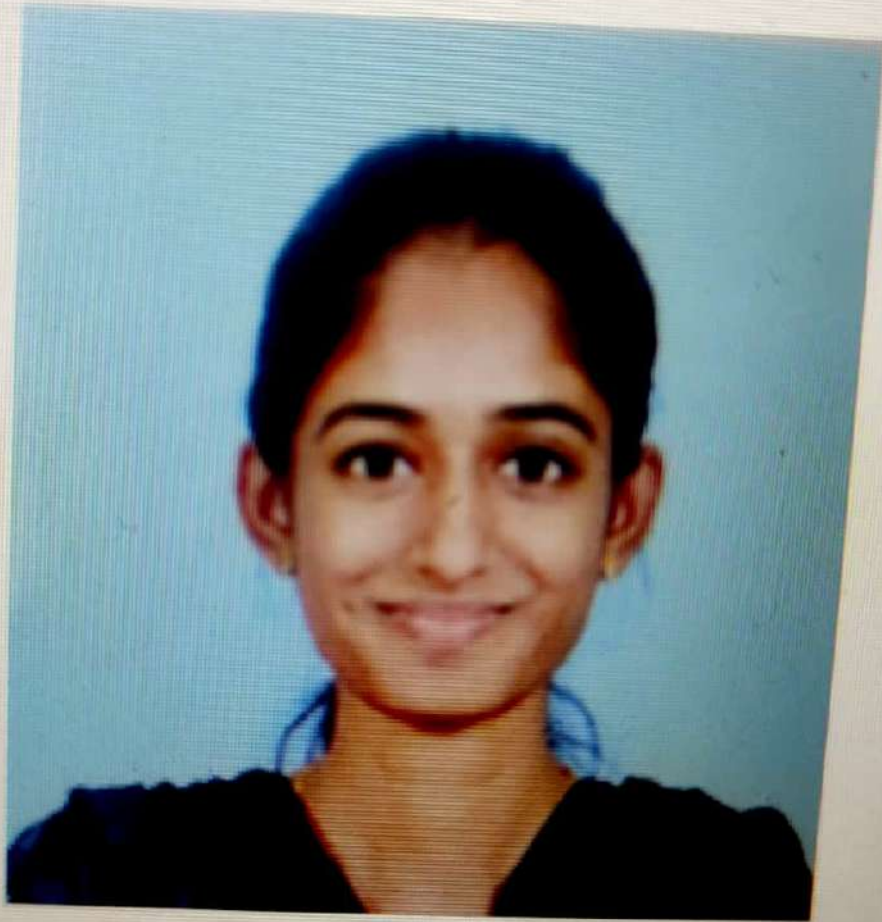
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2+372077-E 33201030683-1

Infosys®



Kavimathi
Venkatachalam

1216981



Infosys Limited

Electronics City, Hosur Road, Bengaluru 560100

Phone No: +91 80 28520261

Employee Name

Kavimathi Venkatachalam

Employee Number

1216981

Emergency contact Number

6362526872



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Date:13-10-2022

Employee Code :H69324
Name :RAHUL THANGAVEL
Location :TIRUPUR

LETTER OF EMPLOYMENT

Dear RAHUL THANGAVEL

We, Adecco India Private Limited “Adecco” are pleased to offer you an employment with our organization as **Technical ASSISTANT** for a fixed period of employment (“Contract”), on the following terms, conditions and understanding that:

1. Your appointment is effective from the date of joining i.e **01-10-2022** and the term of your employment is valid up to **30-09-2023** unless renewed or terminated in writing by Adecco, as stipulated under the standard terms appended to this Contract.
2. You will be deployed at Adecco or its client’s premises and you shall report to work on **01-10-2022** at 9.00 a.m. at **SGS India Pvt. Ltd, TIRUPUR.**
3. Adecco may transfer you in any such capacity as deemed appropriate from time to time, at the instance of its clients or otherwise. In such event, you will be governed by the terms and conditions of service applicable to the new assignment or client. Notwithstanding anything mentioned in section 1 of this letter of employment, in the event of the project/work/deputation for which you are being employed terminates before the aforementioned period, this Contract shall be co-terminus with the project/work.
4. This Letter of Employment is subject to your successful completion of all requirements including BGV, training etc., as stipulated by Adecco or its clients from time to time.
5. Details of your remuneration/salary break up with components are enumerated as per the enclosure attached herewith.
6. Your appointment is for a specific period as stated above and no notice or pay in lieu thereof or retrenchment compensation will be payable to you at the end of the Contract tenure.
7. You will, with effect from 01-10-2022 be deputed by Adecco to work at the client’s office/ premises at any of client’s existing or new locations (either onsite or offshore). Should there be a change in the reporting location, you will be notified of the same at least a day in advance.
8. You are required to comply with the code of conduct or related policies of Adecco and the Client “Code of Conduct” where you will be deployed. You will be governed by the policies of the client's organization with respect to leaves, holidays and other establishment related policies. Adecco’s code of conduct could be found at: <https://www.adeccogroup.com/our-group/about-us/code-of-conduct/>
9. In addition, to the terms of appointment mentioned above, you are also governed by the standard employment rules of Adecco, which are attached along with this letter. The combined rules and procedures as contained in this letter and the annexure will constitute the standard employment rules and you are required to read both of them in conjunction. Your net/gross salary /CTC reimbursement amount, if any, shall be credited to your savings bank account.
10. You are required to sign and share a signed copy of this Letter of employment as acknowledgment and acceptance to the terms herein, either physically or digitally as recommended by Adecco from time to time. These terms and conditions would be deemed accepted /acknowledged in case we do not receive your response within 15 days from the date of issue of this letter.

We wish you the very best in your assignment with us and as a token of your understanding and accepting of the standard terms of employment, you are requested to sign the duplicate copy of this letter and return to us within a day.

With warm regards,

Adecco India Pvt. Ltd.



Visakh R G
Head – Onboarding



Simi Chacko
Manager - Onboarding

Authorized Signatory

Enclosures: - (i) Compensation Sheet; (ii) Standard Terms of Employment (iii) Consent Letter

I hereby accept the above-mentioned terms and conditions.

Name: _____ Signature: _____ Date: _____

COMPENSATION SHEET

Employee Code: H69324
Name : RAHUL THANGAVEL
Designation : Technical ASSISTANT

Compensation	Rs. Per Month
BASIC SALARY	10000.00
HOUSE RENT ALLOWANCE	6000.00
GROSS (SUB TOTAL A)	16000.00
EMPLOYER BONUS	846.00
PROVIDENT FUND EMPLOYER	1200.00
ESI DEDUCTION- EMPLOYER	520.00
EMPLOYER PF ADMIN CHARGES	50.00
EMPLOYERS EDLI CHARGES	50.00
EMPR INSURANCE GMC	26.00
EMPR INSURANCE GPA	7.00
EMPLOYER DEDUCTION (SUB TOTAL B)	2699.00
CTC (SUB TOTAL A+B)	18699.00
PROVIDENT FUND EMPLOYEE	1200.00
ESI DEDUCTION- EMPLOYEE	120.00
EMPLOYEE DEDUCTIONS (SUB TOTAL C)	1320.00
TAKE HOME (SUB TOTAL A-C)	14680.00

Annual CTC : **Rs. 224388.00**

Note:

- * Take home is subjected to all applicable statutory deductions like Professional Tax, Labour Welfare Fund, Income Tax etc
- * The above break-up of total remuneration may be altered/modified without notice, due to change in applicable laws

Visakh R G

Visakh R G
Head - Onboarding

Authorized Signatory
Adecco India Pvt. Ltd.,

Simi

Simi Chacko
Manager - Onboarding

I hereby accept the above-mentioned terms and conditions.

Name: _____ Signature: _____ Date: _____

STANDARD TERMS OF EMPLOYMENT

1. VALIDITY TERM OF EMPLOYMENT:

1.1. Notwithstanding anything above, depending upon the aforementioned project/work/deputation, Adecco reserves its right to extend/renew your temporary/fixed term appointment for such period or periods as may be necessary depending upon the exigencies relatable to the work for which you are hereby engaged. In the event, Adecco shall, in writing, extend/renew your temporary assignment on the term as may be indicated in such letter and in the event of your acceptance of such extension/renewal of the assignment; you shall be governed by such terms and conditions as maybe indicated therein.

1.2. It is specifically understood by you that during term of your employment, you shall neither seek nor accept to be employed, engaged, hired by or in any manner whatsoever, render services to any third party either in India or abroad whether on deputation or otherwise. This obligation shall be binding on you whether the said third party is engaged in similar business as Adecco or otherwise.

1.3. You shall be required to complete the joining formalities as per the list enclosed. These formalities are required as a part of compliance. You should therefore complete the said formalities immediately but not later than 10 days from the date of joining the service. You may please note that in the event you fail to complete the formalities within the stipulated time Adecco may be constrained and reserves the right to cancel/invalidate the appointment and relieve you from the service. Further the salary payable to you will be adjusted towards the dues. We expect you not to place yourself in such situation.

1.4. Your appointment is being made on the basis of the information/particulars provided by you in your application for employment and supporting documents therein. In the event, any information/ documents supplied by you, are found to be false, incorrect, or fabricated, your appointment will be deemed void and liable for termination without notice. Adecco reserves the right to take further legal actions including recover the payment made to you towards your remuneration during the term of employment.

1.5 In case there is any change in your residential address or salary account details, you are required to intimate the same in writing to us within three days from the date of such change and get such change recorded in Adecco's systems. Any failure by you shall release Adecco from any claims/obligations therein.

1.6 Salaries will be disbursed basis attendance inputs provided by the clients, therefore, it is imperative that you mark the attendance timely, as advised by client/policies, failing with applicable leaves or leave without pay may be triggered.

2. COMPENSATION:

2.1. You will be entitled to an employer's contribution of Provident Fund as per the rules applicable.

2.2. You will be entitled to all applicable statutory benefits during the period of this Contract.

3. TERMINATION:

3.1. This Contract is terminable by either party by giving 15 days' notice in writing or salary in lieu thereof to the other party. However, acceptance of 'salary in lieu' is at the discretion of Adecco. Adecco reserves the right to waive off the notice required and it is further clarified and agreed that Adecco has the sole right and discretion to accept or reject the notice pay and insist you to work for the notice period, incase you are required to complete any project that you are working on at the time of your resignation. It is also clarified and agreed that you will be bound to complete all pending projects during the notice period and handover charge to your reporting manager. Handing over shall include completion of pending work, return of company's (Adecco or its Client's) assets not limited to laptop or any electronic devices, ID cards, etc. Any failure to the above shall entitle Adecco to withhold your relieving letter, or your full and final settlement or deduct such amount from your full and final payout or take necessary actions required under law for such recovery, without further notice.

3.2 At the time of termination of the employment, due to termination by either you or Adecco or upon the lapse of the term of employment, if there are any dues owing from you to Adecco, the same may be adjusted against any monies due to you by Adecco on account of salary, bonus or any other payment owed to you under the terms of your employment.

3.3 Adecco reserves the right not to accept the resignation in case of any proceedings/actions pending against you or that there are commitments for completion or other exigencies of work.

3.4 Absence for a continuous period of 5 days without prior approval of your supervisor (including over stay) would be deemed to be abandonment of employment by you, whereby you have relinquished your rights and claims on your employment and your services would automatically cease without any notice or intimation.

3.5 At the end of your tenure or on termination with the Adecco for any reason, you must return all items and documents, if any, failing which you will be held liable for the costs associated and appropriate legal action will be taken against you.

4. DISCRETION:

4.1. Your employment is subject to you being certified medically fit by a registered medical practitioner

4.2. During the period of this Contract, your services could be deputed at the sole discretion of Adecco to any of Adecco's clients to do work pertaining to or incidental to such client's business. Such deputation will be communicated to you by way of a letter from Adecco, and this will be effective from the date mentioned in such letter.

5. DEPUTATION:

5.1. During the tenure of the deputation, you will continue to be an employee of Adecco and your compensation and applicable allowances shall be payable only by Adecco. In this regard, you shall not be entitled to receive any payments, either as fees, expenses, reimbursement or such other allowance, directly from the client to whose site you may be deputed.

6. RULES/POLICIES OF THE CLIENT:

6.1. In the day-to-day functioning or carrying out your responsibilities and duties, you will receive instructions from the client and will undertake to abide by any suggestions, etc. given by any assigned person(s).

6.2. You shall also abide by any training that may be offered to you by the client.

6.3. You shall be bound to follow the working hours, shifts of the client's organization.

7. NON - DISCLOSURE:

7.1. You shall take care not to disclose or divulge confidential information/trade secrets, etc. belonging either to Adecco or to the client, that you may come across in the course of your responsibilities either to Adecco and/or to the client or to anyone outside the client's organization and you shall use such confidential Information only in connection with the services provided by you to such client.

7.2. Further, you shall not utilize any confidential information acquired in consequence of your employment for your benefit or for the benefit of any third party other than Adecco or its client who has disclosed such confidential information or for whom you have created the confidential information.

