

**KONGUNADU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)**

**Re-accredited by NAAC with A+ Grade (4<sup>th</sup> Cycle)**

**College of Excellence awarded by UGC**

**31<sup>st</sup> Rank among Colleges in NIRF 2022**

**COIMBATORE - 641 029**



**CIRCULAR No. 248**

**28.04.2023**

With reference to the circular No. 243 dated 26.04.2023, it is informed that the Staff Welfare & Grievances Redressal Committee Meeting (Aided) which is scheduled on 29.04.2023 between 12.15 pm. and 12.45 pm. is rescheduled on 29.04.2023 between 5.00 pm. and 5.45 pm. in the Seminar Hall. All the staff members are informed to attend the meeting.

*m*  
28/04/23  
**PRINCIPAL**

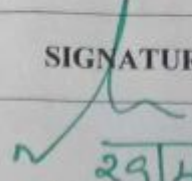
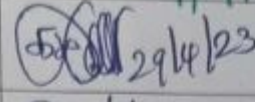
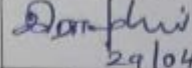
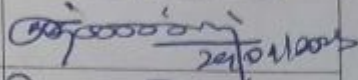
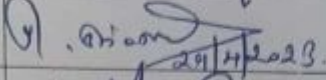
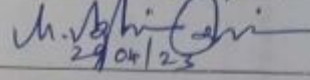
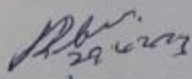
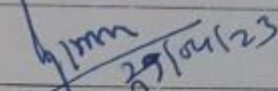
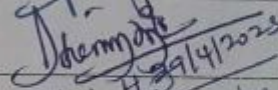
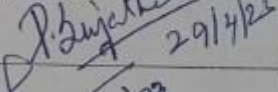
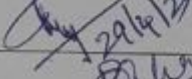
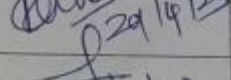
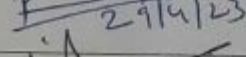
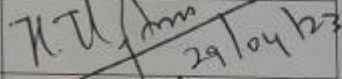
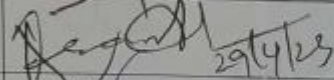
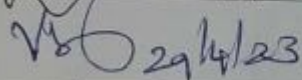
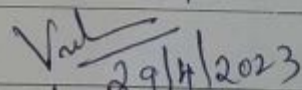
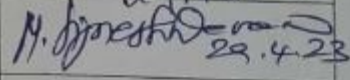
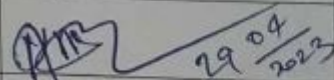
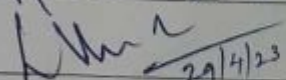
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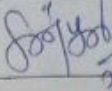
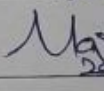
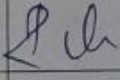
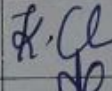
1. All the Heads of the Aided Departments
2. To be circulated among all the Teaching staff of Aided Programmes through the respective Heads of the Departments

