

KONGUNADU ARTS AND SCIENCE COLLEGE(AUTONOMOUS)
Re-accredited by NAAC with 'A+' Grade (4th Cycle)
College of Excellence (UGC)
52nd Rank among colleges in NIRF 2024
COIMBATORE - 641 029

MINUTES OF THE IQAC MEETING

The IQAC Meeting was held on 24.07.2025 at 02.00 p.m. in the Seminar Hall.

The following members were present.

1. Dr. V.Sangeetha, Principal
2. Dr. O. N. Paramasivan, Treasurer, College Council
3. Dr.M.Vigneshwaran, Assistant Professor in Mathematics (A) & IQAC Co-ordinator
4. Mr.T.Narendran, Vice President(Finance & Admin), Aquasub Engineering, Thudiyalur
5. Mr. A.Rajesh Kanna, Advocate
6. Dr. Usha Nandhini MBBS, M.Med. Sci. (UK) Doctor
7. Dr.K.Kaliraj, Assistant Professor, Department of Ramanujan Institute for Advanced Study in Mathematics, University of Madras
8. Dr.S.Nagaraja, HoD of English (A) and Vice Principal
9. Dr.P.Sujatha, Assistant Professor in English (A) & Co-Coordinator, IQAC
10. Dr. L.Vidyarani, Assistant Professor in Mathematics (A) & Co-Coordinator, IQAC
11. Dr.M.Revathi Bala, HoD of Commerce PA & Co-Coordinator, IQAC
12. Dr. R. Senthilkumar, Librarian (SG) & Head
13. Dr. V. Kokilavani, Controller of Examinations i/c
14. Dr.P.Matheshwaran, Assistant Professor in Physics & Dean R&D
15. Dr.D.Vijayalakshmi, Assistant Professor in Mathematics (A)
16. Dr.R.Manimekakai, Assistant Professor in Chemistry (UG)
17. Dr.K.Thenmozhi, HoD of Botany
18. Dr.M.Venkatachalam, Assistant Professor in Mathematics (A)
19. Dr.P.Chitra, Assistant Professor in English (A)
20. Dr.S.Punitha Devi, HoD of Business Administration CA
21. Dr.V.Ramya, Assistant Professor in Chemistry (PG)
22. Dr.K.Dhanalakshmi, HoD i/c of Information Technology
23. Dr.A.Indumathi, HoD i/c of Computer Technology
24. Dr.G.Youvenia, HoD of English (PG)
25. Dr.K.Subashini, HoD of Commerce B & I
26. Mr. N.Senthilkumar, Assistant Professor of Computer Technology

27. Mrs.N.Paviyasre, Assistant Professor in Computer Applications
28. Dr.T.Deepika, Assistant Professor of Commerce CA
29. Mrs. P. Deivanayaki, Office Superintendent (A)
30. Mr. V. Arunkarthikeyan, Office Superintendent (UA)

Leave of Absence

1. Dr.C.A.Vasuki, Secretary
2. Dr.Prsanath R Nair, Head & Vice Chairman of IQAC, Amirtha Viswa Vidyapeetham

The IQAC meeting commenced with a welcome address by Dr. V. Sangeetha, Principal, Kongunadu Arts and Science College. Dr.M.Vigneshwaran, IQAC Coordinator, presented the Agenda.

S.No.	Agenda	Details of Discussions / Suggestions	Member Responsible and Target Date
1.	Confirmation of the Minutes of the previous meeting	The minutes of the previous IQAC meeting was recorded.	-
2.	Action taken Report on the suggestions given in the previous meeting	The members approved the action taken report	-
3.	Action Taken Report on the Recommendations of Academic audit for the Academic Year 2024-2025	The Action Taken Report on the Recommendations of Academic audit was recorded	-
4.	Action Taken Report on the Recommendations of IQAC for the academic year 2024-2025	The Action Taken Report on the Recommendations of IQAC was recorded	-
5.	Analysis of the Results for UG & PG Programme of End of Semester Examinations, April 2025	The members appreciated the classes secured 100% results.	-
6.	Activities of the College for the even semester of the Academic Year 2024-2025	Dr. O.N. Paramasivan suggested to do more collaborative activities as	All the Heads of the Departments/ Periodically

		an outcomes of the MoUs signed	
		Dr. O.N. Paramasivan suggested to conduct Book reading activity and book review sessions for students through NDLI Club.	The Librarian / November 2025
		Dr. O.N. Paramasivan suggested to review the outcomes of the MoUs periodically	IQAC/ periodically
		Dr. O.N. Paramasivan suggested the Departments of Botany, Zoology, and Wildlife Biology to explore Corporate Social Responsibility (CSR) funding opportunities available in the Snake Park, Chennai	Heads of the respective Departments / November 2025
		Dr.O.N.Paramasivan suggested to organize awareness programme on the Indian Forest Service (IFS) course for students of Botany, Zoology, and Wildlife Biology	The HoD of Wildlife Biology / November 2025
		Dr.O.N.Parmanasivan suggested to present the status of Bench Mark Exercise	IQAC/The forthcoming IQAC Meeting
		Dr.O.N.Parmanasivan suggested to increase the industry collaborations for Syllabi, Internships and Projects etc.,	All the Heads of the Departments/ October 2025

	Dr.O.N.Parmanasivan suggested to offer more consultancy services	All the Heads of the Departments/ Periodically
	Mr. T. Narendran suggested to conduct a Certificate or Diploma course in Basic Tamil and Communicative English for the people working in industries	Heads of the Departments of Tamil and English / March 2025
	Dr.K.Kaliraj suggested to maintain the evidence of patents	IQAC Coordinator
	Dr.K.Kaliraj suggested to provide the details of the cadets who have passed the B Certificate and C Certificate Examinations	IQAC Coordinator /January 2025
	Dr.O.N.Paramasivan suggested that Faculty members and research scholars go through the guidelines prescribed by the UGC for publication related information and adhere to the same	All the Heads of the Departments and the Staff Members
	Dr. K. Kaliraj suggested to conduct summer training programmes for school students to promote basic sciences	The Heads of the Departments of Physical and Biological Sciences / April or May 2026
	Dr. K. Kaliraj suggested to encourage the faculty members to publish syllabus-oriented books with ISBN numbers	All the Heads of the Departments and the Staff Members

		Dr. K. Kaliraj suggested to apply more projects	All the Heads of the Departments and the Staff Members
7.	Conduct of Academic Audit to the Departments	The conduct of Academic Audit was recorded	-
8.	Recommendations of IQAC to the Departments for the Academic Year 2025-2026	Recommendations of IQAC to the Departments for the Academic Year 2025-2026 was approved	Principal and IQAC Coordinator / August 2025
9.	Any other	The Standard Operating Procedure for the conduct of Remedial Classes and the Standard Operating Procedure of the Purchase Committee were ratified.	-

The meeting came to an end with vote of Thanks by Dr.L.Vidya Rani, Assistant Professor of Mathematics (A).



CO-ORDINATOR
IQAC

Dr. M. VIGNESHWARAN
M.Sc., M.Phil., Ph.D., PGDCA.,
IQAC Co-ordinator
Kongunadu Arts and Science College
Coimbatore - 641029. Tamil Nadu, India,



PRINCIPAL/CHAIRPERSON, IQAC

PRINCIPAL
Kongunadu Arts & Science College
Coimbatore - 641 029