8. ASSIGNMENT OF INTELLECTUAL PROPERTY RIGHTS;

8.1. You are employed by Adecco on the express understanding that all services provided by you whether at the Adecco site(s) or on deputation, are being done on behalf of Adecco or its clients. Consequently, any and all intellectual property rights (including but not limited to patents, copyrights, trademarks, etc.) arising therein shall be owned exclusively by Adecco or its clients to whom you may be providing the services on deputation. In this regard, it shall be deemed that you have provided your consent for the assignment of any and all intellectual property rights developed either solely by you or jointly with Adecco or its clients exclusively and solely either in favor of the Adecco or its clients and you shall do all such acts as may be necessary to ensure that the ownership of all such intellectual property rights vests solely with Adecco or its clients, as the case may be.

9. LIABILITY:

9.1. You shall at no point of time make any claim or assert any right to employment, damage, loss or compensation of any sort whatsoever against the client. This arrangement of deputation is purely a contractual agreement between Adecco and the client for the time specified.

CONSENT LETTER

- Adecco India (“Adecco”) may collect, use or disclose the Personal Data which you provide to Adecco India for the Purpose described in the Adecco’s Data Privacy Policy (<https://www.adecco.co.in/privacy-policy/>) (“Adecco Policy”) including the provision of Services, storage, analytical or dispute resolution purposes, as well as, to comply with applicable laws, regulations and Adecco’s internal policies. Capitalized terms used in this form and not expressly defined shall have the same meaning as set out in the Adecco Policy.
- Adecco may also share your Personal Data with Adecco’s employees, officers, directors, clients (and its agents), Suppliers or third party vendors (IT, financial and legal advisors), or any statutory authorities and/or to any other Adecco affiliates, based locally or abroad, in order to reasonably achieve the Purpose. In any case, transfers to third parties will strictly be on a need to know basis, in order to comply with contractual or legal obligations.
- Adecco will handle, maintain and store your Personal Data - for a limited period of time, in compliance with Adecco Policy and the applicable laws and regulations.
- Adecco relies on your Personal Data to achieve the Purpose; hence, you warrant that the Personal Data you provide is accurate, correct and complete. If you wish to correct, update or delete your Personal Data, you may contact Adecco’s Data Protection Officer at legal.India@adecco.com.
- You are entitled to withdraw this consent at any time by giving notice to the Adecco’s Data Protection Officer. You acknowledge that such withdrawal shall apply prospectively and only affect Adecco’s future use or disclosure of your Personal Data.
- If you have any queries regarding Adecco’s treatment of your Personal Data, this consent form or any related matter, you may refer to [Adecco’s Data Protection Officer](#) at: legal.India@adecco.com
- For any government welfare scheme Aadhar is mandatory. Accordingly, by signing this explicit consent letter you hereby allow Adecco to collect your personal and sensitive details including Aadhar card/details. This will enable Adecco to link your Aadhar details to welfare schemes like ESI, EPFO etc. If you have any issue in sharing the details please specify the reasons in writing.
- You acknowledge that you have read and understood this consent and the Adecco Policy and provide your express consent to the collection, use and disclosure of your Personal Data as therein described.

Name: _____

Signature & Date: _____



Inbox



Nimmi 11 Oct
to me ▾



Dear Prithika Chinnaraj,

We are happy to inform you that your training starts from 04.00 PM at 12/10/2022 for the position of Online Tutor. Kindly do join the below link to start your training.

Kindly do note your HR ID and subject as disclosed below. Mention your HR ID in the Zoom meeting.

HR ID: 171894

Subject: English

Training duration: 8 hours

Training Timing: 9.30Am- 6.30Pm

Training days: 30 days

Focus Edumatics is inviting you to a scheduled Zoom meeting.

Topic: Induction Webinar - Focus Edumatics
Time: Oct 12, 2022 04:00 PM Slot 1 India

Join Zoom Meeting

<https://us06web.zoom.us/j/84266552373?pwd=TXdmUER6RmJJdTh2bVo4WEtsbjBIUT09>



BLR



Arun K

Officer - AO&CS

AO&CS

IndiGo™

5401-07030



Mugundan
C
40147181





Personiv



Vasanthan R

Emp ID: AS4082

?

Personiv



Sneha Senthilkumar

Emp ID AS4084



Personiv



Ajay K

Emp ID: AS4089



Ganesh Shanmugasundaram



Department: Operations

EMP ID: CBE10223715

Blood Group: B+ve



January 31, 2022

Welcome to Wipro's Work Integrated Learning Program ("WILP")

Work Integrated Learning Programme
Wipro Limited, Dodda Kannelli
Sarjapur Road, Bengaluru - 560 035.
Phone: (080) 28440011/12, Fax: (080) 28440256

Dear Snegaa S,

Sub: Enrolment letter to Wipro's Work Integrated Learning Program ("WILP") as Scholar Trainee – Work Integrated Learning Program

Welcome to WILP!

With reference to your application, it is our pleasure to enroll you as a Scholar Trainee – Work Integrated Learning Program. This is a scholarship program customized as a robust academic and training program which will enable you to obtain M-Tech degree from one of the premier engineering institution / University in India.

The duration of the academic program shall be 48 months from the **date of enrolment to the academic program**. You will be enrolled into the academic program within 12 months from date of joining. Your date of joining will be intimated through a separate communication.

We hope you enjoy the learning with WILP and have an enriching experience being a part of Wipro Limited ("Wipro or "Company").

Please read through the terms and conditions of your enrolment as provided below.

We look forward to having a long and fruitful relationship with you at WILP, Wish you all the best!

Yours sincerely,
For **Wipro Limited**,

A handwritten signature in black ink, appearing to read "Aparna Shailen", is written over a horizontal line.

Aparna Shailen
General Manager - Human Resources

Endorsement

I accept the enrolment and the terms and conditions thereof as specified below. I shall report for undergoing study on

Terms & Conditions of Scholarship

1. PROFILE:

You have been selected to be a part of Wipro's WILP and are enrolled as a Scholar Trainee- Work Integrated Learning Program. Upon joining WILP, you will have to undergo a "Project Readiness Program" ('PRP') that prepares you to participate in projects at the Company as part of this learning program. This robust academic program will also enable you to obtain **M-Tech degree from one of the premier engineering Institution / University** upon successful completion of the course.

2. DURATION:

The duration of your academic program will be for a period of 48 months from the date of enrolment to the academic

HRD/InfosysBPM/1002500286

October 14, 2022

Ms. SWETHA S

2/528c1

thiruvalluvar nagar , 4th street vkv people's park , kanuvai

Coimbatore-641108

India

STRICTLY PRIVATE & CONFIDENTIAL

Dear SWETHA,

We refer to your application for employment and the subsequent interview you had with Infosys BPM Limited ("the Company"), we are pleased to make you an offer of employment with the Company on the following terms and conditions ("Letter of Offer"). The offer of employment is subject to your obtaining an appropriate release from your present employer.

You will devote the whole of your time and attention to the business of the Company and comply with the rules and regulations in force from time to time and you will not, without our written consent, be in any way engaged or concerned in any other business. You will, while in our employment, use your utmost endeavor to promote the interests of the Company in all matters and will observe the utmost good faith towards the Company and keep secret all information, which you may obtain with regard to the business and affairs of the Company.

- | | |
|---------------------------|-------------------------------|
| a) Role | : Process Executive |
| b) Role designation | : Process Executive |
| c) Job Level | : 2B |
| d) Date of Joining | : 24-October-2022 |
| e) Location of posting | : BANGALORE, KARNATAKA, India |
| f) Gross salary per month | : Rs 20496/- |

Please refer to the Appendices to this letter for details of your CTC and other allowances.

1. Voice and Shift Allowances

In addition to the gross salary mentioned above, you may be eligible to the following conditional allowances which will be paid as applicable based on Company policies. These are not a guaranteed part of your compensation and will be paid if you are eligible to receive them.

a) Voice Allowance - This amount becomes payable once you are allocated to a voice process code and based on your performance. If during the course of your employment, you get allocated to a data process code, the voice allowance will not be payable. This is not applicable for employees in various BEF streams.

b) Shift Allowance - This allowance is paid based on the shift that you work in. This is not payable while working in a day shift. For further details on shift allowance, refer to Appendix 3.

All allowances are payable as per the policies of the Company, which are subject to change from time to time

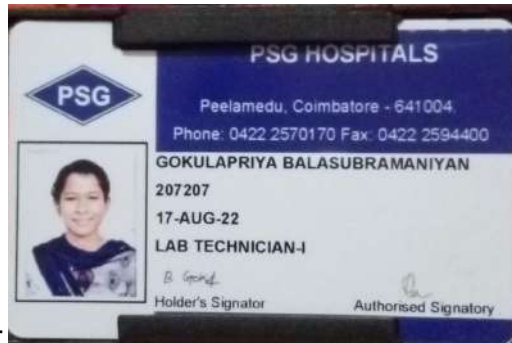

Signature

NAME: Gokula Priya.B

ROLL NUM: 191BC036

WORK: Lab Technician

WORKPLACE: PSG hospital Coimbatore.



ID PROOF:

NAME: B.Sneha

ROLL NUM: 191BC040

WORK: Trainee at corrohealthcare

WORKPLACE: Coimbatore

ID PROOF:



NAME: Mohamed Sharief.A

ROLL NUM: 191BC018

WORK: Trainee at corrohealthcare

WORKPLACE: Coimbatore.

ID PROOF:



NAME: RAJESWARI

ROLL NUMBER: 191BC045

WORK.Dr.Aravindh's Iswarya IVF Hospital

WORK PLACE: coimbatore

ID PROOF:



NAME: Yuvasri. V
ROLL NUMBER: 191BC046
WORK:gem hospital
WORK PLACE: coimbatore.
ID PROOF:



NAME: A.PRIYANKA

ROLL NUM: 191BC002

WORK: TRAINING AT CORROHEALTH

WORKPLACE: COIMBATORE.

ID PROOF:



NAME: M. Vidhya

ROLL NUM: 191BC033

WORK: Trainee at corrohealthcare

WORKPLACE: Coimbatore

ID PROOF:





Mukesh Raja

Employee Code: R32376

Blood Group: O+ve

AGS Health Pvt Ltd., 05-02, Tidel Park, Chennai -600113

Ph: +91 44 4510 4520

www.agshealth.com



CorroHealth

Temporary ID Card



Emp ID. : _____

Full Name : R. Anandhi

Issued Date : 17/10/2022

Expiry Date : 16/11/2022

Authorised Sign : R. Anandhi



Offer: BUSINESS PROCESS SERVICES

Ref: TCSL/DT20218426049/Chennai/BPS/BTN

Date: 19/08/2022

Mr. Sanjai B
60
Rajapuram
Bangalamedu
Coimbatore-641301
Tamil Nadu
Tel# -8526782825

Dear Mr. Sanjai B,

Sub: Letter of Offer and Terms of Traineeship

Thank you for exploring training opportunities with **Tata Consultancy Services Limited(TCSL)**. You have successfully completed our initial selection process and we are pleased to make you an offer as "Trainee BPS" for a period of 12 months. During this period you will be paid a stipend of Rs. **13,000/-** per month. You will be engaged as a Trainee / Apprentice under the model / certified Standing Orders (as the case may be) applicable to you.

Kindly confirm your acceptance of this traineeship by proposing your date of joining and signing Annexure 1. If not accepted within 7 days of receipt, this offer is liable to lapse at the discretion of the Company. You may handover your acceptance letter to the HR Officer/ Induction Officer at any of our offices.

After you accept this letter of traineeship and clear the medical check-up, and background check you will be given a letter of appointment as a trainee indicating the details of your joining date and initial place of posting after completing joining formalities as per company policy.

TCS decision of releasing the Offer of Traineeship and allowing you to join the organization before completion of your final Graduation examination which has been uncertainly delayed owing to COVID-19 Pandemic, shall not be construed as a waiver of the condition specified in the Terms of Traineeship under clause 'Pre-requisites of Traineeship'. The status of your Graduation completion will be reviewed periodically. The Management reserves the right to revoke this Offer of Traineeship if it is later established that you could not successfully complete your Graduation without any pending arrears/backlogs.

OTHER BENEFITS

1. Health Insurance Scheme

TCSL brings the benefit of health insurance cover to you and your dependents under the company's Health Insurance Scheme (HIS). You are automatically covered under a default HIS Plan.

You have the flexibility to choose a plan which is higher than the existing default plan, by paying the applicable additional premium plus Service Tax, in which case the below benefits can be availed:

- a) Domiciliary Cover: This is a provision to cover the cost incurred towards any domiciliary treatment up to a specified limit for each insured person per annum.
- b) Base Cover: This is a provision to cover the cost incurred on hospitalization treatments up to a specified limit for each insured person per annum.



c) Floater Cover: This benefit covers the hospitalization expenses incurred over and above the basic hospitalization cover limit. This is a family floater cover for you and your enrolled dependents. The total premium is split between Base Cover and Floater Cover Premium as per the plan applicable.

i. Base Cover Premium: Towards Domiciliary and Base cover for self, spouse and up to three children is entirely borne by TCSL, provided these members are explicitly enrolled by you under the scheme. Additionally, if you wish to cover dependent parents/parents-in-law or remaining children, the applicable premium per insured person is to be borne by you. ii. Floater Cover Premium: Towards Floater cover is to be borne by you.

*Note: The above Health Insurance Scheme is subject to revision. The policy changes if any, in future, will prevail. For further details, please refer to the policy document

2. Professional Memberships:

You will be eligible for reimbursement of expenses towards professional membership as per TCSL's policy.