Copy to  
Secretary's Office

**KONGUNADU ARTS AND SCIENCE COLLEGE**  
(AUTONOMOUS)  
COIMBATORE - 641 029

RE ADDRESSAL MEETING HELD ON 29-04-23  
at 5.15pm

| S.NO. | NAME OF THE STAFF        | DESIGNATION                          | SIGNATURE                                                                                          |
|-------|--------------------------|--------------------------------------|----------------------------------------------------------------------------------------------------|
| 1.    | Dr.M.Lekshmanaswamy      | Principal                            | <br>29/4/23      |
| 2.    | Dr. K. Murugesan         | Assistant Professor & HoD of Tamil   | <br>29/4/23      |
| 3.    | Dr. R. Manimegalai       | Associate Professor of Tamil         | <br>29/04/2023   |
| 4.    | Dr. K. Muthukumar        | Assistant Professor of Tamil         | <br>29/04/2023   |
| 5.    | Dr. M. Rukmani           | Assistant Professor of Tamil         | <br>29/4/2023    |
| 6.    | Dr. S. Sathishkumar      | Assistant Professor of Tamil         | <br>29/04/23     |
| 7.    | Dr. Shobha Ramaswamy     | Assistant Professor & HoD of English | <br>29/4/2023    |
| 8.    | Dr.S.Nagaraja            | Associate Professor of English       | <br>29/04/23   |
| 9.    | Dr. K.S. Mangayarkkarasi | Assistant Professor of English       | <br>29/4/2023 |
| 10.   | Dr.P.Sujatha             | Assistant Professor of English       | <br>29/4/23   |
| 11.   | Dr.R.Sumathi             | Assistant Professor of English       | <br>29/4/23   |
| 12.   | Dr.P.Chitra              | Assistant Professor of English       | <br>29/4/23   |
| 13.   | Dr.M.K.Praseeda          | Assistant Professor of English       | <br>29/4/23   |
| 14.   | Dr.K.Kaviyarasu          | Assistant Professor of English       | <br>29/04/23   |
| 15.   | Mr.A.Saravanan           | Assistant Professor of English       | <br>29/4/23    |
| 16.   | Dr. V. Kokilavani        | Asst. Prof. & HoD of Mathematics     | <br>29/4/23   |
| 17.   | Dr.D.Vijayalakshmi       | Assistant Professor of Mathematics   | <br>29/4/2023 |
| 18.   | Dr.M.Vigneshwaran        | Assistant Professor of Mathematics   | <br>29.4.23    |
| 19.   | Dr. M. Venkatachalam     | Assistant Professor of Mathematics   | <br>29/04/2023 |
| 20.   | Dr.L.Vidyarani           | Assistant Professor of Mathematics   | <br>29/4/23   |

|     |                        |                                        |                                                                                                  |
|-----|------------------------|----------------------------------------|--------------------------------------------------------------------------------------------------|
| 21. | Dr.C.Ravichandran      | Assistant Professor of Mathematics     |  29.4.23       |
| 22. | Dr.S.P.R. Priyalatha   | Assistant Professor of Mathematics     |  29/4/23       |
| 23. | Dr.M.Vivek Prabu       | Assistant Professor of Mathematics     | not feeling well                                                                                 |
| 24. | Dr.P.Sathishmohan      | Assistant Professor of Mathematics     |  29.4.23      |
| 25. | Dr.N.Mohanapriya       | Assistant Professor of Mathematics     | N.M.  29/4/23 |
| 26. | Dr.E.Prakash           | Assistant Professor of Mathematics     | E. Prakash 29/4/23                                                                               |
| 27. | Dr. A. AnuKaliani      | Associate Professor & HoD of Physics   | A. AnuKaliani 29/4/23                                                                            |
| 28. | Mr. K. Karuppuswamy    | Associate Professor of Physics         |  29/4/2023    |
| 29. | Dr. B. ChandarShekar   | Associate Professor of Physics         | B. ChandarShekar                                                                                 |
| 30. | Dr. K. Saravanakumar   | Associate Professor of Physics         | K. Saravanakumar 29/4/2023                                                                       |
| 31. | Dr.M.Seetha            | Assistant Professor of Physics         | Dr. M. Seetha 29/4/2023                                                                          |
| 32. | Dr.P.Matheswaran       | Assistant Professor of Physics         |  29/4/23     |
| 33. | Dr. M.Mohamed Ibrahim  | Assistant Professor of Physics         | M.M. Mohamed Ibrahim 29/4/23                                                                     |
| 34. | Dr.A.Ranjitha          | Assistant Professor of Physics         | (MTL)                                                                                            |
| 35. | Dr.N.Senthil Kumar     | Assistant Professor of Physics         | Senthil Kumar 29/4/23                                                                            |
| 36. | Dr.S.Selvi             | Assistant Professor of Physics         |  29/4/23    |
| 37. | Dr. V. Sangeetha       | Associate Professor & HoD of Chemistry |             |
| 38. | Dr. M. S. Sivaramkumar | Assistant Professor of Chemistry       | M. S. Sivaramkumar                                                                               |
| 39. | Dr.R.Manimekalai       | Assistant Professor of Chemistry       |  29/4/23     |
| 40. | Dr. K. Saminathan      | Assistant Professor of Chemistry       | K. Saminathan 29.4.23                                                                            |
| 41. | Dr.E.Jayanthi          | Assistant Professor of Chemistry       |  29/4/2023  |
| 42. | Dr.K.Krishnaveni       | Assistant Professor of Chemistry       | K. Krishnaveni 29/4/23                                                                           |
| 43. | Dr.K.Chandra Prakash   | Assistant Professor of Chemistry       |              |
| 44. | Dr. K. Thenmozhi       | Assistant Professor & HoD of Botany    |  29/04/2023 |