3. Social Security - Employees' State Insurance:

The company will contribute 3.25% of your stipend or such amount as determined by law towards ESI contribution till you remain covered under Employee's State Insurance Act, 1948.

4. Compensation Benefits under ESI Act / Employees' Compensation Act:

If you are covered under Employees State Insurance Act (ESI Act), 1948 you are entitled to claim the benefits in the event of accidental injury resulting into death or disablement arising out of and in the course of employment, from Employees' State Insurance Corporation.

If you are out of the purview of ESI Act, you will be eligible for compensation benefit in the event of death / disablement arising out of and in the course of employment as per the benefits under the Company's Afterlife Benefit Policy / Personal accident insurance scheme, whichever is applicable. For more details on this, refer TCS India policy - Afterlife Benefits and TCS India policy - Health Insurance after joining the organization.

* Inclusion or exclusion of an employee under 'Employee State Insurance Corporation' is as defined as per the ESIC Act

5. Night Shift Stipend:

Trainees assigned to night shifts for training would be eligible for a Night Shift Stipend of Rs. **200/-** per shift as per the company policy.

6. Process Specific Stipend:

Based on your allocation, to a process and on account of the process complexity involved, you may be eligible for additional process specific stipend, as defined by the Company.

TERMS OF TRAINEESHIP

1. Traineeship Pre-requisites

Your appointment as a Trainee / Apprentice under the model / certified Standing Order will be subject to successful completion of your graduation examination without any pending arrears / back logs during the entire course duration.

It is clearly understood, agreed and made abundantly clear that in case you do not successfully clear your graduation your traineeship with TCSL will be discontinued without any notice or notice pay



It is mandatory to declare the gaps / arrears / back log, if any, during your academics and work experience. The management reserves the right to withdraw/revoke the offer of traineeship at any time at its sole discretion in case of any discrepancy or false information is found in the details submitted by you.

2. Traineeship Period:

During the period of your training of 12 months, you may be required to undergo classroom and on the job training. During this period, you may be appraised to evaluate your performance and if your performance is found to be satisfactory, you may be absorbed / appointed in the regular employment of the Company at its sole discretion.

It is hereby specifically clarified that the Company is under no obligation whatsoever to absorb / appoint you on regular basis upon successful completion of your training period of 12 months. You shall not be deemed to have been absorbed / appointed in the regular employment of the company, unless & until you receive a written communication in this regard from the Company.

If your performance is found unsatisfactory, TCSL may terminate your traineeship forthwith by giving you 30 calendar days' notice in writing or payment of stipend for 30 calendar days in lieu thereof.

If you remain on unauthorized absence for a consecutive period of 3 days during the training programme without authorisation or intimation, a presumption shall arise that you have abandoned your traineeship and the company shall be entitled to disqualify and disentitle you forthwith for any further training and your name is liable to be automatically stand discontinued from the list of ILP trainees without any further intimation / separate communication to you.

3. Hours of Training:

You may be required to undergo training in shifts and / or in extended training hours as permitted by law.

4. Leave:

You will be entitled for leaves as per the company's policy.

5. Transport:

TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. TCS employees living beyond these boundaries would be required to make their own arrangements and the routes are predetermined and not permitted to be varied under any circumstances. The company will make appropriate provisions for those working in night shift as permitted by law/ policy.

6. Alternative Occupation / Traineeship:

During the period of your traineeship at TCSL, you are not permitted to undertake any other traineeship, employment, business, assume any public or private office, honorary or remunerative, without the prior written permission of the company.

7. Confidentiality, Data and Intellectual Property Protection:

As part of the joining formalities, you are required to sign a Confidentiality, Data and IP Protection Terms, which aims to protect the intellectual property rights and business information of TCSL and its clients. The detailed Confidentiality, Data and IP Protection related terms and conditions are set out in Annexure 2

8. Work in SBWS mode:

TCS' Secure Borderless Workspaces (SBWS) is a transformative operating model framework that allows seamless deployment of virtual workspaces in a secure manner that enables flexible working options aligned to its business objectives. You may be required to work either from TCS offices/TCS Client offices or from home (remote working) as per the requirements of the project or group you are assigned to work with and as communicated to you by the



Unit HR or your supervisor. You are required to abide by the Policy and / or Guidelines issued by TCS from time to time while operating within this framework. For more details, please refer the Policy / Guideline document on Remote Working.

It is essential that you understand the applicable Policy and / or the Guidelines of such flexible working and ensure adherence to TCS Security Policies/Protocols and Confidentiality obligations at all times.

9. TATA Code of Conduct:

You are required to sign the TATA Code of Conduct and follow the same in your day to day conduct as a trainee of TCSL.

10. Notice Period:

You will have to give at least 30 calendar days' prior notice in writing before discontinuing your traineeship with the Company. The Company may discontinue your traineeship by giving you 30 calendar days' notice in writing or payment of stipend for 30 days in lieu thereof.

11. Medical Test:

You are required to undergo a pre-Traineeship medical check-up and obtain a fitness certificate from the registered medical practitioner/Doctor. This is a pre-condition for Traineeship. Please collect the medical check-up authorization letter from the company HR executive, at the time of submitting your written acceptance of this offer. To verify your identification, we request you to carry a photograph and a photo identification document issued by government like passport, PAN card, Election Card, Driving License etc. If you are a campus recruit, you may produce your current educational institute's photo identification card in the absence of government photo identification document.

Retention of reasonable medical fitness is also a condition of Traineeship. The company also reserves the right to get yourself examined by a doctor at any time during your Traineeship and further employment(if absorbed in Regular Employment) to ascertain your medical fitness. The opinion of the doctor appointed by the company shall be final and binding on both parties. Your failure, refusal or inability to appear for such medical examination will result in the determination of your Traineeship or Employment as the case may be without any notice or notice pay in lieu of notice.

Your Traineeship or further Employment (if absorbed in Regular Employment) is liable to be discontinued / terminated on account of your continued ill health or if you are found to be medically unfit for the job as may be certified by the company's doctor.

12. Background Check:

Your traineeship will be subject to a background check in line with the Company's background check policy. A specially appointed agency will conduct internal and external background checks. Normally, such checks are completed within one month of joining. If the background checks are unfavorable or at a variance with your own declarations, your traineeship will be discontinued without any notice.

13. Submission of Documents:

At the time of your joining traineeship, photocopy of the following documents should be submitted. Please carry the original copies for verification.

- Standard X and XII Mark sheets equivalent
- Degree certificate and mark sheets for all semesters
- Postgraduate degree certificate and mark sheets for all semesters (if you are a Post-graduate) - Birth Certificate / Proof of Age
- Passport



- 6 photographs - passport size

- An affidavit / notarised undertaking that there is no criminal offence registered/pending against you. Your original documents will be returned to you after verification.

14. Initial Learning Programme (ILP)

On joining TCSL as Trainee, you will be given the benefit of formal & on the job training ("Initial Learning Programme") at the location, as identified, for such a period as TCSL may decide. The said training programme forms a critical part of your traineeship and is an ongoing process. TCSL continues to make investment on training and development of its trainees. This will be of immense value to you and a large part of ownership and commitment has to come from you.

As TCSL progresses with these initiatives, monitoring performance will be an ongoing process and a formal evaluation will be carried out during the training. We would request that the training be taken very seriously to enable you to add maximum value to your professional and personal growth.

15. Letter of Appointment

You will be issued a letter of appointment on your joining and after completing joining formalities as per TCSL policy

16. Personal Data Processing:

Your personal data collected and developed during recruitment process will be processed in accordance with the TCS Data Privacy Policy. The personal data referred therein are details related to contact, family, education, personal identifiers issued by government, social profile, background references, previous employment and experience, medical history, skillset, proficiency and certifications, job profile and your career aspirations.

It will be processed for various organizational purposes such as recruitment, onboarding, background check, project assignment, performance management, job rotation, career development including at leadership level, diversity and inclusion initiatives, global mobility, wellness program, statutory and legal requirements and specific organizational initiatives in force during your tenure in TCS.

After you join TCS, there would be more sets of Personal Information (PI) attributes processed for various legitimate purposes. All of it will be processed with compliance to applicable laws and the TCS Data Privacy Policy. In some scenarios of your PI processing, you will be provided with appropriate notice and/or explicit consent might be obtained from time to time.

For the purposes mentioned above, your required PI may be shared with specific vendor organizations who provide services to TCS, e.g. background check, health insurance, counselling, travel, transport and visa, payroll services, associate engagement activities, and financial and taxation services.

As TCS is a global company, your PI may be shared with entities outside India, limited for the purposes mentioned above and/or in this offer letter.

In case of overseas deputation, available privacy rights would be governed as per regulatory provisions and / or

TCS policies/notice provided applicable at your overseas location.

17. Terms and conditions:

The above terms and conditions of traineeship are specific to your traineeship period in India.

18. Rules and Regulations of the Company:

Your traineeship will be governed by the policies, rules, regulations, practices, processes and procedures of the Company as applicable to you and the changes therein from time to time.



19. Compliance to all clauses:

You will be required to fulfill all the terms and conditions mentioned in this letter of offer of traineeship. Any failure to fulfill any term and /or condition and/or failure to clear any test successfully would entitle TCSL in withdrawing this letter of traineeship at its sole discretion.

**Withdrawal of Offer**

If you fail to accept the offer from TCSL within 7 days, it will be construed that you are not interested in the Traineeship and this offer will be automatically withdrawn. Post acceptance of TCSL offer letter if you fail to join on the date provided in the TCSL joining letter, the offer will stand automatically terminated at the sole discretion of TCSL .

We look forward to having you in our global team.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

Girish V. Nandimath
Global Head Talent Acquisition &
AIP



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter

Encl: Annexure 1: Acceptance

Annexure 2: Confidentiality, Data and Intellectual
Property Protection Terms



ANNEXURE 1

For the candidate to complete:

This is to confirm that I have received the letter of offer and Terms of Traineeship ref No **TCSL/DT20218426049/Chennai/BPS/BTN** on _____08/20/2022_____ (MMM/DD/YYYY). I hereby accept this Offer and intend to join traineeship on: 08/26/2022

Signature: Sanjai.B

Name: Sanjai.B

Annexure 2

Confidentiality, Data and Intellectual Property Protection Terms

1. Confidential Information

"Confidential Information" shall mean all Inventions and Know-how, information and material of TCS and its subsidiaries as applicable (Collectively termed as TCS) (including for avoidance of doubt any Confidential Information of its Clients) that comes into the possession or know of the Associate and shall include the following:

- (a) Any and all information processing programs, software, properties, items, information, data, material or any nature whatsoever or any parts thereof, additions thereto and materials related thereto, produced or created at any time by TCS or the Associate in the course of or in connection with or arising out of the Associate's association with TCS. Program/Software shall mean source code and/or machine instructions wherever resident and on whatever media and all related documentation and software,
- (b) All other information and material of TCS relating to design, method of construction, manufacture, operation, specifications, use and services of the TCS equipment and components, including, but not limited to, engineering and laboratory notebooks, reports, process data, test data, performance data, inventions, trade secrets, systems, software, object codes, source codes, copyrighted matters, methods, drawings, computations, calculations, computer programs, narrations, flow charts and all documentation therefore and all copies thereof (including for avoidance of doubt any such material belonging to the Clients of TCS)
- (c) Corporate strategies and other confidential and proprietary material and information, which could cause competitive harm to TCS if disclosed,
- (d) Customer and prospective customer lists, and
- (e) All other information and material, which may be created, developed, conceived, gathered or collected or obtained by the Associate in the course of or arising out of the association with TCS or while in or in connection with or for the purposes of his/her association with TCS or any of the operations and entrusted by TCS to the Associate.

2. Associate's Obligations

Associate agrees to treat the Confidential Information as strictly confidential and a trade secret of TCS. Associate agrees not to use, or cause to be used, or disclose or divulge or part with either directly or indirectly any Confidential Information for the benefit of or to any third parties except for or on behalf of or as directed or authorized by TCS or to a person having a valid contract with TCS. Upon termination of employment, the Associate agrees to surrender to TCS all Confidential Information that he or she may then possess or have under his or her control.

3. Intellectual Property Rights



Associate agrees and confirms that all intellectual property rights in the Confidential Information shall at all times vest in and remain with or belong to TCS and Associate shall have no right title or claim of any nature whatsoever in the Confidential Information. Associate shall promptly disclose to an authorized officer of TCS all inventions, ideas, innovations, discoveries, improvements, suggestions, or reports and enhancements made, created, developed, conceived or devised by him or her arising out of his or her engagement with TCS, including in the course of provision of services to the Clients of TCS and Associate hereby agrees and confirms that all such intellectual property rights shall at all times vest in and remain vested in TCS and agrees to transfer and assign to TCS any interests Associate may have in such intellectual property rights including any interest in and to any domestic or foreign patent rights, trademarks, trade names copyrights and trade secret rights therein and any renewals thereof. On request of TCS, Associate shall execute from time to time, during or after the termination of his or her employment, such further instruments, including without limitations, applications for letters of patent, trademarks, trade names and copyrights or assignments thereof, as may be deemed necessary or desirable by TCS to perfect the title of TCS in the intellectual property rights and to effectuate the provisions hereof. All expenses of filing or prosecuting any application for patents, trademarks, trade names, or copyrights shall be borne solely by TCS, but Associate shall co-ordinate in filing and / or prosecuting any such applications. Associate hereby expressly waives any "artist's rights" or "moral rights", which Associate might otherwise have in such intellectual property rights.

4. Prior knowledge

Associate acknowledges that prior to his or her appointment by TCS, he or she had no knowledge of the Confidential Information of TCS and that such Confidential Information is of a confidential and secret character and is vital to the continued success of TCS's business. Associate further acknowledges that he or she is associated with TCS in a capacity in which he or she will become acquainted with all or part of such Confidential Information. In order to safeguard the legitimate interests of TCS in such Confidential Information, it is necessary for TCS to protect such Confidential Information by holding it secret and confidential.

5. Use of third party material

Associate expressly agrees that Associate shall not in the course of his or her association with TCS and while working on the premises or facilities of TCS or its Clients or in connection with the development of any intellectual property rights or work for or on behalf of TCS;

a) use any third party material or intellectual property rights except those intellectual property rights provided by TCS or expressly authorised by TCS or without having proper authorisation or license or approval of the respective owner of such intellectual property rights.

b) Participate in any activity for creation (including conception, design, development, testing, implementation, support or marketing) of any Intellectual Property for or on behalf of TCS or its affiliates if Associate has been exposed, directly or indirectly, to any Third Party IP which is in the same subject area (such as research area, technology or application area) as, or which is same or similar to, the Intellectual Property or any portion thereof, to be so created, unless;

i) Associate has expressly declared to TCS in a prescribed form whether such exposure was owing to publically available information or under and subject to any agreement; AND

ii) TCS has expressly confirmed to the Associate that TCS has proper authorization or license or approval of the respective owner of such Third Party IP to use the same in Intellectual Property or portion thereof to be created and authorized in writing Associate's participation in such activity.

c) knowingly access, make reference to or use any Third Party IP (except as permitted under Section 5(a), directly or indirectly, during the period of association with the creation (conception, design, development, testing, implementation, support or marketing) of TCS Intellectual Property or portion thereof, which is in the same subject area of TCS Intellectual Property or which is same or similar to such TCS Intellectual Property or portion thereof being created. In case, Associate access or is exposed to any such Third Party IP during such association, Associate



shall promptly bring it to the notice of TCS IP asset owner or TCS project manager in writing and immediately cease to participate in any such activity

6. Security policies and Guidelines.

6.1 Associate agrees to abide by and be bound by any and all policies, documents, guidelines and processes including IP, Information Security and Confidentiality of TCS in force from time to time whether expressly endorsed or not.

6.2 Associate acknowledge and agree that in the course of, and as a result of his/her engagement with TCS, Associate will have access to, obtain or come across personal data or information of other TCS Associates or Clients, including without limitation, sensitive personal data or information (collectively "Personal Data and Information") within the meaning of the applicable Indian Law and Rules or any other applicable Law, directive or regulation anywhere in the world. In respect of any such Personal Data and Information accessed, obtained, acquired or processed by Associate for and on behalf of TCS, its affiliates or Clients, Associate undertake that he/she will:

- (a) process the Personal Data and Information only on behalf of TCS, its Affiliates or Clients, as the case may be, and only on and in accordance with instructions received from the data controller from time to time;
- (b) abide by such technical and organizational measures necessary to prevent the accidental or unlawful destruction or accidental loss, alteration, un-authorized disclosure or access to the Personal Data and Information;
- (c) promptly (and in any event within 24 hours of awareness) bring to notice of TCS or its Affiliates, as the case may be, of any actual or suspected incident of unauthorized or accidental disclosure of, or access to, the Personal Data and Information or other breach of this section (a "Security Breach");
- (d) promptly provide TCS with all information in Associate's notice, possession or control concerning any Security Breach and not make any public announcement regarding a Security Breach without TCS's prior written consent;
- (e) not do, or omit to do, anything, which would cause TCS or any of its employees, officers or agents to be in breach of its obligations under any privacy or data protection policy, regulation or legislation;
- (f) upon expiry or termination of Associate's engagement with TCS, return all copies of the Personal Data and Information to TCS in Associate's possession or control; and
- (g) promptly bring to TCS notice of any request received from a data subject to have access to his/her Personal Data and Information or of any other communication relating to the access, use or processing of any Personal Data and Information (including any notice from the regulatory body) and fully co-operate and assist TCS in relation to any such request or communication.

6.3 Associate expressly consent that TCS and/or its affiliates may collect, use, transfer, retain or otherwise process Associate's Personal Data and Information in connection with his/her engagement with TCS, in accordance with the then / current TCS policies and procedures and applicable privacy and data protection legislation. TCS may use third party services or sub-contractors to collect or otherwise process Associate's Personal Data and Information for which TCS shall remain responsible for such third party services provider or sub-contractor's compliance with TCS's obligations hereunder.

7. Working in SBWS Framework:

Associate may be required to work in TCS offices or its Client's premises or from home (remote working) as per the directions of supervisor and / or the provisions of the applicable policy.



Associate understands that working in this hybrid environment may have higher confidentiality and information security risks. Associate acknowledges that when working remotely the Associate:

- a) Will work only in a private, secured work area in compliance with the guidelines issued and amended from time to time.
- b) Will comply with and work in a manner consistent with TCS Data Privacy and Security Policies/Protocols.
- c) Will bring to the notice of HR of the Unit to any circumstances that prevent Associate from working in a manner consistent with TCS data privacy and security policies/ protocols.
- d) Will inform the HR of the Unit if the Associate shares a home with any family member or an individual who is employed by a competitor of TCS or TCS client the Associate is assigned to, or if any other circumstances at home exist which implicates the TCS Code of Conduct Conflict of Interest provision.
- e) Will ensure utmost care and adhere to Confidentiality, IP Protection / Non-Disclosure obligations.
- f) Will be using the Company allotted laptop or similar authorized computing device (together called "official asset") only to connect to TCS network/customer network through authorized means (or the Customer provided laptop to access the customer network if so, mandated by the Customer).
- g) Will not allow anybody to share the official asset being used.

8. Restriction on Associate's Rights

Associate agrees that he or she shall not make, have made, replicate, reproduce, use, sell, incorporate or otherwise exploit, for his or her own use or for any other purpose, any of the Confidential Information including intellectual properties of TCS that is or may be revealed to him or her by TCS or which may in the course of his or her employment with TCS come into his or her possession or knowledge unless specifically authorized to do so in writing by TCS.

9. No License

TCS and Associate agree that no license under any patent or copyright now existing or hereafter obtained by TCS is granted, agreed to be granted, or implied by the terms of this Agreement, or by the disclosure to Associate of the Confidential Information.

10. Equitable Rights

Associate acknowledges that any Confidential Information that comes into the possession and / or knowledge of Associate is of a unique, highly confidential and proprietary nature. It is further acknowledged by Associate that the disclosure, distribution, dissemination and / or release by Associate of the Confidential Information without the prior written consent of TCS or any breach of the Confidentiality, Data and IP Protection Terms by Associate will cause TCS to suffer severe, immediate and irreparable damage and that upon any such breach or any threat thereof, TCS shall without prejudice to any other remedies available to it, be entitled to appropriate equitable relief including the relief of specific performance and injunctive relief, in addition to whatever remedies it might have at law.

11. General

(a) The provisions hereof shall be interpreted, determined and enforced in accordance with the laws of India.

(b) In the event of any dispute or disagreement over the interpretation of any of the terms herein contained or any claim or liability of any party, the same shall be referred to a person to be nominated by TCS, whose decision shall be final and binding upon the parties hereto. Subject to the above, the arbitration shall be governed by the Arbitration and Conciliation Act, 1996 or any modifications or re-enactment thereof. Associate confirms that the fact that the arbitrator shall be a nominee of TCS shall not be a ground for objecting to such arbitration or challenging the decision



of the arbitrator. The venue of arbitration shall be Mumbai. Subject to the above arbitration clause, the Parties agreed to the binding jurisdiction of the Courts at Mumbai under the laws of India.

(c) If any provision hereof shall be found by a judicial tribunal to be contrary to governing law, it shall be deemed null and void without annulling or rendering invalid the remainder of the Agreement and if the invalid portion is such that the remainder cannot be sustained without it, the Parties herein shall find a suitable replacement to the invalid portion that shall be legally valid.

(d) This Confidentiality, Data and IP Protection Terms along with other documents executed by Associate or referenced in any such documents constitutes the entire understanding between the parties and supersedes all prior agreements and understandings pertaining to the subject matter thereof. No delay or omission of either Party in exercising or enforcing any of their rights or remedies hereunder shall constitute a waiver thereof.

(e) This Confidentiality, Data and IP Protection Terms may not be amended except in writing signed by authorized representatives of both parties.

(f) The obligations of Associate in terms of this Confidentiality, Data and IP Protection Terms shall continue during the term of or in the course of the employment of the Associate with TCS and shall continue thereafter in perpetuity.

Please complete and return these documents to the TCSL HR executive, within 7 days of receiving this offer.

This is to confirm that I have received the Letter of Offer on _____08/20/2022_____.

I hereby accept this Offer and intend to join service on _____08/26/2022_____.

Name: Sanjai.B

Address: 60, Rajapuram, Bangalamedu, Mettupalayam, Coimbatore

Signature: Sanjai.B

Date: 08/21/2022

Ref No: 23457789
15-Nov-2022



Dharshini S

Dear **Dharshini**,

We have greatly enjoyed our recent discussions with you and are pleased to offer you the role of **Process Executive - Data** with **Cognizant Technology Solutions India Private Limited ("Cognizant")**. Your place of posting will be **Coimbatore**.

Your annual total compensation will be **INR 166,995**. Please see **Compensation and Benefits** for additional details on your compensation. Cognizant has considered **0 months** of your experience as relevant in this offer, which will be kept up-to-date in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Employment Agreement**, as well as any rules, regulations and practices currently in place at the time of employment.

We request that you join us on or before **25-Nov-2022**.

Please note:

- This offer is subject to satisfactory professional reference checks
- This offer is valid for three (3) months from the date of offer. Any extension shall be at the discretion of Cognizant and shall be communicated to you in writing
- Prior to beginning work with Cognizant, you must provide evidence of your right to work in India and other documentation requested by Cognizant

We are delighted to welcome you to the team! You are joining Cognizant at an exciting time, and we know your fresh thinking and expertise will help us accomplish great things.

If you have any further questions or need clarification on this offer, please feel free to contact us.

Best regards,

For **Cognizant Technology Solutions India Private Limited ("Cognizant")**,



Shibu Balakrishnan

AVP – HR

I have read the offer, understood and accept the above mentioned terms and conditions.

Signature:

Date:

Compensation and Benefits

Name: Dharshini S

Designation: Process Executive - Data

Sl. No.	Description	Monthly	Yearly
1	Basic	6500	78,000
2	HRA*	2600	31,200
3	Company's contribution of PF #	998.214286	11,979
4	Advance Statutory Bonus***	2000	24,000
5	Special Allowance*	1474	17,688
6	Company's Contribution of ESI @ 3.25% of Monthly Gross minus statutory exclusions	344	4,128
	Annual Gross Compensation		166,995
	Annual Total Compensation		166,995
	Company's contribution towards benefits (Medical, Accident and Life Insurance)		19,500
	Annual Total Remuneration		186,495

As an associate you are entitled to the following additional benefits:

- Floating medical insurance coverage
- Round-the-clock group personal accident insurance coverage
- Group term life insurance coverage
- Employees' compensation insurance benefit as per the Employee's Compensation Act
- Gratuity on separation after four (4) years and 240 calendar days of continuous service, payable as per the Payment of Gratuity Act

Leave and vacation:

- From your date of joining, you will be entitled to the following leave amounts as per your eligibility in line with statutory requirements. Leaves require manager approval in advance.

Category of Leave

- Earned Leave – 18 days
- Sick Leave – 12 days
- Casual Leave – 6 days
- From date of joining, women associates will be entitled to maternity leave based on eligibility as specified in the Maternity Benefit (Amendment) Act
- In addition to the above, as per Cognizant policy, you are eligible for child adoption leave and paternity leave by adhering to the conditions as specified in the India Leave Policy.

Provident Fund Wages:

For the purpose of computing contributions to the Provident Fund, Pension Fund and EDLI

Scheme, "Monthly Gross Salary" as stated in "Compensation and Benefits" of this letter, excluding "Advance Statutory Bonus" and "House Rent Allowance," will be considered. This does not include payments made through "Special Payout."

Determination of PF wages for the purpose of contribution: PF contribution shall be payable on the earned PF wages or PF wages as per this letter, whichever is lesser.

Employee State Insurance (ESI):

Eligible Wages Eligibility for ESI shall be decided by deducting the Advanced Statutory Bonus, Employer PF and ESI contribution from the monthly Gross Compensation (AGC/12) as stated in Compensation and Benefits of this letter.

Earned ESI Wages: Monthly ESI contribution will be computed on total remuneration paid to an associate in a particular month, including any recurring (or) ad hoc special payouts during the month.

ESI contribution shall continue until the end of the contribution period (April – September and October – March), if the associate contributes for at least one month in the contribution period.