|     |                          |                                           |                        |
|-----|--------------------------|-------------------------------------------|------------------------|
| 45. | Dr. P.Sumathi            | Assistant Professor of Botany             | condolence (CL)        |
| 46. | Dr.K.Karthika            | Assistant Professor of Botany             | (MTL)                  |
| 47. | Dr.D.Moorthy             | Assistant Professor of Botany             | Dr. D Moorthy          |
| 48. | Dr.R.Thirugnanasampandan | Assistant Professor of Botany             | R. Thirugnanasampandan |
| 49. | Dr.K.Sowndhararajan      | Assistant Professor of Botany             | K. Sowndhararajan      |
| 50. | Dr.H.AbdulKaffoor        | Assistant Professor of Botany             | H. Abdul Kaffoor       |
| 51. | Dr.P.Revathi             | Assistant Professor of Botany             | P. Revathi             |
| 52. | Dr.R.Rekka               | Assistant Professor of Botany             | R. Rekka               |
| 53. | Dr.M.Parveen             | Assistant Professor of Botany             | M. Parveen             |
| 54. | Dr. G. Dhandapani        | Assistant Professor of Botany             | G. Dhandapani          |
| 55. | Dr.V.Aravindhan          | Assistant Professor of Botany             | V. Aravindhan          |
| 56. | Dr. S. Binukumari        | Associate Professor of Zoology & HoD i/c  | S. Binukumari          |
| 57. | Dr.P.Kathireswari        | Assistant Professor of Zoology            | P. Kathireswari        |
| 58. | Dr.S.Raja                | Assistant Professor of Zoology            | S. Raja                |
| 59. | Dr.S.Manivannan          | Assistant Professor of Zoology            | S. Manivannan          |
| 60. | Dr.R.Venkitachalam       | Assistant Professor of Zoology            | R. Venkitachalam       |
| 61. | Dr.P.Bharathi            | Assistant Professor of Zoology            | P. Bharathi            |
| 62. | Dr.V.Meiyalagan          | Assistant Professor of Zoology            | V. Meiyalagan          |
| 63. | Dr.S.Rajeshkumar         | Assistant Professor of Zoology            | S. Rajeshkumar         |
| 64. | Dr.K.Velmurugan          | Assistant Professor of Zoology            | K. Velmurugan          |
| 65. | Dr.C.Shobana             | Assistant Professor of Zoology            | C. Shobana             |
| 66. | Dr.M.Samynathan          | Assistant Professor of Zoology            | M. Samynathan          |
| 67. | Dr.K.Kannan              | Assistant Professor of Zoology            | K. Kannan              |
| 68. | Dr. V. Selvi             | Associate Professor & HoD of Biochemistry | V. Selvi               |

|     |                         |                                               |                                    |
|-----|-------------------------|-----------------------------------------------|------------------------------------|
| 69. | Dr. Indira A. Jayraaj   | Associate Professor of Biochemistry           | <i>A</i><br>29/4/2023              |
| 70. | Dr.R.T.Narendhirakannan | Assistant Professor of Biochemistry           | <i>Remy</i><br>29/4/23             |
| 71. | Dr.K.Nirubama           | Assistant Professor of Biochemistry           | <i>K.Nirubama</i><br>29/4/23       |
| 72. | Dr.M.Santhoshkumar      | Assistant Professor of Biochemistry           | <i>M.Santhoshkumar</i>             |
| 73. | Mrs. A. Manickathai     | Associate Professor & HoD of Computer Science | <i>A. Manickathai</i><br>29/4/2023 |
| 74. | Mr. A. Sivabalan        | Associate Professor of Computer Science       | <i>Asslaam</i><br>29.4.23          |
| 75. | Dr. A. Kavitha          | Associate Professor of Computer Science       | <i>A. Kavitha</i><br>28.4.23       |
| 76. | Dr. R. Senthilkumar     | Librarian (SG) & Head                         | <i>R. Senthilkumar</i>             |
| 77. | Dr. P.K. Kavithashri    | Director of Physical Education                | <i>P.K. Kavithashri</i>            |