*** Flexible Benefit Plan:**

Your compensation has been structured to ensure that you can apportion components of your salary to suit your individual preferences. This plan will enable you to

1. Choose from an array of allowance or benefits
2. Redefine your salary structure within prescribed guidelines
3. Optimize your earnings

#* Advance Statutory Bonus is in line with the provisions of the Payment of Bonus Act

Note:

- Any statutory revision of Provident Fund/ESI contribution or any other similar statutory benefits will result in a change in the net take-home salary. The Annual Gross Compensation will remain the same
- Cognizant has made this offer in good faith after expending significant time and resources during the hiring process. We hope you will join us, but recognize your right to pursue another path. Your formal commitment to joining us forms the basis of further planning and client communication at Cognizant. If you decide not to join us after signing the offer letter, Cognizant reserves the right not to consider you for future career opportunities with the company. We look forward to welcoming you to Cognizant

Employment Agreement – Cognizant Technology Solutions India Private Limited

This Employment Agreement ("Agreement") is made effective as of 15-Nov-2022 between:

Cognizant Technology Solutions India Private Limited, a company incorporated under the Companies Act, 1956 with its registered office at 5/535, Okkiam Thoraipakkam, Old Mahabalipuram Road, Chennai - 600096, Tamil Nadu, India; (hereinafter referred to as "Company" or "Cognizant," which shall, unless counter to the context or meaning thereof, be deemed to mean and include its successors and assigns) of the ONE PART;

AND

Dharshini S, ____ (Age) ,residing at _____

(hereinafter referred to as "you," "your" or "yourself," which shall, unless counter to the context or meaning thereof, be deemed to mean and include his/her heirs, executors and administrators) of the OTHER PART.

The Company and you are, wherever the context so requires, hereinafter collectively referred to as the "Parties" and individually as "Party."

RECITAL:

WHEREAS, you desire to be employed by the Company and the Company has made an employment offer ("Employment Offer Letter") to you and in pursuance thereof desires to employ you on the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions set forth herein, the Parties hereto mutually agree to the below mentioned terms and conditions governing your employment with Cognizant:

1. Duties and Responsibilities

- a) You agree that at all times during your employment with Cognizant, you will faithfully, industriously, and to the best of your skill, ability, experience and talent, perform any and all of the duties required of your position. In carrying out these duties and responsibilities, you shall comply with all policies, procedures, rules and regulations, both written and oral, as are announced or implemented by the Company from time to time, and shall honor and comply with all rules and statutory requirements under applicable law as amended from time to time, in letter and spirit.
- b) Your unprofessional behavior or misconduct in violation of Cognizant's Code of Business Ethics and/or other organizational policies shall entitle the Company to take appropriate disciplinary action(s) including termination of your employment.
- c) You shall, at all times, maintain satisfactory performance and upskill yourself in accordance with the business requirements of the Company. Unsatisfactory or poor performance shall entitle Company to take appropriate disciplinary action(s) including termination of your employment.

2. Place of Employment

You will be employed at any one of Cognizant's offices as per business requirements. The Company reserves the right to transfer you on a temporary or permanent basis to the other office locations, functions or departments within the Company and/or other affiliated entities and assign such other duties as may be deemed fit in the interest of the Company. The Company also reserves the right to require you to work remotely from time to time as per business needs or government mandate.

3. No Alternate Employment, No Conflict, Etc.

During your employment with the Company, you shall not, without the Company's prior written consent, directly or indirectly employ or engage with any other person, business or entity, whether or not for any gain or profit, irrespective of whether it is during or outside your hours of work in the Company. Additionally, you are not allowed to undertake any other gainful employment, engagement, business, assume any public office or private office, honorary or remunerative position, without prior written permission of the Company. During your employment with the Company, you shall not directly or indirectly engage in any conduct in conflict with or averse to the best interests of the Company, as determined by the Company at its sole discretion. In addition, you shall not disclose, divulge or bring on to Cognizant's systems or offices, your prior employer's and/or their clients' proprietary or confidential information, or violate any agreement or obligations that you have with them.

4. Confidentiality

- a) During the course of your employment with the Company, you shall have access to information and/or documents of the Company, its affiliates, its clients or certain third parties (with which the Company has any dealings), which are private, business sensitive, confidential and/or proprietary (together, "Confidential Information"). You are obliged to keep this Confidential Information as secret and must not, without prior and specific written permission from the Company, disclose any such information, received from whatever source and however you may learn it, to any person or third party.
- b) Any breach of your confidentiality obligations as specified above may be a cause for termination of your employment with the Company, besides the Company's entitlement to initiate legal action against you for such a breach. The obligations imposed upon you under this clause 4 will survive even after cessation of your employment with the Company.
- c) You shall not take copies of any Confidential Information for your own purposes without prior permission of the Company and forthwith upon termination of your employment with the Company, you shall return to the Company all such copies of Confidential Information including but not limited to documents, records and accounts in any form (including electronic, mechanical, photographic & optical recording) relating to matters concerning the business or dealings or affairs of the Company.
- d) You shall not, during your employment with the Company and at all times thereafter, do or say anything that may cause direct or indirect damage to the business of the Company, its affiliates or their clients.
- e) You shall be governed by Cognizant's Social Media Policy and shall, at all times, refrain from posting potentially malicious, libelous, obscene, political, anti-social, abusive, and threatening messages or disparaging clients, associates, competitors, suppliers or any third parties.
- f) You will not make any false, defamatory or disparaging statements about Cognizant, its clients, or any other employees or directors, irrespective of whether any such statements are likely to cause damage to any such entity or person.
- g) The Company reserves the right to require you to sign confidentiality and non-disclosure agreements with any clients on whose project you are being assigned on behalf of the Company.

5. Data Protection

By signing below,

- a) you hereby provide your consent to Cognizant, its affiliates and their clients for the holding and processing of your personal data for all purposes of the administration and management of your employment and/or the Company's business,
- b) you hereby provide your consent to your personal data including any sensitive personal data or information being collected and the same being transferred, stored and/or processed by Cognizant in India and any other countries where Cognizant, its affiliates and their clients have offices,
- c) you agree that Cognizant and its affiliates may make such data available to its advisors, service providers, other agencies such as pension providers, medical, insurance providers, payroll administrators, background verification agencies and regulatory authorities,
- d) you have the right to amend, modify or alter your personal information. The Company will exercise all reasonable diligence for safeguarding your personal information, as has been disclosed by you. It is clarified that the obligation will not be applicable in case of legally required disclosures, and
- e) you acknowledge and agree that the Company may, in the course of its business, be required to disclose personal data relating to you, after the end of your employment to any group/statutory bodies/authorities as required under applicable law/requirements.

6. Work Schedule

a) The Company's normal working hours shall typically comprise of nine (9) hours per day, exclusive of any applicable break, subject to the limit of daily working hours, as prescribed by the applicable laws. The Company may require you to work for extended working hours/days including weekends, depending on the project requirements, business exigencies and/or for conscientious and complete performance of your duties and responsibilities towards the Company, subject to the limit of working hours as prescribed by the applicable laws. Any changes made to the Company's working hours shall be communicated to you.

b) The Company may, at its discretion, vary the normal working hours or days for any employee or class of employees or for all the employees based on project requirements, Company policies and prevailing laws, as may be applicable from time to time/in accordance with any applicable laws currently in place. Any changes to be made to the above work timing or days shall be made by the Company at its sole discretion and notified to you in advance.

c) The Company may also require you to work on a shift basis. The shifts may be scheduled across 24 hours a day, 7 days a week and 365 days a year. Shift timing may change from time to time as per any Company policy, and will be communicated to you in advance.

d) Your working hours shall be monitored by the Company through appropriate systems and processes, as updated from time to time. You are expected to comply with these processes and policies at all times.

7. Background Check

Your employment with Cognizant is conditional and subject to satisfactory background and reference checks in line with Company policy. An independent agency may conduct internal and external background checks, for which you provide your consent. The Company's offer of employment and/or continued employment is subject to a satisfactory background verification report.

The Company shall be entitled to withdraw its employment offer if the background verification checks reveal unfavorable results at any time. Similarly, if your background verification report is found to be unfavorable or unsuccessful after you join the Company, the Company reserves the right to terminate your employment.

8. Compliance with Company Policies

As a condition of employment with the Company and as part of your joining formalities, you are required to comply or execute the following Company agreement and attest your understanding and adherence to following Company policies:

- i. IP Assignment Agreement
- ii. Code of Business Ethics
- iii. Acceptable Use Policy and Social Media Policy
- iv. Dress Code Policy

Additionally, you will be governed by other applicable Company rules, processes, procedures and policies as may be drafted, enforced, amended and/or altered from time to time and that are not specifically mentioned in this Agreement. The applicable rules/processes/procedures/policies are available on the Company's intranet and you are expected to go through them carefully as a condition of your employment. For any clarification in relation to applicable policies, guidelines or processes, please reach out to your HR talent manager. It is your responsibility stay informed of any and all changes made by the Company to such policies from time to time. If at any time during your employment with the Company, you are found in violation of any applicable rules, processes, procedures or policies of the Company, the Company reserves the right to take disciplinary action against you, including termination your employment without notice period.

9. Non-Compete and Non-Solicit Restrictions

During the term of your employment with Cognizant and until two (2) years after the termination of such employment, you will not directly or indirectly, either as an individual on your own account or as a partner, employee, consultant, advisor, agent, contractor, director, trustee, committee member, office bearer, or shareholder (or in a similar capacity or function), (a) solicit, attempt to solicit, contact or otherwise encourage any employee to leave the Company's employment, (b) solicit business from competitor(s) or client(s) of the Company or (c) be employed or engaged with any competitor(s), or (d) be employed or engaged with any client(s) of the Company with whom you have interacted or worked in a professional capacity representing the Company during the six (6) months preceding the date of termination of your employment.

10. Representations and Warranties

By signing below,

- a. you warrant that your employment with the Company does not and will not violate or otherwise conflict with any agreement (oral or otherwise) to which you are or have been a party and that you possess all the requisite permits, work visas and clearances to be able to lawfully and rightfully employed in India with the Company under the terms of this Agreement;
- b. you warrant that you have satisfactorily completed all of your obligations under any employment contract or other contract or agreement with any company(ies), person(s) or entity (ies) that previously employed or contracted with you and that any previous employment contract and/or relationships have terminated and/or expired prior to the effective start date of your employment at the Company and you have all the requisite power and authority, and do not require the consent of any third party to be employed with the Company;
- c. you represent and warrant that you shall not bring into Company premises or systems (or use in any manner) any third-party documents (regardless of media) or materials (including but not limited to proprietary information or trade secrets), or any such documents or materials of your previous employer, without written permissions/approvals from such previous employer or third parties; and
- d. you represent that unless authorized by the Company in writing, you shall not sign any contract or agreement that binds the Company or creates any obligation (financial or otherwise) upon the Company.

11. Indemnity

You agree to indemnify and hold harmless the Company and its affiliates from and against any and all direct or indirect losses or damages, injury or liability for a claim of damage, loss or injury to person or property, suffered or sustained by Company and its affiliates which is attributable to you, resulting from any of your act or omission irrespective of whether it constitutes a breach of the terms of your employment or negligent performance of your duties as expected from you while in employment of the Company.

12. Business Engagement, Learning and Development and Project Deployment

In order to ensure that you are fully equipped to adapt to client needs, the Company has several policies and processes relating to deployment of employees to projects, Career Architecture program, performance evaluation, learning and development/training and up-skilling opportunities. As a condition of your employment with the Company, you are responsible for upskilling yourself to make yourself eligible for appropriate business/client projects, thereby promoting the spirit of meritocracy and career development with the goal of providing world-class services to our clients. Therefore, you shall adhere to and meet the obligations under all such policies and processes, including the Associate Deployment Pool Policy and those that may be changed by the Company from time to time.

13. Unauthorized Absence

If you are absent from work for a continuous period of three (3) days or as prescribed by applicable laws, without the prior written consent from your approving authority, it will be construed that you have voluntarily abandoned your employment with the Company. The Company shall be entitled to take appropriate disciplinary action(s) against you as per the Company's Job Abandonment Policy.

14. Retirement

You will automatically retire from employment with the Company on the last day of the month in which you attain the age of fifty-eight (58) years. It is hereby clarified that the Company reserves its right to change the retirement age at its sole discretion.

15. Termination of Employment

a. The Company may terminate your employment at any time with or without assigning any reasons by providing 90 days' advance notice to you by paying you pro rata salary in lieu of any notice or balance notice period.

You may resign or terminate your employment with the Company by providing 90 days' advance notice to the Company. When you serve notice to resign from employment with the Company, the Company may at its sole discretion allow you to pay salary in lieu for the notice period; and/or adjust the vacation accumulated towards part of the notice period.

b. Notwithstanding the aforesaid or anything else to the contrary, the Company may, at its sole discretion, suspend, lay off, dismiss, discharge and/or terminate your employment with immediate effect by a notice in writing (without any notice period or salary in lieu of any notice period) in the event of your:

- Misconduct, as provided in Misconduct and Disciplinary Action Policy
- Non-adherence to Associate Deployment Pool Policy
- Violation of Social Media Policy or Conflict of Interest Policy
- Breach of integrity, embezzlement, misappropriation, misuse or causing damage to the Company's assets/property or reputation
- Insubordination or failure to comply with the directions given to you by persons so authorized
- Insolvency or conviction for any offence involving moral turpitude
- Breach of any terms or conditions of the Agreement and/or Company's policies or other documents or directions of the Company
- Violation of non-disparagement obligations
- Conduct regarded by the Company as prejudicial to its own interests or to the interests of its client

16. Deputation, Assignment and Transfer

The Company may second, depute or assign you to work with any of its affiliates or transfer your services to any group company worldwide. On any such secondment, deputation, assignment or transfer of your employment, the Company and/or affiliate may require you to sign the applicable Overseas Deputation/International Employment Agreement(s) of the specific country, based on the policies of the Company.

17. Survival

Clauses 4, 5, 9 and 11 and any other clauses, which by their nature are expected to survive, shall all survive the termination of your employment (for any reason) and shall continue to apply to you even after cessation of your employment with the Company.

18. Dispute Resolution and Governing law

The Parties shall make our best efforts to settle by mutual conciliation any claim, dispute or controversy ("Dispute") arising out of, or in relation to, this Agreement, including any Dispute with respect to the existence or validity hereof, the interpretation hereof, or the breach hereof. This Agreement and your employment with the Company shall be governed and interpreted in accordance to the laws of India and the courts in Chennai only shall have exclusive jurisdiction over any Dispute. Notwithstanding the aforesaid, the Company shall be entitled, in addition to all other remedies, to any interim relief including but not limited to an injunction, whether interlocutory or preliminary, restraining any breach of the provisions of this Agreement.

19. General

This Agreement and your employment is personal to you and you cannot assign, subcontract or transfer your rights or obligations hereunder to any other person or entity. No delay or failure by the Company to exercise any of its powers, rights or remedies under this Agreement or otherwise will operate as a waiver of such powers, rights or remedies. If any provision of this Agreement is held by any competent authority to be invalid or unenforceable, the validity of the other remaining provisions of the Agreement shall not be affected. You shall not make any announcement concerning the Company, its affiliates and their employees, contractors or clients without the Company's prior written consent, and you shall not use or disclose the name, trademark, domain name, service mark, logo or any other intellectual property of the Company and its affiliates and their employees, contractors or clients.

This Agreement, together with the agreements and policies of the Company, Employment Offer Letter (and any attachments thereto, are the exclusive and entire agreement between the Parties relating to its subject matter, and supersedes all prior and contemporaneous discussions, agreements, negotiations, representations, and proposals relating to the subject matter hereof.

You shall be required to treat the terms of this Agreement as strictly confidential. The Company reserves the sole right to change any terms or conditions provided in this Agreement based on applicable laws or business exigencies.

IN WITNESS WHEREOF, the Parties hereto have duly executed this Agreement as of the day and year first above written.

Cognizant Technology Solutions India Private Limited

Dharshini S



Shibu Balakrishnan
AVP – HR

I have read, understood and accept the above-mentioned terms.

Signature:

Date:





KARAN AJAI A

Business Development Executive

ID NO : BM071909025

Date of Joining	19-09-2022
Blood Group	O+
Date of Birth	26-07-2002
Address	3/705, Mela Street, Palapatti (Po), Oomapalayam, Mettupalayam - 641301
Contact No	+91 63805 94707



Authorized Signatory



Terms And Conditions

The card remains the property of Brand Monk Consulting. During exit the holder must surrender the ID to the Issuing Authority.

If found, please return to the office address.

CORPORATE OFFICE

+91 73977 55655

www.brandmonkconsulting.com

7396 888840

BBN



OFFER LETTER

DATE: 06.12.2021

MR/MS/MRS. MAMUNDEESVARAN .N

ADDRESS: 52, KATTERIMILLS OPP.
PRESSCOLONY POST
CBE - 641019.

Dear

We are pleased to appoint you as a **MANAGEMENT TRAINEE** at **VIBE INTEGRATED SERVICES PVT LTD** and your initial positing will be at Coimbatore.

We welcome you and wish you a successful career with us,

Best wishes,

A handwritten signature in blue ink, appearing to read 'Sajin', is written over a horizontal line.

HR MANAGER

For at VIBE INTEGRATED SERVICES PVT LTD

ACCEPTANCE OF OFFER

Iagree and completely understood the process mentioned in this letter and enclosed details.

Sincerely

VIBE INTEGRATED SERVICES PVT LTD 5th Floor, Jaya Enclave, Avinashi Road,
Coimbatore – 641018
www.vicapital.co.in



Appointment Order

Coimbatore
01-08-2022

Dear Miss. Kiruthika.R,

Congratulations!

We are hereby appointed as **Junior SEO Analyst** in our organization effect from **01-08-2022**, on the following terms and conditions:

1. You will be on probation for a period of **3 Months** from **01-08-2022** and shall be confirmed after the said period subject to your meeting our performance standards.
2. Your salary is strictly confidential and we expect that you maintain the confidentiality of the same. We reiterate that your pay scale is a confidential matter between you and the Company and we reaffirm that the Company shall view any breach of confidentiality with utmost seriousness.
3. You shall be responsible for all the activities related to responsibilities assigned to you and shall achieve all the targets set for you periodically.
4. Your designation is merely indicative of the responsibilities which you are required to carry out. The Company shall be entitled to require you, at any time, to perform other administrative, managerial, supervisory, or other functions and you will be bound to carry out such functions.
5. Your continuation in the organization shall be based purely on your performance and adhering to the organization's policies and procedures. You shall maintain proper discipline and dignity of your office and shall deal with all matters with sobriety.
6. You shall regularly sign the attendance sheet, and/or register maintained by ProPlus Logics Solutions Pvt Ltd.
7. You will not engage in any other business or service or any other occupation either professional or honorary, or part time, during your period of employment with us.
8. You will be representing the organization purely in connection with soliciting business from potential clients and will not indulge in any activity that would be harmful to the interests of the organization.
9. You will, at all times, observe secrecy and confidentiality in respect of any technical, trade or business data or any other information that might come to your knowledge or possession, which according to our organization, are necessarily confidential and form valuable property of ProPlus Logics Solutions Pvt Ltd. and furthermore, you will not disclose them without authority of ProPlus Logics Solutions Pvt Ltd. to anyone other than the Executives of ProPlus Logics Solutions Pvt Ltd. Authorized to receive them and even after you have ceased to be in the service of ProPlus Logics Solutions Pvt Ltd., you shall not disclose them to anyone.

10. You will assign the rights, title and interest in any invention, content, improvement that you may make solely or jointly in course of your relating to the products/services marketed, based, developed and you will perform any acts, execute such documents without expenses to you which, in the judgment of the Management, may be needful or desirable to secure our patent protection and any/all rights relating to invention or improvements.
11. You will not be eligible for any leave during the probation period else it consider as LOP.
12. Should you remain absent from work, without reasonable explanation, for more than seven (7) consecutive days, it will be presumed that you are no longer interested in working and have abandoned its services, thereby terminating your contract of service. In such case, you will not be entitled to any compensation for the loss of service.
13. During the probation period your services are labile to be terminated by the company at 24 hours' notice for any unsatisfactory performance. You will not be entitled to any compensation for the loss of service.
14. Management may extend the notice period if the project you are working is on deadline/incomplete. The notice period after probation will be on 60 days' notice on the employee's side and 60 days on notice on the employer's side or salary in lieu thereof. Salary for purpose of this clause means Gross Salary. **You are not allowed to take leaves, during notice period, If availed leave the notice period will be extended.**
15. You will be provided with complete training and stationary support from the organization as and when required.
16. During the period of this appointment, you will not secure any other post without the previous consent of the management in writing.
17. Your appointment will be subject to the verification of your service record and antecedence.
18. You will observe working timings and holidays as applicable to your location and place of work.
19. You will forthwith inform the concern person in the organization of any change in your residential address.

Code of Conduct:

The work rules and code of conduct are very important, and the Company regards them seriously. All Employees are urged to become familiar with these rules and code of conduct. In addition, Employees are expected to follow the rules and code of conduct faithfully in doing their own jobs and conducting the Company's business.

1. **Attendance/ Punctuality:** All Employees are expected to be regular and punctual in attendance. This means being in the office, ready to work, at their starting time each day.
2. **Absence without Notice:** When an Employee is unable to work owing to illness or an accident, the Employee shall notify his/her Superior. If the Employee does not report for

Work and the Company is not notified of her status, it will be assumed after two consecutive days of absence that the Employee has breached the contract of employment.

3. **Harassment, including Sexual Harassment:** The Company is committed to providing a work environment that is free of discrimination and unlawful harassment. Actions, words, jokes, or comments based on an individual's sex, race, ethnicity, age, religion, or any other legally protected characteristic will not be tolerated.
4. **Telephone Use:** Personal usage during business hours is discouraged except for extreme emergencies. All personal telephone calls should be kept brief to avoid congestion on the telephone line.
5. **Internet Use:** Use of the Internet must not disrupt operation of the Company computer network. Use of the Internet must not interfere with an employee's productivity. Employees are responsible for using the Internet in a manner that is ethical and lawful. Internet messages are public and not private. The Company reserves the right to access and monitor all files and messages on its systems.
6. **Usage of Illegal Software.** Employees are not allowed to use Company's computer system to download or install illegal or unauthorized programs, software or data. Person operating the particular computer will be held responsible.
7. **Dress Code.** Employee is to be dressed appropriately for the type of business and the Employee's position in particular. Extremely casual dressing is generally not considered appropriate for work.
8. **Tobacco Products.** The use of tobacco products is not permitted anywhere in the Office / Company's premises
9. **Office Cleanliness.** The Company attaches considerable importance to the cleanliness of the office as it is impossible to obtain neat and methodical work if the office itself is untidy.
10. **Substance Abuse.** In keeping with this commitment, the following rules regarding alcohol and drugs of abuse have been established for all Employees, regardless of rank or position, including both regular full time, probationary and temporary Employees. The rules apply during working hours to all Employees while they are on the Company's premises or elsewhere on official business.
11. **Power/Water Saving.** It is the responsibility of each employee to save Power and Water.
 1. **Protection of Environment.** We in ProPlus Logics Solutions Pvt Ltd.. Will pledge to preserve the environment and undertake not to involve ourselves in any activities that may pollute the Air, Earth and other substances.
 2. **Protecting Company Assets:** The assets of ProPlus Logics Solutions Pvt Ltd. shall not be misused but shall be employed for the purpose of conducting the business for which they are duly authorized. These include tangible assets such as equipment and machinery, systems,

Facilities materials and resources as well as intangible assets such as proprietary information, relationships with customers and suppliers etc.

12. **Gift or Favor.** It is the policy of the company that no employee or any member of his immediate family will accept any form of gifts or favors from contractors, suppliers, clients/customers, or any other party having business dealings with the company, without approval from the management.
3. **Government Agencies:** ProPlus Logics Solutions Pvt Ltd. and its employees shall not offer or give any company funds or property as donation to any government agencies or their representatives directly or through intermediaries, in order to obtain any favorable performance of official duties.
4. **Ethical Conduct:** Every employee of ProPlus Logics Solutions Pvt Ltd. shall deal on behalf of the company with professionalism, honesty and integrity as well as high moral and ethical standards.
5. **Concurrent Employment:** An employee of ProPlus Logics Solutions Pvt Ltd. shall not, without the prior approval of the Managing Director of the company, accept employment or a position of responsibility (such as consultant or a Director) with any other company, nor provide freelance services to anyone.
6. **Reporting Concerns:** Every employee of ProPlus Logics Solutions Pvt Ltd. shall promptly report to the management any actual or possible violation of this code, or an event he or she becomes aware of that could affect the business or reputation of his/her or any other ProPlus Logics Solutions Pvt Ltd.

Terms and Conditions:

1. Your designation is merely indicative of the responsibilities which you are required to carry out.
7. The Company, ProPlus Logics Solutions Pvt Ltd. shall be entitled to require you, at any time, to perform other administrative, managerial, supervisory, or other functions and you will be bound to carry out such functions.
8. You will, at all times, observe secrecy and confidentiality in respect of any technical, trade or business data or any other information that might come to your knowledge or possession, which according to ProPlus Logics Solutions Pvt Ltd. are necessarily confidential and form valuable property of ProPlus Logics Solutions Pvt Ltd. and furthermore, you will not disclose them without authority of ProPlus Logics Solutions Pvt Ltd to anyone other than the Executives of ProPlus Logics Solutions Pvt Ltd. authorized to receive them and even after you have ceased to be in the service of ProPlus Logics Solutions Pvt Ltd., you shall not disclose them to anyone.
9. You will assign ProPlus Logics Solutions Pvt Ltd. the rights, title and interest in any invention, content, improvement that you may make solely or jointly in course of your relating to the products/services marketed, based, developed and you will perform any acts, execute such documents without expenses to you which, in the judgment of ProPlus Logics Solutions Pvt Ltd. may be needful or desirable to secure

- ProPlus Logics Solutions Pvt Ltd. patent protection and any/all rights relating to invention or improvements.
2. You shall maintain proper discipline and dignity of your office and shall deal with all matters with sobriety.
 3. You shall maintain and keep in your safe custody such books, registers, documents and other papers as may be issued to you or may come in your possession and shall return the same when required.
 10. You will forthwith inform ProPlus Logics Solutions Pvt Ltd. of any changes in your residential address.
 11. It is agreed that it shall be open to ProPlus Logics Solutions Pvt Ltd. to vary any remuneration, benefit, facility or perquisite that may be extended to you on a review of ProPlus Logics Solutions Pvt Ltd. decision in this behalf.
 4. You will observe working timings and holidays as applicable to your location and place of work.
 5. You should answer the calls from client side or reporting heads, strictly need to answer the call within half an hour, exceptionally in holidays also. We need to give 100% attention to the clients.