**KONGUNADU ARTS AND SCIENCE COLLEGE (AUTONOMOUS)**

**COIMBATORE – 641029**

**STAFF WELFARE AND GRIEVANCE REDRESSAL COMMITTEE**

**MEETING ON 29.04.2023**

**MINUTES OF THE MEETING**

The Staff Welfare and Grievance Redressal Committee meeting (Aided) was held at 5.00 pm on **29.04.2023** in the Conference Hall. The Secretary Dr. C. A. Vasuki convened the meeting in the presence of the Principal Dr. M. Lekshmanaswamy.

The following were the responses to the grievances submitted by the staff members:

The Secretary stated that no staff member has given any individual grievances to the committee for redressal.

**Item 1-** The mails sent to Secretary need not be acknowledged as it is send through mail. Even the letters sent to Bharathiar University, RJD office or UGC are not acknowledged by the receiver. If it is considered priority, Secretary will definitely reply for the same.

**Item 2-** The seniority list need not be uploaded in the website. The list is being prepared in the Principal's office and will be published at the earliest.

Dr. Indira A Jayraaj raised her issues related to her seniority. Secretary replied that her case has been already submitted and discussed in the college committee and she can approach the legal authorities or court for further procedures.

**Item 3-** The Secretary clarified that no breach has been carried out in appointing members in various committees both Statutory and Non-Statutory. She also declares transparency in all the activities and suggests Principal to include the faculty members from Self Finance stream (in the ratio 50:50) in various committees on a par with Aided faculty members.

**Item 4-** The Secretary will consider/rectify the issue.

**Item 5-** The Principal replied that the details to be sent to RJD office or Govt. of Tamil Nadu are of utmost importance and urgent, hence the demand. The adequate time will be given to submit the data related to the department /college hereafter if possible.

**Item 6-** The establishment of Data Centre is under process and this will definitely help to extract relevant details.

**Item 7-** The Secretary stated that Seminars/webinars and other club activities will improve student's lateral thinking skills. It will also help them to acquire knowledge through various sources other than class rooms; hence these activities should be encouraged. She considered the request to minimise the numbers of the events and also to spare the students having Practical Lab hours.

**Item 8-** The Secretary told that the Principal has the right to bestow discipline duty to staff members.

The Principal clarified his view, stating that maintaining discipline is very important inside the campus. Considering some recent issues, the support of all teaching fraternity is mandatory for the smooth running of the college. The discipline duty is allotted for all teaching faculties except HoDs for a day/two in a month, rotation basis for around 10-15 minutes. The Securities appointed in the gates are unable to check student's ID card or dress code of around 2000 students at a time during their entry through gate. The support of the faculty members will help to sort out this problem. Moreover it was said that many students threaten the security personnel if they raise any questions regarding their identity.

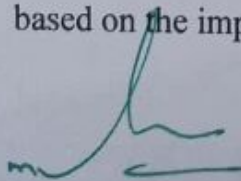
**Item 9-** The Secretary told that, the members have forwarded the letter to Higher Authorities/RJD office. Hence based on the reply from RDJ office, appointments will be considered.

**Item 10-** The Principal said that the minutes of various statutory committee meetings will be circulated within a maximum period of 20 days hereafter.

**Item 11.** The Secretary clarified that the post of Dean Academics had been removed and organisation Chart will be resolved at the earliest.

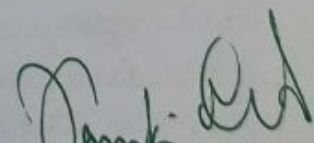
**Item 12-** The Secretary considered the request to acknowledge the mails received from Associations if considered significant/noteworthy. She suggested Principal to segregate the mails accordingly.

**Item 13** -Acknowledgement and responses for letters received will be issued based on the importance of the content.



**PRINCIPAL**

**PRINCIPAL**  
**KONBUNADU ARTS & SCIENCE COLLEGE**  
**COIMBATORE-641 029.**

  
**SECRETARY**