You are requested to sign the duplicate and send us the same in acceptance of the above offer.

I have read and understood the terms and conditions stated above and hereby signify my acceptance of the same.

Wishing you the very best and looking forward to a mutually beneficial relationship.

For M/s. ProPlus Logics Solutions Pvt Ltd.,



Authorized Signatory

Declaration:

I have read and understood the terms and conditions stated above and hereby signify my acceptance of the same.

Employees Signature



Appointment Letter

03-Oct-2022

Mr/Ms. **DEVAN K**,
Emp ID: CB0220, S/O, KANNAN,
91, CK COLONY, SIDDHAPUDUR,
COIMBATORE SOUTH,
COIMBATORE - 641044.

Dear Mr/Ms. **DEVAN K**,

Further to the interview and discussions had with you, we are pleased to appoint you as **JR. DATA PROCESS ASSOCIATE** effect from **03-Oct-2022**

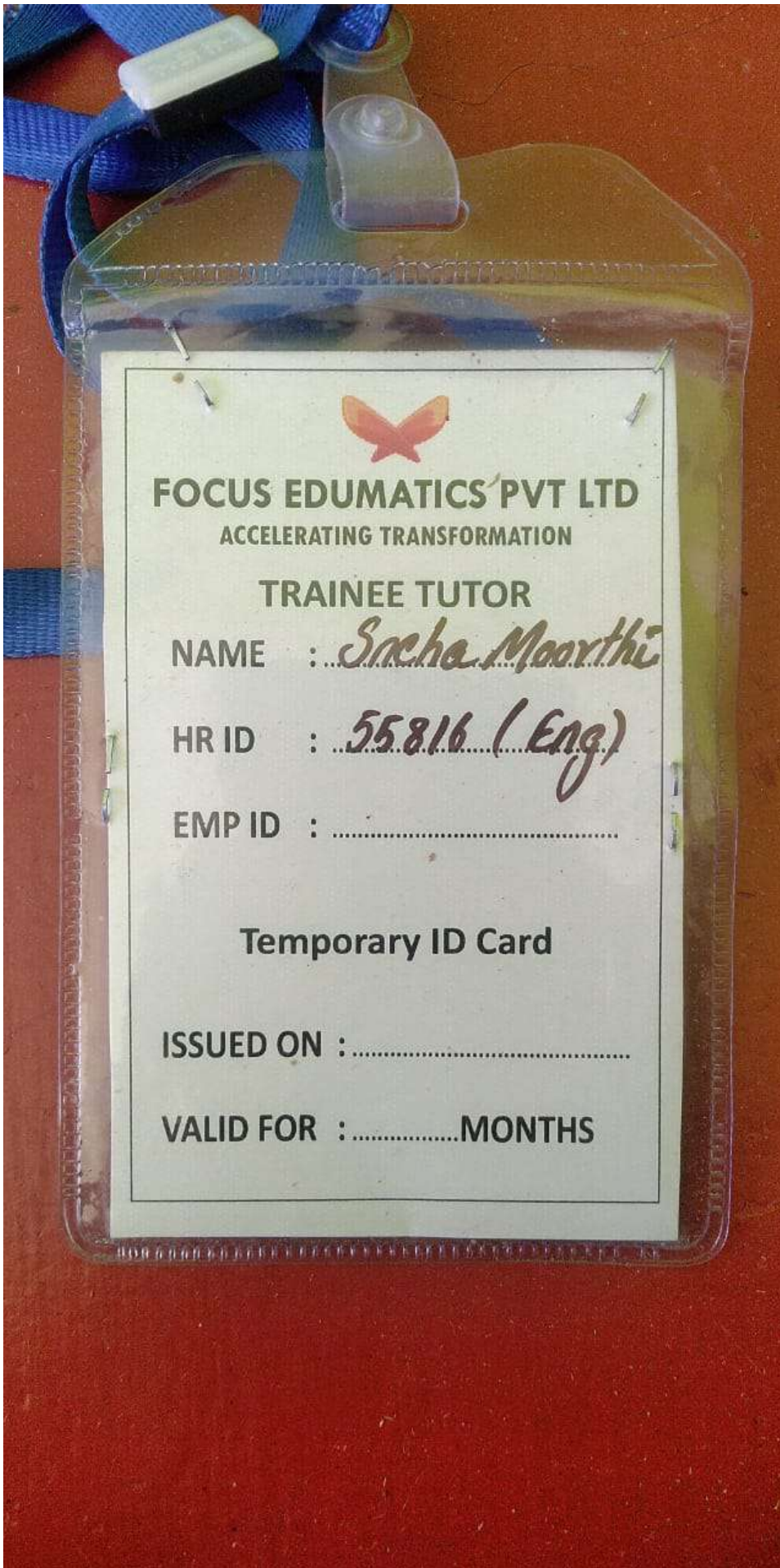
Terms and Conditions:

1. Probation

You will be on probation for a period of 6 months from the date of appointment. The period of probation may be extended or curtailed at the sole discretion of the company depending upon your performance/conduct. Unless confirmed in writing, you will be deemed to be in probation after the expiry of the initial or extended period of probation.

2. Your Salary Structure is as follows





















January 31, 2022

Welcome to Wipro's Work Integrated Learning Program ("WILP")

Work Integrated Learning Programme
Wipro Limited, Dodda Kannelli
Sarjapur Road, Bengaluru - 560 035.
Phone: (080) 28440011/12, Fax: (080) 28440256

Dear Snegaa S,

Sub: Enrolment letter to Wipro's Work Integrated Learning Program ("WILP") as Scholar Trainee – Work Integrated Learning Program

Welcome to WILP!

With reference to your application, it is our pleasure to enroll you as a Scholar Trainee – Work Integrated Learning Program. This is a scholarship program customized as a robust academic and training program which will enable you to obtain M-Tech degree from one of the premier engineering institution / University in India.

The duration of the academic program shall be 48 months from the **date of enrolment to the academic program**. You will be enrolled into the academic program within 12 months from date of joining. Your date of joining will be intimated through a separate communication.

We hope you enjoy the learning with WILP and have an enriching experience being a part of Wipro Limited ("Wipro or "Company").

Please read through the terms and conditions of your enrolment as provided below.

We look forward to having a long and fruitful relationship with you at WILP, Wish you all the best!

Yours sincerely,
For **Wipro Limited**,

A handwritten signature in black ink, appearing to read "Aparna Shailen", is written over a horizontal line.

Aparna Shailen
General Manager - Human Resources

Endorsement

I accept the enrolment and the terms and conditions thereof as specified below. I shall report for undergoing study on

Terms & Conditions of Scholarship

1. PROFILE:

You have been selected to be a part of Wipro's WILP and are enrolled as a Scholar Trainee- Work Integrated Learning Program. Upon joining WILP, you will have to undergo a "Project Readiness Program" ('PRP') that prepares you to participate in projects at the Company as part of this learning program. This robust academic program will also enable you to obtain **M-Tech degree from one of the premier engineering Institution / University** upon successful completion of the course.

2. DURATION:

The duration of your academic program will be for a period of 48 months from the date of enrolment to the academic

HRD/InfosysBPM/1002500286

October 14, 2022

Ms. SWETHA S

2/528c1

thiruvalluvar nagar , 4th street vkv people's park , kanuvai

Coimbatore-641108

India

STRICTLY PRIVATE & CONFIDENTIAL

Dear SWETHA,

We refer to your application for employment and the subsequent interview you had with Infosys BPM Limited ("the Company"), we are pleased to make you an offer of employment with the Company on the following terms and conditions ("Letter of Offer"). The offer of employment is subject to your obtaining an appropriate release from your present employer.

You will devote the whole of your time and attention to the business of the Company and comply with the rules and regulations in force from time to time and you will not, without our written consent, be in any way engaged or concerned in any other business. You will, while in our employment, use your utmost endeavor to promote the interests of the Company in all matters and will observe the utmost good faith towards the Company and keep secret all information, which you may obtain with regard to the business and affairs of the Company.

- | | |
|---------------------------|-------------------------------|
| a) Role | : Process Executive |
| b) Role designation | : Process Executive |
| c) Job Level | : 2B |
| d) Date of Joining | : 24-October-2022 |
| e) Location of posting | : BANGALORE, KARNATAKA, India |
| f) Gross salary per month | : Rs 20496/- |

Please refer to the Appendices to this letter for details of your CTC and other allowances.

1. Voice and Shift Allowances

In addition to the gross salary mentioned above, you may be eligible to the following conditional allowances which will be paid as applicable based on Company policies. These are not a guaranteed part of your compensation and will be paid if you are eligible to receive them.

a) Voice Allowance - This amount becomes payable once you are allocated to a voice process code and based on your performance. If during the course of your employment, you get allocated to a data process code, the voice allowance will not be payable. This is not applicable for employees in various BEF streams.

b) Shift Allowance - This allowance is paid based on the shift that you work in. This is not payable while working in a day shift. For further details on shift allowance, refer to Appendix 3.

All allowances are payable as per the policies of the Company, which are subject to change from time to time


Signature

Department of Computer Technology

NIRF –Higher Education Details for the 2019-2022 Batch

191CT001 - Pandi Selvi.S



191CT002 - Sruthika.P





Date: 3rd October 2022

To

Mr. S.Y. Keerthiraja,
61DA, Nagichettipatti, Pirivu road,
Sankari (Taluk), Salem - 637 302.

Dear Mr. S.Y. Keerthiraja,

APPOINTMENT LETTER

It gives us immense pleasure to appoint you for the position of "Trainee Web Designer" in our concern.

The broad terms and conditions for the same are as follows:

You would be reporting to the Executive Director, CAP Digisoft Solutions Pvt. Ltd., or his authorized designate.

Your compensation package (CTC) will be Rs.15,000.00 (Rupees Fifteen Thousand only) per month inclusive of all allowances and benefits. Salary will be paid on 7th Working day of every month. Detailed salary breakup is annexed.

You would be on probation for a period of 6 months from the date of commencement of your services i.e. 03.10.2022 and the same may be extended at the sole discretion of the management. At the end of the probation period your services may be confirmed provided your conduct and performance are satisfactory.

Work Profile and Performance Review:

As Trainee Web Designer, your Roles & Responsible are as follows:

- ✓ Responsible for Designing & creating high quality web site layouts, new corporate logos, web site templates, search engine optimization, software skins other Internet related graphic designing activities.
- ✓ Manage and maintain Sites with key responsibility for designing of web pages using various Designing Tools.
- ✓ Should Conceptualize, execute and manage designing projects with raising creative standards.

You would be required to undergo periodic performance reviews based on which you may be entitled to appraisals.

Other Aspects:

You will devote full time attention to the company's work and not take up any other gainful employment/commercial activity, whether full time or part time.

You will notify immediately any change in your residential address, contact details, marital status or any other personal development likely to have a bearing on your performance.

CAP Digisoft Solutions Pvt. Ltd.
— the backoffice people —

Regd. Office :

409, MTP Road, I & II Floors
LPK Complex, Opp. Chinthamani
Coimbatore - 641 002 Tamil Nadu, INDIA
Phone : +91 - 422 - 4365975, 4369975

Branch Office I

M.D Towers, No. 4, S.R. Layout
Trichy Road, Ramanathapuram
Coimbatore - 641 045 Tamil Nadu, INDIA
Phone : +91 - 422 - 4216875, 4216975

Branch Office II

Mecheri Manor, No. 2, S.R. Layout
Trichy Road, Ramanathapuram
Coimbatore - 641 045 Tamil Nadu, INDIA
Phone : +91 - 422 - 4216686

Email : info@capdigisoft.com
URL : www.capdigisoft.com
CIN : U72200TZ2003PTC010868
GST : 33AACC2628P1ZK

191CT004 - Swetha.G

10RD/InfosysBPM/100287209.1

October 14, 2022

Ms. Swetha Ganman
155/1B, Arun Nagar,
Muttugalayam,
Coimbatore-641101
India

STRICTLY PRIVATE & CONFIDENTIAL

Dear Swetha,

We refer to your application for employment and the subsequent interview you had with Infosys BPM Limited ("the Company"), we are pleased to make you an offer of employment with the Company on the following terms and conditions ("Letter of Offer"). The offer of employment is subject to your obtaining an appropriate release from your present employer.

You will devote the whole of your time and attention to the business of the Company and comply with the rules and regulations in force from time to time and you will not, without our written consent, be in any way engaged or concerned in any other business. You will, while in our employment, use your utmost endeavor to promote the interests of the Company in all matters and will observe the utmost good faith towards the Company and keep secret all information, which you may obtain with regard to the business and affairs of the Company.

a) Role	Process Executive
b) Role designation	Process Executive
c) Job Level	2B
d) Date of joining	24-October-2022
e) Location of posting	BANGALORE, KARNATAKA, India
f) Gross salary per month	Rs 20496/-

Please refer to the Appendices to this letter for details of your CTC and other allowances.

1. Voice and Shift Allowances

In addition to the gross salary mentioned above, you may be eligible to the following conditional allowances which will be paid as applicable based on Company policies. These are not a guaranteed part of your compensation and will be paid if you are eligible to receive them.

a) Voice Allowance - This amount becomes payable once you are allocated to a voice process code and based on your performance. If during the course of your employment, you get allocated to a data process code, the voice allowance will not be payable. This is not applicable for employees in various BEF streams.

b) Shift Allowance - This allowance is paid based on the shift that you work in. This is not payable while working in a day shift. For further details on shift allowance, refer to Appendix 3.

All allowances are payable as per the policies of the Company, which are subject to change from time to time.



Login Services

The Backend People...

23-11-2022

Coimbatore

RE: Data Analyst Appointment to Login Services.

Dear Mr. Vasanth B

On behalf of Login Services Authority, I am pleased to inform you that your appointment to the Data Analyst at Login Services, as requested has been approved from September 1, 2022. Salary Rs. 12,000 per month and every Sunday will be Holiday and other Government Holidays as per Bylaw.

If you have any questions or if we can be of assistance during your tenure with us. Please do not hesitate to contact us.

Sincerely,

For LOGIN SERVICES

Partner

191CT013 - Balaji.V



191CT014 - Akshaya.N



Date: October 17, 2022

Dear Akshaya R

Sub: Offer of Appointment

Further to our discussion we are pleased to offer you the position of **Assistant Client Partner** at **Access Healthcare Services Private Limited ("Company")**, located at **Access Healthcare , 406 & 407, 4th Floor, Tidel Park Coimbatore Ltd, ELCOT-SEZ, IT/ITES, Villankurichi Road, Aerodrome Post, Coimbatore-641004**, on the following terms and conditions:

a) Compensation: You will be paid a salary of **Rs.1,78,800/- per annum**. Salary is computed on a Cost to Company basis and the same is outlined in the attached annexure.

Appointment letter will be issued to you on the date of joining (**18-Oct-2022**).

You may be required to work from office or work from home, based on Company's instructions from time to time for any reasons whatsoever. Accordingly, you shall ensure that you have in place necessary facilities including, but not limited to, broadband internet connection, network coverage, adequate workspace etc., at all times throughout your employment association with the Company.

b) You will be eligible for the benefits of leave, Provident Fund, Gratuity, etc., in accordance with the applicable laws and the rules of the Company.

c) You will be required to execute Standard Terms and Conditions of your employment and other related Agreements, upon you joining the Company.

d) The certificates and the documents produced by you will be subjected to verifications and in case of any discrepancies found during the scrutiny of the documents, the offer/employment extended by the Company shall stand automatically withdrawn.

e) This Offer is valid until **18-Oct-2022** or for a period extended solely at the discretion of the Company, which would be communicated to you in writing through e-mail. If you do not join the Company within the dates specified above, then the offer shall automatically stand cancelled.

f) This offer letter and/or subsequent employment relationship between the Company and You, can be revoked/terminated by the Company forthwith, at any time, due to any reasons whatsoever, so long as the reason for such revocation/termination is not statutorily prohibited, unreasonable or otherwise unlawful".

Kindly confirm your acceptance of the offer and the joining date by responding back to this e-mail before 11 am tomorrow.

We welcome you and we are confident that you will contribute in building Access Healthcare Services Private Limited into a world-class organization.

Sincerely,

For Access Healthcare Services Private Limited

Authorised Signatory

I accept this offer and the terms and conditions attached.

.....
Signature of the Candidate

Encl.:

1. Remuneration Details and other benefits.

191CT015 - Sasikaran.L.J



191CT025 - Sneha.M



Date: August 30, 2022

Dear Sneha M

Sub: Offer of Appointment

Further to our discussion we are pleased to offer you the position of **Assistant Client Partner** at **Access Healthcare Services Private Limited ("Company")**, located at **Access Healthcare , 406 & 407, 4th Floor, Tidel Park Coimbatore Ltd, ELCOT-SEZ, IT/ITES, Villankurichi Road, Aerodrome Post, Coimbatore-641004**, on the following terms and conditions:

a) Compensation: You will be paid a salary of **Rs.1,78,800/- per annum**. Salary is computed on a Cost to Company basis and the same is outlined in the attached annexure.

Appointment letter will be issued to you on the date of joining (**01-Sep-2022**).

You may be required to work from office or work from home, based on Company's instructions from time to time for any reasons whatsoever. Accordingly, you shall ensure that you have in place necessary facilities including, but not limited to, broadband internet connection, network coverage, adequate workspace etc., at all times throughout your employment association with the Company.

b) You will be eligible for the benefits of leave, Provident Fund, Gratuity, etc., in accordance with the applicable laws and the rules of the Company.

c) You will be required to execute **Standard Terms and Conditions** of your employment and other related Agreements, upon you joining the Company.

d) The certificates and the documents produced by you will be subjected to verifications and in case of any discrepancies found during the scrutiny of the documents, the offer/employment extended by the Company shall stand automatically withdrawn.

e) This Offer is valid until **01-Sep-2022** or for a period extended solely at the discretion of the Company, which would be communicated to you in writing through e-mail. If you do not join the Company within the dates specified above, then the offer shall automatically stand cancelled.

f) This offer letter and/or subsequent employment relationship between the Company and You, can be revoked/terminated by the Company forthwith, at any time, due to any reasons whatsoever, so long as the reason for such revocation/termination is not statutorily prohibited, unreasonable or otherwise unlawful.

Kindly confirm your acceptance of the offer and the joining date by responding back to this e-mail before 11 am tomorrow.

We welcome you and we are confident that you will contribute in building Access Healthcare Services Private Limited into a world-class organization.

Sincerely,

For Access Healthcare Services Private Limited

Authorised Signatory

I accept this offer and the terms and conditions attached.

.....
Signature of the Candidate

Encl.:

1. Remuneration Details and other benefits.

191CT028 Priyanka.G

DocuSign Envelope ID: 463931A6-6B9B-47C4-8D89-7211D7B31539



HR/BP/1022/HC_APP807268

Oct 10 2022

Ms. Priyanka G
No.6/10, Worker Street, Urumandampalayam,
G.N.Mills,
Coimbatore,641029

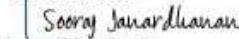
Letter of Appointment

Dear Priyanka,

- 1.0 **Appointment:** We are pleased to offer you an **Appointment** in our company as "Trainee Process Consultant" The details of your entitlements and your salary are as per Annexure-II.
- 2.0 **Date of Appointment:** Your effective date of Appointment will be on or before **Oct 10 2022**. Any change in the date of joining will be communicated to you at the aforementioned contact details and such change will be at our sole discretion and without any liability on Sagility India Private Limited.
- 3.0 **Posting & Reporting:** Your posting in the normal course will be **Coimbatore** and you will report to the respective Business and/or Functional Head.
- 4.0 **Documentation:** You are required to furnish the following at the time of joining duty-
 - 4.1 Proof of age;
 - 4.2 Certificates supplementing your SSLC (10th Standard) and highest educational / professional Qualification attainments;
 - 4.3 Appointment & Relieving letter of your previous employer, as applicable;
 - 4.4 8 (eight) passport sized photographs;
 - 4.5 Form 16 or any other authenticated document supplementing your earnings and income tax deduction / Paid in the current financial year; PAN Card Copy.
 - 4.6 Photocopy of Passport, if available.
 - 4.7 Photocopy of your Aadhaar Card with number
 - 4.8 PF No. / UAN (Universal Account Number) of previous employment.
 - 4.9 ESIC Number of previous employment.
 - 4.10 Any other documents as may be required by the Company.
- 5.0 **Terms and Conditions of Employment:** All the terms and conditions of your employment are attached here with as Annexure - I. The said terms shall (and as maybe modified from time to time) be applicable to you.

Please sign and return a copy of this letter within 3 days of receipt as a token of your acceptance.

Yours sincerely,


Sooraj Janardhanan
Signatory user
Sagility India Private Limited

I have read the Appointment Letter and I fully understand and accept the terms & conditions contained herein

Signature: 
Name: Priyanka G
Date: 10/10/2022

Encl: Annexure - I & II

Sagility India Private Limited
(Formerly Berkmeer India Private Limited)

Registered Office -No. 23 & 24, AMR Tech Park, Building 2A, First Floor Hongasandara Village, Off Hosur Road,
Bommanahalli, Bengaluru - 560068 India
Corporate Identity Number: U72900KA2021PTC150054, Tel. No. 080-71251500.
Website: www.SagilityHealth.com

191CT038 - Guhan Adithiya.T



04-Apr-2022

Dear Gokan Adithyans,
B.Sc. Computer Technology,
Kongunur Arts and Science College, Coimbatore

Candidate ID - 29836362

Thank you for exploring career opportunities with Cognizant Technology Solutions India Private Limited ("Cognizant"). You have successfully cleared our initial selection process and we are pleased to make you an offer of employment. This offer is based on your profile and performance in the selection process.

You have been selected for the position of Graduate Trainee.

During your probation period of 12 months, which includes your training program, you will be entitled to an Annual Total Remuneration (ATR) of INR 282,000/- . This includes an annual target incentive of INR 12,000/- as well as Cognizant's contribution of INR 16,000/- towards benefits such as Medical, Accident and Life Insurance. The incentive amount may vary, depending on Cognizant's performance and your performance. The offer details about your compensation are detailed in **Compensation and Benefits**. Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager.

On successful completion of the probation period, clearing the required training assessments and subject to you being part of a delivery project, your Annual Total Remuneration (ATR) would stand revised to INR Rs.284,515/- . This includes an annual target incentive of INR 12,000/- as well as Cognizant's contribution towards benefits such as Medical, Accident and Life Insurance, as applicable.

Your appointment will be governed by the terms and conditions of employment as presented in **Employment Agreement**. You will also be governed by the other rules, regulations and practices in vogue and those that may change from time to time.

This offer of employment is subject to your fulfillment of other pre-requirements as detailed in this letter and other communications shared with you.

Please note:

1. This appointment is subject to satisfactory professional reference checks and you securing a minimum of 80% aggregate (all subjects taken into consideration) with no standing answers in your Graduation/Post-Graduation.

This offer from Cognizant is valid for 3 months and hence you are expected to accept or decline the offer through the company's online portal within this time-period. In case we do not receive any response from you within this time-period, the Offer shall stand withdrawn and will be considered as void. Any extension to the offer validity will be at the sole discretion of Cognizant.

2. Prior to commencing employment with Cognizant you must provide Cognizant with evidence of your right to work in India and other such documents as Cognizant may request.

3. Prior to joining Cognizant, you must successfully complete the prescribed Internship or Continuous Skill Development (CSD) program as detailed below.

At Cognizant, we invest in skill and capability development of our campus selects even before they join us. This is through Cognizant Internship and Continuous Skill Development (CSD) program. These programs focus primarily on technical skills development. You must enroll in either of these as per your college procedures while in the first semester and continue with skill building until you join Cognizant. This forms a critical part of your employment with Cognizant. Your onboarding with Cognizant would be prioritized based on the successful completion of same. In event of non-completion of the Internship or Continuous Skill Development program, Cognizant may at its sole discretion revoke this offer of employment.

Regd Office: 115/535, Old Mahalingapuram Road, Oshiem Thiruvalluvar, Chennai - 600 007

[Signature]

Infosys®



Aakash Kumaresan

9069782

KG Information Systems Private Limited

100% EOU Under STP (CIN : U72200TZ1994PTC005317)

#365, KGISL Campus, Thudiyalur Road, Saravanampatti, Coimbatore - 641 035 INDIA

Phone : 91 (422) - 441 9999, Fax : 91 (422) 266 8955, E-mail : info@kgisl.com, Website : www.kgisl.com

KGISL

Ref No: HR/APP/186/22
20th September, 2022

To

Sneha M
11 B, Block,
Mariyamman Street,
N.G. Pudur,
G.N Mills Post,
Coimbatore-641029.

Dear Sneha,

We are impressed with your credentials, and take pleasure to offer you an appointment at KG Information Systems Private Limited as "**Junior Sales Associate**" on the following lines.

Place of Work: Your current place of work will be KGISL, Saravanampatti, Coimbatore - 35.

Pay and Benefits:

Your monthly Cost - to- Company (CTC) will be **Rs. 13,587/-** (Rupees Thirteen Thousand Five Hundred and Eighty Seven only) and your Annual CTC will be **Rs.1,63,044/-** (Rupees One Lakh Sixty Three Thousand and Forty Four only). Your CTC breakup is attached in Annexure B. Your compensation is based on your profile and the nature of the assignment and may have no relation to that of others. Hence you are required to keep it confidential.

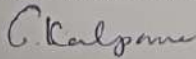
You will be on training for 3 months from the date of Joining, on your successful completion of the training period, you will proceed with the probation period. Your probation period is 6 months, if required this period may be extended at your Manager's discretion. During probation, your services are liable to be terminated by the company without giving any notice or assigning any reason thereof. Your confirmation of services would be subject to your performance meeting the requisite standards, which will be in writing.

Your appointment will be governed by the terms and conditions of the employment which is attached as **Annexure A**. You will also be governed by the rules and regulations of the organization and those may change from time to time.

Your appointment will be effective on your joining date. On acceptance, please sign a copy of this offer of appointment and return the same to the undersigned.

Yours sincerely,

For KG Information Systems Private Limited



Kalpana Gopalakrishnan
Vice President - Administration



I accept the offer on the terms and conditions and shall report to work on or before 21.09.22

We make IT happen

SW SEI - CMM
Level 4
COMPANY